

PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION

MINUTES OF WEDNESDAY, MARCH 25, 2009

COMMISSIONERS PRESENT: Chairperson White, Vice Chairperson Wright, Commissioners Joseph-Hover, Lynch, Slusser, and Swope

COMMISSIONERS ABSENT: Commissioner Truscelli

GUESTS PRESENT: None

STAFF PRESENT: Director Corinne Centeno, Superintendents Gary Hover, Administrative Assistant Denise Monroe

Chairperson Shawn White called the regular meeting of the Parks, Recreation and Community Services Commission to order at 7:30pm in Room 1 of the Community Activities Building, 1400 Roosevelt Avenue, Redwood City, California.

APPROVAL OF MINUTES

A small correction was made on page 3 of the February minutes. The minutes of the February meeting were approved as corrected.

CORRESPONDENCE

There was no correspondence.

ITEM 1 – UPDATED ON KABOOM PARK RENOVATION PROJECT

Director Centeno stated that the KABOOM renovation project at Mezes Park was very successful and was a wonderful volunteer opportunity. She noted that over 90 Amgen volunteers were at the event as well as more than 210 community volunteers, and that over 15 local businesses provided food for the volunteers. She gave an update on the project and thanked the Commissioners who volunteered. Commissioner Joseph-Hover requested a breakdown of the cost of the project and staff agreed to provide the information. Commissioner Swope commented on the number of volunteers at the event and the many extra projects that the volunteers completed at Mezes Park.

ITEM 2 – PROPOSED RED MORTON PARK SHELTER AREA DESIGN

Superintendent Hover explained the renovation of the Red Morton Park sheltered picnic area is a CIP project and will include new seating and four BBQs. The Commissioners were provided with the design plans and were asked to select the color of the shade structure. Option #2 (earth tones) was selected by a majority of the Commissioners.

ITEM 3 –REVIEW OF NEW PARK REGULATION SIGNS

Superintendent Hover reported that our park regulation signs need to be replaced in all City parks. He recommended that new white inserts with the updated park rules be placed on the existing signs which will be less expensive than ordering all new signs. The Commissioners agreed with the recommendation and also suggested that

the wording of the park rules be reduced to simple statements and that the signs also be bilingual. Staff will prepare the changes and the Commissioners will be emailed the final version of the signage.

ITEM 4 – SUB-COMMITTEE REPORTS

-Strategic/Visioning, Fields/Facilities, Capital Projects, Veterans Memorial Senior Center

Director Centeno and Superintendent Hover will be setting up meetings with their respective subcommittees and plan to have at least one meeting with each group before the April Commission meeting.

ITEM 5 – STAFF UPDATES

-Hoover Field Turf Replacement

Superintendent Hover reported that half of the artificial turf has been installed and that the field should be completed by April 10.

-Hoover Park Renovation

Superintendent Hover reported that the renovation is in progress and should be completed by May 15. Staff will be planning a grand opening for early May.

-Follow up on CAB Activity

Director Centeno spoke about a recent party at the CAB which resulted in the Police being called. She stated she met with the Police Department to discuss the matter and also sent letters to our surrounding neighbors but did not hear any response. No action is being taken at this time to change the CAB rental rules.

Items for April Agenda

-Quality of Life Element, Commercial Nexus Study, Draft Veterans Memorial Senior Center Scoping Study, Pet Parade

ANNOUNCEMENTS

-Commissioner Joseph-Hover announced she attended the CPRS Conference earlier this month and that Chris Beth was installed as CPRS President. She also stated that Jean Cloud passed away recently at the age of 102 and asked that tonight's meeting could be adjourned in her honor.

-Superintendent Hover gave the Commissioners an update regarding E Coli bacteria found in the play area at Stafford Park and the corrective action the department took to resolve the issue. He noted there is currently no State standard for parks regarding E Coli, but our department has established its own standard and will be testing sand annually at all City parks.

-Chairperson White congratulated the staff and the department on the four awards they received at the CPRS Conference in Santa Clara.

The regular meeting of the Parks, Recreation and Community Services Commission was adjourned in memory of Jean Cloud at 8:45pm to be reconvened at 7:30pm on Wednesday, April 22, 2009 at the Community Activities Building, 1400 Roosevelt Avenue, Redwood City, California.