

# MINOR SUBDIVISIONS

## LOT LINE ADJUSTMENTS

### Submissions To PLANNING

Preliminary Plans - PRC  
Title Report  
Legal Descriptions  
Sketch  
Calculations  
Fees

### Approval Required

Planning Director

## PARCEL MAP WITHOUT TENTATIVE PARCEL MAP

### Submissions to PLANNING

Preliminary Plans - PRC  
(Planning Director to waive  
Tentative Map)

### Submissions to ENGINEERING

Title Report  
Final Parcel Map  
Calculations  
Deposit for Map Checking

### Approval Required

City Engineer  
(to sign the Final Parcel Map)

### Submissions Prior to Recordation

Signed Final Parcel Map  
Tax Clearance Letter  
City Bond Letter  
Recordation Fee



**PARCEL MAP  
WITH TENTATIVE PARCEL MAP**

**Submissions to PLANNING**

Preliminary Plans - PRC  
Tentative Parcel Map

**Submissions to ENGINEERING**

Title Report  
Final Parcel Map  
Calculations  
Improvement Plans  
Preliminary Deposit for Map  
and Plan Checking

**Approval Required**

Subdivision Committee  
City Council for Final Map  
City Clerk & City Engineer  
(to sign the Final Parcel Map)

**Submissions Prior to Recordation**

Signed Final Map  
Signed Improvement Plans  
Signed Subdivision Agreement  
Bonds  
(Faithful Performance & Payment)  
Insurances  
(Liability & Automobile)  
Final Deposit for Plan Checking &  
Inspection  
Tax Clearance Letter  
Recordation Fee  
Bond Letter from City  
Other (Deeds, etc...)