



## **Parks, Recreation and Community Services Commission RETREAT AGENDA**

**Saturday, February 20, 2010**

**Community Activities Building – Room 1**

**1400 Roosevelt Ave. Redwood City, CA 94061**

**9:00am – 12:00 Noon**

**(Lunch will be provided for those that can stay)**

**Purpose: Together, develop a Department/Commission work plan for the year that preserves and enhances parks and recreation spaces and services to the Community.**

**Call to Order**

**Roll Call**

- I. Welcome (10 minutes – Chris and Alex)
  - a. Review purpose
  - b. Format for the day
  - c. Desired outcomes
  
- II. 10,000 foot level view (30 minutes)
  - a. Connection to Council's Core Service Initiatives – (Council Member Ian Bain)
  - b. City and Department's Budget Update – what we know now (Chris)
  - c. Review Mission, Vision, Values (Chris)
  - d. "Parks Make Life Better" Brand for Parks and Recreation (Chris)
  
- III. SWOT Analysis Review (45 minutes – Alex)
  - a. Share homework results (group)
  - b. Next steps – how to use this assessment to develop the Work Plan ("Dot" priority exercise)

**(15 minute "FUN" break)**

- IV. Work Plan Review (60 minutes - Group)
  - a. Strategic Plan Process and Critical Dates
  - b. Commission Goals and Priorities
  - c. "Hot" Policy items (e.g. sports fees)
  
- V. Committee Assignments (10 minutes)
  
- VI. Next Steps (10 minutes)

**Adjournment**

**Lunch**