

**MINUTES OF THE BOARD OF TRUSTEES
REDWOOD CITY PUBLIC LIBRARY
February 10, 2009**

Trustees Present: R. Madrigal, R. Barragan, A. Schernig, Z. Sweeney

Staff present: Library Director D. Genesy, Division Manager M. Kramer, Librarian M. Diaz-Slocum and Administrative Services S. Gregorio

CALL TO ORDER

Trustee Madrigal called the meeting to order at 7:11pm in the Fair Oaks Branch Library.

PUBLIC COMMENTS

SEIU Representative Spore-Alhadeh voiced staff concerns regarding the upcoming budget; she encouraged management to consult with senior staff to solicit any ideas they may have.

MINUTES MOTION

On the motion by Trustee Schernig, seconded by Trustee Barragan, the Board unanimously approved the amended minutes of January 23, 2009.

WARRANTS MOTION

On the motion by Trustee Barragan, seconded by Trustee Schernig, the Board unanimously approved the payment of warrants #6877 to #6953 and the payment of usual and necessary invoices through January 31, 2009.

EXPENDITURE REPORT

Director Genesy reviewed the December expenditure report with the Board. We are half way through the fiscal year; once our midyear budget amendments are posted to our expenditure reports we are on track to be on budget.

BIRD BATH SCULPTURE PRESENTATION

Ferris Hix, from the City of Redwood City Community Development Department, solicited Board input on a sculpture which would be located in the vacant space in front of Library Parking Lot B. The Board all agreed on the Tower design, but asked if the sculpture could be adjusted to resemble a stack of books. Mr. Hix will check with the artist to see if this is an option. The Board thanked him for his time.

LIBRARY DIRECTOR'S MONTHLY REPORT

Director Genesy reviewed the January monthly report with the Board. A few highlights include:

- installation of the Interpretive Center at the Redwood Shores Branch Library
- an upcoming donor party that will be held on Friday, February 27th

- engaging the staff in the budgeting process
- the City Council meeting on 2/23 to discuss the budget
- increasing Shores library business
- an update on the Youth Agenda initiative
- a very successful Family Author Night at Hoover School.

The full report is posted on the Library's website at [:http://rcpldirector.wordpress.com](http://rcpldirector.wordpress.com)

FAIR OAKS UPDATE

Librarian Maria Diaz-Slocum gave a presentation on the status of the Fair Oaks Branch Library. The presentation included information about their customer service strategy, statistics on program attendance and circulation numbers. The Board was impressed with the improvement of circulation numbers from the previous year. The Board thanked Maria for presenting a great report and for all that they do for the community.

CUSTOMER SERVICE SURVEY

Director Genesy shared a customer service survey which polled 100 library users. The survey was conducted by an intern from Sequoia High School as a special project. The Board would like to see more of these smaller surveys targeted to specific audiences such as youth services. They also commented on the low percentage of library customers which were greeted at the door. Overall the Board was pleased to see that 98% of the respondents had a good experience at the library.

ORGANIZATIONAL CHART

Director Genesy reviewed an updated organizational chart organized by teams.

COMMUNITY FEEDBACK


AGENDA BUILDING/UPCOMING EVENTS

- February 23 City Council session on the budget
- February 27 donor party
- February 28 CALTAC presentation in San Francisco

ADJOURNMENT MOTION

There being no further business or announcement, the meeting was adjourned at 8:55 p.m. to March 10, 2009 at 7:00 pm in the Small Meeting Room of the Downtown Library.

Respectfully Submitted,



Alex Schernig, Secretary

DG: SG 2/26/09