

REPORT

To the Honorable Mayor and City Council
From the City Manager

6.2 B-1

February 9, 2004

Subject

Authorization to submit an application for the Fair Oaks Community Center Information and Referral Program to the San Mateo County Office of Housing for CDBG Funding for FY 04-05 and to designate Teri Chin, Human Services Manager, as the contact person.

Recommendation

Approve resolution to authorize submission of application and to designate Teri Chin as the contact person.

Background

Since its inception, the Fair Oaks Community Center Information and Referral program has been funded, in part, through a contract with the San Mateo County Human Services Agency Office of Housing. Due a reduction in funding available for the Information and Referral Program contract, the Human Services Agency has encouraged the City of Redwood City to apply for funding through the San Mateo County Office of Housing for CDBG funds for services provided to unincorporated North Fair Oaks residents through the Fair Oaks Community Center Information and Referral Program. The City applied to and received \$15,000 in San Mateo County CDBG funds for FY 03-04.

For FY 04-05, the City again submitted an application for San Mateo County CDBG Funds for the Fair Oaks Community Center Information and Referral Program. After having submitted the application, staff was informed that although the application has been accepted, it will not be considered for funding unless we have a resolution from the City Council authorizing submission of the application and designating a contact person.

Alternative

Without a resolution, the City's application will not be considered for funding.

Fiscal Impact

The City is requesting \$15,000 from the San Mateo County CDBG funds for FY 04-05 as a part of its effort to maintain current levels of funding from the County of San Mateo for the Fair Oaks Community Center Information and Referral Program. Without this grant, the City would have an additional deficit of \$15,000 for FY 04-05.



Teri Chin
Human Services Manager



Corinne Centeno
Director, Parks, Recreation,
And Community Services



Ed Everett
City Manager

6.2B-2

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FAIR OAKS COMMUNITY CENTER INFORMATION AND REFERRAL PROGRAM TO THE SAN MATEO COUNTY OFFICE OF HOUSING FOR CDBG FUNDING FOR FISCAL YEAR 2004-2005 IN THE SUM OF FIFTEEN THOUSAND DOLLARS AND DESIGNATING TERI CHIN, HUMAN SERVICES MANAGER AS THE CONTACT PERSON

WHEREAS, from its inception, the Fair Oaks Community center Information and Referral program has been funded, in part, through a contract with the San Mateo County Human Services Office of Housing; and

WHEREAS, the Human Services Agency has encouraged the City of Redwood City to apply for funding through the San Mateo County Office of Housing for Community Development Block Grant (CDBG) funds for services provided to unincorporated North Fair Oaks residents through the Fair Oaks Community Center Information and Referral Program; and

WHEREAS, the City has again submitted an application for Fifteen Thousand Dollars (\$15,000.00) for San Mateo County CDBG funds for the Fair Oaks Community Center Information and Referral Program; and

WHEREAS, City staff has been informed that said application must be accompanied by a resolution from the City Council authorizing that said application must be accompanied by a resolution from the City Council authorizing submission of said application and designating a contact person.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF REDWOOD CITY DOES HEREBY:

1. Authorize the submission of its application for Fifteen Thousand Dollars (\$15,000.00) for San Mateo County CDBG funds for the Fair Oaks Community Center Information and Referral Program.
2. Designate Ms. Teri Chin, Human Services Manager, as the contact person for the City of Redwood City.

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