

# Redwood City Civic Cultural Commission Funding Application

Name of Applicant/Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (work) \_\_\_\_\_ (home) \_\_\_\_\_ (fax) \_\_\_\_\_

e-mail address: \_\_\_\_\_

AMOUNT OF GRANT: \$ \_\_\_\_\_

If you received any grant in the previous fiscal year, please indicate amount \$ \_\_\_\_\_

Please attach copy of your most recent final report.

Please complete the following in detail:

**1.) PROJECT DESCRIPTION**

Describe in detail.

**2.) PERFORMANCES**

- a.) How many, location, time, etc.
- b.) Will you charge admission? If so, how much?

**3.) OBJECTIVES**

- a.) Describe your event
- b.) Your organization – purpose, structure, size and major activities

**4.) BENEFITS**

- a.) To your organization
- b.) To the Redwood City community
- c.) Expected attendance
- d.) Expected attendance by seniors (55 and over)

**5.) BUDGET**

- a.) Project budget, please itemize
- b.) Organization budget, overall
- c.) Impact, if any, of grant on ticket price

**6.) COMMUNITY SUPPORT**

Describe the efforts made in building audiences, membership, financial support, other grants you are seeking, etc.

**7.) EVENT EVALUATION**

How will the success of the event be monitored?

**8.) PUBLICITY**

Describe how you would propose to publicize the Commission.

**9.) INDIVIDUAL APPLICATIONS ONLY**

List your qualifications for handling this project.

**10.) SCHEDULED EVENTS**

List events that Commissioners might wish to attend for verification and evaluation.

I hereby state that the above information presented to the Redwood City Civic Cultural Commission is true and complete to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_