

REPORT

To the Honorable Mayor and City Council
From the City Manager

January 26, 2009

SUBJECT

Authorization to Submit a 2009-2010 Application to San Mateo County Community Development Block Grants (CDBG) and designate contact person

RECOMMENDATION

Approve resolution to authorize the submission of an application for \$15,000 in support of the Information and Referral Program at the Fair Oaks Community Center to the San Mateo County Department of Housing for CDBG Funding for FY 09-10 and to designate Human Services Manager, Teri Chin as the contact person.

BACKGROUND

In 1982, the County of San Mateo first contracted with the City of Redwood City to provide information and referral services at the Fair Oaks Community Center to low-income residents of Redwood City, North Fair Oaks, Woodside, Atherton, and Portola Valley. Since that time, the program has grown to meet the demand for services with joint funding from both the County and the City. Currently, approximately 80% of the residents seeking services are from Redwood City and approximately 20% of the residents seeking services are from unincorporated North Fair Oaks.

The Information and Referral Program provides information and referral, needs assessments, crisis intervention, short-term emergency assistance, homeless assistance, shelter referrals, forms and translation assistance, housing assistance and advocacy, and serves as a "first-stop" for individual and families in need in our community. Working closely with the County's Human Services Agency and other local non-profit organizations, the information and referral program is able to help thousands of individuals and families in need each year.

ALTERNATIVES

The Council could choose not to apply for San Mateo County CDBG Funds for the Information and Referral Program at the Fair Oaks Community Center.

FISCAL IMPACT

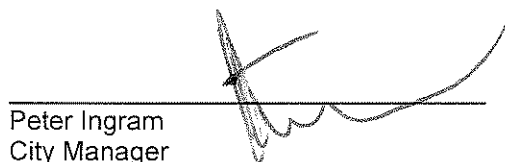
We anticipate a potential reduction in general county funds for the Information and Referral Program. County CDBG funds could help offset this reduction.



Teri Chin
Human Services Manager



Corinne Centeno
Parks, Recreation, and Community Services
Director



Peter Ingram
City Manager

ATTACHMENTS

1. Resolution Authorizing Submission of County CDBG Application for FY 09-10
2. County CDBG Notice of Funding Availability

RELATED DOCUMENTS IN CITY CLERK'S OFFICE

None

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FAIR OAKS COMMUNITY CENTER INFORMATION AND REFERRAL PROGRAM TO THE SAN MATEO COUNTY OFFICE OF HOUSING FOR CDBG FUNDING FOR FISCAL YEAR 2009-2010 IN THE SUM OF FIFTEEN THOUSAND DOLLARS AND DESIGNATING TERI CHIN, HUMAN SERVICES MANAGER AS THE CONTACT PERSON

WHEREAS, from its inception, the Fair Oaks Community Center Information and Referral program has been funded, in part, through a contract with the San Mateo County Human Services Office of Housing (“Office of Housing”); and

WHEREAS, the San Mateo County Human Services Agency has encouraged the City of Redwood City (the “City”) to apply for funding through the Office of Housing for Community Development Block Grant (CDBG) funds for services provided to unincorporated North Fair Oaks residents through the Fair Oaks Community Center Information and Referral Program; and

WHEREAS, the City has submitted an application for Fifteen Thousand Dollars (\$15,000.00) for San Mateo County CDBG funds for the Fair Oaks Community Center Information and Referral Program; and

WHEREAS, County of San Mateo Office of Housing requires a Resolution from City Council authorizing submission of the application and designating a contact person.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REDWOOD CITY AS FOLLOWS:

1. Authorize the submission of the application for Fifteen Thousand Dollars (\$15,000.00) for San Mateo County CDBG funds for the Fair Oaks Community Center Information and Referral Program.
2. Designate Ms. Teri Chin, Human Services Manager, as the contact person for the City of Redwood City.

* * *

County of San Mateo

FY 2009-10 Notice of Funding Availability (NOFA) Funding Priorities

The County of San Mateo Department of Housing is pleased to announce the availability of funds for a variety of housing and community development activities that benefit lower income residents. Starting December 2008, the County will invite applications for these funds, which will be available on or after July 1, 2009. Funding under this NOFA will come from four federal programs: (1) Community Development Block Grant (CDBG), (2) HOME Investment Partnerships (HOME), (3) Emergency Shelter Grant (ESG), and (4) Economic Development Initiative (EDI).

This NOFA consists of three categories: (1) Housing; (2) Community Services (Public Services); and (3) Community Facilities (Public Facilities) /Micro-Enterprise Assistance. Funding amounts for the three categories are described below. Please note the amounts below are approximates; the actual amounts will be subject to the latest HUD allocations, expected to be announced December 2008/January 2009.

1. Housing:

- a. Housing Development: Funding for this category comprises a combination of; 40% of the new CDBG Grant, the HOME and the EDI Grants, plus program income derived from loan repayments. Approximately \$2.7 million available for applications.
 - b. Minor Home Repair Programs: Funding will be up to 10% of the CDBG Grant. Approximately \$280,000 available.
2. **Community Services (Public Services)**: Funding is based on 15% of the CDBG Grant, plus ESG. Approx. \$540,000 available.
3. **Community Facilities (Public Facilities)/ Micro-Enterprise Assistance**: Funding for this category up to \$350,000 CDBG funds.

Successful applications will meet one of the funding priorities listed below. All programs/ projects must benefit Low, Very Low, and Extremely Low -Income persons. No contract will be awarded for less than \$15,000.

A. Housing Development/Housing Repair and Modification Programs

1. Development of new housing, preferably transit-oriented, and acquisition/rehabilitation of existing housing, to provide affordable housing, permanent supportive housing, or transitional housing, for Extremely Low (ELI) and Very Low-Income (VLI) individuals, families, and persons with special needs.* (On-site support amenities are encouraged.) Priority will be given to applications which meet the County's HOPE Plan to Prevent and End Homelessness. Therefore, two-thirds (2/3) of the Housing Development allocation will be aimed at assisting supportive housing and ELI housing units. A target of at least 50% of the Housing Development allocation will be aimed at assisting permanent supportive housing units for special needs* populations.
2. Conversion or rehabilitation of existing structures for the purpose of providing affordable/ supportive / or transitional housing.
3. Housing repair and modification programs operated by nonprofit agencies that provide cost-effective improvements focusing on health & safety, housing quality standards, and/or access modifications.
4. Rehabilitation of rent-restricted existing multi-family affordable housing.

B. Public Services Programs (including Shelter Operations & Fair Housing Enforcement)

1. Operational support for emergency shelters and transitional housing programs that serve individuals and families.
2. Operational support for agencies that provide safety net services.
3. Supportive services that are aimed at keeping people in their homes, including fair housing services.

C. Community & Economic Devt (including Public Facilities & Micro-Enterprise Assistance)

1. Development (acquisition and/or new construction) or rehabilitation of emergency shelters or facilities providing service-enriched supportive housing for persons with special needs,* to meet the goals of the HOPE Plan to Prevent and End Homelessness in the County.
2. Development (acquisition and/or new construction) or rehabilitation of community facilities serving lower income individuals and households.
3. Activities which result in the creation or retention of permanent employment opportunities for lower income persons.

* **Persons with Special Needs**. For County purposes, this category shall include, but not be limited to, mentally ill persons, emancipated youth, victims of domestic violence, seniors aging in place, persons recovering from substance abuse, persons recently released from prison or jail, and low income veterans. Under CDBG regulations, this category (presumed benefit population) also includes: abused children, battered spouses, the elderly, adult persons with serious disabilities, the homeless, illiterate persons, migrant farm workers, persons with HIV/AIDS.