

**CITY OF REDWOOD CITY BUILDING INSPECTION SERVICES**



**Project Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_ **Application No:** \_\_\_\_\_

**Special Inspection and Testing Agreement**

To applicants of projects requiring special inspection or testing per Chapter 17 of the 2010 Edition California Building Code, please acknowledge and return to:

City of Redwood City  
Building Inspection Services  
P.O. Box 391 – 1017 Middlefield Road  
Redwood City, CA 94064

**BEFORE A PERMIT CAN BE ISSUED:** The owner or the representative, on the advice of the responsible project engineer or architect shall complete, sign, and **submit two (2) copies** of this form **to Building Inspection Services** for review and approval.

The owner and the general contractor, where applicable, shall also acknowledge the following conditions applicable to special inspection and/or testing:

1. Contractor is responsible for proper notification to the inspecting or testing agency for items listed.
2. Only the testing laboratory should take samples and transport them to their laboratory.
3. Copies of all laboratory reports and inspections are to be sent directly to the local jurisdiction by the testing agency on a weekly basis.
4. Inspection agency to submit names and qualifications of an on-site special inspectors to Building and Inspection for approval.
5. The special inspector is responsible to the building inspector for immediate notification of any concerns and/o any problems encountered.
6. It is the responsibility of the contractor to review Building & Inspection approved plans for additional inspection or testing requirements that may be noted.
7. The special inspector shall use only Building and Inspection approved construction documents
8. **BEFORE A REQUEST FOR THE FINAL INSPECTION IS MADE:** The special inspection agency shall submit a statement to Redwood City Building & Inspection that all items requiring testing and inspection were fulfilled and reported. Those items not tested and/or inspected shall be noted in the statement. Copy of statement to be maintained at the job site for the building inspector's review prior to final inspection.

**ACKNOWLEDGEMENT:** I have read and agree to comply with the terms and conditions of this agreement.

**Project Engineer/Architect:** \_\_\_\_\_

**Owner:** \_\_\_\_\_

**Special Inspection Agency:** \_\_\_\_\_

**Contractor:** \_\_\_\_\_