

MAYOR RICHARD S. CLAIRE
VICE MAYOR JEFF IRA

MINUTES
1017 MIDDLEFIELD RD

COUNCIL MEMBER JIM HARTNETT
COUNCIL MEMBER DIANE HOWARD
COUNCIL MEMBER COLLEEN M. JORDAN
COUNCIL MEMBER BARBARA PIERCE
COUNCIL MEMBER IRA RUSKIN

REDWOOD CITY, CA

JOINT MEETING
CITY COUNCIL,
REDEVELOPMENT AGENCY,
BOARD OF EQUALIZATION
JULY 14, 2003
7:00 P.M.

Mayor/Chairman Claire convened the City Council, the Redevelopment Agency, and the Board of Equalization meetings to order concurrently.

- 1. CALL TO ORDER – MEETINGS OF THE CITY COUNCIL, REDEVELOPMENT AGENCY, AND BOARD OF EQUALIZATION**
- 2. ROLL CALL – SIMULTANEOUS FOR COUNCIL MEMBERS, REDEVELOPMENT AGENCY MEMBERS, AND BOARD OF EQUALIZATION DIRECTORS**

Council/Redevelopment Agency/Board of Equalization Members Present:
Hartnett, Howard, Jordan, Pierce, Ruskin, Vice Mayor Ira, Mayor Claire

Staff Present: City Manager Everett City Clerk Howe, City Attorney Yamamoto, Assistant City Attorney Brower, Interim Community Development Services Director Liedstrand, Community Development Services Manager LaTorra, Planning Manager Church, Senior Civil Engineer Chang, Supervising Civil Engineer Lynch, Fire Prevention Officer Hall, Fire Marshall Vella, Human Resources Director Rivera-Peña, PRCS Director/Assistant City Manager Centeno, PRCS Superintendent Hover, Police Chief Bolanos, Public Works Services Director Ingram, Public Works Superintendent Rosas, Public Works Superintendent Barwacz, Assistant to the City Manager Gonzalez, Financial Services Director/Assistant City Manager Ponty, Financial Services Manager Freeman, Financial Services Accountant Greenhorn, Senior Civil Engineer Vorametsanti, Senior Civil Engineer Lynch, Interim Library Director Kramer, Housing & Economic Development Manager Moeller, Volunteer Balsamo

- 3. PLEDGE OF ALLEGIANCE - Colleen Jordan, Council Member**

4. **INVOCATION - Father Vern Jones, Episcopal priest, Diocese of California**
5. **SPECIAL ORDERS OF THE DAY** – Presentation of new Fire Chief, Gerry Kohlmann – City Manager Ed Everett introduced the new Redwood City Fire Chief to the Council and the community.
6. **ORAL COMMUNICATIONS (CITY COUNCIL, REDEVELOPMENT AGENCY, AND BOARD OF EQUALIZATION)**

Leslie Todd read a letter of opposition to the use of recycled water in areas where children play, such as front yards, parks and schools.

Maggie Heilman stated she is speaking on behalf of the parents and is a realtor for the past seven years who has represented many of the folks regarding this issue. She stated that as a realtor, if a sign cautioning against drinking or playing in recycled water is necessary, it will have serious effect on the value of the property. She stated that speaking as a parent and a realtor, she thinks it is a very bad idea to use recycled water that children cannot drink.

Laura Bierwagon, M.D., stated that she is with the group and is a pediatrician opposed to recycled water in areas that children will come in contact with due to health and safety issues.

Mike Pacelli, representing the Redwood City Chamber of Commerce, announced the new website at www.redwoodcitychamber.com that has already received over 26,000 hits in the month it has been in operation. He further stated the Annual Business Forum and Showcase will be highlighting a presentation by PDI Dreamworks entitled, the House that Shrek Built, on Thursday, October 2 beginning from 4-7 p.m.

Dr. Jeff Filippi thanked Council and the City for their assistance in the July 4th celebration and stated the plan in bringing the level back to the old days such as including marching bands and other activities designed to provide an all day event.

Shawn White thanked the Council for the commitment to Redwood City and particularly, PACT. He stated that not only did he obtain knowledge of various programs and departments but that he actually was able to meet the employees working in those departments and programs. He invited the community members to apply for participation in PACT.

John Martin stated he lives near Stafford Park and has three young children. He further stated his disbelief that the City is considering using treated raw sewage in our parks.

Bill Anderson thanked the City departments for their assistance in the July 4th celebration. He stated that PCA does not do any judging of the various categories that receive awards and that is conducted with an outside association. The Parks and Recreation Commission in conjunction with the Cultural Commission and CityTrees entered a float in this year's parade. The combined entry from Parks and Recreation won the Sally Morrison Grand Sweepstakes Award.

Rudy Luca congratulated new Fire Chief Kohlmann and reminded Council that he had requested the City Manager consider a local person for the position. He stated that the recycled water project is a serious matter for young children and it is important to know that this is sewage water being recycled. He requested that we do not implement recycled water and go to some other extreme.

Geri Joseph, Parks and Recreation Commissioner, stated that the parade and float was a success this year and they are honored to receive the award even though they suffered a flat tire on route to the parade. She stated the collaboration contributed to the success.

Amy Adams stated she is a student at Canada College and graduate of Sequoia High School. She further stated that she was present at the last budget study session and was gratified and pleased to learn that Redwood City thought ahead in the good years and set aside money. She stated her appreciation as a citizen and voter.

7. CONSENT CALENDAR (CITY COUNCIL)

Items on the Consent Calendar are considered to be routine by the City Council and are enacted by one motion and one vote.

M/S Hartnett/Ruskin to waive reading of the Consent Calendar except the ordinances by title, adopt the resolutions and the ordinances, and approve other items. City Manager Everett ask that item 7.2.A be continued until July 28. Council Member Howard removed item 7.1.E and Council Member Pierce removed item 7.1.C from the Consent Calendar for separate discussion. **The motion passed by a unanimous roll call vote.**

7.1 Section - Motions

- A. Consultant Agreement with Mark Thomas & Company, Inc., for providing supplemental consulting design engineering and construction support for the Ralston Avenue/Marine Parkway/Route 101 Interchange Reconfiguration Project.**

Recommendation:

Approve and authorize execution of a Consultant Agreement with Mark Thomas & Company, Inc., to provide supplemental consulting engineering design, and

construction support of the Ralston Avenue/Marine Parkway/Route 101 Interchange Reconfiguration Project, in an amount not to exceed \$108,068.00(304)

MINUTE ORDER 03-152

- B.** Approval of a Public Highway Agreement with Union Pacific Railroad (UPRR), and Acceptance of a Highway Grant from UPRR for Blomquist Street Right Turn Lane, relating to the Pacific Shores Development.

Recommendation:

1. Approve and authorize execution of a Public Highway Crossing Agreement between the UPRR and the City of Redwood City for the proposed reconstruction and widening of the Blomquist Street at-grade public road crossing.
2. Accept the Highway Grant from UPRR granting the City a portion of the UPRR right-of-way for widening the Blomquist Street at-grade public road crossing for an amount of \$3,848.00, and direct the City Clerk to accept on behalf of the City, said Highway Grant pursuant to Resolution No. 10944, adopted December 5, 1988, and to record a certified copy of this Resolution and Minute Order in the Office of the San Mateo County Recorder. (304)

MINUTE ORDER 03-153

- D.** Award of Contract – 2002-2003 Asphalt Rubber Chip Seal Project (304)

Recommendation:

Approve the Contract Documents and award the contract for the 2002-2003 Asphalt Rubberized Chip Seal Project to the lowest responsible bidder, Western States Surfacing Inc. of Modesto, California, for their low bid of \$498,954.68.

MINUTE ORDER 03-154

7.2 Section – Resolutions

- A.** Resolution of intent to designate a period for Two Years Additional Service Credit pursuant to Section 20903 of the Public Employees Retirement System for local miscellaneous members in the designated classification.

Recommendation:

It is recommended that the City Council, by resolution, provide a designated time period for granting Two-Years Additional Service Credit pursuant to Government Code, Section 20903 of the Public Employees Retirement System (PERS), for local miscellaneous members in the designated classification of Library Division Manager.

CITY COUNCIL OF THE CITY OF REDWOOD CITY RESOLUTION TO GRANT ANOTHER DESIGNATED PERIOD FOR TWO YEARS ADDITIONAL SERVICE CREDIT

This item was continued to July 28. (904)

MINUTE ORDER 03-155

- B. By resolution (1) approve Memorandum of Understanding with the Redwood City Police Officers Association; (2) authorize proposed salary plan for the classifications represented by the Redwood City Police Officers Association. (905)**

Recommendation:

It is recommended that the City Council, by resolution, (1) authorize a new Memorandum of Understanding with the Redwood City Police Officers Association; (2) authorize the proposed salary plan for the classifications represented by the Redwood City Police Officers Association.

ADOPT RESOLUTION 14535 ESTABLISHING A SALARY SCHEDULE AND WAGE PLAN FOR THE POSITIONS OF POLICE OFFICER AND POLICE OFFICER TRAINEE; AND RESCINDING RESOLUTION NO. 13727 AND ANY ALL AMENDMENTS PERTAINING THERETO

- C. Resolution authorizing City Clerk to prepare Summary Ordinances as required (301)**

Recommendation:

Adopt a resolution designating the City Clerk to prepare a summary of ordinances or amended ordinances in the future as necessary.

ADOPT RESOLUTION 14536 AUTHORIZING CITY CLERK TO PUBLISH SUMMARY OF PROPOSED ORDINANCE OR AMENDMENT TO EXISTING ORDINANCE

7.3 Section – Warrants

- A. Approve warrants dated through July 14, 2003 and usual and necessary payments through July 21, 2003; (301)** **MINUTE ORDER 03-156**

7.4 Section – Ordinances (1st Reading)

- A. GID 1-64 Development Agreement Extension (301)**

Recommendation:

Introduce an Ordinance approving and authorizing the eighth amendment to the Development Agreement between the City of Redwood City, General Improvement

District No. 1-64 (GID 1-64) and Redwood Shores Properties, for an extension of three (3) years up to and including September 30, 2006.

ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF EIGHTH AMENDMENT TO DEVELOPMENT AGREEMENT WITH REDWOOD SHORES PROPERTIES [GID 1-64] **MINUTE ORDER 03-157**

B. Fiscal Year 2002/2003 Appropriations Revisions (301)

Recommendation:

It is recommended that the City Council introduce an ordinance appropriating and transferring certain funds for specified purposes in order to conform budgeted amounts to actual expenditures approved for transactions, which occurred during fiscal year 2002/2003.

ORDINANCE AMENDING ORDINANCE NO. 2232 THEREBY APPROPRIATING SPECIFIED AMOUNTS FROM DESIGNATED UNAPPROPRIATED FUND BALANCES TO SPECIFIED APPROPRIATIONS, CANCELING CERTAIN APPROPRIATIONS, AND TRANSFERRING SPECIFIED AMOUNTS FROM DESIGNATED APPROPRIATIONS TO OTHER SPECIFIED APPROPRIATIONS **MINUTE ORDER 03-158**

7.5 Section – Ordinances (2nd Reading and Adoption)

A. Four Amendments to the Zoning Ordinance related to: (602)

- 1. The construction of arbors and trellises in setback areas;**
- 2. Definitions and standards for the measurement of residential height;**
- 3. Definitions, land use classifications, and parking standards for medical offices, medical clinics, and research and development uses; and**
- 4. Definitions and allowance for “theater” uses in the Central Business Retail (CBR) district.**

ORDINANCE 1130-318 AMENDING ARTICLES 2, 31, 32 AND 51 OF THE REDWOOD CITY ZONING CODE RELATED TO ARBORS, TRELISES AND SIMILAR OPEN STRUCTURES

ORDINANCE 1130-319 AMENDING ARTICLES 2, 4, 5 AND 6 OF THE REDWOOD CITY ZONING CODE RELATED TO RESIDENTIAL HEIGHT MEASUREMENTS

ORDINANCE 1130-320 AMENDING ARTICLES 2, 11, 12, 14, 15, 16, 17, 18, 19, 26, 29 AND 30 OF THE REDWOOD CITY ZONING CODE RELATED TO PARKING AND USES

– MEDICAL OFFICES; RESEARCH AND DEVELOPMENT; AND RELATED DEFINITIONS

ORDINANCE 1130-321 AMENDING ARTICLES 2, 14 AND 26 OF THE REDWOOD CITY ZONING CODE RELATED TO THEATER USES IN THE CB AND CBR DISTRICTS

Items removed from Consent Calendar for separate discussion:

C. Award of Contract – Wellesley Crescent Landscape/Traffic Improvements (304)

Supervising Civil Engineer Chang clarified that the median work on this project is to redirect the traffic flow. The problem is that the current traffic pattern does not follow the traffic lane and people drive over the lane and causes more confusion. He stated that residents have repeatedly asked for reconfiguration of this area.

M/S Pierce/Howard to approve the Contract Documents and award the contract for the Wellesley Crescent Landscape/Traffic Improvements Project to the lowest responsible bidder, J.J.R. Construction, Inc. of San Mateo, California, for their low bid of \$124, 945.00. **The motion passed by a unanimous voice vote.**

MINUTE ORDER 03-159

D. Award of Contract – Spinas Park Play Area Renovation Project (304)

Council Member Howard thanked staff for the work to be done at Spinas Park but voiced concern, due to budget constraints, the consideration of cutting back on several items such as park benches and trash receptacles.

Supervising Civil Engineer Vorametsanti stated that staff is working with PRCS to work out the deficiencies and it is possible to obtain funding from other sources such as the Rotary contribution of \$1,000.00.

M/S Howard/Pierce to approve the Contract Documents and award the contract for the Spinas Park Play Area Renovation Project to the lowest responsible bidder, Scapes, Inc. of Half Moon Bay, California, for their low bid of \$511,696.02.

MINUTE ORDER 03-160

8. MINUTES – BOARD OF EQUALIZATION

- A. M/S Pierce/Howard to approve the minutes of the Board of Equalization meeting of December 9, 2002 as submitted; **The motion passed by a unanimous voice vote.** (301) **BOE MINUTE ORDER 03-001****

9. PUBLIC HEARING – BOARD OF EQUALIZATION (510)

A. Submittal of Equalized General Improvement District 1-64 Assessment Roll

Financial Services Accountant Greenhorn stated that the Board is being asked to accept the assessed values for GID 1-64. The values are used to distribute the annual amount required for the debt service for the district. The property owners of the district have been informed of the assessed value of their property and their right to appeal these assessments. Any appeals filed by September 15 will be heard by the Board on December 8, 2003. Overall, the values of the district increased 3.41% from January 1, 2002 with commercial property decreasing 3.7% and residential increasing 8.09%. The total assessed value for the district now stands at \$1 billion.

Council Member Jordan stated she had received a call from a resident of the district who had contested the assessed valuation of his property last year. She asked for clarification on the process and asked whether the assessment needs to be protested every year. Financial Services Manager Freeman stated that the appraisals and assessments are reset each year. City Manager Everett stated that the response will be made aside from the meeting to both Council Member Jordan and the property owner involved.

Mayor Claire opened the public hearing.

Public Comment:

John Murphy, Redwood City resident and homeowner in GID 1-64, stated he has spoken to Council every year over the last 30 years. He thanked the Financial Services Department for furnishing the book for reference at the Redwood Shores library and for Council Members' consideration. He asked that the books be relocated to the library after Council has read the document. He stated that although, he may not agree with each particular assessment, all are treated the same and that is the action the Board is asked to take. He further stated that there is a potential of 10,000 voters in the GID 1-64 district.

M/S Ira/Pierce to accept the equalized assessment roll for the General Improvement District 1-64 for the 2003-04 fiscal year. **The motion passed by a unanimous voice vote.**
BOE MINUTE ORDER 03-002

M/S Ira/Hartnett to adjourn the Board of Equalization meeting. **The motion passed by a unanimous voice vote.**

10. STAFF REPORTS – CITY COUNCIL

**A. Bond Service Tax Rates – 2003-2004 General Improvement (511)
District 1-64**

Financial Services Accountant Greenhorn stated that, based on the accepted equalized assessment roll, the rate is 6.61% lower for the reclamation bonds and 5.9% lower for the facility bonds due to an increase in the values of the property of the district. This tax rate will raise the amounts that are included in the 2002/04 budget in the amount of \$2,020,000.00.

M/S Ira/Ruskin to introduce the attached ordinance setting the tax rates for General Improvement District No. 1-64 be introduced.

AN ORDINANCE FIXING THE AMOUNT OF MONEY TO BE RAISED BY TAXATION UPON THE TAXABLE PROPERTY WITHIN GENERAL IMPROVEMENT DISTRICT NO. 1-64 TO PROVIDE FUNDS FOR GENERAL IMPROVEMENT DISTRICT NO. 1-64, AND FIXING AND LEVYING THE TAX RATE THEREFORE

The motion passed by a unanimous roll call vote.

BOE MINUTE ORDER 03-002

B. Budget Study Session II (501)

I. Introduction

City Manager Everett explained that the order of budget discussion would be: public hearing for water and sewer rates, the Capital budget, follow-up from the June 30 budget study session, and then to the Redevelopment Agency budget.

II. Public Hearings

A. Amendment of Water Basic Charge and Conservation Usage Rates

Vice Mayor Ira, Chairperson of the Utilities Committee, stated that staff has presented and the Committee unanimously recommended the proposal. PWS Director Ingram stated the two items are done every year which balances the revenues and expenditures within the two enterprise funds. He further explained the water rates and charges.

Mayor Claire opened the public hearing. (301)

Public Comment:

Marge Parkhurst asked if the base units number of ten (10) will remain.

PWS Director Ingram stated that is correct.

Rudy Luca stated that he is concerned with the increase and he is questioning the benefits to employees. He asked for an explanation.

M/S Ruskin/Hartnett to close the public hearing. The motion passed by a unanimous voice vote.

Council Members comments included the concept of steepening the water rates on the high end coupled with various conservation efforts could lead to greater discount qualification on water rates. The Committee members stated that the Committee will continue to look at various ideas and commended the residents on their conservation practices after the most recent drought. The reasons rates are going up is because San Francisco has not fixed the Hetch Hetchy system and finally the affected agencies fought to get the problem addressed. City Manager Everett stated that some of the park sprinkler systems in place read the weather and sense ground moisture so that sprinklers operate only when needed.

M/S Hartnett/Ruskin to:

1. Introduce ordinance amending Redwood City Code – Section 38.5 – Water Basic Service Charges
2. Approve Resolution amending water conservation usage rate

ORDINANCE AMENDING SECTION 38.5 OF THE CODE OF THE CITY OF REDWOOD CITY RELATING TO WATER SERVICE CHARGES AND FEES
MINUTE ORDER 03-162

RESOLUTION 14537 AMENDING SECTION 3 OF THE RULES AND REGULATIONS OF THE REDWOOD CITY WATER DEPARTMENT (PUBLIC WORKS SERVICES DEPARTMENT) RELATING TO WATER RATES; AND RESCINDING RESOLUTION NO. 14276

B. Amendment of Sewer Service Charges (301)

PWS Director Ingram stated that the sewer fund is similar to the water fund and adjustments are made at this time. The revenue demand is increasing by about \$300,000.00 in the new year with the two reasons driving the increase being the cost of various operational aspects, salaries and benefits adjustments, and electricity in the amount of about \$164,000.00. The SBSA increase is a factor in the amount of approximately \$160,000.00. Compliance of regulations contributes to the necessary increase as well. The increase to the monthly sewer service charge by 5.4% is effective at the end of August equals \$1.10 per month per residential unit. A multi-family unit will be a smaller increment and business will be this amount plus loading factors.

M/S Ira/Howard to:
Introduce ordinance amending Redwood City Code – Section 27.100 – Sewer Service Charges

ORDINANCE AMENDING SECTION 27.100 OF THE CODE OF THE CITY OF REDWOOD CITY RELATING TO SANITARY SEWERAGE SERVICE CHARGES

The motion passed by a unanimous roll call vote.

MINUTE ORDER 03-163

Recess: 8:50 – 9:05 p.m.

IV. Follow-up items from June 30, 2003 Budget Study Session

City Manager Everett explained that questions from the first study session were asked and additional information was requested in order to compare the adopted budget from two years ago and the proposed reductions to the fiscal year 03/04 budget.

Financial Services Director Ponty responded to the question of reducing the \$200,000.00 budgeted for the database from the Franchise Tax Board that gives the names of businesses operating in the City to cross reference with the City's records. After checking with other cities, it was determined that none of them are using this data for an in house audit program because it is a very labor intensive process. There is a program available where a company that uses this data would retain 40% of the amount collected and would mostly identify the smaller businesses. Council consensus was to bring back more information on the concept for consideration.

Public Comment:

Pat Benner stated she had been in jail many times to train inmates to be tutors. She stated that if the library is cut you effect Project Read. She stated that Project Read is an award winning program that teaches kids and adults how to read as well as jail inmates. She stated that if reductions are made at the library it effects the one resource that supplies the community a place where people learn to read and write better. She summarized by saying that the library makes taxpayers.

Kathy Endaya clarified that 42%-48% of the library budget is provided by the City for library services. She clarified that if cuts are higher than 7% the branch will lay people off, cut evening hours and that will have the drastic impact.

Joan Martell stated that she has had the pleasure of serving on the literacy board since 1992. She stated that Project Read and the library itself brings hope and successes to the community members and they become taxpayers, because if the youth stay in school they get jobs and become taxpayers. She ended by saying that we are only as strong as the least of us in our community.

Jeanne Gross, works at Canada College and lives in Redwood City. She stated that we have a fine library and Project Read. She stated that Project Read staff came to Canada College and asked that the tutor training be considered for qualified college credit. That program is now in place and speaks of the quality of the tutors. The students at Canada College also rely on the library being open.

Billy James stated he is a 10-year resident, patron and current Library Board member. He quoted Andrew Carnegie as to the importance of the libraries.

Georgi LaBerge, on behalf of the library, stated the library is one of the outstanding institutions in Redwood City and encouraged no further cuts to that budget. She stated that a literate population is the hallmark of a great city. Some of the projects that would be affected are the teen homework center, the school readiness program. She asked no further cuts be made.

Pat Taviss stated that a healthy public library system is vital and she urged sparing of the library in consideration of proposed cuts. She cited various achievements and urged the sparing of the community's library services in considering the budget cuts.

Molly Sporie-Al Hader, speaking on behalf of Local 715, commended Council for prudence in setting aside reserves. She described the staff represented by Local 715 and asked that Department Heads confer with the staff members and utilize their expertise.

Sharlene Gerald stated she is a Redwood City resident, library user and tutor with Project Read. She stated that she is also in support of keeping the library programs together.

Council Members made various comments citing the difficulties in making budget cuts and expressing pride in the work the City employees have provided during this time of budget difficulty.

III. Capital Improvement Projects (CIP)

Senior Civil Engineer Chang explained the various projects with a PowerPoint presentation. He stated that there are two major projects coming up which are the Downtown area improvements and the Ralston Interchange project. Chang explained the GID 1-64 topic.

City Manager Everett stated that the budget ordinance would be scheduled for introduction at the August 11 Council meeting.

Vice Mayor Ira left the dais due to a conflict of interest with a client owning property adjacent to the retail/cinema project area.

V. Review of Redevelopment Agency Budget for 2003-2004

Redevelopment Manager Moeller explained the Redevelopment Agency budget as presented in the staff report.

Various questions were asked by Council Members.

M/S Howard/Howard to adjourn the Redevelopment Agency meeting. The motion passed by a unanimous voice vote.

11. MATTERS OF COUNCIL INTEREST

A. Legislation (information only) - This sub-section involves possible discussion of City Position on Proposed Legislation described in the League of California Cities Priority Focus Bulletin No. 26-2003. Council may direct staff to act on positions taken by Council. (Copies of League of California Cities Priority Focus available in City Clerk's Department.)

12. ADJOURNMENT – 11:05 p.m

M/S to adjourn until the next Special City Council meeting of July 21, 2003 in memory of Financial Services Account Clerk Barbara Greene. Barbara was employed in the payroll division for 14 years and will be missed by her family, co-workers and friends. **The motion passed by a unanimous voice vote. (207)**

Respectfully submitted,



Patricia S. Howe, CMC
City Clerk