

MINUTES
HOUSING AND HUMAN CONCERNS COMMITTEE
January 28, 2009
CITY HALL
Conference Room 2B
1017 MIDDLEFIELD ROAD
7:00 PM

Housing and Human Concerns Committee Members Present: Chair Brosseau, K. Bondonno, J. Dempsey, R. Dickinson, J. Richardson, C. Robinson, and C. Wright

Housing and Human Concerns Committee Members Absent: M. Manuel and B. Miller

Staff Members Present: T. Chin, R. Coffman, D. Jones-Thomas, P. Webb and K. Mees

Staff Members Absent: None

Guests: None

1. Approval of Minutes

M/S (Wright/Richardson) to approve minutes from December 2, 2008.

Approved 7-0

2. Oral Communications-None

3. Public Hearing-None

4. New Items

4.a. Presentation by Second Harvest Food Bank-no presentation was made at this time

4.b. New Community Housing Development Organization (CHDO) and Allocation of CHDO Setaside Funds

Staff Member Jones-Thomas said Mental Health Association has created a new organization to develop the Cedar Street housing development and on February 9th, the Council will be presented with the Funding Agreement for approval. Also this week Cedar Street Apartments would be provided with the designation letter to become a Community Housing Development Organization (CHDO).

4.c. Discussion and Follow up from Committee Retreat

Clarification was made as to who would follow up in setting up the various meetings with the different stakeholders identified at the retreat. The task was assigned to staff with Staff Member Webb taking the lead. The stakeholder meetings were to be with the entire Housing and Human Concerns Committee but the assignment would fall under the Outreach Subcommittee's section in the Work Plan. Some potential dates were reviewed for the stakeholder meetings.

Committee Member Wright said Staff Member Chin was commended by the City Council for all her hard work at Fair Oaks Community Center and was an example of what fabulous staff the City has.

5. Continuing Items-None

6. Items of Committee Interest

6.a. Review Dates of Funding Cycle Calendar

A funding cycle calendar was given to the Committee and dates were reviewed for the upcoming meetings.

6.b. Subcommittee Reports-

Human Services Subcommittee:

No report

Housing Subcommittee:

Committee Member Dickinson reported the Housing Subcommittee was continuing to review the Below Market Rate Guidelines for ownership housing, Implementing Guidelines, and Affirmative Marketing Plans. These guidelines were done with 885 Woodside Road as the "test case" as a means of developing and documenting the general purpose guidelines. Mr. Dickinson said all the documents were close to being completed and the Committee would be receiving final or near final versions very soon. Guidelines for rental housing will be reviewed next.

Outreach Subcommittee:

No report

7. Adjournment: Motion to adjourn to the next HHCC meeting of Tuesday February 24, 2009.

M/S (Bondonno/Dickinson) to adjourn.

Motion Passed 7-0

The meeting was adjourned at 7:32 PM.