



CITY OF REDWOOD CITY - Building & Inspection

1017 Middlefield Road, Redwood City, CA 94063

■ Telephone: (650)780-7350 ■ FAX: (650)780-7348

ONE-STOP PLAN REVIEW PERMIT PROCESS

FOR APPOINTMENTS CALL: (650)780-7350
(30-minute pre-scheduled appointments are required)

DAYS: Tuesday, Wednesday & Friday

TIME: Tuesday: 2pm-4pm
Wednesday: *9am-11am
2pm-4pm
Friday: *9am-11am

LOCATION: Conference Room 1A – City Hall, 1017 Middlefield Road

SCOPE:

- Preliminary Review and Code Consultation
- Building Permits and Sub-permits must be within the following parameters:
 - Minor tenant improvements including accessibility upgrades.
 - Signs
 - Residential Remodels:

<ul style="list-style-type: none"> ▪ Kitchens ▪ Baths ▪ Interior Alterations ▪ Roof Alteration ▪ Sun Rooms ▪ **Additions - Single Story - Less than 1,000 Square Feet 	<ul style="list-style-type: none"> ▪ Patio Covers ▪ Carports/Detached Garages ▪ Balconies/Stairs/Decks ▪ Foundation Repair
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Representatives from Building, Planning, Fire & Engineering are on call.

* Wednesday and Friday morning appointments are for residential plan reviews.

** For additions and some alterations requiring Architectural Permit, such as second story additions, the Architectural Permit must be obtained prior to scheduling the One Stop Plan Review appointment.
Structural reviews are completed within 2 weeks.

OVER THE COUNTER BUILDING PERMITS AND SUB-PERMITS

DAYS: Monday through Friday

TIME: 7:00 a.m. through 5:00 p.m.

SCOPE: ■ RE-ROOF ■ TERMITE REPAIR ■ WINDOWS ■ SIDING