

PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION

MINUTES OF WEDNESDAY, MAY 27, 2009

COMMISSIONERS PRESENT: Chairperson White, Vice Chairperson Wright, Commissioners Joseph-Hover, Lynch, Slusser, and Swope

COMMISSIONERS ABSENT: Commissioner Truscelli

GUESTS PRESENT: Joan Chaplick, Rebecca Benassini, Teifion Rice-Evans, Andy Nelson, Michele Hession

STAFF PRESENT: Director Corinne Centeno, Superintendents Gary Hover and Chris Beth, Administrative Assistant Denise Monroe

Chairperson Shawn White called the regular meeting of the Parks, Recreation and Community Services Commission to order at 7:30pm in Room 1 of the Community Activities Building, 1400 Roosevelt Avenue, Redwood City, California.

APPROVAL OF MINUTES

The minutes of the April meeting were approved as mailed.

CORRESPONDENCE

There was no new correspondence.

ORAL COMMUNICATIONS

Resident Michele Hession spoke about having an area in west side Redwood City that would allow dogs to be walked off-leash. She stated she currently walks with other responsible dog owners each day and felt there was a need for this type of area. Ms. Hession gave several ideas for an off-leash dog area and was willing to work with staff. Superintendent Hover agreed to meet with Ms. Hession and other interested residents to discuss this matter further.

ITEM 1 – DRAFT COMMERCIAL NEXUS STUDY

Consultant Joan Chaplick of MIG, Inc. explained the process and methodology for conducting a community survey as part of the Commercial Impact Fee process. She reviewed the key findings and general characteristics from the survey and explained the results were given to Economic and Planning Systems, Inc. (EPS) for further analysis. Teifion Rice-Evans and Rebecca Benassini from EPS spoke about using the results to determine the expected demand on City parks by non-residents of commercial development and showed a detailed Power Point presentation on the process. The Commissioners provided feedback and asked how this would be applied based on the current economy. Once the final report is completed, staff will begin an outreach process by bringing the report to stakeholders, such as business community and commercial developers, for comment and feedback, and finally to City Council to approval and adoption.

ITEM 2 – SUB-COMMITTEE REPORTS

-Capital Projects

Commissioner Joseph-Hover gave an update of the subcommittee's recent meeting.

-Fields/Facilities

Chairperson White stated the subcommittee met last month and discussed the suggestion by Mrs. Travers that the City not allow petroleum-based lighter BBQ lighter fluids in any City parks. The subcommittee decided that it was not in the City's purview to monitor the use of this substance; that staff is exploring the use of propane BBQs in our parks; and that the subcommittee did not want to ban something without being able to provide an alternative to our users. The Commissioners discussed the issue and agreed with the recommendation from the subcommittee.

M/S Swope/Wright: To leave the current rules regarding use of BBQs in parks as they are.

Motion passed unanimously.

Superintendent Beth reported that staff is continuing to meet with the various youth sports organizations to work out the details of the proposed Field Use Policies.

-Strategic/Visioning

Commissioner Slusser is working on an outline of the process to revise the Strategic Plan.

-Veterans Memorial Senior Center

Superintendent Hover reported that staff is expecting a draft report from consultant Lauren Livingston regarding the scoping project.

ITEM 3 – PET PARADE UPDATE

Commissioner Joseph-Hover gave an update on the planned activities for the Pet Parade. Superintendent Beth reported that 60 vendors are participating at the event as well as four radio stations. He estimated that the City is receiving approximately \$77,000 of in-kind services from the radio stations.

ITEM 4 – STAFF UPDATES

-Hoover Park Grand Opening, June 13 at 10:00am

Superintendent Beth reported that plans are being finalized for the grand opening at Hoover Park on June 13.

-Quality of Life Element

Director Centeno reported that the new version of this element will be presented at the June meeting.

Items for June Agenda

-Budget Update, Quality of Life Element, Pet Parade Update, Review and Status of Commission Goals; Suggestion to move Commission meeting time to 7:00pm.

ANNOUNCEMENTS

The regular meeting of the Parks, Recreation and Community Services Commission was adjourned at 9:23pm to be reconvened at 7:30pm on Wednesday, June 24, 2009 at the Community Activities Building, 1400 Roosevelt Avenue, Redwood City, California.