

REPORT

**To the Honorable Mayor and City Council
From the City Manager**

June 1, 2009

SUBJECT

Purchase of Two Utility Trucks

RECOMMENDATION

Approve by Motion the purchase of two Utility Trucks from San Francisco Ford of San Francisco, CA in the amount of \$111,672.54.

BACKGROUND

The Public Works Services Department, Equipment Services Section manages the "Equipment Replacement Program" for the City's Fleet. The core purpose of this program is to replace worn, outdated equipment when the economy dictates. The Equipment Services Section in conjunction with the Wastewater Management Services Division and the Right-of-Way Maintenance Division developed vehicle specifications for the scheduled replacement of two utility trucks currently in the service. These trucks have met and/or exceeded their useful lifecycle and need to be replaced. Additionally, the new replacement trucks will have better fuel economy and less greenhouse gas emissions as mandated by the State of California Assembly Bill No. 32.

The City Clerk advertised the bid invitation with copies of the bid being mailed to three local dealerships. The one bid received was opened by the City Clerk on Wednesday, April 29, 2009, which is summarized as follows:

Bidder	Bid Amount
San Francisco Ford	\$111,672.54
Serramonte Ford	Disqualify
Sunnyvale Ford	No bid

Recommended Bidder: San Francisco Ford of San Francisco, CA

Substantiation: Staff from Equipment Services Section contacted several government agencies who have purchased vehicles from San Francisco Ford and found that they have been a very responsible bidder.

Serramonte Ford sent their bid package via express mail directly to the Public Works Services Department, instead of the Clerk's Office as directed in the bid instructions. Furthermore, the bid package arrived on April 30th, one day after the bid was officially closed. Therefore, the bid from Serramonte Ford was disqualified. Staff also contacted Sunnyvale Ford and they elected not to bid for these vehicles.

ALTERNATIVES

The two replacement vehicles have met and exceeded their useful lifecycle and it would not be economically viable to invest in the continued use and repair of these vehicles if they were to experience a major breakdown due to their age and condition. The alternative of not approving the purchase of these trucks would impact the operational requirement of the Wastewater Management Services Division and the Right-of-Way Maintenance Division since these vehicles are used daily for field assignments.

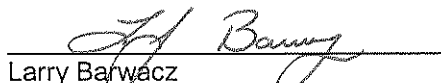
Prior to writing specifications for these vehicles, staff researched into the possibility of replacing these vehicles with hybrid or alternative fuel vehicles. However, due to specific operational requirements these trucks are used for (heavy duty field use), there are no hybrid vehicles in this category being offered at this time. Industry sources indicated that some manufacturers may possibly start offering hybrid trucks in this vehicles class in late 2010.

FISCAL IMPACT

Funds for the purchase of two trucks were approved and appropriated by City Council in the FY 2008/09 Equipment Replacement Fund Budget in the amount of \$138,625.00.



Terence Kyaw
Fleet Manager



Larry Barwacz
Public Works Services Director



Peter Ingram
City Manager

ATTACHMENTS

Bid Summary Sheet

RELATED DOCUMENTS IN CITY CLERK'S OFFICE

None

NOTICE INVITING SEALED BIDS
CITY OF REDWOOD CITY
REDWOOD CITY, CALIFORNIA

Notice is hereby given that sealed bids will be received by the City of Redwood City in the office of the City Clerk at the City Hall, 1017 Middlefield Road, Redwood City, California up to 3:00 p.m. Wednesday April 29, 2009 and will be opened and read aloud at or about 3:00 p.m. of that day in the office of the City Clerk on the following:

“2010 Utility Trucks”

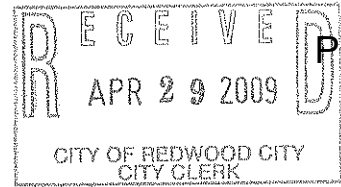
Instructions to bidders, specifications and bid forms may be obtained at the Public Works Services Department, 1400 Broadway, Redwood City, California 94063. All bids must be made on the form, in the manner specified in the instructions to bidders, and submitted by the specified time and place and plainly marked on the envelope “2010 Utility Trucks.”

The Council of the City of Redwood City reserves the right to reject or accept any proposal or bid, or any part or portion thereof or any combination of bid items or bids, and further reserves the right to waive any informality or honest clerical error in any bid.

SILVIA VONDERLINDEN
CITY CLERK

SAN FRANCISCO FORD LINCOLN MERCURY
1595 VAN NESS AVE
SAN FRANCISCO, CA 94109

April 15, 2009



CITY OF REDWOOD CITY
BID SUMMARY SHEET

“2010 Utility Trucks”

Submittal Deadline: 3:00 p.m., Wednesday, April 29, 2009

Submit to: Office of City Clerk
City Hall
1017 Middlefield Road
Redwood City, CA 94063

All quotations must be FOB Redwood City, California. Unless otherwise specified, prices should include Federal Excise Tax and/or California Sales/Use Tax.

- Item 1. One (1) ²⁰⁰⁹ ~~2010~~ F350 Utility Truck with the following options: Bid Price: 60,960.91
•See Attached Bid Specifications
- Item 2. One (1) ²⁰⁰⁹ ~~2010~~ F450 Utility Truck with the following options: Bid Price: 50,911.83
•See Attached Bid Specifications

Provide detail information on the equipment on the following pages.

Service Facility

your local Ford Dealer

Prompt Payment Discount (%) (if any)

NET 15 DAYS

Scheduled Delivery Time

90-120 ARD

Warranties

3yr/36,000 miles Bumper to Bumper
3yr/60,000 miles Powertrain Standard

CITY OF REDWOOD CITY
BID SUMMARY SHEET

"2010 Utility Trucks"

Model Ford F450 & F350 Super cab

Vehicle Specifications (must meet or exceed minimum requirements per "specifications")
(You can attach separate sheet listing specifications)

See Attached Ford & Scelzi printouts
& Western Truck Fabrication

Note: All vehicle equipment must meet or exceed minimum requirements per "specifications".

The undersigned bidder proposes and agrees to furnish and deliver to the City of Redwood City all equipment referred to and in accordance with the Notice to Bidders: Instructions to Bidders and specifications entitled "One (1) F350 Utility Truck, One (1) F450 Utility Truck"

Bidding Firm: SAN FRANCISCO FORD LINCOLN MERCURY

Address, City, State, Zip: 1595 VAN NESS AVE. S.F. CALIF. 94109

Phone: 415-575-4113 415-255-1962 FAX

Name and Title of Representatives: Frank Girotti / Fleet Mgr.

Signature of Authorized Representative: [Signature]

Date: 4/27/09