

# REPORT

To the Honorable Mayor and City Council  
From the City Manager

December 16, 2015

## Subject

Monthly Investment Report for Period Ending November 30, 2015.

## Background

The attached investment report indicates that on November 30, 2015 surplus funds (excluding cash with fiscal agents) from all sources in the amount of \$191,904,823.59 were invested producing an average yield of 0.868%. The target Fed Funds rate for November is 0.25%. The report represents all securities in which City funds, including all trust funds and agency funds, are invested (excluding deferred compensation plans). All of these investments are in compliance with the City policy, with the exception noted below.

Securities purchased in the month of November:

Investment Type	Date purchased	Par Amount	Interest Rate	Matures
Federal Home Loan Mortgage Corp	11/16/2015	\$ 3,000,000.00	0.750%	11/16/2017
Federal Home Loan Mortgage Corp	11/23/2015	\$ 3,000,000.00	1.000%	02/23/2018
Federal Home Loan Mortgage Corp	11/24/2015	\$ 3,000,000.00	0.850%	11/24/2017
Federal Home Loan Mortgage Corp	11/24/2015	\$ 3,000,000.00	0.850%	11/24/2017

Securities matured, called, or sold in the month of November:

Investment Type	Date	Par Amount	Interest Rate
Federal Home Loan Mortgage Corp	11/18/2015	\$ 3,000,000.00	1.000%
Federal Home Loan Mortgage Corp	11/20/2015	\$ 3,000,000.00	1.200%
Federal Home Loan Bank	11/24/2015	\$ 3,000,000.00	1.125%
Fannie Mae	11/27/2015	\$ 3,000,000.00	1.070%

The City's investment policy requires that approximately 50% of idle funds be placed in liquid investments (i.e., investments that can be sold for face value in the open market if needed), not more than 50% of idle funds be invested for more than one year, and not more than 25% of idle funds be invested for more than two years. Based on the City's current investments:

Investment Term	Policy Requirements	Actual
Liquid (minimum)	\$ 95,952,411.80	\$ 128,957,713.59
With maturity greater than one year (max)	\$ 95,952,411.80	\$ 119,845,920.00*
With maturity greater than two year (max)	\$ 47,976,205.90	\$ 74,941,080.00*

*\*If held to maturity: currently, more than 50% of idle funds are invested in securities with a maturity date greater than one year and more than 25% of idle funds are invested in securities with a maturity date greater than two years. This is the result of three-year callable bonds, purchased due to their higher yield, being called early as interest rates change, thus restarting the term as these funds are reinvested.*

The investment brokers used to purchase securities for the City this month were Mischler Financial Group, and Morgan Stanley Smith Barney.

As of November 30<sup>th</sup> the City has sufficient liquid resources available to meet expenditure requirements for the next six months.



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Audrey Ramberg  
Director of Finance / Treasurer



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Sylvia Bravo Peters  
Management Analyst / Deputy Treasurer

c: Melissa Stevenson Diaz, City Manager

I N V E S T M E N T P O R T F O L I O

30 NOV 2015

TYPE	DATE PURCHASED	PURCHASE PRICE (\$)	MATURITY DATE	YIELD %	PAR VALUE (\$)	% OF PORTFOLIO	MARKET VALUE (\$)(2)	Average MATURITY (Months)	NEXT CALL DATE
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US AGENCIES, SECURITIES, AND CORPORATE NOTES									
Federal Home Loan Bank	12-15-14	3,000,000.00	12-15-15	1.000	3,000,000.00	1.563	3,000,690.00	0.00	
Federal Home Loan Bank	12-15-14	3,000,000.00	12-15-15	1.000	3,000,000.00	1.563	3,000,690.00	0.00	
Fed Farm Credit	(1) 04-28-15	3,000,588.00	04-21-17	0.590	3,000,000.00	1.563	2,987,850.00	0.25	
Fed Farm Credit	(1) 06-05-15	3,000,000.00	06-05-17	0.700	3,000,000.00	1.563	2,991,060.00	0.28	
Federal Home Loan Mortgage Corp.	(1) 06-16-15	3,000,000.00	06-16-17	0.850	3,000,000.00	1.563	3,000,270.00	0.28	
Federal Home Loan Mortgage Corp.	(1) 06-16-15	3,000,000.00	06-16-17	0.850	3,000,000.00	1.563	3,000,270.00	0.28	
Fed Farm Credit	(1) 09-01-15	3,000,000.00	08-18-17	0.809	3,000,000.00	1.563	2,994,420.00	0.31	
Federal National Mortgage Assoc.	(1) 11-14-14	2,998,140.00	09-20-17	1.020	3,000,000.00	1.563	3,002,490.00	0.34	
Fed Farm Credit	(1) 09-28-15	3,000,000.00	09-28-17	0.810	3,000,000.00	1.563	2,990,070.00	0.34	
Federal Home Loan Mortgage Corp.	(1) 09-29-15	3,000,000.00	09-29-17	1.000	3,000,000.00	1.563	2,998,020.00	0.34	
Federal Home Loan Mortgage Corp.	(1) 10-27-15	3,000,000.00	10-27-17	0.750	3,000,000.00	1.563	2,991,540.00	0.36	
Federal Home Loan Mortgage Corp.	(1) 10-30-15	3,000,000.00	10-27-17	0.720	3,000,000.00	1.563	2,988,180.00	0.36	
Fed Farm Credit	(1) 11-06-14	2,997,375.00	11-06-17	1.030	3,000,000.00	1.563	2,994,660.00	0.36	
Federal Home Loan Mortgage Corp.	(1) 11-16-15	3,000,000.00	11-16-17	0.750	3,000,000.00	1.563	2,984,010.00	0.36	
Federal Home Loan Mortgage Corp.	(1) 11-24-15	3,000,000.00	11-24-17	0.850	3,000,000.00	1.563	2,989,050.00	0.38	
Federal Home Loan Mortgage Corp.	(1) 11-24-15	3,000,000.00	11-24-17	0.850	3,000,000.00	1.563	2,989,050.00	0.38	
Federal Home Loan Mortgage Corp.	(1) 05-29-15	3,000,000.00	11-27-17	1.000	3,000,000.00	1.563	3,003,900.00	0.38	
Federal Home Loan Mortgage Corp.	(1) 06-30-15	2,999,580.00	12-01-17	1.030	3,000,000.00	1.563	3,004,680.00	0.38	
Federal Home Loan Bank	(1) 06-29-15	3,000,000.00	12-29-17	1.100	3,000,000.00	1.563	3,003,330.00	0.39	
Federal Home Loan Bank	(1) 06-29-15	3,000,000.00	12-29-17	1.000	3,000,000.00	1.563	2,992,320.00	0.39	
Federal Home Loan Mortgage Corp.	(1) 09-23-15	2,996,550.00	01-12-18	0.800	3,000,000.00	1.563	2,979,000.00	0.39	
Federal Home Loan Mortgage Corp.	(1) 10-19-15	3,000,000.00	01-19-18	1.000	3,000,000.00	1.563	2,991,690.00	0.41	
Federal Home Loan Mortgage Corp.	(1) 10-30-15	3,000,000.00	01-26-18	0.850	3,000,000.00	1.563	2,985,390.00	0.41	
Federal National Mortgage Assoc.	(1) 02-13-15	3,000,000.00	02-13-18	1.000	3,000,000.00	1.563	2,996,640.00	0.41	
Federal Home Loan Bank	(1) 05-20-15	3,000,000.00	02-20-18	1.000	3,000,000.00	1.563	2,992,050.00	0.42	
Federal Home Loan Mortgage Corp.	(1) 11-23-15	3,000,000.00	02-23-18	1.000	3,000,000.00	1.563	2,991,300.00	0.42	
Federal Home Loan Mortgage Corp.	(1) 08-31-15	3,000,000.00	02-26-18	1.000	3,000,000.00	1.563	3,002,430.00	0.42	
Federal Home Loan Mortgage Corp.	(1) 09-09-15	2,996,304.90	03-07-18	0.925	3,000,000.00	1.563	2,984,010.00	0.42	
Federal Home Loan Bank	(1) 03-16-15	3,000,000.00	03-16-18	1.250	3,000,000.00	1.563	3,004,230.00	0.42	
Federal Home Loan Bank	(1) 03-23-15	3,000,000.00	03-23-18	1.275	3,000,000.00	1.563	3,000,240.00	0.44	
Federal Home Loan Bank	(1) 03-30-15	3,000,000.00	03-29-18	1.280	3,000,000.00	1.563	3,005,340.00	0.44	
Fed Farm Credit	(1) 04-13-15	3,000,000.00	04-13-18	1.080	3,000,000.00	1.563	3,004,080.00	0.44	
Federal Home Loan Bank	(1) 04-27-15	3,000,000.00	04-27-18	1.125	3,000,000.00	1.563	3,001,890.00	0.45	
Federal Home Loan Bank	(1) 05-11-15	3,000,000.00	05-11-18	1.050	3,000,000.00	1.563	2,991,300.00	0.45	
Federal Home Loan Bank	(1) 05-18-15	3,000,000.00	05-18-18	1.080	3,000,000.00	1.563	2,992,800.00	0.47	

I N V E S T M E N T P O R T F O L I O  
30 NOV 2015

TYPE	DATE PURCHASED	PURCHASE PRICE (\$)	MATURITY DATE	YIELD %	PAR VALUE (\$)	% OF PORTFOLIO	MARKET VALUE (\$)(2)	Average MATURITY (Months)	NEXT CALL DATE
Federal Home Loan Mortgage Corp.	(1) 05-18-15	3,000,000.00	05-18-18	1.100	3,000,000.00	1.563	3,000,240.00	0.47	
Federal Home Loan Bank	(1) 06-29-15	3,000,000.00	06-29-18	1.300	3,000,000.00	1.563	3,004,920.00	0.48	
Federal Home Loan Bank	(1) 06-29-15	3,000,000.00	06-29-18	1.200	3,000,000.00	1.563	3,004,050.00	0.48	
Federal Home Loan Bank	(1) 08-24-15	3,000,000.00	08-24-18	1.275	3,000,000.00	1.563	3,005,100.00	0.52	
Federal Home Loan Mortgage Corp.	(1) 09-18-15	3,000,000.00	09-18-18	1.300	3,000,000.00	1.563	3,000,420.00	0.53	
Federal Home Loan Mortgage Corp.	(1) 09-28-15	3,000,000.00	09-28-18	1.375	3,000,000.00	1.563	3,001,050.00	0.53	
Federal Home Loan Mortgage Corp.	(1) 09-28-15	3,000,000.00	09-28-18	1.200	3,000,000.00	1.563	3,002,580.00	0.53	
Total Securities		125,988,537.90		1.004	126,000,000.00	65.658	125,847,300.00	16.12	
LIQUID ACCOUNTS									
STATE OF CALIFORNIA LAIF - CITY OF REDWOOD CITY				0.374	28,349,338.55	14.773		0.15	
COUNTY OF SAN MATEO - CITY OF REDWOOD CITY				0.785	37,555,485.04	19.570		0.20	
Total Liquid Accounts				0.608	65,904,823.59	34.342		0.34	
SUB-TOTAL		(average weighted yield)		0.868	191,904,823.59	100.00		16.46	
CASH AND INVESTMENTS WITH FISCAL AGENTS									
2000A PACIFIC SHORES-RESERVE FUND-MMF				0.000		1.67			
2003A RDA TAX ALLOCATION BONDS-CONSTRUCTION FUND MMF				0.000	108,909.34	0.790			
2003A RDA TAX ALLOCATION BONDS-FNMAMTN				11-07-16	1,552,513.11	11.261			
2003A RDA TAX ALLOCATION BONDS-INTEREST FUND				0.000		0.07			
2003A RDA TAX ALLOCATION BONDS-PRINCIPAL FUND				0.000		3.33			
2007 RECYCLED WATER-RESERVE FUND-FSA CAPITAL MANAGEME				5.451	950,950.00	6.898			
2012B RWC TRANS IMPRMT BONDS-RESERVE FUND-FHLMC				0.870	733,352.00	5.319			
2012B RWS TRANS IMPRVMT BONDS-SPECIAL TAX-MMF				0.000		0.09			
2012B RWX TRANS IMPRVMT BONDS-RESERVE FUND-MMF				0.010	10,662.35	0.077			
2015 WATER REV BONDS-DELIVERY COSTS FUND-MONEY MARKET				0.020	25,876.07	0.188			
2015 WATER REV BONDS-GOOD FAITH DEPOSIT FUND				0.000		1.35			
2015 WATER REV BONDS-PAYMENT FUND				0.020		0.39			
2015 WATER REV BONDS-RESERVE FUND-MONEY MARKET				0.020	1,421,662.94	10.312			
ONE MARINA CFD CAPITALIZED INTEREST				0.000		0.24			
RECYCLE WATER 2007 RESERVE FUND -MMF				0.000	51,836.28	0.376			
RECYCLE WATER PROJECT 2007A-MMF				0.000	776.70	0.006			
REDWOOD CITY WATER 2007A INSTALLMENT PAYMENT-MMF				0.000		0.02			

I N V E S T M E N T P O R T F O L I O

30 NOV 2015

TYPE	DATE PURCHASED	PURCHASE PRICE (\$)	MATURITY DATE	YIELD %	PAR VALUE (\$)	% OF PORTFOLIO	MARKET VALUE (\$)(2)	Average MATURITY (Months)	NEXT CALL DATE
RWC ONE MARINA 2011 RESERVE FUND				0.870	512,447.03	3.717			
RWC PACIFIC SHORES 2000-1 BOND FUND-SPECIAL TAX-MMF				0.000	0.24				
RWC PACIFIC SHORES 2000-1-FHLMC			03-10-17	0.870	551,278.40	3.999			
RWC PACIFIC SHORES 2000A-RESERVE FUND				0.010	11,298.66	0.082			
RWC PFA WTR REV REFUNDING BONDS SER2013-RESERVE-FHLMC				1.000	2,000,000.00	14.507			
RWC PFA WTR REV REFUNDING BONDS SERIES2013 RESERVE-MM				0.030	67,585.00	0.490			
TRAFFIC IMPACT FUND - MONEY MARKET				0.000	1,815,454.71	13.168			
TRAFFIC IMPACT FUND-CUSIP 3130A4EJ7			03-22-16	0.310	3,000,000.00	21.760			
WATER REVENUE REFUNDING BONDS 2013-GOOD FAITH DEPOSIT				0.000	4.07				
WATER REVENUE REFUNDING BONDS SERIES 2013-PAYMENT ACC				0.000	1.30				
2007 WATER REV BONDS - LAIF				0.262	972,215.12	7.052			
Total with Fiscal Agents					13,786,830.48	100.0			
TOTAL BOTH PORTFOLIOS					<u>205,691,654.07</u>				

\* Difference in value between Principal Amount and Market Value may be due to timing of purchase. Some of these investments may have been purchased when interest rates were low. Principal amount also indicates PAR (face) value and does not reflect whether investment was purchased at a discount or premium. As interest rates increase or decrease the value of the investment will decrease or increase accordingly. The City's investment intention is to hold the investments to maturity thereby receiving PAR value at maturity unless the City will realize a profit by liquidating the investment prior to maturity date.

- (1) Denotes investments with a maturity greater than one (1) year.
- (2) Market value obtained from the Principal Portfolio statement issued by Union Bank of California, Redwood City's third party administrator.

Investment Policy - Maturity of Investments Guidelines

As of 30 NOV 2015:

\$126,000,000.00 securities

\$65,904,823.59 liquids

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\$191,904,823.59 securities & liquid = "idle funds"

\$65,904,823.59 liquids

INVESTMENT PORTFOLIO  
30 NOV 2015

TYPE	DATE PURCHASED	PURCHASE PRICE (\$)	MATURITY DATE	YIELD %	PAR VALUE (\$)	% OF PORTFOLIO	MARKET VALUE (\$)(2)	Average MATURITY (Months)	NEXT CALL DATE
	3,000,690.00	FHLB							
	3,000,690.00	FHLB							
	3,000,270.00	FHLMC							
	3,000,270.00	FHLMC							
	3,002,490.00	FNMA							
	3,003,900.00	FHLMC							
	3,004,680.00	FHLMC							
	3,003,330.00	FHLB							
	3,002,430.00	FHLMC							
	3,004,230.00	FHLB							
	3,000,240.00	FHLB							
	3,005,340.00	FHLB							
	3,004,080.00	FFC							
	3,001,890.00	FHLB							
	3,000,240.00	FHLMC							
	3,004,920.00	FHLB							
	3,004,050.00	FHLB							
	3,005,100.00	FHLB							
	3,000,420.00	FHLMC							
	3,001,050.00	FHLMC							
	3,002,580.00	FHLMC							

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\$128,957,713.59 Total investments that can be sold at face value in emergency

The following summarizes the City's investment policy liquidity and maturity requirements based on current surplus funds and the City's actual current standing:

- Policy:
- 1 Approximately 50% of idle funds will be placed in investments that can be sold at face value in event of emergency (liquid investments plus securities with market value at least equal to par value)
  - 2 Not more than 50% of idle funds shall be invested for more than one year (based on market value, maturity greater than one year)
  - 3 Not more than 25% of idle funds shall be invested for more than two years (based on market value, maturity greater than two years)

30 NOV 2015 result:	Policy Requirements Based on Current Investments	Actual Investments
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	1 \$95,952,411.80	\$128,957,713.59

I N V E S T M E N T P O R T F O L I O

30 NOV 2015

TYPE		DATE PURCHASED	PURCHASE PRICE (\$)	MATURITY DATE	YIELD %	PAR VALUE (\$)	% OF PORTFOLIO	MARKET VALUE (\$)(2)	Average MATURITY (Months)	NEXT CALL DATE
	2		\$95,952,411.80							
	3		\$47,976,205.90							
			\$119,845,920.00							
			\$74,941,080.00							