

# REPORT

To the Honorable Mayor and City Council  
From the City Manager

February 12, 2007

## **Subject**

Consultant agreement with The Kastrop Group, Inc., for professional services related to the renovation of the Main Library's second floor and refurbishment of the heating, ventilation, and air conditioning (HVAC) system.

## **Recommendation**

By motion, authorize the City Manager to execute an agreement with The Kastrop Group, Inc., not to exceed \$66,500.00, to provide final design, engineering consulting services, and prepare construction documents for the renovation of the second floor and refurbishment of existing HVAC system at the Main Library.

## **Background**

Reconfiguration/renovation of the second floor of the Main Library is intended to modify the existing physical space to better accommodate new service priorities. The Kastrop Group, Inc. is a qualified professional consulting firm that was previously retained by staff to identify design alternatives for library areas. Conceptual plans have been developed which will make more efficient use of existing library space. Space currently used to accommodate paper media will be converted to better suit Project Read activities, incorporate a new Teen area, and provide 50 additional internet stations.

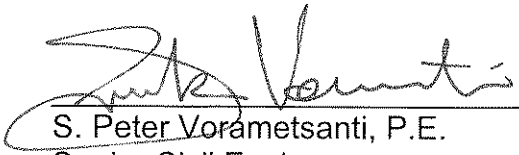
These changes are expected to substantially increase patronage. Increased patronage will add demand on the existing HVAC system. As well, the HVAC system is nearing the end of its useful service life. The proposed agreement includes design services necessary to overhaul the HVAC system to ensure that the system continues to provide a comfortable environment for library patrons.

## **Alternative**

Staff could request proposals from other qualified consultants.


## **Fiscal Impact**

Funding for the design portion of this project has been approved and appropriated in the Fiscal Year 2006/07 Capital Improvement Program (CIP), and is included in the list of projects that the Council authorized to move ahead.



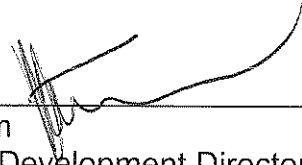
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