

REPORT**To the Honorable Mayor and City Council
From the City Manager**

March 23, 2009

SUBJECT

Purchase of Five Police Patrol Cars

RECOMMENDATION

Approve by motion the purchase of five Ford Crown Victoria patrol cars in the amount of \$123,762.00 from San Francisco Ford of San Francisco, California under the cooperative purchasing agreement of the City and County of San Francisco's Bid # RQPC09000044.

BACKGROUND

The Public Works Services Department, in conjunction with the Police Department, developed the replacement schedule for police patrol vehicles, at the most economically beneficial point in their life cycle. At pre-described intervals, police vehicles undergo a thorough evaluation, including but not limited to age, mileage, condition, maintenance history, downtime, and anticipated future repairs.

Currently, 30 police patrol cars are in use by the Patrol Division of the Police Department. All five of these vehicles are scheduled replacement vehicles for older, in-service patrol cars, and all meet the City's fleet replacement criteria. Historically, police cars have been on a four year life cycle and replaced before any major failure occurs.

After doing extensive research, staff from the Equipment Services Section found that the City and County of San Francisco recently administered a competitive bid process for the same type of police patrol cars and San Francisco Ford was the lowest responsible bidder. The Redwood City Code, Chapter 2, Article VII, Section 2.80 "Open Market Purchases," makes it possible for the City to realize significant savings from larger volume purchases. The base unit price without taxes for the City and County of San Francisco police car is \$21,671.20. However, the Redwood City's unit will be \$21,181.20 without taxes due to differing in the vehicle options.

ALTERNATIVES

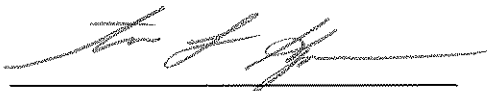
The Council could deny this purchase. Not approving the purchase of these police cars would impact the operations of the Police Department if one or more of these patrol cars were to experience unreliable service and/or an unforeseen breakdown.

The Council could direct staff to solicit bids on our own, however this would probably not be cost effective since the City and County of San Francisco's bid was a recent competitive bid process in which San Francisco Ford was the lowest responsible bidder.

FISCAL IMPACT

Funds for the purchase of the five patrol cars were approved and appropriated by the City Council in the FY 2008/09 Equipment Replacement Fund Budget in the amount of \$198,000.00. This amount is budgeted for the total cost of the vehicles and emergency

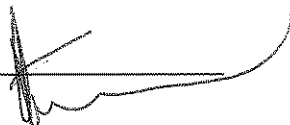
equipment necessary to build up the patrols cars. The remaining balance will be used for purchase of emergency equipment.



Terence Kyaw
Fleet Manager



Larry Barwacz
Public Works Services Director



Peter Ingram
City Manager

ATTACHMENTS

1. Price Quote
2. Lease Purchase Transaction No. 63 (City and County of San Francisco)

RELATED DOCUMENTS IN CITY CLERK'S OFFICE

None

FINANCE CORPORATION OF THE



CITY AND COUNTY OF SAN FRANCISCO

October 30, 2008

Mr. Frank Ginotti
San Francisco Ford Lincoln Mercury
2001 Market Street
San Francisco, CA 94114

SENT VIA FAX AND U.S. MAIL
(415) 255-1962

**Subject: Lease Purchase Transaction No. 653
For 2009 Model Year, Ford Crown Victoria Police Interceptors**

**Reference: 1) ITSF08000655/CD admin code 21.3 (g)
2) Requisition No. RQPC09000044
3) Equipment Budget No. PC276R**

Dear Mr. Ginotti:

This is an order by the CCSF Finance Corporation for the City and County of San Francisco to purchase the following vehicles:

12 each 2009 Model Year, Ford Crown Victoria Police Interceptors, in accordance with Vehicle Specifications.

Unit Price (excludes Sales Tax):	\$ 21,671.20
Extended Price (excludes Tax):	\$ 260,054.40
8.5% Sales Tax:	\$ 22,104.62
CA Tire Tax (\$1.75 per tire):	\$ 105.00
Extended warranty	\$ 19,380.00
Total Purchase Price:	\$ 301,644.02

Delivery: 120 Days ARO

This purchase is per the terms and conditions of the referenced bid. Payment terms are Net 30 days from the date of acceptance of the vehicles.

The CCSF Finance Corporation is hereby designated as the third party lessor per No. 83, Lease Purchase Transactions of the above referenced contract proposal. Information on the CCSF Finance Corporation is available upon request.

1 DR. CARLTON B. GOODLETT PLACE, ROOM 336, SAN FRANCISCO, CALIFORNIA 94102
(415) 554-6643
(415) 554-4064 Facsimile

October 30, 2008
San Francisco Ford Lincoln Mercury
Lease Purchase Transaction No. 653
Page 2 of 2

Please deliver the above vehicles with invoices in duplicate to:


Central Shops – Storeroom, Receiving
Attn: Mr. Dave Del Grande
1800 Jerrold Avenue
San Francisco, CA 94124

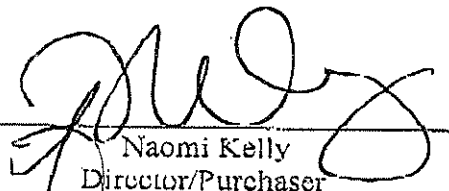
Also, the Dealer's Report of Sale must show the following Lienholder:


U.S. Bank National Association
1 California Street, Suite 2100
San Francisco, CA 94111

Please notify Central Shops, (415)550-4600, forty-eight (48) hours prior to delivery.

All invoices and correspondence must show the City's bid and transaction numbers as shown above. After Central Shops approves acceptance of the vehicles, they will forward the invoices to CCSF Finance Corporation for payment. Please direct all inquiries regarding invoice processing to Mr. Dave Del Grande, (415)550-4603. Do not call the Finance Corporation about payments as they will only process payments once the vehicles have been received and accepted by the department. Your cooperation is greatly appreciated.


for Ben Rosenfield
Controller for the
City and County of San Francisco
12/4/08


Naomi Kelly
Director/Purchaser
Office of Contract Administration
City and County of San Francisco


Nadia Sesay
Director of Public Finance
(Agent for CCSF Finance Corp.)

- cc: Dave Del Grande, Central Shops
- Joaquin Salazar, Central Shops
- Rich Lee, SFPD.
- Todd Rydstrom, Controller's Office
- Nadia Sesay, CCSF Finance Corporation
- Daisy Aguallo, Purchasing
- Purchasing File, Series 2008A Bonds

CITY AND COUNTY OF SAN FRANCISCO

Lease Purchase Transaction No. 653

RQPC09000044

ITSF08000655/CD

VEHICLE SPECIFICATIONS
MARKED EMERGENCY VEHICLE

04/04/08

General Description:

2009 Ford Crown Victoria, Police Interceptor, P71/730A, RWD, 4-door sedan, 5-passenger seating. Black and white exterior with charcoal black interior. Wheelbase: 114.6"

Major Standard Equipment:

4.6 liter OHC SEFI Flexible Fuel E85 capability V8 engine (250 hp)	Tire Pressure Monitoring System
Power door locks and windows	Single key locking system
4-speed auto. Trans., O/D	Cloth buckets with driver lumbar support and vinyl rear seats (T)
3.55 axle with limited slip	Engine idle/Hour Meter
4-wheel ABS	AM/FM Radio
Air conditioning	Heavy-duty rubber floor covering
Dual air bags	17" Conventional Size Spare tire/wheel
19-gallon Fuel Tank	Basic Warranty 3 years/36,000 miles
P235/55Rx17 A/S BSW tires with 17 x 7.5" heavy duty steel rim wheels	
Drivetrain - 5 years/60,000 miles	
Corrosion - 5 years/Unlimited miles	
Roadside Assistance - 5 years/60,000 miles	

City Requirements: 4 sets of keys

Required Options:

- 100,000 mile extended powertrain warranty with no deductible (5 Year Option)
- Decklid Release on trunk & Ignition Powered, Order Code 61H ✓
- Keyed alike Key Code 0576X, Order Code 438L ✓
- Radio Suppression package, Order Code 53M ✓
- Power driver's seat, Order Code 21A ✓
- Dual Spot Assembly (right and left spotlights), Order Code 51Y ✓
- Two Tone #1 Paint (black and white exterior color), Order Code 952 ✓
- Rear Power Windows Delete (rear switches only, operable from front driver side Switches, Order Code 948 ✓
- Rear door locks and handles inoperable, Order Code 67R ✓
- Front License Plate Bracket, Riveted not screwed into bumper cover, Order Code 153 ✓
- Courtesy Lamp disabled, Order Code 478 ✓
- Front body side moldings uninstalled (Order Code 96B ✓



Commercial Truck & Fleet Division

315 Airport Blvd.
So. San Francisco, California 94080

(415) 431-8100 Fx 413
Fax (415) 255-1962

Attention: TERENCE
Fax to number: 650-780-7445

Date: 12-18-08

Time: 12 NOON

Number of pages: Including cover page

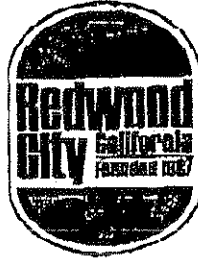
From: FRANK GIROTTI

**2,181.20 per cent
specifications plus tax & line tax
FRANK*

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Confidentiality Note

PUBLIC WORKS SERVICES DEPARTMENT



1400 Broadway
Redwood City, CA 94063-2505
PH: (650) 780-7464
FAX: (650) 780-7445
Website: <http://www.redwoodcity.org>

FAX TRANSMITTAL

To: Frank G. From: Terence Ryan
 Fax: _____ Pages: _____
 Phone: _____ Date: 1/30/09
 Re: _____ CC: _____

- Urgent For Review Please Comment Please Reply Please Recycle

• Comments:

FORD ESP POWERTRAIN
5yr/100,000 miles
CO deductible
\$15.00 each

If you have any problems with this transmission, please call (650) 780- 7485