



**Neighboring Business & Property Owner Acknowledgement and Consent Form  
for Parklets and Sidewalk Cafes**

Engineering & Transportation

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**FOR PERMIT APPLICANT TO FILL OUT:**

Business Name	
Business Physical Address	
Contact Name	
Contact Phone & Email	
Adjacent Property Business Address	Intended use <input type="checkbox"/> Sidewalk cafe (Tables, Chairs & Planters Only) <input type="checkbox"/> Parklet with Structure (Walls and/or Roof)
Is the adjacent property occupied by another business? <input type="checkbox"/> Yes <input type="checkbox"/> No* <i>*If no, only the property owner needs to sign.</i>	Planned square footage to occupy in adjacent property frontage

**FOR NEIGHBORING TENANT TO FILL OUT:**

The business listed above is seeking your consent to use space in the public right-of-way in front of your property. If permitted, the Applicant bears all liability for the square footage occupied. By signing below, I understand and agree to the following:

1. I am the **Ground Floor Tenant** at the business listed below. The property is adjacent to the Applicant's business listed above.
2. I **consent** to allowing the Applicant, located at the business above, to occupy the square footage listed above in front of my business. I understand the Applicant's occupancy will be consistent with an encroachment and Outdoor Business Activity permit in accordance with the Redwood City Municipal Code and corresponding regulations.
3. I **acknowledge** that I am not prohibited by any lease or rental agreement from granting this consent to this neighboring business.
4. **This consent** is for the Applicant's upcoming permit cycle, which will last 1 year from the signed license agreement. I acknowledge that any enforcement action against an Applicant for revoked neighbor consent may be suspended until the time of the permit expiration.

Printed Name	Title
Signature	Date
Business Name	Business Address
Contact Email	Contact Phone

**FOR NEIGHBORING PROPERTY OWNER TO FILL OUT:**

The business listed above is seeking your consent to use space in front of your property. If permitted, the Applicant bears all liability for the square footage occupied. By signing below, I understand and agree to the following:

5. I am the **Property Owner** at the address listed below. The property is adjacent to the Applicant's business listed above.
6. **I consent** to allowing the Applicant, located at the business above, to occupy the square footage listed above in front of my property. I understand the Applicant's occupancy will be consistent with an encroachment or outdoor business activity permit in accordance with the Redwood City Municipal Code and corresponding regulations.
7. **I acknowledge** that I am not prohibited by any lease or rental agreement from granting this consent to this neighboring business.
8. **This consent** is for the Applicant's upcoming permit cycle, which will last 1 year from the signed license agreement. I acknowledge that any enforcement action against an Applicant for revoked neighboring property owner consent may be suspended until the time of the permit expiration.

Printed Name	Title
Signature	Date
Business Name	Business Address
Contact Email	Contact Phone