



## *Residential Floor Plan Checklist*

*Redwood City Community Development Services*

*City Hall, 1017 Middlefield Road, PO Box 391, Redwood City, CA 94064*

All permit applications for residential projects shall include a scaled and dimensioned floor plans. Existing and proposed portions of the structure shall be represented. For most residential projects, the recommended scale is ¼ inch = 1 foot. This checklist was designed as a guide to help ensure plan completeness.

### **ROOMS:**

- q Dimension and label **all** rooms (existing and proposed) including basement spaces (e.g. bedroom, kitchen, etc.)
- q Dimension and label covered parking facilities (“free and clear” interior dimensions of carports and/or garages)

### **WALLS:**

- q Existing and proposed, and walls to be removed
- q Indicate if walls are load bearing or non-load bearing

### **WINDOWS AND DOORS:**

- q Door locations, sizes, openings, and schedule
- q Window locations, sizes, openings, and schedule

*Note: Minimum egress is required for sleeping rooms; minimum light and ventilation are required for all other rooms. A sleeping room is a space for sleeping not less than 70 square feet with a closet.*

### **ELECTRICAL, MECHANICAL, AND PLUMBING:**

- q Electrical outlets, switches and lights
- q Heating vents (new & existing)
- q Smoke Detectors
- q Plumbing fixtures
- q Kitchen and bathroom layout (cabinets, refrigerator, counter tops)

### **OTHER ARCHITECTURAL FEATURES:**

- q Fireplaces
- q Stairs and associated landings (including handrails and/or guardrails if required)
- q All other exterior landings such as porches, stoops, decks and balconies, that are exited by means of any type of door