FOR THE MONTH OF ____________________________
(Includes all collection from the first to the last day of the month)
Due on or before the last day of the month following the close of each calendar month

➢ Number of Room Nights Rented: ________________________________
➢ Number of Room Nights Available: ________________________________

1. Total receipts from rents .................................................................................... $________________________

Exemptions
2. Room occupied in excess of thirty (30) days .................................................... $________________________
   (Must attach Claim for Exemption forms)
3. Exemption claimed based on RCMC Sec. 32.76 .............................................. $________________________
   (Must attach Claim for Exemption forms)

4. **Total Exemptions** (line 2 plus line 3) ............................................................... $________________________

5. Taxable receipts (line 1 less line 4)…………………………………………………………. $________________________

6. **Amount of tax due** (12% of line 5)…………………………………………………………. $________________________

7. Interest $ ___________ Penalty $ ___________ ........................................................... $________________________

**TOTAL (remit in full)** ................ $________________________

A $25.00 service charge is imposed on first returned check, and $35.00 for each subsequent returned checks. They can only be redeemed by cash, money order or cashier’s check.

All taxes collected by the operators under Sec. 32.79 of the City Code of Redwood City are held in trust for the City until payment thereof is made to the City Tax Administrator.

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Signed______________________________ Dated______________________________

Title______________________________ (owner, partner, agency or officer if Corporation, Trustee, etc.)

Return this form with remittance – Make duplicate for your records.

*Payment will be considered delinquent and a 10% penalty will be added if it is not received on or before the last day of the month following the close of the calendar month for which it applies. This will be strongly enforced.*

*An additional 10% penalty, plus 1% per month interest, will be assessed if the delinquent amount is not paid within thirty (30) days of the date in which the payment is initially considered delinquent. There is a 25% penalty if non-payment is due to fraud. It is owner’s responsibility to make sure payment is received in a timely manner.*