

6.10-1

REPORT

To the Honorable Mayor and City Council
From the City Manager

March 22, 2004

Subject

Community Development Block Grant (CDBG) Funding Agreements for FY 2003-2004

Recommendation

Approve operating agreements for public service and capital projects for Caminar, Second Harvest Food Bank and Kainos Home & Training Center

Background

Each year the City receives an entitlement of Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds from the US Department of Housing and Urban Development. The program activities provide a range of intervention and supportive services to Redwood City citizens, ranging from homeless activities to capital projects which improve the quality of life for low income neighborhoods

The City Council approved these programs and activities on April 28, 2003 as part of the Fourth Annual Action Plan of the City's new Five-year Consolidated Plan for 2000-2005. The Council is now being asked to approve the operating agreements to allow Finance to disburse funds as these organizations incur costs. These 3 non-profit organizations will collectively provide assistance to approximately 232 Redwood City residents who are low income or have special needs. The list of non-profit organizations and the amount funded are as follows:

<u>Organization Name</u>	<u>Project Title</u>	<u>Amount</u>
Caminar	248 Redwood Avenue Kitchen Renovations	\$ 55,457
Kainos Home & Training Center	3136 Jefferson Hillside Stabilization	\$113,000
Second Harvest Food Bank	Operation Brown Bag Program	\$ <u>5,000</u>
	TOTAL	\$ 173,457

The Agreement for Second Harvest was previously approved by Council, however, the agreement listed the incorrect funding amount so it is being resubmitted with the correct information for your approval.

6.1 D-2


The Agreement for Caminor and Kainos are for capital construction projects. The City's policy is not to approve funding agreements for capital projects until they are ready to proceed to construction. Caminor has successfully completed a prevailing wage bid process and will select their contractor when the City's funding agreement has been approved. The Kainos Hillside Stabilization Project was unable to proceed until certain structural and soils engineering reports were completed. These reports identifies the means and method of stabilization and develop the contract objectives that will be met under this funding agreement.

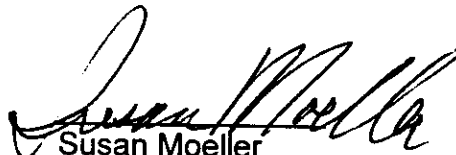
CDBG funds are targeted exclusively to low and moderate income residents to meet certain housing, supportive services and non-housing community development needs. Approximately 28 programs are funded through CDBG in the 2003-04 program year.

Copies of the funding agreements referenced in this report are available for review in the Office of the City Clerk.

Fiscal Impact

The total cost of these programs is \$172,250.61 from CDBG funds. Council previously approved the funding allocations in April of 2003 as part of the City's Fourth Annual Action Plan budget.


Debbi Jones-Thomas
Housing Coordinator


Susan Moeller
Redevelopment
Manager


Ed Everett
City Manager

Attachment
N/A