

**MINUTES OF THE BOARD OF TRUSTEES  
REDWOOD CITY PUBLIC LIBRARY  
July 21, 2009**

Trustees Present: R. Madrigal, A. Schernig, S. Levin, R. Barragan, J. Gross

PLS Advisory Board member: C. Hopf-Lovette

Staff present: Library Director D. Genesy, Division Manager M. Kramer, and Administrative Assistant S. Gregorio.

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**CALL TO ORDER**

Trustee Madrigal called the meeting to order at 7:00pm in the Small Meeting Room of the Downtown Library.

**PUBLIC COMMENTS**

There were no public comments.

**MEET AND GREET**

Members of the Board and Library Administration introduced themselves to new Library Board Trustee member Jeannie Gross. Trustee Gross expressed her happiness to be here and her eagerness to learn.

The Library Board thanked Christine Hopf-Lovette for her time spent on the PLS Advisory Board and presented her as a gift the History of Redwood City book. She will be moving out of state to be closer to her family.

**MINUTES MOTION**

On the motion by Trustee Levin, seconded by Trustee Barragan, the Board unanimously approved the minutes of June 9, 2009.

**WARRANTS MOTION**

On the motion by Trustee Barragan, seconded by Trustee Levin, the Board unanimously approved the payment of warrants # 7215 to #7271 and the payment of usual and necessary invoices through June 30, 2009.

**EXPENDITURE REPORT**

Director Genesy reviewed the May expenditure report with the Board. This 11 month snapshot of the Library's overall budget reflects under budget in personnel costs and over budget in non-personnel costs. We anticipate coming in slightly over budget due to the cost of City IT help to bring our computers systems up to date, securing our network and training our Library IT technician. The Library has strategically spent money up front to save ongoing general fund costs in the future.

## **LIBRARY DIRECTOR'S MONTHLY REPORT**

Director Genesy reviewed the June monthly report with the Board. Some highlights include: usage at all four of our branches are way up from last year; there has been a big demand for internet access for job searching and resume writing; Traveling Story Time volunteers reached more children than ever this year; the 2<sup>nd</sup> floor of the Downtown Library is being readied to include a Teen Center and an expanded Project Read area, including a computer lab. Funds will be coming out of the City's Capital Improvement budget which has been set aside for this project.

## **PROPOSED CHANGES TO THE CITY CHARTER**

City Council approved the Charter Amendment recommendations scheduled to go before the voters on the November ballot. Director Genesy received feedback regarding these proposed changes as well as some concerns the Board has. The Board will start working on defining their roles, responsibilities and duties via the ordinance process.

## **COMMUNITY FEEDBACK/ AGENDA BUILDING/ UPCOMING EVENTS/ MATTERS OF BOARD INTEREST**

- Trustee Levin reported that Jacky Averill and Roz Kutler's Interpretive Center presentation at ALA was very well attended and they both did a great job.
- Trustee Schernig reported that he started a discussion with Teen Librarian, Sarah LaTorra, regarding using social networking websites as a means to reach the community. The Library currently uses some of these sites, however managing them are a challenge.
- Trustee Levin recommended a banner on the Library's home page for easier event e-newsletter sign up.
- Upcoming agenda items: Election of Officers; General Plan review; State budget update.
- Upcoming community meetings: July 28<sup>th</sup> General Plan review; August 6<sup>th</sup> Civic Cultural Commission General Plan review.

## **ADJOURNMENT MOTION**

There being no further business or announcements, the meeting was adjourned at 8:20p.m. to August 11, 2009 at 7:00pm in the Small Meeting Room of the Downtown Library.

Respectfully Submitted,



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Alex Schernig, Secretary

DG: SG 7/28/09