



Wireless Communications Permits

The City regulates the installation of facilities that support the wireless communications needs of the community. The main purpose of wireless communications permitting is to minimize adverse visual and operational effects of such facilities (e.g. towers, antennae, etc.) through appropriate design, location, siting, and screening.

Pursuant to United States Code Section 332 (c) (7) (B) (iv), the Federal Communications Commission (FCC) has the authority to regulate the environmental effects of Radio Frequency (RF) emissions. The City has the authority to regulate location and aesthetics of the wireless facility.

CITY EVALUATION PROCESS

City Planning Staff will review and determine what, if any, potential issues may be created as a result of the new installation and what measures must be taken to mitigate anticipated impacts. In reviewing applications for wireless communication facilities, Planning Staff will evaluate items such as:

- ▶ Location – adjacent uses
- ▶ Size
- ▶ Treatment aesthetically with surroundings
- ▶ Placement - setbacks
- ▶ Height
- ▶ Screening/color
- ▶ Security & lighting

REQUIRED APPROVALS

An Architectural Permit is required for the installation of new wireless communication facilities in all zoning districts. A Use Permit will also be required for the installation of new wireless communication facilities located within Commercial, Residential, and Mixed-Use Zoning Districts. While Architectural Permits are approved at the staff level, Use Permits require a public hearing with the Zoning Administrator.

ADDITIONAL SUBMITTAL REQUIREMENTS

In addition to the standard Architectural Permit/Use Permit submittal requirements, the following items will be required as part of the application package:

- Description of proposed use** including type of installation, number of antennas, height, type of screening proposed, and other relevant information such as a statement explaining how the proposed installation will be compatible in the setting per Sections 38.1 and 45.1 of the Zoning Ordinance. In addition, a statement of technology status shall be included, citing co-locating inventory of all carriers on-site and report status of most modern equipment proposed to be installed. *In some instances where more or less detailed information is needed, the Planning staff shall use their discretion to determine what items will be required with the application.*
- Photo Simulations** of the proposed wireless communication installation, including the existing setting.
- Radio Frequency (RF) Report** indicating the maximum permissible exposure (MPE) limits for the City's files and a statement confirming that the proposed installation (along with any other carriers located at the site) will be in compliance with all FCC regulations at all times.