

REPORT

To the Honorable Mayor and City Council
From the City Manager

November 14, 2005

Subject

Agreement for Professional Transportation Planning and Consultant Engineering Services for the Traffic Impact Mitigation Fee Study Update – Fehr & Peers Associates, Inc.

Recommendation

Approve and authorize execution of an agreement with Fehr & Peers Associates, Inc., of San Jose, California, for providing Professional Transportation Planning and Consultant Engineering Services for the Traffic Impact Mitigation Fee Study Update, in an amount not to exceed \$79,380.00.

Background

This agreement will engage consultant assistance in preparing the 5-year update of the City's fee structure for funding of transportation improvements to mitigate the traffic impacts of development, in compliance with state law and other legal requirements.

Proposals and statements of qualifications were solicited from three (3) firms known to be well-qualified to perform said services. Only one of the three firms submitted a proposal for said services, the firm of Fehr & Peers Associates, which is very well-qualified to fulfill the City's needs to perform the Traffic Impact Mitigation Fee Study Update. The consultant previously prepared the City's initial Traffic Impact Mitigation Fee Study in 2000, and the City has since engaged the firm successfully for traffic studies of several major development projects.

The proposed project scope of services includes:

1. Assisting staff with 5-year account report;
2. Updating land use growth and traffic projections for Redwood City;
3. Forecasting traffic impacts, and transportation capital projects and measures needed to mitigate growth;
4. Coordinating improvement needs and funding related to City growth with those related to regional growth;
5. Estimating traffic improvement related capital improvement costs, sources of funds, and amount of fee;
6. Developing the nexus-based formulae for allocating costs to individual land use types;
7. Evaluating fee variation, exemption, and credit allowance policies; and
8. Documenting analyses in a fee study report, for presentation to City Council.

Fehr & Peers Associates, Inc.'s proposal of \$79,380.00 is a competitive and reasonable fee for the transportation planning and engineering services required.

6.1F-2


A complete copy of the agreement is available for review in the City Clerk's office.

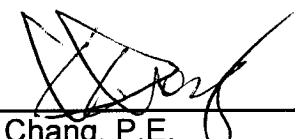
Alternative

Do not award the contract, and direct staff to re-scope the study and/or solicit new or additional proposals, which could delay the required 5-year update, and possibly jeopardize the City's Transportation Impact Fee program.


Fiscal Impact

Funds for the Traffic Impact Mitigation Fee Study Update will be funded from the Traffic Mitigation Fees Fund account in the 2005-06 Capital Improvement Project (CIP) budget.


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City Engineer


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