

**MINUTES OF THE BOARD OF TRUSTEES
REDWOOD CITY PUBLIC LIBRARY
September 8, 2009**

Trustees Present: R. Madrigal, A. Schernig, S. Levin, J. Gross, R. Barragan

Staff present: Library Director D. Genesy, Collection Development Coordinator J. Davis, and Administrative Assistant S. Gregorio.

CALL TO ORDER

Trustee Madrigal called the meeting to order at 7:05pm in the Small Meeting Room of the Downtown Library.

PUBLIC COMMENTS

Ms. Lopez spoke regarding the library's overdue policy. She was charged a replacement fee for returning an incorrect DVD to the library; she subsequently located the DVD, however since so much time had lapsed she was no longer able to return the original DVD for credit. She feels that this policy is unfair and is asking that the Library Board change the policy to give the community more time to keep borrowed materials. The Board thanked her for her time and referred the issue to Director Genesy to follow up with Ms. Lopez.

MINUTES MOTION

On the motion by Trustee Levin, seconded by Trustee Gross, the Board unanimously approved the minutes of August 11, 2009.

WARRANTS MOTION

On the motion by Trustee Schernig, seconded by Trustee Levin, the Board unanimously approved the payment of warrants # 7327 to #7385 and the payment of usual and necessary invoices through August 30, 2009.

EXPENDITURE REPORT

Director Genesy reviewed the July expenditure report with the Board. This is the first financial report for the new fiscal year, which indicated that we were spending within our proposed budget.

LIBRARY DIRECTOR'S MONTHLY REPORT

Director Genesy reviewed the July/August monthly report with the Board. The Library has been very busy over the summer. Customers visiting Fair Oaks Library continue to increase, and Redwood Shores is busier than ever. Over 3,000 kids participated in the Summer Reading Club and 4,000 folks attended at least one of our family programs this summer. Project Read handed out new backpacks filled with school supplies to over 280 kids thanks to the generosity of the Redwood City's Employee Giving Campaign.

COLLECTION STRATEGIC PLAN - JENNY DAVIS

Collection Development Coordinator, Jenny Davis, read through the draft 2009 Strategic Plan asking for Board input or suggestions. The Board thanked her for the presentation and suggested that she add more milestone dates to better track these goals. The updated strategic plan will be posted on the library's website.

BUDGET UPDATE

With recent budget cuts the library's budget has been reduced by 4%. The State has also taken an additional \$2.9M from the City to balance their budget. The library along, with all other city departments, have submitted a reduction package to be reviewed by the City Council at the September 14th City Council meeting. Director Genesy also re-emphasized the library's core services: keeping our libraries open, safe and welcoming, with new books on the shelves; access to technology; youth and education; and Project READ services.

MARKETING DISCUSSION

Postponed until next month's board meeting.

ELECTION OF OFFICERS

On the motion by Trustee Madrigal, seconded by Trustee Levin, the Board unanimously appointed Trustee Barragan as President. On the motion of Trustee Levin, seconded by Trustee Madrigal the Board unanimously approved Trustee Schernig as Vice President. On the motion of Trustee Levin, seconded by Trustee Schernig, the Board unanimously appointed Trustee Gross as Secretary.

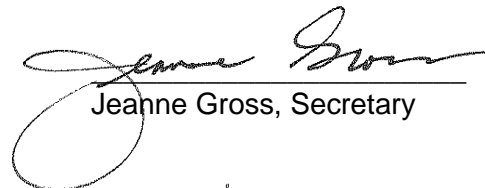
COMMUNITY FEEDBACK/ AGENDA BUILDING/ UPCOMING EVENTS/ MATTERS OF BOARD INTEREST

- Marketing Discussion
- Library Board Picture
- City Strategic Plan

ADJOURNMENT MOTION

There being no further business or announcements, the meeting was adjourned at 9:00p.m. to October 13, 2009 at 7:00pm in the Small Meeting Room of the Downtown Library.

Respectfully Submitted,



Jeanne Gross, Secretary

DG: SG 9/10/09