

REPORT

To the Honorable Mayor and City Council
From the City Manager

July 11, 2005

Subject

Amendment of Redwood City Municipal Code Section 2.23 related to the meeting location of the Redwood City Planning Commission.

Recommendation

That the City Council introduce the attached ordinance amending Section 2.23 of the Redwood City Municipal Code to specify the current meeting location of the Redwood City Planning Commission.

Background

Among other things, Section 2.23 of the Redwood City Municipal Code sets forth the meeting location for regular meetings of the Redwood City Planning Commission. Adopted in 1972 and last amended in 1974, the section as currently written provides for the Planning Commission to meet in the Board of Supervisors Chambers at the Hall of Justice and Records. The attached ordinance is being proposed to update the meeting location of the Planning Commission to City Hall. In addition, the ordinance specifically allows for alternate meeting locations if notice is otherwise provided.

Alternative

Do not amend Section 2.23 and keep in place a factually incorrect statement in the Municipal Code.

Fiscal Impact

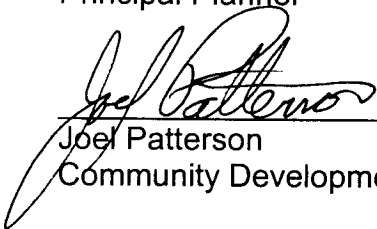
None



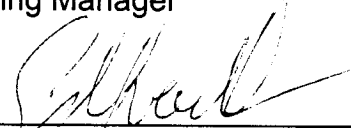
Tom Passanisi
Principal Planner



Michael Church
Planning Manager



Joel Patterson
Community Development Director



Ed Everett
City Manager

Attachment: Ordinance

6.4 A-2

ORDINANCE NO. _____

ORDINANCE AMENDING CHAPTER 2, ARTICLE I, SECTION 2.23 OF THE CODE OF THE CITY OF REDWOOD CITY RELATING TO MEETINGS OF PLANNING COMMISSION

THE COUNCIL OF THE CITY OF REDWOOD CITY DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2 (Administration), Article I (In General), Section 2.23 (Meetings of Planning Commission) of the Redwood City Municipal Code is hereby amended in its entirety to read as follows:

“Sec. 2.23. MEETINGS OF PLANNING COMMISSION:

Unless notice is otherwise provided, regular meetings of the Planning Commission of the City of Redwood City shall be held at City Hall, 1017 Middlefield Road, Redwood City, on the days and at the hour designated by the Planning Commission by resolution adopted by such body and all such meetings shall be open to the public. Any meetings of the Planning Commission may be cancelled in advance by order of the Commission entered upon the minutes thereof. If the meeting is so cancelled, the Secretary of the Planning Commission shall forward written notice thereof to each member of the Commission and to such other persons that request such notice and have filed their names and addresses with the Secretary of the Planning Commission, unless such notice is waived in writing or unless the member in question is present at the meeting. Failure of any Commission member or any other person to receive notice of cancellation or of a change of meeting location shall not invalidate or otherwise affect the action of the Commission in cancelling the meeting. The provisions of Section 2.21 and 2.22 of this Article relative to adjourned and special meetings of the Council shall be applicable to and shall govern the Planning Commission with the following modifications: the Term “Commission” shall be substituted for the term “Council”; the term “Chairman of the Planning Commission” shall be substituted for the term “Mayor”; the term “Secretary of the Planning Commission” shall be substituted for the term “City Clerk”; and the term “Planning Director” shall be substituted for the term “Deputy City Clerk”.

SECTION 2. This ordinance shall be effective thirty (30) days from the date of its adoption.