Soil Exploration & Monitoring Wells in Public Right-of-Way
Encroachment Permit Requirements

Applicant to Submit
1. Encroachment permit application signed by a licensed contractor.
2. County Environmental Health permit application.
3. Detailed plan showing exact boring and well locations-
   (Check locations with City utility plans to avoid conflicts).
4. Traffic Control Plan
5. Description of spoil disposal method.
6. Insurance documentation-
   (Contractor to be the insured for general liability, automobile and workers compensation;
   please follow all instructions in the encroachment permit application package).
7. Bonds and Cash deposit-
   (Please see A. Bond Estimate and B. Deposit (boring or wells) for more information).

A. Bond Estimate
   1. First boring - $2,000
   2. Additional borings - $1,000 each
   3. First well (installation and/or removal) - $3,000
   4. Additional wells (installation and/or removal) - $1,500 each

B. Deposit (boring or wells)
   1. Deposit estimate (first day of work) - $800 deposit
   2. Deposit estimate (each additional day of work) - $1,000 deposit

Field Work Requirements
1. Call Underground Service Alert (USA)
2. Call City Inspector for:
   a. set-up prior to boring
   b. clean-up and restoration
   c. final inspection
3. Call the Engineering Department for:
   a. return of bond and cash deposits-
      (bonds for wells and borings can only be returned after final inspection).

Removal of Monitoring Wells
Owner of wells shall have a licensed contractor apply for a separate permit.