

Our Town Downtown II Community Display

Produced by Labadie Productions in association with
the Redevelopment Agency of Redwood City

Applications will not be considered unless
payment is included.

GENERAL INFO

Our Town, Downtown II is the second celebration of the redevelopment of Downtown Redwood City. It will feature 5 stages of entertainment, automobile displays, family activities, microbrew and wine booths, fine arts, and Redwood City restaurants. The Redevelopment Agency is subsidizing local non-profit participation, and the limit is 10. Community vendors may display, and sell only approved items related to their organizations. No food or beverage may be sold.

SCHEDULE & LOCATION

- Festival Hours: Saturday, September 22, 2007, from noon to 8 p.m.
- Festival will take place on 8 blocks of downtown Redwood City.

SETUP & BREAKDOWN

- Setup starts at 7:00 a.m. - All vendors must have their vehicles off the set-up area by 11:00 a.m.
- Breakdown must begin at 8:00 p.m.
- No early departures.

BOOTH PROVISIONS

- 10' x 10' booths will be provided for community display vendors.
- Water and individual trash cans will not be provided.

RESPONSIBILITY

Labadie Productions and the City of Redwood City, assumes no responsibility for any loss, damage, injury or claim arising out of the participants' acts or omissions at Our Town Downtown, the applicant hereby agrees to hold the City of Redwood City their Directors and Members, and Labadie Productions harmless from any claim arising out of the applicant's entry, acts, or omissions in said festival or any accident, injury or damage involved therein, including but not limited to attorney fees and court costs.

OPERATIONS

- The committee will make all placement decisions for vendors for the good of the festival.
- There will be absolutely NO REFUNDS.
- All vendors who are required to have resale numbers are responsible for collecting sales tax. Tax numbers must be included on application.

BOOTH RESPONSIBILITIES

- All safety and fire regulations must be observed.
- Each vendor is responsible for the condition of their space during and after the event.

APPLICATION INFORMATION

WHAT TO INCLUDE:

- **Completely filled out application. Incomplete applications will not be considered**
- Payment in full via check, money order, or cashiers check.

ACCEPTANCE/SPACE ASSIGNMENT

- Community display space location will be first come, first served per the **postmark** on the application. Only downtown Redwood City businesses will be considered
- Space assignments and package with directions, Festival rules and regulations, etc., will be mailed on or before **September 1. Keep this packet, you will need it on the day of the festival.**
- If you have not been accepted into the festival, your payment will be returned with your non-acceptance letter.

WHERE TO MAIL:

Labadie Productions
232 Carbonera Drive
Santa Cruz, CA 95060
831-457-1141

COMMUNITY DISPLAY FEES & DEADLINE

Community Display Space—10' x 10'
FEE: \$25 (includes tent)

Deadline August 22 or when all spaces are full.

Please make check/cashier's check/money order payable to: Labadie Productions

Our Town Downtown II

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2007 COMMUNITY DISPLAY APPLICATION FORM

September 22, 2007

Downtown Redwood City

Name of Organization _____

Applicant's Name _____

Address _____

City _____ State _____ Zip _____ Phone _____

Email address _____ Resale # _____

Space Fee Enclosed (\$25 per space) \$ _____

Please make checks payable to Labadie Productions

NO REFUNDS unless not accepted as a vendor _____ (Initial)

Proposed booth display

Electricity is not available.

I have read the attached information and agree to the rules & regulations stated.

Name (please print): _____

Authorized Signature: _____ **Date:** _____

WHERE TO MAIL:

Labadie Productions, 232 Carbonera Drive, Santa Cruz, Ca. 95060
831-457-1141 brucelabadie@yahoo.com