

CITY OF REDWOOD CITY POLICE OFFICER

DEFINITION

Under general supervision, to perform law enforcement and crime prevention work; to control traffic flow and enforce State and local traffic regulations; to perform investigative work; and to do related work as required.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Patrol Officer

Patrols assigned area in radio car, on motorcycle or on foot.

Answers calls for the protection of life and property, and the enforcement of city, county and State laws.

Stops drivers operating vehicles in violation of laws.

Warns drivers against unlawful practices and issues citations.

Observes assigned area for suspicious acts and unsafe conditions.

Conducts preliminary investigations at scenes of accidents and crimes.

Regulates vehicle flow at times of emergency or congestion.

Gives information and directions to the public.

Serves warrants and subpoenas.

Administers first aid.

Prepares reports of arrests made, investigations conducted, and unusual incidents observed.

Performs security checks of buildings.

Testifies in court.

Performs court liaison duties.

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POLICE OFFICER (*Continued*)**

Investigating Officer

Conducts complete and detailed investigations of fraudulent check and illegal credit card usage cases, burglaries, juvenile offenses, homicides, auto theft, and vice and narcotic offenses.

Interviews complainants and interrogates suspects.

Gathers and preserves evidence.

Testifies and presents evidence in court as necessary.

Contacts and cooperates with other law enforcement agencies in matters relating to the investigations, prepares reports of investigations conducted.

Assists in performing complete investigations of crimes against persons.

QUALIFICATIONS

Knowledge of:

Geography of the local area.

Ability to:

Observe accurately and remember names, faces, numbers, incidents, and places.

Use and care for firearms.

Think and act quickly in emergencies, and judge situations and people accurately.

Learn, understand, and interpret laws and regulations.

Understand and carry out oral and written directions.

Prepare concise and comprehensive written reports.

Learn standard broadcasting procedures of a police radio system.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Meet standards of adequate physical endurance and agility.

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Physical Standards:

Weight in proportion to height; must be 21 years old at the time of appointment; eyesight 20-70 uncorrected, and 20-30 corrected, with freedom from color-blindness; normal hearing.

Experience and Training Guidelines:

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

None required.

Education:

30 units from an accredited college or university (transcripts must be submitted) with a minimum grade point average of 2.0 on a four point scale.

License or Certificate:

Possession of an appropriate California operator's license issued by the State Department of Motor Vehicles.

Effective Date: May, 1974

Bargaining Group: Police Officers Association