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Peter Ingram



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Dear Neighbor:

The City of Redwood City has started a great new program called *Neighborhood Liaison*. It consists of a group of individuals who are taking on the task of meeting and talking with their immediate neighbors, having them fill out voluntary contact sheets, and thereby providing a means of quick communication. This letter serves as a brief introduction to the Neighborhood Liaison volunteer in your area.

In addition to facilitating communication between neighbors, the Neighborhood Liaison program will provide a framework for a neighborhood's "asset mapping." That's the process of identifying neighbors' special skills, interests, or needs. This kind of information is valuable in the event of a disaster, and also as a way of getting to know your neighbors and sharing ideas, information, skills, and assistance. The program is also a conduit for periodic information to and from the City, and will offer a convenient and effective way for people to organize around diverse neighborhood issues ranging from disaster preparedness to block parties.

In fact we hope to use the Neighborhood Liaison program as a jumping-off point for the City to provide emergency preparedness training to neighbors, at several levels – at a block party, in small groups, and/or as part of our Community Emergency Response Team (CERT) program. And we are anxious to offer, through the Neighborhood Liaison program, other types of training – such as neighborhood organizing, leadership development, conflict resolution, and more.

Please note that any information that you may put on the contact sheet will not be provided to the City of Redwood City – it is only for your use, and that of your neighbors.

If you have any questions about our new Neighborhood Liaison program, please feel free to call 780-5905. In the meantime, thank you for your interest in building a better community together!

Sincerely,

*Malcolm*

Malcolm Smith  
Public Communications Manager