

MAYOR JEFF IRA
VICE MAYOR BARBARA PIERCE

MINUTES

1017 MIDDLEFIELD ROAD
REDWOOD CITY, CA

COUNCIL MEMBER IAN BAIN
COUNCIL MEMBER ROSANNE FOUST
COUNCIL MEMBER JIM HARTNETT
COUNCIL MEMBER DIANE HOWARD
COUNCIL MEMBER IRA RUSKIN

SPECIAL MEETING OF THE
CITY COUNCIL OF REDWOOD CITY

8:00 A.M. - Refreshments

JANUARY 10, 2004
8:30 A.M. – 12:00 P.M.
MAIN LIBRARY COMMUNITY ROOM
1044 MIDDLEFIELD ROAD
FACILITATOR: DR. CECIL REEVES

BUDGET STRATEGY SESSION

1. **CALL TO ORDER** – 8:30 a.m.
2. **ROLL CALL**

Council Members Present: Bain, Foust, Hartnett, Howard, Ruskin, Vice Mayor
Pierce, Mayor Ira

Staff Present: City Manager Everett, PRCS Director/Assistant City Manager
Centeno, City Clerk Howe, City Attorney Yamamoto, Deputy City Clerk Conly,
Administrative Secretary Dale, Financial Services Director Ponty, Interim Community
Development Services Director Liedstrand, Community Development Services

Manager Patterson, Housing & Economic Development Manager Moeller, Fire Chief Kohlmann, Human Resources Director Rivera-Peña, Parks, Police Chief Bolanos, Public Works Services Director Ingram, Assistant to the City Manager Gonzalez, Interim Library Director Kramer

3. PUBLIC COMMENT – None

4. INTRODUCTION

- A. Discussion of last-year service level cuts
- B. Review Council's direction as stated at the July 2003 budget session
- C. Review of established priority categories

Council modified the direction given at July 2003 budget session from "Try to avoid layoffs" to "Provide least disruption to levels of service to the community".

5. FISCAL YEAR 2003-2004

- A. Policy direction regarding Vehicle License Fees (VLF)

Council consensus was all State cuts to be taken out of reserve for fiscal years 2003/2004.

6. PUBLIC COMMENT - None

7. FISCAL YEAR 2004-2005

- A. Policy direction regarding revenue generation (205)

Council consensus was for staff to seek outside funding for programs being cut, particularly, community oriented programs such as PACT, DARE, and Citizen's Police Academy. Consensus to look at raising revenues in the areas of fire inspections, CDS fees and parking fines. Mayor Ira will appoint an ad hoc committee to work with staff to find other areas where revenues might be generated. Ad hoc committee to make a recommendation to full Council.

- B. Policy direction regarding State Cuts

Consensus to add additional State cuts to our projected deficit in the planning for the 2004/2005 budget. This money to come from reserves. Staff to develop a recommended budget with options to provide additional areas for possible cuts if State takes more from cities, involve employees in budget process, involve the community in communication, keep attracting the business community.

BREAK 10:25-10:35 a.m.

C. Policy direction regarding use of reserves

Consensus for use of reserves as follows: 2004/05 – 50% reductions and 50% reserves; 2005/06 – 66% reductions and 33% reserves; 2006/07 – 100% reductions and no reserves. Council consensus was to lower reserve amounts to approximately 12% by June 2007, given the State reductions this year.

D. Policy direction regarding deliverables

City Manager to recommend a budget consistent with the policy on reserves. Reductions will not be “across the board” reductions. Alternative budget reduction packages to be presented so Council can make changes to the recommended budget.

E. Policy direction regarding the budget timeline

Consensus was for staff to bring information to Council in late March or early April 2004 after results of the State Bond Election is known and an additional quarter of sales tax figures is available.

8. FISCAL YEAR 2005-2006

A. Policy clarification regarding VLF/Reserves

As stated above, Council consensus was for 2005/06 – 66% reductions and 33% reserves.

9. ADJOURNMENT – 11:15 a.m.

M/S Hartnett/Ruskin to adjourn to the next City Council meeting of January 12, 2004.
The motion passed by a unanimous voice vote.

Respectfully submitted,



Patricia S. Howe, CMC
City Clerk