



City of Redwood City



Adopted Budget FY 2015-2016



**Redwood City,
California**



This page left blank intentionally

**CITY OF REDWOOD CITY
REDWOOD CITY, CALIFORNIA**

**ADOPTED BUDGET
2015-2016**

CITY COUNCIL

Jeffrey Gee, Mayor
Rosanne Foust, Vice Mayor
Alicia C. Aguirre, Council Member
Ian Bain, Council Member
Diane Howard, Council Member
Barbara Pierce, Council Member
John D. Seybert, Council Member

CITY MANAGER

Robert B. Bell (Retired)
Aaron Aknin (Interim)

DIRECTOR OF FINANCE

Audrey Seymour Ramberg

COMPILED BY

Alison Freeman, Financial Services Manager
Jennifer Chang, Carlyne Kerans, Gita Mehirdel, Senior Accountants
Antonia Saldou, Accountant
Sylvia Bravo Peters, Management Analyst

CITY OF REDWOOD CITY

DEPARTMENT DIRECTORS

Interim City Manager/Community Development Director Aaron Akin
City Attorney Pamela Thompson
City Clerk Silvia Vonderlinden
Finance Audrey Seymour Ramberg
Fire Chief Jim Skinner
Library Derek Wolfgram
Parks, Recreation, and Community Services Chris Beth
Police Chief JR Gamez
Public Works Ramana Chinnakotla

CITY OF REDWOOD CITY

ADOPTED BUDGET - TABLE OF CONTENTS

PREFACE	Preface -1
TRANSMITTAL LETTER/EXECUTIVE SUMMARY	Transmittal letter/Executive Summary - 1
GENERAL FUND FIVE YEAR PROJECTIONS	
Financial Assumptions	Five Year Plan - 3
Five Year Projections	Five Year Plan - 4
BUDGET SUMMARY	
Total Operating Budget	Budget Summary - 2
General Fund Summary Graphs.....	Budget Summary - 3
Budget Summary by Department.....	Budget Summary - 6
Summary of Recommended Changes.....	Budget Summary - 7
Analysis of Budget by Fund.....	Budget Summary - 10
Operations by Program.....	Budget Summary - 12
Revenue Estimates	Budget Summary - 19
Property Tax.....	Budget Summary - 25
Utility Users' Tax	Budget Summary - 26
Sales Tax.....	Budget Summary - 27
Appropriation Limit.....	Budget Summary - 28
Personnel Allocations by Department.....	Budget Summary - 29
OPERATING PROGRAMS – BUDGET BY DEPARTMENT	
City Council	City Council - 1
City Manager.....	City Manager - 5
City Attorney.....	City Attorney - 17
City Clerk.....	City Clerk - 21
Community Development.....	Community Development - 27
Finance.....	Finance - 55
Fire	Fire - 67
Library	Library - 77
Parks, Recreation, and Community Services	Parks - 83
Police.....	Police - 99
Public Works	Public Works - 109
GENERAL BUDGET INFORMATION	
Explanation of Budget Process	General Budget Information - 2
Fund Descriptions	General Budget Information - 2
Schedule of Inter-fund Transfers.....	General Budget Information - 7

CITY OF REDWOOD CITY

ADOPTED BUDGET - TABLE OF CONTENTS

CAPITAL IMPROVEMENT PROJECTS

- Capital Improvements by Funding Source..... CIP - 2
- Summary..... CIP - 4

PORT BUDGET

- Message from Chairman of the Port Port - 2
- Statement of Activities Port - 3
- Statement of Cash Flows Port - 4
- Supplemental Data Port - 5

CITY OF REDWOOD CITY

Preface

The staff report that follows was submitted to Council on June 22, 2015 along with the resolution that, upon approval by the City Council, adopted the FY 2015-16 budget.

This document includes minor revisions to correct clerical errors in some of the supporting documents; the changes did not affect the recommended appropriations for FY 2015-16.

REPORT

To the Honorable Mayor and City Council
From the City Manager

June 22, 2015

SUBJECT

Fiscal Year 2015-16 Budget Adoption

RECOMMENDATION

Adopt, by resolution, the Fiscal Year 2015-16 Budget.

BACKGROUND

On June 8th the City Council held a budget study session at which time the Council reviewed the published recommended FY 2015-16 budget as submitted by the City Manager. After reviewing the budget, the City Council directed no changes to the budget as submitted. An outline of key budget proposals is included in the June 8 staff report.

ANALYSIS

The proposed general fund budget of \$101,900,435 and other funds budget of \$101,100,866 is now submitted for City Council adoption. The recommended budget reflects the Council's priorities to enhance services for the community and provides the resources to accomplish the City's Strategic Initiatives.

A copy of the recommended budget is on file with the City Clerk for public review and is also available on the City's website.

ALTERNATIVES

The City Charter requires that the Council adopt a budget by resolution. Not adopting a budget would place the City out of compliance with the City Charter.

FISCAL IMPACT

Adopting the FY 2015-16 budget will provide authority for staff to continue municipal operations, including the development and construction of capital projects this coming fiscal year.

ENVIRONMENTAL REVIEW

This activity is not a project under CEQA as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or foreseeable physical change in the environment.



AUDREY S. RAMBERG
ASSISTANT CITY MANAGER



ROBERT B. BELL
CITY MANAGER

ATTACHMENTS

1. Resolution Adopting the Final Budget for FY 2015-16

RELATED DOCUMENTS IN CITY CLERK'S OFFICE

1. [City of Redwood City FY 2015-16 Recommended Budget](#)

ORIGINAL

RESOLUTION NO. 15427

A RESOLUTION OF THE CITY OF REDWOOD CITY ADOPTING THE BUDGET OF THE CITY OF REDWOOD CITY FOR FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016 AND PROVIDING FOR THE APPROPRIATION AND EXPENDITURE OF ALL SUMS SET FORTH IN SAID BUDGET

WHEREAS, in accordance with the Charter of the City of Redwood City, the City Manager has submitted to the Council of Redwood City a proposed annual budget for Fiscal Year July 1, 2015 - June 30, 2016; and

WHEREAS, pursuant to the Charter, after duly noticed public hearing, the Council has approved the budget and it has been certified as the Budget of the City for Fiscal Year 2015-2016; and

WHEREAS, it is the intention of the Council of Redwood City to adopt the certified copy of the Budget presently on file in the office of the City Clerk;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REDWOOD CITY AS FOLLOWS:

SECTION 1. Adoption of Budget. The Budget for the Fiscal Year July 1, 2015 - June 30, 2016, approved by the Council and certified by the City Clerk and City Manager, presently on file in the office of the City Clerk, is adopted. The Budget is contained in the document entitled "Recommended Budget FY 2015-2016."

SECTION 2. Appropriations. The amounts designated for subprograms in the Budget document's "Operating Programs" section are appropriated to each designated subprogram (excepting the Successor Agency subprogram which is being adopted and appropriated by separate action of the City Council acting in its capacity as the Successor Agency to the dissolved Redwood City Redevelopment Agency) and the amounts designated for capital projects listed in the Budget document's "Capital Improvement Projects" section are appropriated. The Beginning Balance in the Budget document's "Analysis of Budget by Fund" and the Revenue Estimates for 2015 in the Budget document's "Budget Summary", including those for the Redwood City Public Financing Authority and assessment and improvement districts but excepting those for the Successor Agency, are appropriated.

SECTION 3. Provision for Interim Expenditures After June 30, 2016; Reappropriations. The City Manager and Finance Director are authorized and directed to charge expenses incurred prior to July 1, 2016 to the appropriations of Fiscal Year

2015-2016. The City Manager and Finance Director are further authorized to pay all contractual obligations, including but not limited to payroll, contracts, and other expenses, incurred between July 1, 2016 and the date that the appropriations are adopted for Fiscal Year 2016-17; to this end the City Council, on behalf of the City, appropriates 1/12 of the amounts that were appropriated for operating purposes in Fiscal Year 2015-2016 to each fund, to be effective July 1, 2016. Upon adoption of a budget for Fiscal Year 2016-2017 this appropriation shall be superseded.

SECTION 4. Effective Date and Operative Date. In accordance with Section 51.5 of the Charter of the City of Redwood City, this resolution shall be effective immediately upon adoption.

* * *

Passed and adopted by the Council of the City of Redwood City at a
Joint City Council/Successor Agency Board/Public Financing Authority Meeting
thereof held on the 22nd of June 2015 by the following votes:


Council members: Council Members Bain, Howard, Pierce, Seybert, Foust, and
Mayor Gee

NOES: None
ABSTAINED: None
ABSENT: Aguirre



Jeffrey Gee
Mayor of the City of Redwood City

Attest:



Silvia Vonderhinden
City Clerk of Redwood City

I hereby approve the foregoing
resolution this 24TH day of June 2015.



Jeffrey Gee
Mayor of the City of Redwood City



June 1, 2015

TRANSMITTAL OF THE FISCAL YEAR 2015-16 RECOMMENDED BUDGET

Honorable Mayor Gee and City Council Members:

On behalf of the Redwood City Executive Team, I am transmitting herein the "City Manager Recommends" budget for Fiscal Year 2015-2016.

Preparation of the FY 2015-16 Recommended Budget

On February 23, 2015, the City Council received the FY 2014-15 midyear budget report, which presented updated general fund financial projections and highlights from the City's Strategic Initiatives planning process. In that discussion, the City Council was presented budget assumptions and forecasts that show that the overall fiscal health of the City appears to be strong. Although there are looming threats associated with unfunded liabilities, instability in our ERAF, sales tax vulnerabilities and the potential for a cyclical economic downturn, the overall fiscal forecast for the City is positive.

In that discussion, the City Council directed staff to prepare a FY 2015-16 budget proposal that accomplishes the following:

- Increases street sweeping in the community to two times per month;
- Provides for a senior "shuttle" program for seniors in our community to enjoy the downtown and also arrange for a periodic "senior day" in the downtown;
- Increases the library hours at the Schaberg and North Fair Oaks branches as well as expands Children's library programming;
- Expands the City's communication program by adding an additional staff position to the City's public information and outreach office;
- Creates an endowment program to reinstitute the City's Human Services Financial Assistance program which grants money to local non-profits that serve the Redwood City Community;
- Recommends other staffing additions for the year as identified in the City's five-year staffing plan analysis that was created in FY 2014-15.

The proposed budget achieves these Council driven objectives by adding the requisite maintenance staff in public works to perform the street sweeping; adding a library position to oversee more children's programming and also Library Assistant positions to staff additional hours at branches; and the proposal provides funding of \$25,000 for the senior shuttle and associated downtown programming – a program that got an early start based on further Council direction. There is also a new position of Communications Multimedia Analyst to support the City's growing communications and social media efforts. In terms of the five-year staffing plan, staff is recommending an additional Deputy Attorney position and Administrative Clerk position that will be shared between the City Attorney and the Community Development departments to help with additional work flow due to growth in the City. There is also additional funding for

building inspector consultant services that will help with code enforcement and an additional two Police Officers that will be part of the City's Downtown Patrol Division.

As discussed during various sessions with the Council and community the last two years, the broader economy is emerging from the Great Recession and the City in particular is experiencing an unprecedented level of growth and development. However, the pace and extent of the nation's and State of California's (State) economic recovery remain uncertain and the City must continue to assess and plan for both revenue and expenditure factors that impact long-term fiscal sustainability. The City Council and staff also recognize that the unprecedented growth happening in our community places new and increased demands on City programs, services, and infrastructure. Accordingly, the appropriate organizational resources and focus are required to deliver on the City Council's core service areas and strategic initiatives. In response to Council's direction, the proposed FY 2015-16 budget has been developed to invest in our future, specifically in the areas of Infrastructure, Financial Sustainability, and Government Operations.

Overview of FY 2015-16 Budget

As noted above, the fiscal outlook for FY 2015-16 is cautiously optimistic. In the preceding years, the City responded to significant budget constraints with staffing reductions and restructuring. Throughout, service levels were maintained to the extent possible and we continued to make progress on the Council's priorities, as illustrated in the City's recent Annual Report and Strategic Initiatives Report, which are available on the City's website:

http://www.redwoodcity.org/government/council/strat_plan_and_annual.html

The proposed FY 2015-16 budget seeks to build on the prior year's accomplishments and respond to changing and increasing demands.

Infrastructure

As part of its strategic planning process in 2010, the City Council identified Infrastructure as one of the City's top four core service areas – with the others being Financial Sustainability, Regulatory Compliance, and Public Safety. A strong Capital Improvements Program (CIP) is essential in order to maintain the long-term performance of the City's infrastructure assets so that they will continue to serve the community into the future. By dedicating Utility Users' Tax revenue to fund infrastructure, the City Council has demonstrated an ongoing commitment to providing high quality streetscapes, storm drain, water and sewer systems, buildings and facilities, parks, and parking systems. The proposed FY 2015-16 budget includes \$29.4 million in CIP projects, which are further described by funding source in the financial analysis section of this transmittal.

Highlights include:

- Sidewalk repair and replacement
- Middlefield Road utility undergrounding
- Roadway pavement management
- Parking control system upgrades
- Red Morton Community Center playground and field renovation
- 101/84 Interchange
- Water system seismic improvements
- Streetlight replacement with LED fixtures

Financial Sustainability

Just as the City considers the condition of our physical assets and makes investments to safeguard our long-term financial health, so too do we take the long view of the costs associated with our human capital. As a service business, our staff members are at the core of the community's experience of City programs. As is common for local governments, personnel costs represent the majority of City expenditures (80.4% of the annual general fund budget).

During various meetings over the past 18 months, the City Council discussed issues related to the management of and accounting for two important personnel costs: pensions and workers' compensation payments for work-related injuries or illness. For both of these issues, it is necessary to establish an annual budget to meet the current year expenses and also set aside sufficient funding for the long-term liability.

In accordance with the new government accounting rule (GASB 68), the City will now follow new, specified accounting practices for how it calculates its pension liability and will report this liability on the entity-wide balance sheet. At the same time, CalPERS is changing its actuarial methods in an effort to fully fund the state pension system in 30 years. Staff will continue to monitor these developments and analyze the implications for the City's budget and financial reports.

In the meantime, in response to the higher pension contributions required as a result of PERS actuarial changes, we continue to pursue strategies to provide pension benefits in a fiscally sustainable manner. Working with our labor groups, the City took action in 2010 to reduce pension costs by adopting a lower (Tier 2) pension benefit formula. Following this, the Public Employee Pension Reform Act (PEPRA) was enacted by the State to further control pension costs. While these actions will ultimately result in reduced pension expenditures, it will take many years for this to be reflected in the City's annual budget and long-term liability. The City is working cooperatively with our employee groups to achieve a fair, competitive, and sustainable compensation package that includes employees as partners in sharing the costs associated with these pension liabilities.

Regarding workers' compensation, the cost of claims for work-related injuries and illnesses have increased over the recent past, requiring increases to the annual workers' compensation budget to cover annual claim payments. Recent actuarial studies of claim experience have also resulted in a higher calculation of the unfunded liability. Because FY 2014-15 general fund revenues are projected to come in significantly higher than budget, we have an opportunity to maintain our general fund reserve at 20%, in accordance with Council's reserve policy, and use \$2.2 million of the remaining surplus to make progress toward funding our liability for workers' compensation and achieve an actuarially sound 80% confidence level in our workers' compensation fund. In accordance with Council's direction in the FY 2014-15 budget, we have added a dedicated workers' compensation analyst position within the Human Resources function. This position is focused on managing claims, amplifying our modified duty program, and redesigning and enhancing the City's industrial illness and injury prevention program. In addition, as part of our new Employee Wellness Program, the Fire Department is developing a Functional Movement Program to assess and tailor individual fitness programs to address the issue areas most prone to firefighter injury.

As discussed during last year's budget process, Redwood City's population has increased 12% from 75,400 in 2000 to a projected 84,400 in 2015. Over the same time period, the size of City staff had decreased 10% from 580 to 520 FTEs in FY 2013-14, which was a significant increase (25%) in the service demand per FTE. In order to understand the impact of these and other

trends, the City's Executive Team and management group engaged in an environmental scan process to discuss the organization's strengths and weaknesses and the opportunities and threats related to our ability to deliver on our core service areas and provide high-quality, sustained services to the community through a five-year staffing plan.

Each department was asked to think beyond the constraints of prior year budget cuts and reflect on what resources might be needed to build critical staff capacity and address important service gaps or emerging community needs. The first year components of this plan were implemented in the FY 2014-15 budget. For FY 2015-16, taken together, the initial requests amounted to about \$3 million. These requests were prioritized using criteria developed by the Executive Team:

**Property Tax
Revenue
\$40.7 Million**

- Relates to a stated Council priority (e.g. Strategic Initiative)
- Addresses unmet, increasing, or emerging core service needs
- Generates, protects, or leverages revenue or other resources
- Improves organizational/workforce performance and succession planning
- Improves program effectiveness or efficiency through new service delivery models, streamlining, or innovation

Executive Team members thoughtfully reviewed each other's proposals and discussed how to develop a fiscally responsible and strategically focused total budget package for the Council's consideration. Using the above criteria, the general fund budget and position requests were narrowed down to \$1.66 million, which includes the addition of 8.37 FTEs in critical positions, as outlined on Budget Summary pages 7 and 8 of the proposed FY 2015-16 budget document.

In addition to the general fund increases deliberated by the Executive Team, we are recommending \$1.32 million of additional spending in other funds. These and other non-general fund increases are detailed on Budget Summary pages 8 and 9.

Looming threats

Educational Revenue Augmentation Fund (ERAF) Refunds

Staff remains concerned about future Educational Revenue Augmentation Fund (ERAF) refunds. Although the amount received in FY 2014-15 (\$5.1 million) was higher than budgeted, this included \$0.4 million in one-time revenue and we continue to see risk associated with this revenue stream. The return of excess ERAF funds to the City is both difficult to accurately predict and vulnerable to State manipulation. Given recent State actions (dissolution of Redevelopment Agencies, for example) and a general tendency to use local government revenue to resolve State budget issues, we are not confident that this revenue stream will remain untouched. Consequently, for FY 2015-16 and the foreseeable future we continue to estimate excess ERAF revenue at \$2.5 million.

Our concerns about ERAF refunds are reinforced by recent shortfalls in the State's "Triple Flip" payment to the City which is interconnected with the ERAF refund formula. With the Triple Flip, the City is to receive property tax in lieu of subverted sales tax revenue. For the second year in a row, there is a shortfall in the money owed to the City. In FY 2014-15, the shortfall is half a million. It is hoped that the State will approve a budget appropriation to make us whole, as they did last year. However, this is subject to the negotiations and uncertainties of the State's budget process and cannot be counted upon until the State adopts its budget. Accordingly, this \$0.5 million in revenue is not included in the City's FY 2015-16 budget.

California Public Employees Retirement System (PERS) and Retiree Medical Benefits

Redwood City's annual expense and long-term liability for pension and retiree medical benefits are determined through actuarial analysis performed by the California Public Employees Retirement System (PERS) and an actuarial consultant working in conjunction with the California Employees' Retirement Benefit Trust (CERBT) respectively. The City's cost is influenced by our employee population, market performance, and the actuarial methods used by PERS. In the recent past, the PERS Board has adopted more conservative practices in order to improve the funding level for these benefit programs.

**Sales Tax
Revenue
\$23 Million**

Last year the the PERS Board adopted a set of revised actuarial methods and assumptions, including new mortality tables that reflect the increased life expectancy of PERS retirees. PERS's goal with these changes is to fully fund the pension program within 30 years. We anticipate that this action will increase the City's retirement contributions by approximately \$2.8 million by FY 2019-20. In addition, CERBT has recently changed its assumptions for calculating retiree medical costs, and reduced the assumed discount rate from 7.61% to 7.28%, which increases the City's annual expense in FY 2015-16 by \$800,000. CalPERS performs a rigorous review of its investment policies and asset allocation strategies at least every three years. Staff will continue to stay abreast of possible changes that could impact the City.

Affordable Housing Funds

Another issue we are actively concerned about is disposition of the \$10 million in funds that had been in the possession of the former Redevelopment Agency which were earmarked for below-market housing. The control of these funds has been in dispute with the State of California Department of Finance since the Redevelopment Agency was dissolved in FY 2011-12.

The City filed suit against the State challenging the State's position that these funds are unencumbered and must be remitted to the County Controller. Although the State prevailed in the Superior Court trial the City's legal team does not agree with the Court's decision and has filed an appeal. We expect that the appellate court will render a decision in the next 6 to 12 months.

Successor Agency to the Redevelopment Agency

**Transient
Occupancy
Tax Revenue
\$6 Million**

The City as the Successor Agency will continue to staff the Oversight Board as it works to complete the close out of Redevelopment Agency business and pay the Agency's debts. The Oversight Board must review and approve the Recognized Obligations Payment Schedule for each six month period beginning January 1, 2012, until the close out is completed. After the Recognized Payment Obligation Schedule is approved by the Oversight Board it must be submitted to the State Department of Finance for review and approval before the Successor Agency receives any funds to pay the debts of the former Redevelopment Agency. In 2016 all individual Oversight Boards in each county will be merged to one county-wide Oversight Board.

Economic Overview

The economic picture in the State is expected to continue picking up momentum with steady gains in the employment arena with 2.3% growth in the overall number of jobs in 2016 and a 1.6% increase expected for 2017. This is reinforced by UCLA's quarterly Anderson Forecast for the State. UCLA's most recent economic forecast in March 2015 for the State includes calls for continued steady gains in employment through 2017: "The increase in U.S. growth rates from construction, automobiles, and business investment, as well as higher consumer demand, will continue to fuel our local economy," indicating that the result will be a steady decrease in the State's unemployment rate over the next three years.

**Business
License Taxes
\$2.2 Million**

As of March 2015 there were an estimated 422,000 employed residents in the County, an increase of 35,300 (or 9.12%) from a year earlier. The unemployment rate in San Mateo County has fallen from 5% in March 2014 to 3.4% March 2015. This compares with an unadjusted employment rate of 6.5% for California and 5.6% nationally. San Mateo County registered the lowest unemployment rate among California's 58 counties. As of March 2015 there were 976,400 employed residents of Santa Clara County, an area to which our economic fortunes are closely linked. This represents an increase of 10.97% from one year earlier. Santa Clara County's unemployment rate has also dropped from 6.1% in March 2014 to 4.1% in March 2015.

In Redwood City, several housing developments have recently been completed or are under construction supporting more than 1,800 units. This has generated a significant amount of economic activity in the construction arena alone and is expected to boost commercial and retail revenues in the surrounding areas once completed. And according to the latest report released by Cassidy Turley/BT Commercial Real Estate for the first quarter of 2015, the Redwood City and Redwood Shores commercial office real estate markets had 582,485 feet square feet of vacant office space with a combined vacancy rate averaging less than 8%, well below many of the surrounding cities in San Mateo County.

GENERAL FUND

Revenues

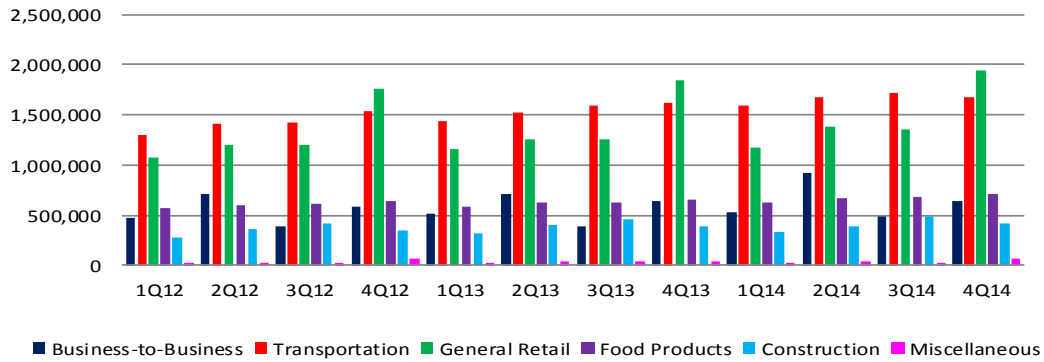
General fund revenues (including transfers into the general fund) are expected to slightly increase to \$106.4 million in FY 2015-16, which is about 6% above last years' budgeted general fund revenues of \$100.06 million, and 1.3% above the projected FY 2014-15 revenue of \$105 million. Highlights of the assumptions behind the FY 2015-16 revenue projections are:

- Secured property taxes are expected to increase 6.3% to \$29.3 million in FY 2015-16
- Sales tax is expected to increase 6.2% to \$23 million for FY 2015-16
- Transient occupancy tax will increase 5% to \$6 million in FY 2015-16
- Excess ERAF revenue is budgeted at \$2.5 million for FY 2015-16

The lion's share of the City's general fund revenues continue to derive from the property, sales, and transient occupancy taxes, as in prior years, with sales tax from the purchase of new automobiles steadily leading the way at the height of the economic recovery. Accompanied by robust retail sales and revenues generated through the unprecedented level of new construction activity in the City's downtown development area, the City's sales tax revenue, business license revenue, and fees from construction permits have consistently generated a 4% to 6% increase over the course of the last few years.

The City's sales tax is highly dependent on the health of the transportation and general retail categories. The transportation category which includes new vehicle sales and gas stations accounts for approximately 35% of locally generated sales tax revenue while the general retail category, which includes department stores (Kohl's, Target, K-Mart, and Costco), produces about 30% of sales tax revenue. We continue to experience a decline in sales tax revenue from software businesses due to software being delivered electronically and we have assumed that this decline will continue and have adjusted our sales tax forecast accordingly.

**General Fund
Expenditures
\$103.9
Million**



Expenditures

The recommended FY 2015-16 general fund expenditure budget (including transfers out) is \$103.9 million which is about \$5.3 million, or 5.4% more than the budgeted general fund expenditures of \$98.6 million in FY 2014-15, and \$3 million, or 3% more than the projected FY 2014-15 of \$100.8 million.

Salaries, wages, and benefits are 80.4% of the proposed budgeted expenditures and include an increase of 8.37 FTEs. The Police and Fire Departments, as in most California cities, will utilize a significant share of available budgeted resources to adequately protect the public, amounting to approximately \$61.9 million or 59.6% for FY 2015-16.

The increasing expenditures in the workers' compensation fund continue to require additional resources beyond the actual and budget increases of more than \$1 million from FY 2013-14 to FY 2015-16. The proposed \$264K increase for FY 2015-16, resulting in a workers' compensation budget of approximately \$4.4 million, is not sufficient to fund the current unfunded liabilities at an actuarially sound confidence level, even after the transfer of \$6 million at the end of FY 2013-14. In order to remain at an 80% confidence level, the fund will need an additional cash infusion of \$2.2 million, a proposal for consideration during the FY 2014-15 budget amendments. Overall, the workers' compensation program is an area we are continuing to monitor closely and many programmatic improvements are being implemented to better manage claims and reduce costs.

As mentioned above, the City's annual retirement expense is determined by PERS based on actuarial methods that consider the number of full time equivalents (FTEs) among other factors. In July of 2014, the City prepaid PERS FY 2015-16 annual retirement cost, and due to timing and other differences between PERS and City budgeted FTE data, a credit or savings of approximately \$2 million will accumulate in our payroll and record keeping systems after recording the actual retirement expense. As part of PERS' annual actuarial examination, the difference would be recognized in subsequent years as an increase in Redwood City's unfunded liability. Staff is proposing submitting the \$2 million credit to PERS to mitigate a future increase in unfunded liability.

Transfers

Included in the recommended budget are the usual transfers from the general fund to the traffic safety fund (\$1.3 million) and the water fund (\$173,000) in FY 2015-16. The budget also includes a recommendation to transfer \$333,000 from the general fund to support the parking fund, and \$211,000 to support the doctown marina fund.

**Middlefield
Road
Underground
Project
\$3.72 Million**

Reserves

The City's policy on general fund reserves is to maintain reserves of not less than 15% and not more than 20% of anticipated revenues. As noted above, near the end of FY 2013-14, with the prospect of the general fund ending at more than \$7.3 million over the 20% reserve, the Council approved a \$6 million transfer from the general fund to better fund the City's workers' compensation liability. The transfer brought the June 30, 2014 general fund reserve to approximately \$21.4 million.

According to current FY 2014-15 year-end projections and notwithstanding any further Council actions, the general fund reserve would increase approximately \$4.2 million to \$25.6 million, or 24% of revenues, still well above the City's 20% reserve policy. At the June budget study session, staff will be presenting a similar recommendation to transfer \$2.2 million in FY 2014-15 from the general fund to the self-insurance fund for workers' compensation liabilities, as previously mentioned.

CAPITAL IMPROVEMENT PROGRAM

The recommended Capital Improvement Program (CIP) budget of \$29.4 million for FY 2015-16 is a one year program budget and includes funds from the capital outlay fund, gas tax construction fund, transportation fund, grants and fees fund, water capital projects fund, sewer capital projects fund, low and moderate income housing asset fund, and parking fund.

Capital Outlay Fund

The Utility Users Tax is the primary funding source for the capital outlay fund budget. The Council has historically dedicated these funds to support and improve upon existing facilities through ongoing capital projects, and to provide new or completely upgraded facilities. The proposed projects for FY 2015-16 serve the following areas: Building/Facilities/Systems; Parks, Play Fields and Public Spaces; System Automation/Software; Transportation; Library; Storm Drainage System; and other miscellaneous areas. The total capital outlay fund budget for FY 2015-16 is \$13.2 million.

Projects of note include \$3,720,000 for the Middlefield Road Underground project and \$800,000 to fund the Sidewalk Replacement Program.

Gas Tax Construction Fund/Transportation Fund/Grants and Fees Fund

Gas tax funds are used for a range of projects that support improvements to the City's roadway system, including pedestrian and vehicular safety. Total funds budgeted for FY 2015-16 are \$416,000.

Similar to previously approved budgets, Measure A funds have been budgeted for the City's Pavement Management Program. The budget proposal also includes funding for the Safe Routes to School program. Total funds budgeted for FY 2015-16 are \$1.5 million.

The grants and fees fund encompasses traffic impact fees and parks impact fees, which are generated from new development, and augmented by State and Federal grant funds for programs such as Pedestrian/Bicycle Grants. Total funds budgeted for grants and fees are approximately \$2.5 million.

**Red Morton
Synthetic Turf
\$2.35 Million**

Water Capital Projects Fund

In 2015-16, the City begins year four of its 20-year Water Master Plan. The Plan anticipates work on distribution improvements, seismic improvements, and supply improvements. The capital improvement program provides projects throughout the City to raise the whole system in a balanced manner, rather than focusing solely on one element of the system, or one area of the City. The goal of the program is to assure supply and pressure for adequate fire and drinking water not only for daily use and planned growth, but to protect the City in the event of a major disaster. FY 2015-16 recommendations include \$1.8 million for system-wide pipeline replacement and \$2 million for the California Water Tank Project. A total of \$4 million has been budgeted for water capital projects in FY 2015-16.

Sewer Capital Projects Fund

Total funding for improvements to the City's sanitary sewer system is \$6.2 million for FY 2015-16. Approximately \$5.5 million is budgeted for the replacement and rehabilitation of existing sanitary sewer pipeline. The City also plans to rehabilitate one pump station during the fiscal year, at a cost of \$590,000.

Low and Moderate Income Housing Asset Fund

The purpose of the low and moderate income housing asset fund is to provide funding for affordable housing opportunities. Total funds budgeted for FY 2015-16 are \$700,000.

COMMUNITY FACILITIES DISTRICTS

Sufficient resources will be raised from the special taxes levied on properties in the Redwood Shores Transportation Community Facilities District (CFD), the Pacific Shores CFD, and the One Marina CFD to finance the debt service and related expenditures required in FY 2015-16

ENTERPRISE FUNDS

Water Fund

The City Council approved the Utility Committee recommendation to increase water rates 9% for each of three years, beginning in August 2013. The monthly Water Basic Service Charge increased from \$22.00 to \$23.98, effective August 1, 2013 and from \$23.98 to \$26.13, effective July 1, 2014. Effective July 1, 2015, the rates will increase from \$26.13 to \$28.49. These rate increases are tied directly to the Water System Improvement Plan (WSIP) by and through the San Francisco Public Utilities Commission (SFPUC). The WSIP is an approximately \$4.6 billion, multi-year program to upgrade the regional water system to meet water quality requirements, improve seismic and delivery reliability, and meet water supply goals. The City pays its share of WSIP through the wholesale water rates charged by the SFPUC. Continuous increases to the cost of wholesale water from SFPUC translates into necessary water rate increases by the City in order to meet the revenue requirements of the water enterprise fund.

The City's program for water rate increases minimizes the spikes that occur with large capital projects. The City's multi-year financing plan is built around this goal, with an average rate increase of 6.7% from FY 2011-12 to FY 2019-20. The three years of 9% increases ends in FY 2015-16 at which point the rate increases are projected to decline until FY 2019-20. The water enterprise fund also allocates budget for operations and capital improvements of the City's water distribution system and for water conservation programs.

**Parking Control
System
\$950,000**

In FY 2015-16, the water enterprise is anticipated to begin with a fund balance of \$11.4 million and end with a fund balance of \$12.8 million.

Sewer Fund

The City Council approved the Utilities Committee recommended rate increases in the Sewer Service Charge and the various commercial rate tiers for FY 2013-14, FY 2014-15, and FY 2015-16. The monthly Basic Sewer Service Charge increased from \$57.88 to \$63.09, effective August 1, 2013 and from \$63.09 to \$68.77, effective July 1, 2014. Effective July 1, 2015, rates will increase from \$68.77 to \$74.95. As has been the case over the last several years, these rate increases are tied directly to capital improvement projects by and through Silicon Valley Clean Water or SVCW (formerly South Bayside System Authority). The SVCW is in the middle of a \$400 million capital replacement program scheduled through 2020. Redwood City's share of these costs is approximately \$206 million.

The City's program for sewer rate increases minimizes the spikes that occur with large capital projects, as envisioned by SVCW. Consequently, the City's multi-year financing plan is built around this goal, with an average rate increase of 6.7% from FY 2011-12 to FY 2019-20. The three-year rate of increase ends in FY 2015-16, at which point the rate increases are projected to decline until FY 2019-20.

In FY 2015-16, the sewer enterprise is anticipated to begin with a fund balance of \$18.9 million and end with a fund balance of \$24.5 million.

Parking Fund

With the sale for development of the City-owned property on Middlefield Road in FY 2013-14 the parking fund received an influx of \$14 million. After reimbursements to the capital outlay fund for improvements and loans to the parking fund and \$1.465 million for capital projects, the balance of these sale proceeds are projected to be \$8.5 million at the end of FY 2014-15. A portion of this, \$950,000, is recommended in the FY 2015-16 CIP budget for the replacement of the existing parking control system in the Marshall and Jefferson parking garages.

APPROPRIATIONS LIMIT

Article XIII B of the California Constitution defines and establishes the City's appropriations limit. No city in California may spend from its "proceeds of taxes" more than the amount of its "appropriations limit". The appropriations limit is determined by a formula contained within Article XIII B of the State Constitution. Redwood City's appropriations limit for FY 2015-16 is estimated to be \$602 million. The FY 2015-16 appropriations subject to limitations are \$91 million. The City is well within the legal limit.

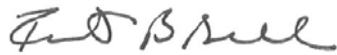
ACKNOWLEDGMENTS

I would like to take this opportunity to thank the City Council for their support and guidance and clear direction not only on this year's budget proposal but on all matters that come before them. I feel so fortunate to have worked with such a strong, intelligent, and committed policy body that works tirelessly for the community and organization. As I depart the City and my role as City Manager, I will remain forever grateful to have worked for and with the City Council.

I would like to express thanks and appreciation for Audrey Ramberg, Assistant City Manager and her Finance Department team for their expert analysis, thorough review and attentive support in producing this budget document: Matthew McDonald, Finance Director; Alison Freeman, Financial Services Manager; Sylvia Bravo Peters, Management Analyst; Senior Accountants Jennifer Chang,Carolyn Kerans and Gita Mehirdel; Toni Saldou, Accountant; Information Technology Manager Tony Gelpman; and Senior Information Technology Analyst Debbie Matsuura.

In addition, Deanna La Croix, Management Analyst, has been essential to providing support and coordination to keep the budget process running smoothly. I thank each department head for their collaboration in this process. The City is fortunate to have these outstanding professionals in service to our community.

Respectfully submitted on behalf of the Executive Team,

A handwritten signature in black ink, appearing to read "Robert Bell". The signature is written in a cursive, flowing style.

Robert Bell
City Manager

This page left blank intentionally

GENERAL FUND

FIVE YEAR PROJECTIONS

Financial Assumptions

Five Year Projections

This page left blank intentionally

FINANCIAL ASSUMPTIONS

1. Secured property tax is expected to increase 6.3% to \$29.3 million (+ \$1,737,325) in FY 2015-16, increasing 5% in FY 2016-17 and annually thereafter.
2. Sales tax is expected to increase 6.2% to \$23 million (+ \$1,343,746) in FY 2015-16, increase 3.5% in FY 2016-17, and annually thereafter.
3. Transient occupancy tax is expected to increase 5% to \$6 million (+ \$285,749) in FY 2015-16, and 5% annually thereafter.
4. Development revenues are updated to reflect current anticipated projects.
5. No effects of Federal Government deficit reduction efforts.
6. Excess ERAF refunds continue at \$2.5 million annually.
7. No other effects from the State budget.
8. No general fund support for capital projects other than transfers of utility users' taxes.
9. Increase in retirement system contributions of \$889,000 in FY 2017-18 to \$2.8 million in FY 2019-20 due to known and anticipated changes in actuarial assumptions and methodologies.
10. No savings were assumed from the retirement system tiers two and three.

City of Redwood City Adopted Budget 2015-2016

General Fund Five Year Projections 2015-16 through 2019-20 (in thousands)

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 ACTUAL
REVENUES				
Property Taxes	34,514	34,545	35,921	39,217
Sales Tax	15,671	16,998	19,240	20,782
Other Taxes	6,302	7,590	8,416	9,594
Licenses and Permits	1,099	1,268	1,900	2,561
Fines and Forfeitures	564	623	550	629
Interest Earnings/Rentals	815	615	573	768
Revenue from Other Agencies	3,157	2,853	3,323	3,231
Charges for Services	8,809	8,468	7,042	12,410
Other Revenues	7,750	7,343	6,983	6,904
Library	1,049	710	640	509
Recreation Revenues	1,792	1,720	1,803	1,918
Former Redevelopment Agency Residual		1,891	2,458	2,909
Total Revenues	81,522	84,624	88,849	101,432
Transfers-In:				
Interest from other funds	305	188	135	167
Others	1,092	520	459	158
GID 1-64 Maintenance District	250	250	250	260
Total revenues and transfers-in	83,169	85,582	89,693	102,017
EXPENDITURES				
City Council	309	452	405	361
City Manager	2,864	2,265	2,446	3,042
City Attorney	917	912	970	1,211
City Clerk	485	635	604	759
Finance & Administrative Support	2,761	2,795	4,065	2,576
Police	28,061	29,145	31,896	32,364
Fire	16,859	19,563	17,148	23,365
Community Development	10,011	9,816	7,718	7,634
Parks & Recreation	12,696	12,413	13,146	13,455
Library	7,140	6,882	6,811	7,129
Public Works Services				
Budget Adjustments				
Total Expenditures	82,103	84,878	85,209	91,896
Transfers-Out	1,921	1,907	2,027	7,879
Total expenditures and transfers-out	84,024	86,785	87,236	99,775
Changes in other reserves	183	733	(229)	(210)
Net surplus (deficit)	(672)	(470)	2,228	2,032
Net surplus (deficit) as a percentage of general fund revenues and transfers-in:	-0.81%	-0.55%	2.48%	1.99%
Detail of transfers-out:				
gas tax operations				
workers compensation				6,000
traffic safety	959	1,100	1,097	1,264
lido landscape district	15	29	29	30
others	947	778	901	585
TOTAL	1,921	1,907	2,027	7,879

City of Redwood City Adopted Budget 2015-2016

General Fund Five Year Projections 2015-16 through 2019-20 (in thousands)

2014-15 ESTIMATE	2015-16 ESTIMATE	2016-17 ESTIMATE	2017-18 ESTIMATE	2018-19 ESTIMATE	2019-20 ESTIMATE
41,248	40,669	42,453	44,576	46,805	49,145
21,656	23,000	23,805	24,638	25,501	26,393
10,725	10,666	10,981	11,436	11,912	12,408
1,491	1,909	1,909	1,400	1,400	1,400
596	526	526	526	526	526
466	471	471	471	471	471
3,348	3,078	3,104	3,197	3,293	3,392
12,272	12,650	13,172	13,568	13,975	14,394
6,712	6,851	6,938	6,938	6,938	6,938
500	515	515	530	546	563
1,899	1,960	1,960	2,019	2,079	2,142
3,455	3,466	3,603	3,763	3,513	3,688
104,368	105,761	109,438	113,062	116,958	121,460
236	215	215	98	98	98
163	165	170	175	180	185
300	306	301	312	322	334
105,067	106,447	110,124	113,647	117,559	122,077
366	364	374	385	396	407
3,598	3,703	3,829	3,927	4,027	4,132
1,478	1,570	1,490	1,533	1,578	1,624
739	861	887	911	936	961
2,758	2,684	3,315	3,378	3,443	3,510
34,363	36,179	37,910	39,086	40,301	41,556
25,564	25,747	27,100	27,977	28,885	29,823
6,861	6,618	6,735	6,912	7,095	7,285
14,076	14,751	15,321	15,717	16,125	16,548
7,302	7,983	8,306	8,532	8,766	9,008
1,284	1,440	1,461	1,490	1,520	1,550
741	0	0	889	1,781	2,778
99,130	101,900	106,728	110,736	114,852	119,181
1,767	2,095	2,236	2,322	2,412	2,505
100,897	103,995	108,964	113,059	117,264	121,686
4,169	2,452	1,160	588	295	391
3.97%	2.30%	1.05%	0.52%	0.25%	0.32%
1,291	1,346	1,373	1,426	1,480	1,536
31	32	33	34	36	37
445	716	829	862	897	933
1,767	2,095	2,236	2,322	2,412	2,505

This page left blank intentionally

Budget Summary

Total Operating Budget
General Fund Summary Graphs
Budget Summary by Department
Summary of Recommended Changes
Analysis of Budget by Fund
Operations by Program
Revenue Estimates
Property Tax
Utility Users' Tax
Sales Tax
Appropriation Limit
Personnel Allocations by Department

City of Redwood City Adopted Budget 2015-2016

Budget Summary

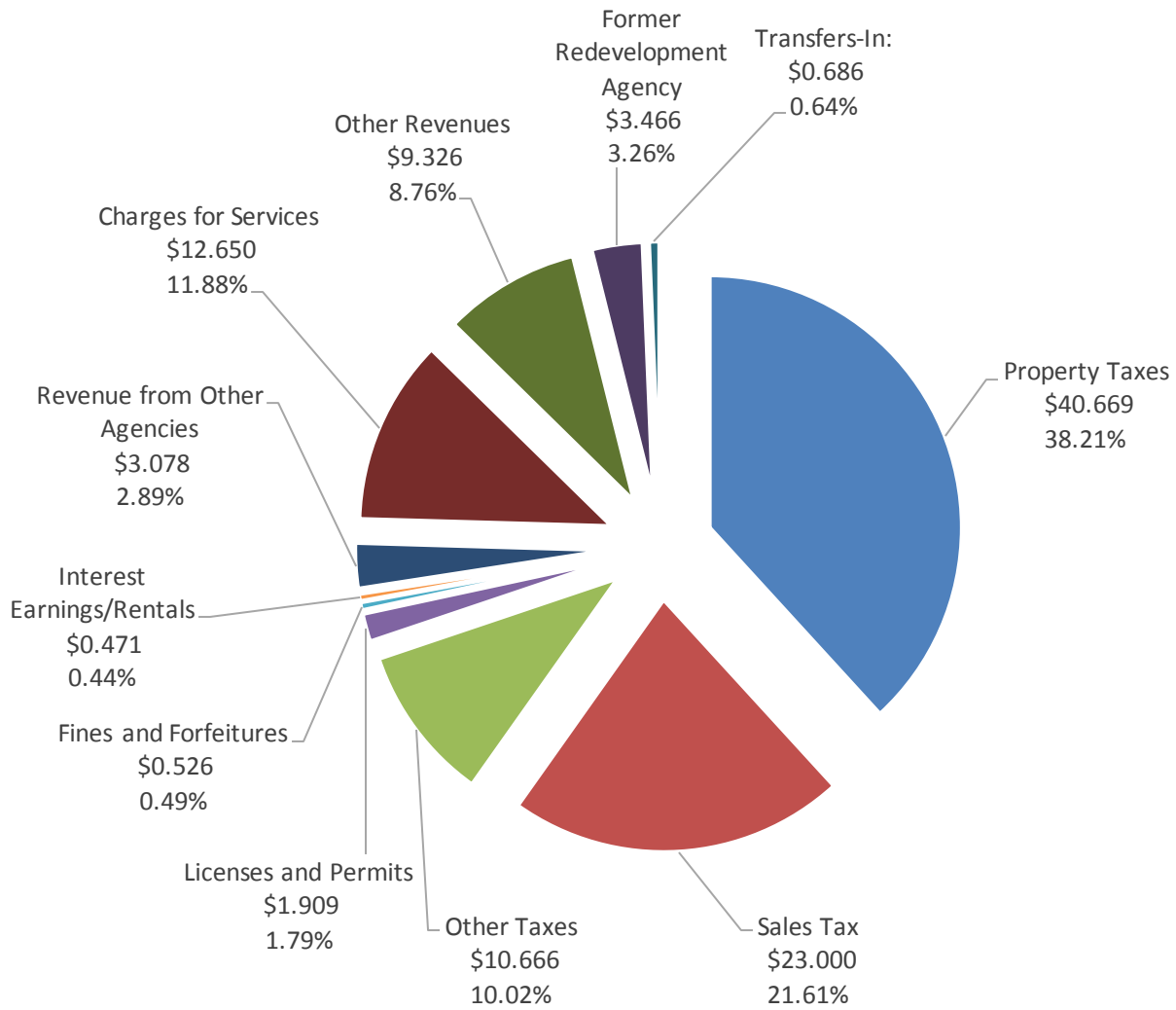
Total Operating Budget

Department	City Manager Recommended ⁽¹⁾
	2015-16 \$
CITY COUNCIL	363,675
CITY MANAGER	3,703,295
CITY ATTORNEY	1,570,274
CITY CLERK	860,832
COMMUNITY DEVELOPMENT	10,530,656
FINANCE	5,382,459
FIRE	25,746,817
LIBRARY	7,982,990
PARKS, RECREATION, & COMMUNITY SERVICES	15,226,174
POLICE	37,189,005
PUBLIC WORKS	61,245,367
TOTAL	169,801,544

(1) Excludes Debt Service, Capital Projects, Successor Agency, and Internal Service Funds

General Fund Revenues and Transfers-In ⁽¹⁾

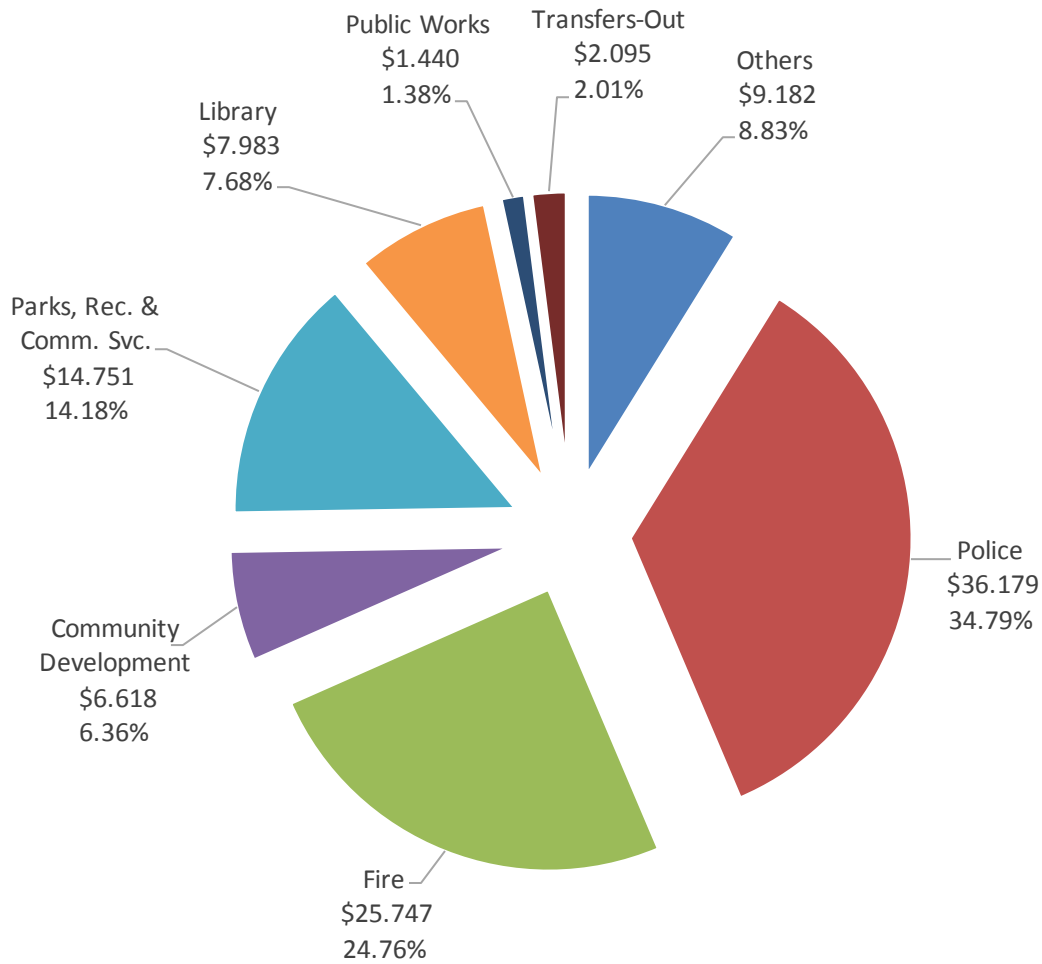
FY 2015-16
\$106.447 Million



⁽¹⁾ In millions.

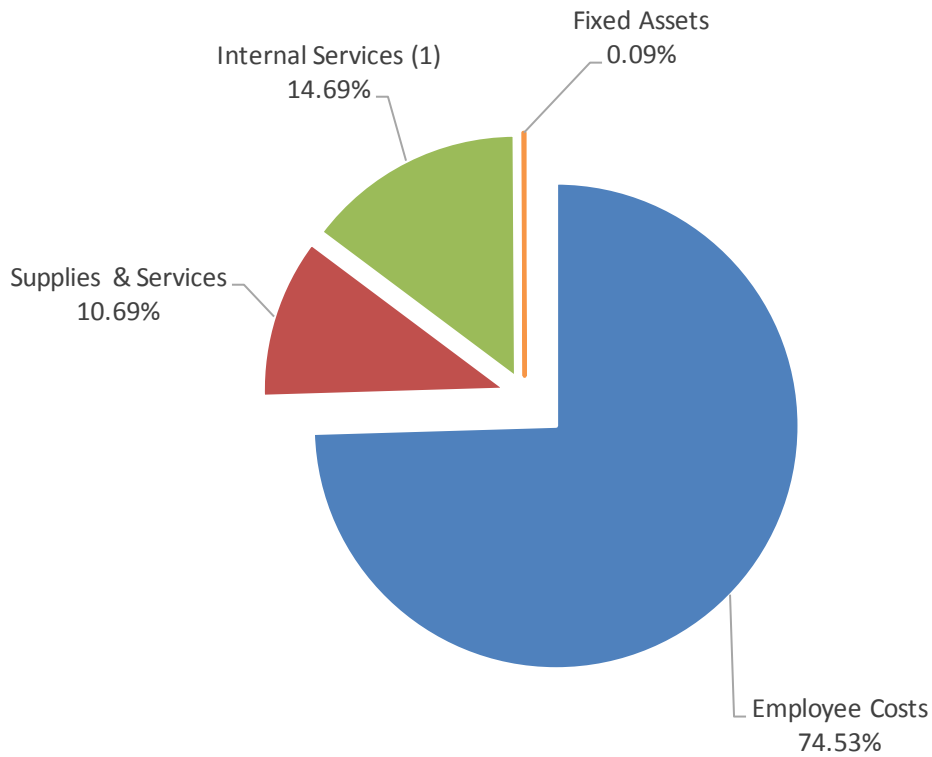
General Fund Expenditures and Transfers Out ⁽¹⁾

FY 2015-16
\$103.995 Million



⁽¹⁾ In millions.

General Fund Where \$ Spent FY 2015-16



⁽¹⁾ 37.4% of internal service fund expenses are attributable to employee costs, resulting in total general fund employee costs of 80.4%.

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Budget Summary by Department

	General Fund \$	Other Funds \$	Total All Funds \$	Internal Services \$
City Council				
Legislative/Policy	328,875		328,875	
Human Services	34,800		34,800	
Total	<u>363,675</u>		<u>363,675</u>	
City Manager				
Management/Policy Execution	1,283,516		1,283,516	
Communications/Community Engagement	587,365		587,365	
Economic Development	424,924		424,924	
Human Resources	1,407,490		1,407,490	
Workers' Compensation				4,379,288
Info. Tech./Telephone Services				3,419,092
Total	<u>3,703,295</u>		<u>3,703,295</u>	<u>7,798,380</u>
City Attorney	1,570,274		1,570,274	
City Clerk	860,832		860,832	
Community Development Services				
Community Development Admin.	262,414		262,414	
Building and Inspection	2,513,844		2,513,844	
Engineering and Construction	816,090	176,639	992,729	
Downtown Facilities Operation		894,098	894,098	
Docktown Marina		782,744	782,744	
Housing/Low & Mod Income Housing Asset		1,259,343	1,259,343	
Planning, Former Redev., Suc. Agency	3,025,484	1,334,853	4,360,337	
Total	<u>6,617,832</u>	<u>4,447,677</u>	<u>11,065,509</u>	
Finance				
Revenue Services		1,688,636	1,688,636	
Financial Services/Debt Svc.	1,464,552	6,915,048	8,379,600	
Administrative Support	1,219,356	1,009,915	2,229,271	
Employee Health Benefits				6,208,577
General Liability				1,835,432
Total	<u>2,683,908</u>	<u>9,613,599</u>	<u>12,297,507</u>	<u>8,044,009</u>
Fire	25,746,817		25,746,817	88,771
Library Services	7,982,990		7,982,990	
Parks, Recreation, & Comm. Svcs.				
Human Services	1,332,243		1,332,243	
Administration/Parks/Recreation	8,819,155	14,997	8,834,152	
Landscape Maintenance	3,807,586	458,841	4,266,427	
Downtown Landscape Maintenance	793,352		793,352	
Total	<u>14,752,336</u>	<u>473,838</u>	<u>15,226,174</u>	
Police	36,178,545	1,010,460	37,189,005	2,527,869
Public Works				
Fleet, Facilities, & Custodial Maint.				7,290,827
Right-of-Way Maintenance	1,163,252	3,271,613	4,434,865	
Wastewater Mgmt. Services	276,679	24,952,779	25,229,458	
Water Utility Services		31,581,044	31,581,044	
Total	<u>1,439,931</u>	<u>59,805,436</u>	<u>61,245,367</u>	<u>7,290,827</u>
GRAND TOTAL	<u>101,900,435</u>	<u>75,351,010</u>	<u>177,251,445</u>	<u>25,749,856</u>

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Summary of Recommended Changes

GENERAL FUND - BY DEPARTMENT

Department - Description	FTE	Hours	Amount (\$)
Department Request Total Budget			204,497,406
City Attorney			
Add Deputy City Attorney (class code C107).	1.00		170,812
Add contract Attorney (class code X105).	1.00		136,296
Add Administrative Clerk III (class code E710).	0.50		54,646
Delete Casual Administrative Clerk I - (class code E795).		(1,605)	(46,513)
Subtotal	2.50	(1,605)	315,241
City Clerk			
Add election costs.			81,000
Increase Secretary (class code E600).	0.10	-	12,006
Subtotal	0.10	-	93,006
City Manager			
Add Communications Multimedia Analyst (class code C542).	1.00		154,703
Funding for Innovations fund.			100,000
Add Real Property Manager (class code C544).	0.50		92,296
Add clerical support (class code X150).		1,060	15,105
Subtotal	1.50	1,060	362,104
Community Development Department			
Reclass: Add two Senior Building Inspectors (class code K700).	2.00		354,880
Reclass: Delete two Building Inspectors (class code K710).	(2.00)		(309,360)
Delete Community Development Director (class code B130).	(0.95)		(297,946)
Add Real Property Manager (class code C544).	0.40		73,836
Add Administrative Clerk III (class code E710).	0.50		54,646
Increase funds for plan check services.			75,000
Increase funds for inspection and code enforcement services.			75,000
Increase funds for design review services.			40,000
Subtotal	(0.05)	-	66,056
Finance			
Add funds new GASB 68 consultant services.			5,000
Savings from pre-paying PERS.			(524,399)
Subtotal			(519,399)
Library			
Add Library Division Manager (class code C531).	1.00		203,607
Add Senior Library Assistant (class code L745) - Schaberg Library.	1.00		114,769
Add Librarian II (class code L700) - Children's librarian downtown.	0.50		66,962
Add Library Assistant II (class code L760) - Fair Oaks Library.	0.50		53,581
Subtotal	3.00	-	438,919
Parks, Recreation, and Community Services			
Reclass: Add Recreation Coordinator I (class code E741).	7.00		728,126
Reclass: Add Recreation Coordinator II (class code E742).	1.00		121,340
Reclass: Delete Paraprofessionals (class code X140).	(8.67)		(587,896)
Add Facility Leader (class code N745) CAB.	1.00		105,962
Delete Recreation Leader II (class code R761).	(0.55)		(30,950)
Delete Recreation Leader III (class code R762).	(0.41)		(25,030)
Reclass: Add Recreation Specialist III (class code R767).	0.62		48,682
Reclass: Delete Recreation Specialist II (class code R766).	(0.67)		(48,304)
Add funds for new senior shuttle program.			10,000
Subtotal	(0.68)	-	321,930

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Summary of Recommended Changes

GENERAL FUND - BY DEPARTMENT CONTINUED

Department - Description	FTE	Hours	Amount (\$)
Police			
Add Two Police Officers (class code P700).	2.00		485,294
Subtotal	2.00	-	485,294
Public Works			
Add funds for street sweeper truck.		-	100,000
Subtotal	-	-	100,000
Total General Fund Changes	8.37	(545)	\$ 1,663,151

NON-GENERAL FUND - BY FUND & DEPARTMENT

Fund - Department - Description	FTE	Hours	Amount (\$)
261 Special Gas Tax Fund			
Public Works			
Add Maintenance Worker III (class code M700) street sweeper.	1.00		125,987
Total Fund 261	1.00		125,987
285 Traffic Impact Fees Fund			
Parks, Recreation, and Community Services			
Add Senior Shuttle Driver (class code X170).		796	14,997
Total Fund 285		796	14,997
293 Successor Agency			
Community Development Department			
Delete Community Development Director (class code B130).	(0.05)		(14,781)
Total Fund 293	(0.05)	-	(14,781)
357 Capital Outlay Fund			
Community Development Department			
Add Associate Engineer (class code G500) - storm master plan.	1.00		178,728
Add Parking/TDM Manager (class code C543).	1.00		155,835
Add Permits Technician (class code E540).	1.00		122,226
Add Real Property Manager (class code C544).	0.10		18,459
Public Works			
Add Field Supervisor (class code C837) - trees & sidewalks.	1.00		143,618
Add Maintenance Worker III (class code M735) - streets & sidewalks.	1.00		121,346
Add Environmental Initiatives Coordinator (class code C541).	0.40		57,208
Total Fund 357	5.50	-	797,420

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Summary of Recommended Changes

NON-GENERAL FUND - BY FUND & DEPARTMENT CONTINUED

Fund - Department - Description	FTE	Hours	Amount (\$)
687 Water Fund			
Public Works			
Reclass: Add Water Resource Tech (class code M830).	4.00		495,419
Reclass: Add Senior Water Resource Tech (class code M825).	2.00		252,808
Reclass: Add Water Resource Specialist (class code M820).	1.00		135,940
Reclass: Delete Consumer Service Tech (class code M750).	(7.00)		(899,092)
Reclass: Add Water Quality Specialist (class code M810).	1.00		130,642
Reclass: Delete Maintenance Worker II (class code M735).	(1.00)		(121,346)
Add Environmental Initiatives Coordinator (class code C541).	0.40		57,208
Total Fund 687	0.40	-	51,579
688 Sewer Fund			
Public Works			
Add funds to purchase CCTV Truck and associated maintenance.			280,000
Add Maintenance Worker III (class code M736).	0.30		36,947
Total Fund 688	0.30	-	316,947
689 Sewer Capital Projects Fund			
Public Works			
Reclass: Add Water Resource Specialist (class code M820).	1.00		135,940
Reclass: Delete Recycled Water Specialist (class code M815).	(1.00)		(135,907)
Total Fund 689	-	-	33
791 Equipment Services Fund			
Public Works			
Add Environmental Initiatives Coordinator (class code C541).	0.20		28,604
Total Fund 791	0.20	-	28,604
Total Non-General Fund Changes	7.35	796	1,320,786
TOTAL ALL FUNDS	15.72	251	\$ 2,983,937

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Analysis of Budget by Fund

	BEGINNING BALANCE	ESTIMATED REVENUES	TRANSFER IN/(OUT)
GENERAL OPERATING FUNDS			
General Fund	25,648,528	103,285,587	(8,772,803)
Library Fund		515,000	7,467,990
Recreation Program Fund		1,960,000	(269,042)
Shores Childcare Loan Repayment			
<i>Subtotal</i>	25,648,528	105,760,587	(1,573,855)
SPECIAL REVENUE FUNDS			
Traffic Safety Fund	17,227	272,000	1,346,444
Special Gas Tax Fund	1,367	1,342,531	497,978
GID-64 Maintenance District Fund	389,996	791,120	(305,993)
Seaport Centre Maintenance Fund	1,661,907	202,000	
Seaport Blvd.Landscape Mtnc. Fund	527,225	216,500	
Lido Maintenance District Fund	60,953	235,242	32,078
Grants Fund	1,002,250	1,489,588	
Human Services Financial Assistance	1,001,664	10,000	
S.L.E.S.F. Grant Fund	93,329	125,000	
Planning Cost Recovery Fund		800,000	
Community Benefits Fund	943,128		
Housing in-lieu Fees and other Revenues	1,616,558	10,000	500,000
Low and Moderate income Housing Asset Fund	812,829	20,000	
Successor Agency Fund	309,458	4,057,247	(3,505,000)
<i>Subtotal</i>	8,437,891	9,571,228	(1,434,493)
CAPITAL IMPROVEMENT FUNDS			
Utility Users Tax Fund		9,786,054	(9,041,375)
Gas Tax Construction Fund	572,582	365,845	(497,978)
Transportation Fund	135,007	1,821,250	
Capital Outlay Fund	4,616,247	225,000	8,341,375
GID Facilities Fees Fund	346,494	3,000	
Water Capital Projects Fund	819,842		3,950,000
Sewer Capital Projects Fund	331,495		6,171,000
Grants & Bond Proceeds	86,779		
Traffic Impact Fees Fund	4,023,653	739,000	
Parking In-Lieu Fees Fund	438,838	250,000	
Traffic Mitigation Fees Fund	3,376,797	51,000	
Parks Impact Fees Fund	13,244,672	1,640,000	
One Marina Construction Fund	182,464		
<i>Subtotal</i>	28,174,870	14,881,149	8,923,022
DEBT SERVICE FUNDS			
Assessment Districts Fund	2,732,327	2,805,166	
Public Financing Authority Fund	3,440,310	700,220	3,505,000
<i>Subtotal</i>	6,172,637	3,505,386	3,505,000
ENTERPRISE FUNDS			
Parking Fund	8,577,744	1,919,298	332,989
Water Fund	11,440,563	37,803,566	(3,260,954)
Sewer Fund	18,979,255	35,739,000	(6,687,286)
Docktown Marina Fund		572,167	210,577
<i>Subtotal</i>	38,997,562	76,034,031	(9,404,674)
TOTAL ALL FUNDS	107,431,488	209,752,381	15,000
<i>(excluding Internal Service)</i>			
INTERNAL SERVICE FUNDS			
Equipment Services Fund	9,980,824	4,797,101	
Internal Services Fund	1,308,512	9,533,054	(15,000)
Workers' Compensation Ins. Fund	(634,663)	4,436,060	
General Liability Insurance Fund	776,434	1,846,096	
Employee Benefits Fund	1,011,186	7,312,538	
<i>Subtotal</i>	12,442,293	27,924,849	(15,000)
TOTAL ALL FUNDS	119,873,781	237,677,230	

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Analysis of Budget by Fund

TOTAL AVAILABLE	OPERATIONS DEBT SERVICE	CAPITAL IMPROVEMENTS	TOTAL EXPENDITURE	ENDING BALANCE
120,161,311	92,226,487		92,226,487	27,934,824
7,982,990	7,982,990		7,982,990	
1,690,958	1,690,958		1,690,958	
				165,000
129,835,259	101,900,435		101,900,435	28,099,824
1,635,671	1,618,444		1,618,444	17,227
1,841,876	1,840,509		1,840,509	1,367
875,123	485,127		485,127	389,996
1,863,907	119,413	50,000	169,413	1,694,494
743,725	221,830		221,830	521,895
328,273	267,320		267,320	60,953
2,491,838	1,476,989		1,476,989	1,014,849
1,011,664				1,011,664
218,329	125,000		125,000	93,329
800,000	800,000		800,000	
943,128				943,128
2,126,558				2,126,558
832,829	54,553	700,000	754,553	78,276
861,705	534,853		534,853	326,852
16,574,626	7,544,038	750,000	8,294,038	8,280,588
744,679	744,679		744,679	
440,449		416,000	416,000	24,449
1,956,257	415,294	1,459,000	1,874,294	81,963
13,182,622		13,176,980	13,176,980	5,642
349,494				349,494
4,769,842		3,950,000	3,950,000	819,842
6,502,495		6,171,000	6,171,000	331,495
86,779				86,779
4,762,653	14,997	675,000	689,997	4,072,656
688,838				688,838
3,427,797				3,427,797
14,884,672		1,815,000	1,815,000	13,069,672
182,464				182,464
51,979,041	1,174,970	27,662,980	28,837,950	23,141,091
5,537,493	2,774,915		2,774,915	2,762,578
7,645,530	4,140,133		4,140,133	3,505,397
13,183,023	6,915,048		6,915,048	6,267,975
10,830,031	2,252,287	950,000	3,202,287	7,627,744
45,983,175	33,188,125		33,188,125	12,795,050
48,030,969	23,493,798		23,493,798	24,537,171
782,744	782,744		782,744	
105,626,919	59,716,954	950,000	60,666,954	44,959,965
317,198,869	177,251,445	29,362,980	206,614,425	110,749,444
14,777,925	3,674,261		3,674,261	11,103,664
10,826,566	9,652,298		9,652,298	1,174,268
3,801,397	4,379,288		4,379,288	(577,891)
2,622,530	1,835,432		1,835,432	787,098
8,323,724	6,208,577		6,208,577	2,115,147
40,352,142	25,749,856		25,749,856	14,602,286
357,551,011	203,001,301	29,362,980	232,364,281	125,351,730

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Operations by Program

GENERAL FUNDS	Employee Costs	Supplies & Services*	Capital Outlay	Total
CITY COUNCIL				
City Council (61110)	261,002	67,873		328,875
Human Svcs. Assistance (64213)		34,800		34,800
Total	261,002	102,673		363,675
CITY MANAGER				
Management/Policy Execution (61210)	1,008,125	275,391		1,283,516
Communications/Community Engagement (61220-222)	325,209	262,156		587,365
Economic Development (61240)	265,483	159,441		424,924
Human Resources (61610)	926,353	481,137		1,407,490
Total	2,525,170	1,178,125		3,703,295
CITY ATTORNEY				
Legal Services (61510)	1,278,338	287,936	4,000	1,570,274
Total	1,278,338	287,936	4,000	1,570,274
CITY CLERK				
Legisl. Svcs./Records Mgmt. (61310)	529,240	168,429	1,000	698,669
Elections (61320)	60,485	85,093		145,578
Council Support (61330)		16,585		16,585
Total	589,725	270,107	1,000	860,832
COMMUNITY DEVELOPMENT				
Community Development Administration (63010)	180,947	81,467		262,414
Building Regulation (63110)	1,230,134	418,083		1,648,217
Code Enforcement (63310)	560,796	304,831		865,627
General Engineering (65121)		303,732		303,732
Subdivision Engineering (65122)		512,358		512,358
Planning (63210)	1,010,544	219,633		1,230,177
Strategic Planning (63220)	69,708	31,636		101,344
Redevelopment Agency Administration (66410)	1,024,436	99,108		1,123,544
Downtown Development Program (66429)	324,066	246,353		570,419
Total	4,400,631	2,217,201		6,617,832
FINANCE				
Financial Services (61430)	1,189,009	275,543		1,464,552
Admin. Supp. Svcs. (61710)	402,119	817,237		1,219,356
Total	1,591,128	1,092,780		2,683,908
FIRE				
Administration (62210)	461,594	488,803	4,000	954,397
Operations (62220)	14,329,321	2,229,610		16,558,931
San Carlos Fire (62225)	6,251,512	657,729		6,909,241
Prevention (62230)	881,183	45,072		926,255
Training (62240)	212,066	32,741		244,807
Emergency Medical Services (62245)		27,079		27,079
Emergency Operations (62260)	97,616	28,491		126,107
Total	22,233,292	3,509,525	4,000	25,746,817

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Operations by Program

GENERAL FUNDS (Cont'd)	Employee Costs	Supplies & Services*	Capital Outlay	Total
LIBRARY				
Administrative Svcs. Unit (66251)	686,995	749,414		1,436,409
Downtown Library (66261)	2,480,223	1,326,569		3,806,792
Literacy Services Unit (66281)	963,918	57,424		1,021,342
Neighborhood Libraries and Outreach (66290)	1,414,153	304,294		1,718,447
Total	5,545,289	2,437,701		7,982,990
PARKS, RECREATION AND COMMUNITY SERVICES				
Fair Oaks Community Center (64211)	570,051	426,516	3,500	1,000,067
Information/Referral (64212)	316,695	8,718		325,413
Fair Oaks Senior Services (64218)		6,763		6,763
Administration (66110)	748,162	139,127	2,000	889,289
Civic Cultural Commission (66111)		58,896		58,896
Landscape Maintenance-City (66121)	1,361,230	1,086,903		2,448,133
Landscape Mtc.-Redwood Shores (66122)	637,167	722,286		1,359,453
Landscape Maintenance - Downtown (66124)	469,103	324,249		793,352
Youth and Teen Services (66131)	190,049	101,422	4,000	295,471
Elementary Activities (66133)	536,005	94,491		630,496
Teen Activities (66135)	275,036	35,118		310,154
After School Program Grant (66137)	1,407,946	95,924		1,503,870
Red Morton Community Center (66142)	624,225	594,619	3,000	1,221,844
Aquatics Program (66145)	83,273	110,899		194,172
Adult Sports (66147)	16,956	108,210		125,166
Middle School Sports (66148)	682,433	70,925		753,358
Special Interest Classes (66161)	93,188	700,960		794,148
Sandpiper Community Center (66162)	227,445	211,544	2,000	440,989
Sandpiper Youth Club (66163)	246,421	7,110		253,531
Community Services (66170, 66172)	668,631	446,694	12,700	1,128,025
Senior Services (66171, 66173)	164,428	45,318		209,746
Senior Shuttle and Events (66179)		10,000		10,000
Total	9,318,444	5,406,692	27,200	14,752,336
POLICE				
Administration (62111)	811,767	5,949,213	14,250	6,775,230
Records (62112)	1,043,786	76,502		1,120,288
Training (62113)	404,863	154,589		559,452
Property/Evidence (62114)	281,670	32,662		314,332
Police Activities League (62115)	24,039	103,402		127,441
Patrol Services (62131)	21,002,874	1,342,402	9,304	22,354,580
Criminal Investigation (62134)	4,651,026	264,796	11,400	4,927,222
Total	28,220,025	7,923,566	34,954	36,178,545
PUBLIC WORKS SERVICES				
Street System Maintenance (65132)		272,630	15,000	287,630
Street Cleaning (65133)		251,353		251,353
Sidewalk Maintenance/Replacement (65134)		17,497		17,497
Street Tree Maintenance (65135)	348,471	473,190	4,575	826,236
Downtown/Entry Feature Maintenance (65136)		31,889		31,889
Storm Water Collection/Disposal (65161)		25,326		25,326
Total	348,471	1,071,885	19,575	1,439,931
TOTAL GENERAL FUNDS	76,311,515	25,498,191	90,729	101,900,435

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Operations by Program

SPECIAL REVENUE FUNDS	Employee Costs	Supplies & Services*	Capital Outlay	Total
TRAFFIC SAFETY FUND				
Public Works				
Traffic Control Maint. (65131)	107,278	1,098,721		1,205,999
Paint and Sign Maint. (65137)	296,754	115,691		412,445
Fund Total	404,032	1,214,412		1,618,444
SPECIAL GAS TAX STREET IMPROVEMENT FUND				
Public Works				
Street System Maint. (65132)	532,105	496,253	1,800	1,030,158
Street Cleaning (65133)	292,153	13,852		306,005
Sidewalk Maint. & Replacement (65134)	135,676	97,735	1,800	235,211
Storm Water Coll. & Disposal (65161)	219,987	49,148		269,135
Fund Total	1,179,921	656,988	3,600	1,840,509
GID 1-64 MAINTENANCE & OPERATION				
Public Works				
Storm Water Coll. & Disposal (65161)	87,064	398,063		485,127
Fund Total	87,064	398,063		485,127
SEAPORT CENTRE MAINTENANCE DISTRICT				
Community Development				
General Engineering (65121)	4,150	16		4,166
Public Works				
Water Supply & Distr. (65144)		6,778		6,778
Sewer System Maint. (65152)	23,050	31,201		54,251
Storm Water Coll. & Disposal (65161)	27,288	26,930		54,218
	50,338	64,909		115,247
Fund Total	54,488	64,925		119,413
SEAPORT LANDSCAPING MAINTENANCE DISTRICT				
Community Development				
General Engineering (65121)	4,150	16		4,166
Public Works				
Storm Water Collection and Disposal (65161)	10,481	15,662		26,143
Parks/Recreation				
Seaport Blvd. Landscape Maint. (65184)	134,475	57,046		191,521
Fund Total	149,106	72,724		221,830
REDWOOD SHORES LANDSCAPE MAINTENANCE DISTRICT				
Parks/Recreation				
Lido Landscape Maint. (66123)	186,329	80,991		267,320
Fund Total	186,329	80,991		267,320
GRANTS FUND				
Federal Grants Program				
Community Development				
Admin - Housing Employees (66310)	198,027	467,255		665,282
Housing Rehabilitation (66320)	26,081	2,259		28,340
HOME Administration (66354)	18,440	192,728		211,168
	242,548	662,242		904,790
Rental Income Program				
Community Development				
Rental Rehabilitation Administration (66380)	154,774	145,226		300,000

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Operations by Program

SPECIAL REVENUE FUNDS (Cont'd)	Employee Costs	Supplies & Services*	Capital Outlay	Total
Measure M Motor Vehicle License Fee				
Public Works				
Storm Water Col. & Disposal (65161)		272,199		272,199
Grants Fund Total	397,322	1,079,667		1,476,989
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY				
Community Development				
Debt Service (61423)		417,362		417,362
Administration (66410)	100,560	16,931		117,491
Fund Total	100,560	434,293		534,853
LOW & MODERATE INCOME HOUSING ASSET FUND				
Community Development				
Administration (66410)	51,631	2,922		54,553
Fund Total	51,631	2,922		54,553
PLANNING COST RECOVERY				
Community Development				
Current Projects Planning (63210)		800,000		800,000
Fund Total		800,000		800,000
LAW ENFORCEMENT GRANTS				
Police				
Citizen's Option for Public Safety (62131)		125,000		125,000
Fund Total		125,000		125,000
TOTAL SPECIAL REVENUE FUNDS	2,610,453	4,929,985	3,600	7,544,038

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Operations by Program

<u>DEBT SERVICE FUNDS</u>	<u>Employee Costs</u>	<u>Supplies & Services*</u>	<u>Capital Outlay</u>	<u>Total</u>
ASSESSMENT DISTRICTS				
Finance				
Redwood Shores Traffic Improvement District Bonds Administrative Expense Fund (61421)		33,646		33,646
Redwood Shores Traffic Improvement District Bonds Debt Service Fund (61423)		727,200		727,200
Pacific Shores Bonds Debt Service Fund (61423)		1,452,700		1,452,700
Pacific Shores Bonds Administrative Expense Fund (61421)		27,061		27,061
One Marina Debt Service Fund (61423)		504,956		504,956
One Marina Administrative Expense Fund (61421)		29,352		29,352
Fund Total		2,774,915		2,774,915
PUBLIC FINANCING AUTHORITY				
Finance				
2013 PFA Refunding Lease (61423)		700,220		700,220
Fund Total		700,220		700,220
FORMER REDEVELOPMENT AGENCY				
Finance				
2003 RDA Tax Allocation Bonds (61423)		3,439,913		3,439,913
Fund Total		3,439,913		3,439,913
TOTAL DEBT SERVICE FUNDS		6,915,048		6,915,048
CAPITAL IMPROVEMENT FUNDS				
UTILITY USERS TAX FUND				
Finance				
Public Financing Authority Lease Payments (61710)		744,679		744,679
Fund Total		744,679		744,679
TRANSPORTATION FUND				
Finance				
Admin. Supp. Svcs. (61710)		246,987		246,987
Community Development				
Engineering (65121)	167,667	640		168,307
Fund Total	167,667	247,627		415,294
TRAFFIC IMPACT FEES FUND				
Parks/Recreation				
Shuttle Services	14,997			14,997
Fund Total	14,997			14,997
TOTAL CAPITAL IMPROVEMENT FUNDS	182,664	992,306		1,174,970

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Operations by Program

ENTERPRISE FUNDS	Employee Costs	Supplies & Services*	Capital Outlay	Total
PARKING DISTRICT FUND				
Finance				
Revenue Services (61410)	76,878	5,996		82,874
Admin. Support Svcs. (61710)		2,055		2,055
	76,878	8,051		84,929
Police				
Patrol Services (62131)	834,981	50,479		885,460
Public Works				
Street System Maint. (65132)	227,967	159,833		387,800
Community Development				
Downtown Facilities Operations (65175)	51,975	842,123		894,098
Fund Total	1,191,801	1,060,486		2,252,287
WATER FUND				
Finance				
Revenue Services (61410)	947,115	658,647		1,605,762
Admin. Support Svcs. (61710)		8,097		8,097
	947,115	666,744		1,613,859
Public Works				
Water Customer Services (65142)	1,178,388	1,577,892	10,300	2,766,580
Water Supply & Distribution (65144)	2,371,147	4,304,205	15,700	6,691,052
SFWD Water Purchases (65145)		15,036,000		15,036,000
Water Resources Management (65146)	670,245	588,950		1,259,195
Recycled Water (65147)	383,233	5,125,706	7,500	5,516,439
Debt Service (61423)		305,000		305,000
	4,603,013	26,937,753	33,500	31,574,266
Fund Total	5,550,128	27,604,497	33,500	33,188,125
SEWER FUND				
Finance				
Admin. Support Svcs. (61710)		8,097		8,097
Public Works				
Sewer System Maint. (65152)	2,399,904	3,779,710	203,000	6,382,614
Waste Water Treat. & Disposal (65154)		16,259,000		16,259,000
Storm Water Coll. & Disposal (65161)	374,860	467,227	2,000	844,087
	2,774,764	20,505,937	205,000	23,485,701
Fund Total	2,774,764	20,514,034	205,000	23,493,798
DOCKTOWN MARINA				
Community Development				
Docktown Administration (66433)	138,938	643,806		782,744
Fund Total	138,938	643,806		782,744
TOTAL ENTERPRISE FUNDS	9,655,631	49,822,823	238,500	59,716,954
TOTAL ALL FUNDS, EXCLUDING INTERNAL SERVICES FUNDS	88,760,263	88,158,353	332,829	177,251,445

**City of Redwood City Adopted Budget 2015-2016
Budget Summary**

Operations by Program

INTERNAL SERVICE FUNDS	Employee Costs	Supplies & Services*	Capital Outlay	Total
EQUIPMENT SERVICES FUND				
Public Works				
Equipment Services (67230)	1,272,170	1,156,666	1,245,425	3,674,261
Fund Total	1,272,170	1,156,666	1,245,425	3,674,261
INTERNAL SERVICES FUND				
City Manager				
Information Technology (67110)	2,691,273	310,255		3,001,528
Telephone Services (67211-212)	312,660	104,904		417,564
	3,003,933	415,159		3,419,092
Fire				
Fire Operations (62220)			88,771	88,771
Police				
Central Dispatching Svcs. (67310)	2,135,905	391,964		2,527,869
Public Works				
Custodial Services (67241)	1,554,100	236,990		1,791,090
Bldg. Maint. & Repair Svcs. (67242)	1,144,198	681,278		1,825,476
	2,698,298	918,268		3,616,566
Fund Total	7,838,136	1,725,391	88,771	9,652,298
EMPLOYEE BENEFITS FUND				
Finance				
Employee Benefits (67810-840)		6,208,577		6,208,577
Fund Total		6,208,577		6,208,577
WORKERS' COMPENSATION FUND				
City Manager				
Risk Mgmt. - Workers' Comp (67713)	330,428	4,048,860		4,379,288
Fund Total	330,428	4,048,860		4,379,288
GENERAL LIABILITY INSURANCE FUND				
Finance				
Risk Management (67711-714)	189,949	1,625,483	20,000	1,835,432
Fund Total	189,949	1,625,483	20,000	1,835,432
TOTAL INTERNAL SERVICE FUNDS	9,630,683	14,764,977	1,354,196	25,749,856

*Supplies and services includes internal services charges.

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Revenue Estimates

	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
GENERAL FUND				
A PROPERTY TAXES				
1 Current Year Secured Taxes	26,158,215	27,489,783	27,533,133	29,270,458
2 Current Secured Supplemental Taxes	942,688	750,000	750,000	750,000
3 Current Year Unsecured Taxes	1,230,894	1,218,000	1,218,000	1,218,000
4 Prior Year Taxes	(74,068)			
5 Teeter Plan/ERAF Return from County	4,661,588	2,500,000	5,114,722	2,500,000
6 Property Tax In-Lieu of VLF	6,297,400	6,580,783	6,632,254	6,930,705
Subtotal Property Taxes	39,216,717	38,538,566	41,248,109	40,669,163
B OTHER TAXES & FEES				
1 Sales and Use Taxes	20,781,613	20,718,781	21,656,461	23,000,207
2 Franchise Fees	1,676,834	1,704,600	1,732,073	1,749,600
3 Transient Occupancy Taxes	5,262,280	5,701,031	5,714,982	6,000,731
4 Property Transfer Taxes	729,522	675,000	922,197	675,000
5 Business License Taxes	1,925,660	2,151,500	2,356,129	2,240,500
Subtotal Other Taxes	30,375,909	30,950,912	32,381,842	33,666,038
C LICENSES AND PERMITS				
1 Building Permits	2,545,577	1,800,000	1,470,000	1,889,835
2 Other Licenses and Permits	4,368	13,000	5,500	4,000
3 Fire Permits	11,105	15,000	15,000	15,000
Subtotal Licenses and Permits	2,561,050	1,828,000	1,490,500	1,908,835
D FINES AND FORFEITURES				
1 Parking Fines	629,017	525,000	566,000	525,000
2 Administrative Citation Fines	100	1,000	29,640	1,000
Subtotal Fines and Forfeitures	629,117	526,000	595,640	526,000
E USE OF MONEY AND PROPERTY				
1 Interest Income	298,945	68,000	58,000	58,000
2 Rents and Concessions	469,246	393,000	408,000	413,000
Subtotal Uses of Money and Property	768,191	461,000	466,000	471,000
F REVENUE FROM OTHER AGENCIES				
1 Motor Vehicle In-Lieu Fee			33,099	
2 Proposition 172 Sales Tax	693,969	718,640	730,000	755,550
3 Police Officer Training Reimbursement	27,478	10,000	15,000	10,000
4 Homeowner Property Tax Relief	178,204	185,000	176,438	175,000
5 State-Mandated Program Reimbursement	41,664		130,406	
6 Recreation Program Grants	1,348,148	1,219,325	1,342,273	1,209,137
7 State Contribution for Streets	70,200	70,200	70,200	70,200
8 County Fair Oaks Info and Referral Contributions	72,440	71,369	73,510	73,510
9 Fair Oaks Center Contribution/Grants	287,369	287,369	287,369	287,369
10 Paramedic Program Contribution	100,476	104,412	97,188	104,412
11 Contribution from Port of Redwood City	409,468	392,500	392,500	392,500
Subtotal Revenue from Other Agencies	3,229,416	3,058,815	3,347,983	3,077,678

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Revenue Estimates

	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
GENERAL FUND CONTINUED				
G CHARGES FOR CURRENT SERVICES				
1 Planning Fees	224,781	200,000	235,000	210,000
2 Sale of Maps and Publications	2,398	1,600	1,200	1,200
3 Fire Services	5,649,235	6,438,274	6,396,511	6,760,371
4 Fire Inspection Fees	154,817	400,000	250,000	250,000
5 Police Services	295,653	215,000	157,670	155,000
6 Plan Checking Fees	1,515,469	1,005,000	1,016,000	1,086,885
7 Garbage Collection Franchise Fees	2,468,341	2,428,595	2,600,477	2,600,477
8 Engineering Services	854,187	514,000	514,000	512,000
9 Accounting Services	184,718	73,028	73,314	75,147
10 Miscellaneous Fees and Charges	6,638	3,000	3,800	3,600
11 Senior Advisory Council Reimbursement	114,520	110,000	110,000	90,000
12 Reimbursable Planning Contracts	10,670	6,000		
13 Shopping Cart Collection Fees	21,053	30,000	30,000	30,000
14 Planning Cost Recovery	277,352	250,000	250,000	250,000
15 Courthouse Square Rental Income	10,948	5,000	5,000	5,000
16 After School Program Fees	358,780	335,000	363,599	355,000
17 Downtown Program Revenues	259,440	150,000	200,000	200,000
18 Construction Demolition Debris Income	100		65,000	65,000
Subtotal Charges for Current Services	12,409,100	12,164,497	12,271,571	12,649,680
H OTHER REVENUE				
1 Sale of Property	10			
2 Water Fund	2,262,500	2,262,500	2,262,500	2,262,500
3 Sewer Fund	1,865,119	1,865,119	1,865,119	1,865,119
4 Parking Fund	42,000	42,000	42,000	42,000
5 Interdepartmental Operating Transfers	1,787,095	1,745,461	1,745,461	1,917,291
6 Other Revenues	947,377	734,583	796,903	763,920
Total Other Revenue	6,904,101	6,649,663	6,711,983	6,850,830
I LIBRARY REVENUE				
1 Library Grants	125,357	60,295	119,037	125,000
2 County Contribution to Fair Oaks Library	290,637	281,000	281,000	290,000
3 Library Services	93,321	125,000	100,000	100,000
Total Library Revenue	509,315	466,295	500,037	515,000
J RECREATION REVENUES				
1 Recreation Program Fees	1,918,335	1,948,594	1,898,699	1,960,000
Total Recreation Revenues	1,918,335	1,948,594	1,898,699	1,960,000
K FORMER REDEVELOPMENT AGENCY				
1 Property Tax Revenue	2,491,952	2,500,000	3,037,928	3,049,000
2 PERS & OPEB Reimbursement	417,362	417,362	417,362	417,362
Total Former RDA Revenues	2,909,314	2,917,362	3,455,290	3,466,362
Total General Fund Revenues	101,430,565	99,509,704	104,367,654	105,760,587

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Revenue Estimates

	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
SPECIAL REVENUE FUNDS				
A TRAFFIC SAFETY FUND				
1 Total Traffic Fines	263,072	267,000	301,293	272,000
Total Traffic Safety Fund	263,072	267,000	301,293	272,000
B GAS TAX OPERATING FUNDS				
1 Gas Tax Section 2107 and 2017.5	578,787	471,285	680,878	638,382
2 Gas Tax Section 2105	533,800	377,450	493,226	461,446
3 Gas Tax Section 2106	299,594	298,544	283,734	242,703
4 Gas Tax Interest Income	(706)			
5 Hauling Fees and Miscellaneous	92,326		9,710	
Total Gas Tax Funds	1,503,801	1,147,279	1,467,548	1,342,531
C MAINTENANCE DISTRICTS				
1 GID 1-64	774,415	749,200	796,264	791,120
2 Seaport Centre	199,407	196,200	202,000	202,000
3 Seaport Boulevard	216,051	215,400	216,900	216,500
4 Lido Area	218,946	227,286	227,286	235,242
Total Maintenance District Funds	1,408,819	1,388,086	1,442,450	1,444,862
D GRANTS				
1 Interest Income	10,722			
2 Community Development Block Grant	977,293	933,696	933,696	904,790
3 Program Income	57,790	300,000	319,454	300,000
4 Vehicle License Fee Surcharge	440,087	284,798	284,798	284,798
Total Grants	1,485,892	1,518,494	1,537,948	1,489,588
E HUMAN SERVICES FINANCIAL ASSISTANCE				
1 Interest Income			1,664	10,000
Total Human Services Financial Assistance			1,664	10,000
F SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT				
1 S.L.E.S.F. Grant	114,765	125,000	125,000	125,000
2 Interest Income	734			
Total S.L.E.S.F Grant	115,499	125,000	125,000	125,000
G PLANNING COST RECOVERY FUND				
1 Reimbursable Planning Contracts	403,293	500,000	500,000	500,000
2 Planning Cost Recovery	131,815	300,000	300,000	300,000
Total Planning Cost Recovery	535,108	800,000	800,000	800,000
H CITY'S HOUSING FUND				
1 Interest Income	21,627		7,800	
2 Other Revenues	735		4,600	20,000
Total City's Housing Fund	22,362		12,400	20,000
I HOUSING IN-LIEU FEES				
1 Developer Contributions	550,000		875,000	
2 Interest Income	758		15,800	10,000
Total Housing In-Lieu Fees Fund	550,758		890,800	10,000
J SUCCESSOR AGENCY				
1 Current Year Secured Taxes	3,871,368	4,106,684	3,994,423	4,044,451
2 Interest Income	11,533			
3 Rental Income	30,093	12,796	15,496	12,796
4 Other Revenues	315,333			
Total Successor Agency	4,228,327	4,119,480	4,009,919	4,057,247
K COMMUNITY BENEFITS FUND				
1 Developer Contributions			150,000	
Total Community Benefits Fund			150,000	
Total Special Revenue Funds	10,113,638	9,365,339	10,739,022	9,571,228

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Revenue Estimates

	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
<u>CAPITAL PROJECT FUNDS</u>				
A CAPITAL OUTLAY FUND				
1 Utility Users Taxes	9,594,403	9,329,372	9,219,372	9,786,054
2 Other Revenues	2,841,193	24,010	2,122,344	25,000
3 Interest Income	150,503	87,000	220,000	200,000
Total Capital Projects Fund	12,586,099	9,440,382	11,561,716	10,011,054
B TRANSPORTATION FUND				
1 Measure 'A' Funds	1,653,536	1,692,000	1,750,000	1,811,250
2 Miscellaneous Contributions	247,312			
3 Interest Income	9,011	9,000	12,200	10,000
Total Measure 'A' Funds	1,909,859	1,701,000	1,762,200	1,821,250
C GID 1-64 FACILITIES FEES FUND				
1 Interest Income	12,397		3,900	3,000
2 Other Revenues	171,111			
Total GID-64 Facilities Fees Fund	183,508		3,900	3,000
D CONSTRUCTION GRANTS FUND				
1 Transportation Grants	802,858		578,000	
2 Interest Income	(382)			
Total Construction Grants Fund	802,476		578,000	
E TRAFFIC MITIGATION FEES FUND				
1 Interest Income	39,616	25,000	44,020	51,000
Total Traffic Mitigation Fees Fund	39,616	25,000	44,020	51,000
F TRAFFIC IMPACT FEES FUND				
1 Traffic Impact Fees	1,579,821	720,000	900,000	700,000
2 Interest Income	42,258	23,000	39,000	39,000
Total Traffic Impact Fees Fund	1,622,079	743,000	939,000	739,000
G ASSESSMENT DISTRICT BOND PROCEEDS AND INTEREST INCOME				
1 Redwood Shores Traffic Improvement	4,200		5,000	
Total Assessment District Fund	4,200		5,000	
H PARKS IMPACT FEES FUND				
1 Developer Contributions	2,719,137	2,000,000	5,128,022	1,500,000
2 Interest Income	46,380	35,000	114,000	140,000
3 Other Income			6,930	
Total Parks Impact Fees Fund	2,765,517	2,035,000	5,248,952	1,640,000
I GAS TAX CONSTRUCTION FUND				
1 Proposition 42 Replacemt Revenues	1,093,928	821,328	836,844	365,845
2 Other Revenues	13,748		13,748	
Total Gas Tax Construction Fund	1,107,676	821,328	850,592	365,845
J PARKING IN-LIEU FEES FUND				
1 Parking In-Lieu Fees	2,762	50,000	3,500	250,000
Total Parking In-Lieu Fees Fund	2,762	50,000	3,500	250,000
K PARKS IN-LIEU FEES FUND				
1 Interest Income	742		670	
Total Parks In-Lieu Fees	742		670	
L ONE MARINA CONSTRUCTION FUND				
1 Blomquist Bridge Contribution	316,461		182,464	
Total One Marina Construction Fund	316,461		182,464	
Total Capital Project Funds	21,340,995	14,815,710	21,180,014	14,881,149

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Revenue Estimates

	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
DEBT SERVICE FUNDS				
A PUBLIC FINANCE AUTHORITY				
1 Rental Income	356,497	700,970	700,970	700,220
2 Interest Income	7,725		7,000	
Total Public Finance Authority	364,222	700,970	707,970	700,220
B PACIFIC SHORES ASSESSMENT DISTRICT				
1 Assessments	1,312,249	1,493,330	1,493,330	1,485,661
2 Interest Income	14,528	10,700	12,169	11,700
Total Pacific Shores Assessment District	1,326,777	1,504,030	1,505,499	1,497,361
C REDWOOD SHORES TRANSPORTATION ASSESSMENT DISTRICT				
1 Assessments	762,515	767,587	767,587	763,447
2 Interest Income	9,668	6,000	8,944	8,800
Total Redwood Shores Trans. Assess. District	772,183	773,587	776,531	772,247
D ONE MARINA ASSESSMENT DISTRICT				
1 Assessments	426,874	506,956	506,956	507,956
2 Interest Income	32,062	27,061	33,095	27,602
Total One Marina Assessment District Fund	458,936	534,017	540,051	535,558
Total Debt Service Funds	2,922,118	3,512,604	3,530,051	3,505,386
ENTERPRISE FUNDS				
A PARKING				
1 Property Taxes	104,814	104,000	113,420	115,298
2 Parking Fees	1,453,519	1,590,000	1,869,971	1,730,000
3 Interest Income	49,298		74,000	74,000
4 Miscellaneous Revenues	50,000			
5 Sale of Real or Personal Property	13,700,440			
Total Parking Fund	15,358,071	1,694,000	2,057,391	1,919,298
B WATER UTILITY				
1 Interest Income	209,133	201,412	261,000	315,567
2 Facility Fees	561,929	105,000	105,000	305,627
3 Connection Fees	180,209	25,000	95,776	81,374
4 Water Capacity Fees	1,422,513	125,000	916,021	622,733
5 Basic Service Charges	11,678,016	12,902,096	12,911,702	13,936,999
6 Water Sales	21,653,915	21,300,741	21,300,741	22,301,000
7 Insurance Reimbursements	3,450		763	
8 Miscellaneous Revenues	158,977	243,350	243,350	240,266
9 Capital Grants/Loans	255,185			
Total Water Utility Fund	36,123,327	34,902,599	35,834,353	37,803,566
C SEWER UTILITY				
1 Interest Income	91,046	101,168	190,000	236,000
2 Facility Fees	876,559	200,000	962,519	750,000
3 Sewer Connection Fees	550			
4 Sewer Service Charges	23,759,550	26,818,420	27,352,476	31,549,646
5 Fair Oaks District	3,409,259	3,407,300	3,407,300	2,370,726
6 Emerald Lakes Area	876,047	1,155,000	1,155,000	707,756
7 Woodside Sewer Service	101,704	61,680	61,680	49,872
8 Miscellaneous Revenues	72,427	130,000	130,000	75,000
9 Capital Grants	43,263			
Total Sewer Utility Fund	29,230,405	31,873,568	33,258,975	35,739,000
D Docktown Marina				
1 Rent	665,952	597,734	597,734	572,167
Total Docktown Marina Fund	665,952	597,734	597,734	572,167
Total Enterprise Funds	81,377,755	69,067,901	71,748,453	76,034,031

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Revenue Estimates

	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
INTERNAL SERVICE FUNDS				
A EQUIPMENT SERVICES FUND				
1 Internal Service Charges	4,000,647	4,215,778	4,215,778	4,377,414
2 Interest Income	66,022	114,701	91,000	107,587
3 Miscellaneous	330,413	177,000	220,363	312,100
Total Equipment Services Fund	4,397,082	4,507,479	4,527,141	4,797,101
B INTERNAL SERVICES FUND				
1 Facility Maintenance Services	1,685,680	1,757,326	1,748,637	1,825,509
2 Facility Custodial Services	1,607,496	1,717,964	1,721,414	1,793,572
3 Information Technology (IT) Services	1,683,563	1,696,012	1,696,012	1,811,992
4 IT Services - Other Agencies	1,067,445	999,649	1,081,729	1,050,943
5 Telephone Services	383,031	395,578	395,578	417,784
6 Communication Services	2,258,209	2,383,575	2,383,575	2,528,283
7 Fire Equipment Replacement	88,771	88,771	88,771	88,771
8 Miscellaneous	249,263	1,200	600	1,200
9 Interest Income	15,976	10,500	16,000	15,000
Total Internal Services Fund	9,039,434	9,050,575	9,132,316	9,533,054
C WORKERS' COMPENSATION INSURANCE FUND				
1 Workers' Comp. Insurance Charges	3,527,790	4,029,518	4,187,461	4,229,022
2 Charges to Port	26,552	26,500	47,031	45,000
3 Interest Income	76,389	48,125	146,000	162,038
Total Worker's Compensation Ins. Fund	3,630,731	4,104,143	4,380,492	4,436,060
D GENERAL LIABILITY INSURANCE FUND				
1 General Liability Insurance Charges	1,651,947	1,757,083	1,739,146	1,836,096
2 Interest Income	17,731	10,000	15,500	10,000
Total General Liability Insurance Fund	1,669,678	1,767,083	1,754,646	1,846,096
E EMPLOYEE BENEFITS FUND				
1 Charges and Interest	5,943,025	6,059,453	6,455,187	7,312,538
Total Employee Benefits Fund	5,943,025	6,059,453	6,455,187	7,312,538
Total Internal Services Funds	24,679,950	25,488,733	26,249,782	27,924,849
TOTAL REVENUES ALL FUNDS	241,865,021	221,759,991	237,814,976	237,677,230

In 1978 Proposition 13 was approved by the voters in California to amend the State Constitution limiting the property tax to 1% of the market value of property as of July 1, 1975. The value was allowed to increase with inflation but not more than 2% a year. Properties resold after July 1, 1975 are assessed at the price paid by buyer. New construction was to be assessed at the cost of construction (if self occupied) or market sale value if sold.

The tax is collected by the County Tax Collector and apportioned to the various agencies including cities, school districts, college districts, hospital districts, etc., on a formula basis adopted by the State legislature under Assembly Bill 8. This is contained in the California Government Code Section 26912.

Secured taxes are due and payable to the County in two equal installments each fiscal year by December 10th and April 10th. The secured roll consists of taxes that become a lien against the property. The unsecured roll consists of property that is of a moveable nature such as personal property or stock in trade where a lien cannot be secured.

In 1993 and in 1994 the State Legislature changed the basis in which property taxes are allocated between local agencies and school districts. The cumulative effect of these changes is a 20% reduction in property taxes received by local agencies.

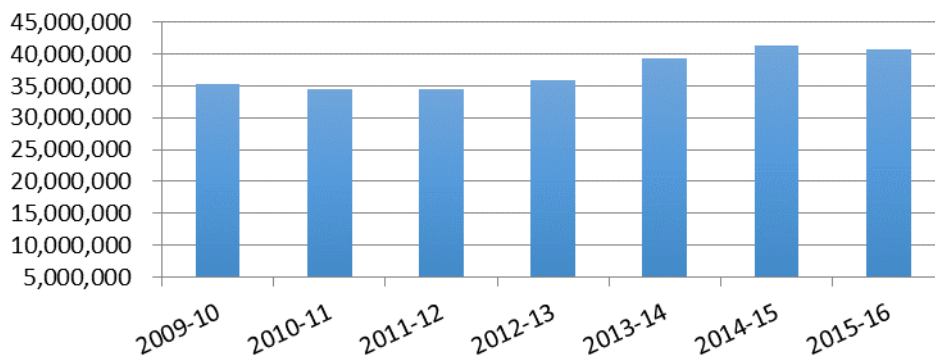
In FY 2005/06 State law was changed to provide cities with property tax revenue that was formerly received as vehicle license fees. As a result Redwood City's property taxes increased about \$4.5 million at that time although there was no net increase in the City's overall revenues due to this change.

The amounts presented below do not include the property taxes the City expects to receive that were formerly received by the Redevelopment Agency.

The County remits the property tax to the cities on a regular basis as they have been collected. Redwood City's share of the general fund property taxes for the last six years and this current budgeted year is as follows:

Year	\$ Amount
2009-10	35,321,346
2010-11	34,513,576
2011-12	34,551,486
2012-13	35,921,207
2013-14	39,216,717
2014-15	41,248,109
2015-16	40,669,163

Property Tax Revenues



A utility users' tax of 5% was imposed by Redwood City in 1983 to be collected on telecommunications charges, gas and electric charges, and cable TV charges. In November 2007 the voters approved a change to utility tax ordinance which reduced the tax rate on telecommunications and cable TV charges to 4% and also updated the telecommunications section to more accurately reflect current technology and changes in federal and state laws.

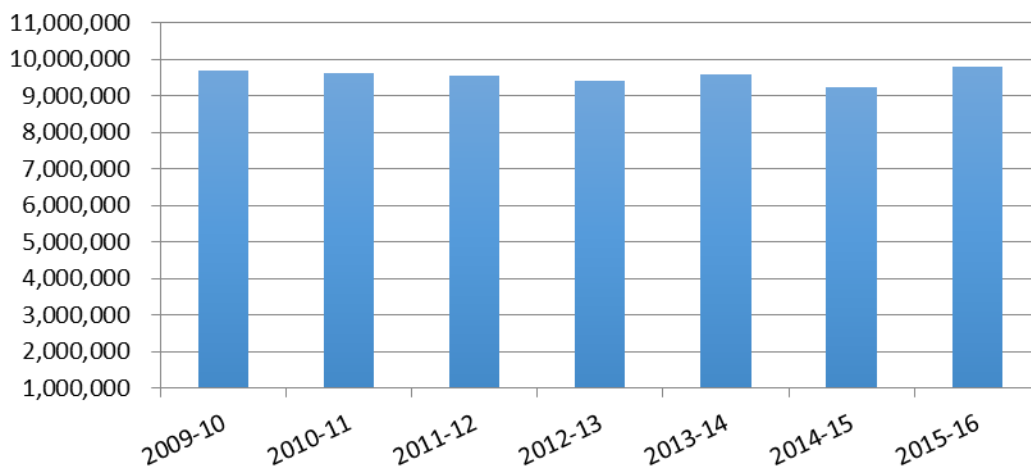
Utility users' tax is a general tax and can be used for any governmental purpose. It is the policy of the current City Council, however, to use the revenues generated from this source for capital improvements.

Over the years the City has issued debt to finance construction of City facilities, the debt service for which has been paid from the proceeds of the utility users' tax. The only debt service being paid from the utility users' tax is that for the 2013 BBVA Compass Bank private placement which will be paid off in July 2018. This debt refunded the 2003 Public Finance Authority Bonds.

Assembly Bill 1717 (AB 1717) was approved in September 2014, taking effect January 1, 2016, and ending in fiscal year 2018-19. AB 1717 provides for utility users' tax to be collected on prepaid phone services and \$500,000 has been included in the estimated utility users' tax revenue for fiscal year 2015-16.

Year	\$ Amount	% Increase/ Decrease
2009-10	9,681,668	-3.59%
2010-11	9,602,211	-0.82%
2011-12	9,535,096	-0.70%
2012-13	9,416,498	-1.24%
2013-14	9,594,403	1.89%
2014-15	9,219,372	-3.91%
2015-16	9,786,054	6.15%

Utility Users' Tax Revenue



The City imposes a 1% tax on all sales originating within the City limits of Redwood City. This tax is collected by the businesses along with the County and State sales tax. The total amount collected is remitted by the retailers to the State Board of Equalization. The total sales tax rate in San Mateo County (including State, County and City) is 9%.

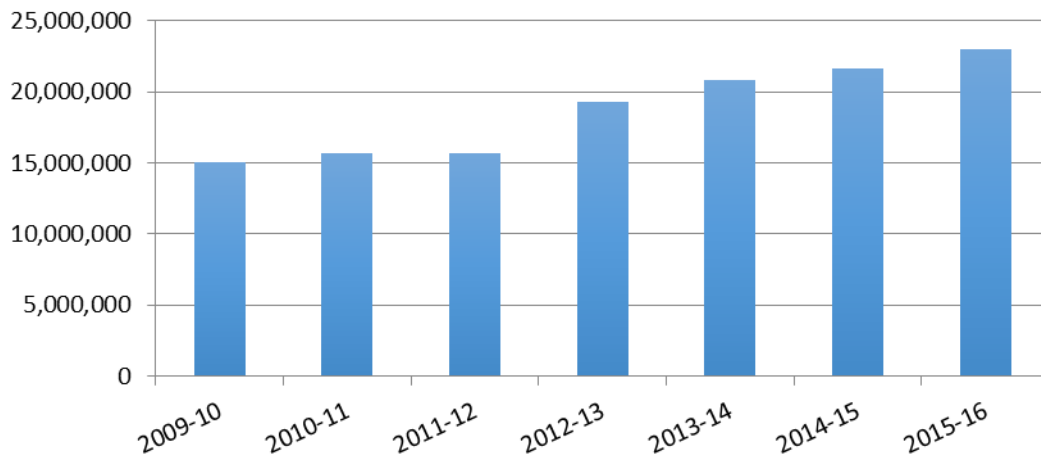
Under an agreement with San Mateo County, Redwood City contributes 5% of its collection to the County. Thus, Redwood City's portion of the total sales tax collected within the City limits is 0.95%.

Funds are received from the State on a monthly basis. Each month an advance is made based on estimates. An adjustment is made each quarter to reflect the actual taxable sales activity. The funds may be used for any governmental purpose.

Redwood City's share of the sales tax during the last six years and the current budgeted year is as follows:

Year	\$ Amount	% Increase/ Decrease
2009-10	15,023,882	-3.40%
2010-11	15,671,238	4.31%
2011-12	15,695,942	0.16%
2012-13	19,240,290	22.58%
2013-14	20,781,613	8.01%
2014-15	21,656,461	4.21%
2015-16	23,000,207	6.20%

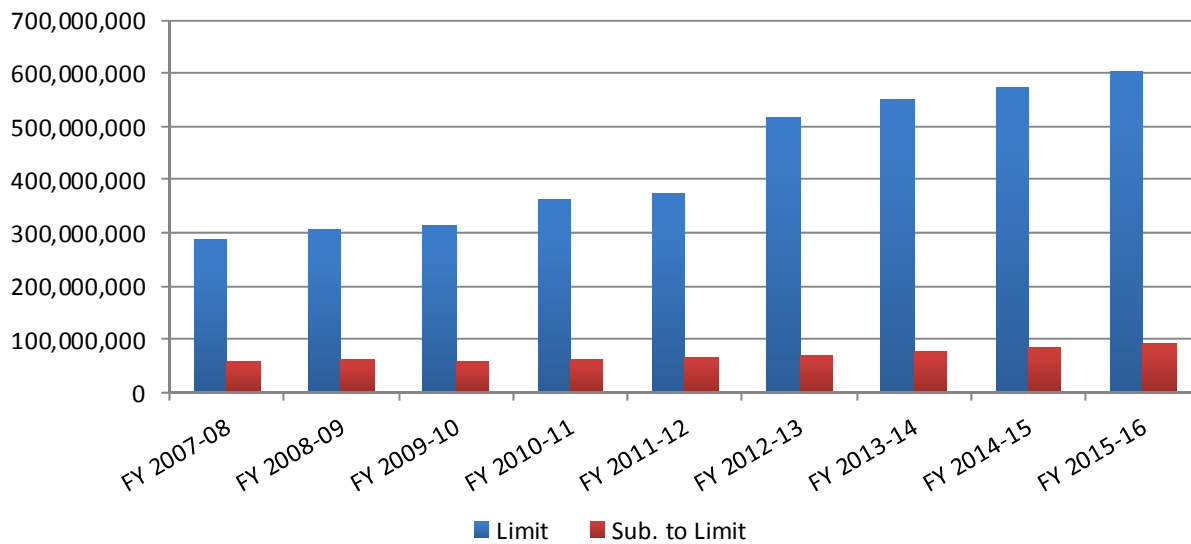
Sales tax



Article XIII B of the California State Constitution, which became effective in the 1979/80 fiscal year, and which was modified (by Proposition 111) in November 1989, sets an appropriation limit for governmental agencies. Using the appropriations of fiscal year 1978/79 as the base year, the limit is modified by the change in the composite consumer price index, population, and the value of commercial property development within the City limits during each fiscal year. Article XIII B also sets the guidelines as to what can be included in the appropriation limits.

The appropriation limit for Redwood City is \$602,000,000 for FY 2015-16, while the actual appropriations subject to the limit amount to \$91,000,000. The following indicates the trend in appropriations subject to limitation:

Appropriation Limit
All Funds Subject to Appropriation
Excluding General Improvement and Proprietary Funds



City of Redwood City Adopted Budget 2015-2016

Budget Summary

Personnel Allocations by Department

Department/Title	Monthly Salary Ranges (\$)	Budget 2014-15	Recommended 2015-16
City Council			
Mayor	750 - 750	1.00	1.00
Vice Mayor	750 - 750	1.00	1.00
City Council Member	750 - 750	5.00	5.00
Total		7.00	7.00
City Manager			
Account Clerk II	4,509 - 5,482	0.23	0.23
Administrative Assistant	6,016 - 7,224	1.00	
Administrative Clerk III	4,540 - 5,519	1.00	1.00
Administrative Secty	5,752 - 6,902	1.00	1.00
Assistant City Manager	12,534 - 18,497	1.60	1.30
City Manager	20,717 - 20,717	0.68	0.69
Communications Manager	8,095 - 12,106	1.00	1.00
Communications Multimedia Analyst	8,465 - 10,158 *		1.00
Economic Development Manager	11,067 - 14,050	1.00	1.00
Human Resources Analyst II	7,441 - 8,474		1.00
Human Resources Manager	9,191 - 12,673	1.00	1.00
Human Resources Representative	7,056 - 8,474	1.00	
Human Resources Technician	6,016 - 7,224	1.00	2.00
Information Tech Analyst I	6,991 - 8,392	1.00	
Information Tech Analyst II	7,693 - 9,233	1.00	2.00
Information Technology Manager	10,761 - 12,913	1.00	1.00
Management Analyst I	7,223 - 8,665	0.90	0.90
Principal Analyst - Workers Comp	7,930 - 9,514	1.00	1.00
Real Property Manager	7,833 - 11,750 *		0.50
Senior Human Resources Analyst	7,945 - 9,532	2.00	2.00
Senior Information Tech Analyst	8,463 - 10,154	8.00	8.00
Suprv Information Tech Analyst	9,884 - 11,860	2.00	2.00
Webmaster	8,463 - 10,154	1.00	1.00
Total		28.41	29.62
City Attorney			
Administrative Clerk III	4,540 - 5,519		0.50
Administrative Secty	5,752 - 6,902	1.00	1.00
Assistant City Attorney	11,130 - 14,454	1.75	1.80
City Attorney	19,223 - 19,223	0.80	0.83
Deputy City Attorney	8,068 - 9,682		1.00
Managerial/Prof Level II	6,067 - 8,667	0.50	
Official/Executive/Prof Level I	6,933 - 9,532		1.00
Official/Executive/Prof Level III	12,133 - 29,466	0.47	
Total		4.52	6.13
City Clerk			
Administrative Clerk I	3,754 - 4,563	0.63	0.63
Administrative Clerk III	4,540 - 5,519	1.00	1.00
City Clerk	10,535 - 10,535	0.85	0.88
Deputy City Clerk	6,016 - 7,224	0.90	0.90
Secretary	5,016 - 6,097	0.90	1.00
Total		4.28	4.41

Personnel under the management control of each department. Salary and Benefits (in certain situations) may be distributed to other departments.

* Position salary ranges are for projection purposes only. Actual salary will be established by Council action later this year.

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Personnel Allocations by Department

Department/Title	Monthly Salary Ranges (\$)	Budget 2014-15	Recommended 2015-16
Community Development			
Account Clerk II	4,509 - 5,482	0.13	0.23
Accountant	6,570 - 7,884	0.25	0.25
Accounting Technician II	5,185 - 6,301	0.10	
Administrative Clerk III	4,540 - 5,519		0.50
Assistant City Attorney	11,130 - 14,454	0.25	0.20
Assistant City Manager	12,534 - 18,497	0.40	0.70
Assistant Engineer II	7,283 - 8,853	6.00	6.00
Assistant Planner	6,545 - 7,956	1.00	3.00
Associate Engineer	8,015 - 9,742	2.00	3.00
Associate Planner	7,200 - 8,753	2.00	2.00
Bldg Maint Worker	5,451 - 6,627	0.22	0.22
Building Inspector	6,735 - 8,186	5.00	3.00
Building Official	11,170 - 13,404	1.00	
CDBG/HOME Administrator	8,386 - 10,063	1.00	1.00
City Attorney	19,223 - 19,223	0.20	0.17
City Clerk	10,535 - 10,535	0.15	0.12
City Manager	20,717 - 20,717	0.32	0.31
Code Enforcement Officer II	6,735 - 8,186	1.00	1.00
Comm Dev Manager - Building	9,762 - 12,833		1.00
Comm Dev Manager - Engineering	11,114 - 14,017		1.00
Comm Dev Manager - Planning	10,679 - 13,521		1.00
Comm Dev Svcs Manager	10,679 - 14,017	2.00	
Community Development Director	6,587 - 8,003	1.00	
Community Development Specialist	6,626 - 8,055	1.00	1.00
Contract Fire Plan Checker	5,547 - 5,547	0.40	0.40
Deputy City Clerk	6,016 - 7,224	0.10	0.10
Environmental Initiatives Coord	7,223 - 8,665 *		0.40
Finance Director	13,723 - 16,768	0.15	0.07
Financial Services Manager	10,846 - 12,773	0.10	0.05
GIS Coord	7,410 - 9,006	0.75	0.75
GIS Technician	6,414 - 7,796	1.48	1.48
Housing & Econ Dev Spec II	6,735 - 8,186	1.00	1.00
Landscape Architect	8,940 - 10,729	1.00	2.00
Landscape Gardener	4,960 - 6,024	1.00	1.00
Management Analyst I	7,223 - 8,665	0.20	0.15
Management Analyst II	8,465 - 10,158	2.00	2.00
Managerial/Prof Level II	6,067 - 8,667	1.00	1.00
Parking/TDM Manager	8,015 - 9,742 *		1.00
Parks, Rec & Comm Svcs Manager	8,088 - 9,704	0.50	0.50
Permits Technician	5,609 - 6,818	3.00	4.00
Plan Checker	7,411 - 9,009	2.00	1.00
Principal Planner	9,058 - 10,870	2.00	2.00
Public Works Field Supervisor	7,260 - 8,820	0.56	1.56
PW Maint Wkr II	5,135 - 6,240		1.00
Public Works Services Director	13,323 - 16,768	0.20	0.20
Real Property Manager	7,833 - 11,750 *		0.50
Rec & Comm Svcs Prog Coord II	5,803 - 7,053	1.00	1.00
Redevelopment Project Manager	8,386 - 10,063	1.00	1.00
Secretary	5,016 - 6,097	5.80	5.80
Senior Accountant	7,923 - 9,506	0.85	0.78
Senior Building Coord	7,411 - 9,009	1.00	1.00
Senior Building Inspector	7,940 - 9,655	1.00	3.00
Senior Civil Engineer	9,887 - 11,864	3.00	3.00
Senior Construction Technician	7,545 - 9,172	1.00	1.00
Senior Engineering Technician	6,735 - 8,186	2.00	2.00
Senior Transportation Coord	9,887 - 11,864	1.00	1.00
Supv Civil Engineer	10,382 - 12,456	1.00	1.00
		61.11	68.44

Personnel under the management control of each department. Salary and Benefits (in certain situations) may be distributed to other departments.

* Position salary ranges are for projection purposes only. Actual salary will be established by Council action later this year.

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Personnel Allocations by Department

Department/Title	Monthly Salary Ranges (\$)	Budget 2014-15	Recommended 2015-16
Finance			
Account Clerk II	4,509 - 5,482	7.40	7.30
Accountant	6,570 - 7,884	0.75	0.75
Accounting Technician II	5,185 - 6,301	2.74	2.00
Finance Director	13,723 - 16,768	0.85	0.93
Financial Services Manager	10,846 - 12,773	0.90	0.95
Funded Executive Director C/CAG	12,281 - 12,281	1.00	1.00
Management Analyst I	7,223 - 8,665	0.84	0.89
Managerial/Prof Level II	6,067 - 8,667	1.00	1.00
Parking Meter Collector	3,899 - 4,739	0.50	0.50
Secretary	5,016 - 6,097		1.00
Senior Accountant	7,923 - 9,506	2.15	2.22
		<u>18.13</u>	<u>18.54</u>
Fire			
Administrative Secty	5,752 - 6,902	1.00	1.00
Battalion Chief	11,833 - 14,383	3.00	3.00
Battalion Chief - 40 Hr	12,839 - 15,604	1.00	1.00
Deputy Fire Chief	14,548 - 17,016	1.00	1.00
Deputy Fire Marshal	10,468 - 10,468	2.00	2.00
Emerg Prep & Outreach Coord	7,223 - 8,665	1.00	1.00
Fire Captain	8,934 - 10,856	24.00	24.00
Fire Chief	14,955 - 18,154	1.00	1.00
Fire Fighter/Engineer	6,994 - 8,928	54.00	54.00
Fire Marshal	12,454 - 15,137	1.00	1.00
Fire Prev Officer	7,172 - 8,720		1.00
Management Analyst II	7,945 - 9,532	1.00	1.00
Secretary	5,016 - 6,097	1.00	1.00
Total		<u>91.00</u>	<u>92.00</u>
Library			
Administrative Assistant	6,016 - 7,224	1.00	1.00
Administrative Clerk II	4,131 - 5,018	1.00	1.00
Facility Aide	3,757 - 4,565	1.00	1.00
Librarian II	5,799 - 7,052	7.02	7.52
Library Asst II	4,371 - 5,310	5.77	6.27
Library Director	13,204 - 16,256	1.00	1.00
Library Division Manager	8,713 - 10,453	1.00	2.00
Library Info Tech Technician	5,687 - 6,912	1.00	1.00
Library Services Supervisor	7,582 - 9,097	3.00	3.00
Literacy Tutor - Student Coord	5,799 - 7,052	6.00	6.00
Recreation Specialist I	2,260 - 2,712	0.50	
Recreation Specialist II	2,796 - 3,083		0.82
Senior Library Asst	4,804 - 5,839	6.13	7.13
Senior Library Page	2,061 - 2,507	2.58	2.58
Specialist Librarian	6,090 - 7,405	1.00	1.00
Total		<u>38.00</u>	<u>41.32</u>

Personnel under the management control of each department. Salary and Benefits (in certain situations) may be distributed to other departments.

* Position salary ranges are for projection purposes only. Actual salary will be established by Council action later this year.

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Personnel Allocations by Department

Department/Title	Monthly Salary Ranges (\$)	Budget 2014-15	Recommended 2015-16
Parks, Recreation, and Community Services			
Administrative Assistant	6,016 - 7,224	1.00	1.00
Administrative Clerk I	3,754 - 4,563	0.53	0.53
Administrative Clerk III	4,540 - 5,519	4.00	4.00
Building Attendant III	2,660 - 3,230	0.72	0.72
Facility Aide	3,757 - 4,565	3.00	3.00
Facility Leader	4,337 - 5,271	4.00	5.00
Food Service Worker I	1,720 - 2,091	0.30	0.30
Food Service Worker II	1,894 - 2,302	0.66	0.66
Human Services Specialist II	4,129 - 5,018	2.00	2.00
Human Services Specialist III	4,540 - 5,519	1.00	1.00
Landscape Gardener	4,960 - 6,024	17.00	17.00
Landscape Supervisor	6,249 - 7,500	1.00	1.00
Lead Landscape Gardener	5,451 - 6,627	3.00	3.00
Management Analyst II	7,945 - 9,532	1.00	1.00
Office Clerical	1,560 - 3,467	0.50	0.50
Paraprofessional	2,600 - 5,200	9.67	
Parks, Rec & Comm Svcs Manager	8,088 - 9,704	5.50	5.50
Parks, Rec & Comm Svcs Director	13,204 - 16,922	1.00	1.00
Rec & Comm Svcs Prog Coord I	5,276 - 6,413	2.00	10.00
Rec & Comm Svcs Prog Coord II	5,803 - 7,053	1.50	1.50
Recreation Leader II	1,779 - 2,058	0.55	
Recreation Leader III	2,044 - 2,367	0.52	0.11
Recreation Specialist I	2,260 - 2,712	2.00	2.00
Recreation Specialist II	2,796 - 3,083	4.18	2.66
Recreation Specialist III	3,172 - 3,497	1.18	1.65
Recreation Supervisor	7,013 - 8,413	2.00	3.00
Secretary	5,016 - 6,097	1.00	1.00
Senior Crafts Specialist	5,451 - 6,627	1.00	1.00
Total		71.81	70.13
Police			
Administrative Secty	5,752 - 6,902	2.00	2.00
Communications Dispatcher	6,517 - 7,923	9.00	9.00
Communications Supervisor	8,385 - 10,062	1.00	1.00
Community Service Officer	5,093 - 6,195	3.00	3.00
Deputy Police Chief	15,600 - 16,068	1.00	1.00
Juvenile Specialist	6,089 - 7,306	1.00	1.00
Lead Police Clerk	5,122 - 6,225	1.00	1.00
Lead Public Safety Dispatcher	7,169 - 8,715	1.00	1.00
Management Analyst I	7,223 - 8,665	1.00	1.00
Parking Enforcement Officer	3,436 - 4,175	2.00	2.00
Police Captain	13,201 - 15,208	2.00	2.00
Police Chief	15,602 - 18,904	1.00	1.00
Police Clerk	4,659 - 5,658	6.00	6.00
Police Lieutenant Level I	15,963 - 15,963	4.00	4.00
Police Officer	8,633 - 10,494	74.00	76.00
Police Sergeant Level II	9,713 - 11,805	6.00	6.00
Police Sergeant Level I	11,452 - 13,916	6.00	6.00
Records Supervisor	6,945 - 8,433	1.00	1.00
Total		122.00	124.00

Personnel under the management control of each department. Salary and Benefits (in certain situations) may be distributed to other departments.

** Position salary ranges are for projection purposes only. Actual salary will be established by Council action later this year.*

City of Redwood City Adopted Budget 2015-2016

Budget Summary

Personnel Allocations by Department

Department/Title	Monthly Salary Ranges (\$)	Budget 2014-15	Recommended 2015-16
Public Works			
Administrative Clerk I	3,754 - 4,563	1.00	1.00
Administrative Clerk III	4,540 - 5,519	1.00	1.00
Assistant Engineer II	7,283 - 8,853	1.00	1.00
Assistant Public Works Director	11,808 - 14,017	1.00	1.00
Bldg Maint Worker	5,451 - 6,627	4.00	4.00
Consumer Serv Tech	5,135 - 6,240	7.00	
Custodial Services Supervisor	6,249 - 7,500	1.00	1.00
Environmental Initiatives Coord	7,223 - 8,665 *		0.60
Equipment Mechanic II	6,587 - 8,003	4.00	4.00
Equipment Service Worker	4,561 - 5,544	1.00	1.00
Fleet Supervisor	7,260 - 8,820	1.00	1.00
GIS Coord	7,410 - 9,006	0.25	0.25
Lead Equipment Mechanic	6,349 - 7,715	1.00	1.00
Lead Maintenance Custodian	4,541 - 5,521	3.00	3.00
Lead PW Maint Worker	5,667 - 6,883	5.00	5.00
Lead PW Maint Wkr - Wastewater	5,779 - 7,019	3.00	3.00
Maintenance Custodian	4,134 - 5,019	10.00	10.00
Management Analyst I	7,223 - 8,665	2.00	2.00
Management Analyst II	7,945 - 9,532	1.00	1.00
Parks, Rec & Comm Svcs Manager	8,088 - 9,704	1.00	1.00
Public Works Field Supervisor	7,260 - 8,820	2.44	2.44
PW Maint Wkr I-Wastewater	4,760 - 5,786	2.00	2.00
PW Maint Wkr II	5,135 - 6,240	13.00	12.00
PW Maint Wkr II - Wastewater	5,238 - 6,364	7.70	8.00
PW Maint Wkr III/Eq Oper	5,396 - 6,556	2.00	3.00
Public Works Services Director	13,323 - 16,768	0.80	0.80
Public Works Superintendent	9,704 - 11,646	3.00	3.00
PW Maint Wkr III /Eq Oper-Wastewater	5,504 - 6,685	1.00	1.00
Recycled Water Specialist	6,539 - 7,950	1.00	
Secretary	5,016 - 6,097	1.20	1.20
Senior Building Maint Worker	5,994 - 7,288	3.00	3.00
Senior Water Resource Technician	5,779 - 7,019 *		2.00
Tree Maint Worker II	5,191 - 6,311	1.00	1.00
Tree Maintenance Leader	5,707 - 6,937	1.00	1.00
Utilities Field Supv	8,082 - 9,696	2.00	2.00
Utilities Specialist	6,539 - 7,950	1.00	1.00
Utilities Specialist - Wastewater	6,670 - 8,106	2.00	2.00
Utilities Worker	5,944 - 7,227	1.00	1.00
Utilities Worker - Wastewater	6,063 - 7,371	1.00	1.00
Utility Locator	5,667 - 6,883	1.00	1.00
Water Quality Specialist	6,539 - 7,950		1.00
Water Resource Specialist	6,539 - 7,950 *		2.00
Water Resource Technician	5,135 - 6,240 *		4.00
Total		95.39	97.29

Personnel under the management control of each department. Salary and Benefits (in certain situations) may be distributed to other departments.

* Position salary ranges are for projection purposes only. Actual salary will be established by Council action later this year.

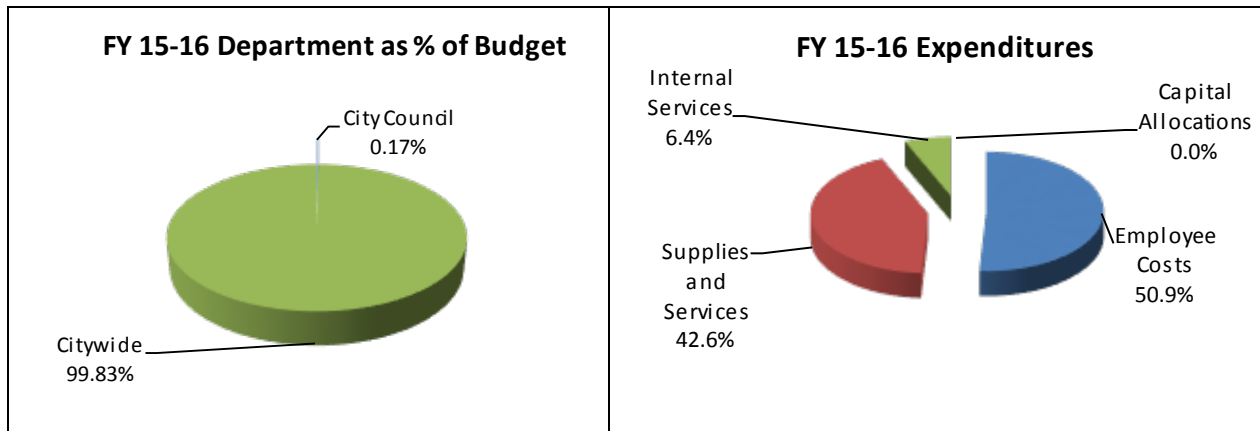
RECAP	Budget 2014-15	Recommended 2015-16
City Council	7.00	7.00
City Manager	28.41	29.62
City Attorney	4.52	6.13
City Clerk	4.28	4.41
Community Development	61.11	68.44
Finance	18.13	18.54
Fire	91.00	92.00
Library	38.00	41.32
Parks, Recreation, and Community Services	71.81	70.13
Police	122.00	124.00
Public Works	95.39	97.29
Grand Total	541.65	558.88

During fiscal year 2014-15, reclassifications and new positions resulted in a change in FTE's of 1.51 for a revised total FTE count of 543.16. The recommended 2015-16 budget proposes an increase of 15.72 FTE's for a total of 558.88

CITY COUNCIL

Legislative and Policy Determination Human Services Assistance

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
Employee Costs	\$ 266,357	\$ 266,035	\$ 261,002	\$ 261,002
Supplies and Services	39,158	39,158	39,158	39,158
Internal Services	57,745	60,563	63,515	63,515
Capital Allocations				
Total	363,260	365,756	363,675	363,675
PROGRAM FINANCING				
General Fund	363,260	365,756	363,675	363,675

PROGRAM: City Council

SUB-PROGRAM: Legislative/Policy Determination (61110)

PROGRAM PURPOSE OR BUSINESS:

Determine the policy of the City, seeking the most effective use of limited resources to meet community needs.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	266,357	266,035	261,002	261,002
Supplies and Services	4,358	4,358	4,358	4,358
Internal Services	57,745	60,563	63,515	63,515
Capital Allocations				
Total	328,460	330,956	328,875	328,875
PROGRAM FINANCING				
General Fund	328,460	330,956	328,875	328,875
PERSONNEL (FTE)				
City Council Member	7.00	7.00	7.00	7.00

PROGRAM: Human Services
SUB-PROGRAM: Human Services Financial Assistance (64213)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by providing grants to non-profit agencies whose programs respond to the human service needs of Redwood City residents as identified and prioritized by the City’s Housing and Human Concerns Committee.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	34,800	34,800	34,800	34,800
Internal Services				
Capital Allocations				
Total	34,800	34,800	34,800	34,800
PROGRAM FINANCING				
General Fund	34,800	34,800	34,800	34,800

PERSONNEL (FTE)

No personnel involved in this subprogram.

CITY MANAGER

Management/Policy Execution

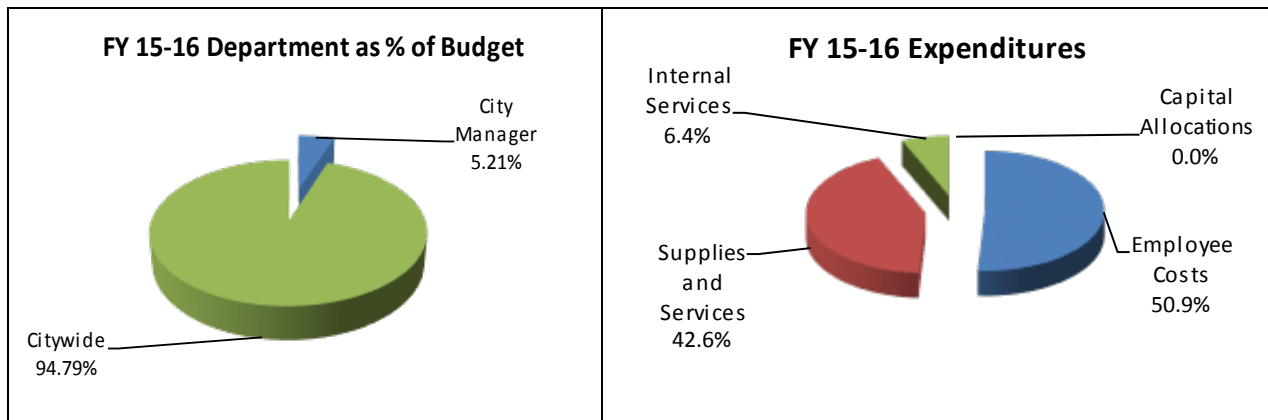
**Communications/Community
Engagement**

Economic Development

Human Resources

Information Technology

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	4,913,086	5,542,573	5,859,531	5,859,531
Supplies and Services	4,062,345	4,592,469	4,902,128	4,902,128
Internal Services	734,303	802,882	740,016	740,016
Capital Allocations				
Total	9,709,734	10,937,924	11,501,675	11,501,675
PROGRAM FINANCING				
General Fund	3,155,351	3,532,368	3,703,295	3,703,295
Internal Services Fund	6,554,383	7,405,556	7,798,380	7,798,380
Total	9,709,734	10,937,924	11,501,675	11,501,675

PROGRAM: City Manager
SUB-PROGRAM: Management/Policy Execution (61210)

PROGRAM PURPOSE OR BUSINESS:

Implement and execute City Council public policy decisions and strategic initiatives; provide overall leadership and vision for the City organization; produce and recommend to Council annual budgets and alignment of resources, and assure that programs and services are provided effectively and efficiently.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Added funding for the innovations and special projects fund and to fund a portion of a new Real Property Manager FTE.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,073,389	960,308	1,008,125	1,008,125
Supplies and Services	299,459	154,259	154,543	154,543
Internal Services	78,557	118,427	120,848	120,848
Capital Allocations				
Total	1,451,405	1,232,994	1,283,516	1,283,516
PROGRAM FINANCING				
General Fund	1,451,405	1,232,994	1,283,516	1,283,516
PERSONNEL (FTE)				
City Manager	0.65	0.50	0.51	0.51
Assistant City Manager	0.80	1.50	1.20	1.20
Management Analyst I	0.75	0.80	0.80	0.80
Management Analyst II	1.80			
Real Property Manager			0.50	0.50
Administrative Secty	1.00	1.00	1.00	1.00
Total	5.00	3.80	4.01	4.01

PROGRAM: City Manager
SUB-PROGRAM: Communications/Community Engagement (61220)

PROGRAM PURPOSE OR BUSINESS:

Promote and facilitate community building and civic engagement outreach and activities; foster public awareness of City actions; and provide effective communications between the City and the community in order to build a great community together.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Added funding for additional clerical support and to fund a new Communications Multimedia Analyst FTE.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs		185,978	325,209	325,209
Supplies and Services	243,204	261,434	261,434	261,434
Internal Services	905		722	722
Capital Allocations				
Total	244,109	447,412	587,365	587,365
PROGRAM FINANCING				
General Fund	244,109	447,412	587,365	587,365
PERSONNEL (FTE)				
Communications Manager		1.00	1.00	1.00
Comm Multimedia Analyst			1.00	1.00
Total		1.00	2.00	2.00

PROGRAM: City Manager
SUB-PROGRAM: Economic Development (61240)

PROGRAM PURPOSE OR BUSINESS:

Implement a program to invigorate the City’s economic base and enhance its positive business climate. The program will focus on business attraction and retention, utilizing a variety of tools and strategies including data collection, marketing, revitalizing commercial districts, and developing metrics to measure successful accomplishment of key economic development priorities.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Added funding for the City’s annual assessment for the Community Benefits Improvement District.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	266,164	279,407	265,483	265,483
Supplies and Services	72,100	92,100	158,240	158,240
Internal Services	903	1,218	1,201	1,201
Capital Allocations				
Total	339,167	372,725	424,924	424,924
PROGRAM FINANCING				
General Fund	339,167	372,725	424,924	424,924
PERSONNEL (FTE)				
Economic Development Manager	1.00	1.00	1.00	1.00

PROGRAM: Human Resources Summary

Formerly its own department, the Human Resources division reports directly to the City Manager’s office.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	838,039	1,222,266	1,256,781	1,256,781
Supplies and Services	3,299,352	3,926,446	4,169,352	4,169,352
Internal Services	415,299	445,781	360,645	360,645
Capital Allocations				
Total	4,552,690	5,594,493	5,786,778	5,786,778
PROGRAM FINANCING				
General Fund	1,120,670	1,479,237	1,407,490	1,407,490
Internal Services Fund	3,432,020	4,115,256	4,379,288	4,379,288
Total	4,552,690	5,594,493	5,786,778	5,786,778

PROGRAM: Human Resources
SUB-PROGRAM: Human Resources (61610)

SUB-PROGRAM PURPOSE OR BUSINESS:

Facilitate alignment of organizational resources, initiatives, and programs with the City Council’s strategic initiatives; attract, retain, and develop the workforce that serves the community of Redwood City; promote and foster positive management and labor relations; ensure compliance with local, state and federal employment laws; assist individual employees and work units achieve their objectives through group facilitation and organizational development programs.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassified a Human Resources Analyst position to a Human Resources Analyst II. Reclassified Administrative Assistant position to Human Resources Technician.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	559,013	898,019	926,353	926,353
Supplies and Services	358,339	358,339	358,629	358,629
Internal Services	203,318	222,879	122,508	122,508
Capital Allocations				
Total	1,120,670	1,479,237	1,407,490	1,407,490
PROGRAM FINANCING				
General Fund	1,120,670	1,479,237	1,407,490	1,407,490
PERSONNEL (FTE)				
Human Resources Manager		0.80	0.80	0.80
HR Analyst		1.00		
Senior HR Analyst	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00		
HR Technician	0.50	0.50	1.50	1.50
HR Analyst II			1.00	1.00
Total	3.50	5.30	5.30	5.30

PROGRAM: Human Resources
SUB-PROGRAM: Risk Management- Worker’s Compensation (67713)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure that safe work practices are followed and enforced; oversee effective claims management and ensure that return-to-work programs are implemented and utilized; and manage the processing of worker’s compensation claims and investigations.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Increased funding in supplies and services budget, including a new worker’s compensation Third Party Administrator with enhanced services.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	279,026	324,247	330,428	330,428
Supplies and Services	2,941,013	3,568,107	3,810,723	3,810,723
Internal Services	211,981	222,902	238,137	238,137
Capital Allocations				
Total	3,432,020	4,115,256	4,379,288	4,379,288
PROGRAM FINANCING				
Internal Services Fund	3,432,020	4,115,256	4,379,288	4,379,288
PERSONNEL (FTE)				
Assistant City Manager	0.10	0.10	0.10	0.10
Human Resources Manager		0.20	0.20	0.20
Senior HR Analyst	1.00			
Principal Analyst - Wkrs Comp		1.00	1.00	1.00
HR Technician	0.50	0.50	0.50	0.50
Total	1.60	1.80	1.80	1.80

PROGRAM: Information Technology Summary

Formerly a division of the Finance Department, the Information Technology division reports directly to the City Manager's office.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	2,735,494	2,894,614	3,003,933	3,003,933
Supplies and Services	148,230	158,230	158,559	158,559
Internal Services	238,639	237,456	256,600	256,600
Capital Allocations				
Total	3,122,363	3,290,300	3,419,092	3,419,092
PROGRAM FINANCING				
Internal Services Fund	3,122,363	3,290,300	3,419,092	3,419,092

PROGRAM: Information Technology
SUB-PROGRAM: Data Services (67110)

SUB-PROGRAM PURPOSE OR BUSINESS:

Assist Redwood City operating departments and other client agencies in the delivery of their services utilizing cost effective data technologies.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassified an Information Technology Analyst I position to an Information Technology Analyst II.

RESOURCES ALLOCATED	Prior Budgets		City Manager	City Council
	2013-14	2014-15	Recommends	Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	2,449,122	2,592,258	2,691,273	2,691,273
Supplies and Services	78,105	88,105	88,332	88,332
Internal Services	210,648	205,152	221,923	221,923
Capital Allocations				
Total	2,737,875	2,885,515	3,001,528	3,001,528
PROGRAM FINANCING				
Internal Services Fund	2,737,875	2,885,515	3,001,528	3,001,528
PERSONNEL (FTE)				
City Manager		0.13	0.13	0.13
Finance Director	0.15			
Info Technology Manager	0.80	0.80	0.80	0.80
Senior Info Technology Analyst	7.80	7.80	7.80	7.80
Supervising Info Tech Analyst	1.80	1.80	1.80	1.80
Info Tech Analyst I	1.00	1.00		
Info Tech Analyst II	1.00	1.00	2.00	2.00
Webmaster	1.00	1.00	1.00	1.00
Total	13.55	13.53	13.53	13.53

PROGRAM: Information Technology
SUB-PROGRAM: Voice Services (67211-12)

SUB-PROGRAM PURPOSE OR BUSINESS:

Assist Redwood City operating departments and other client agencies in the delivery of their services utilizing cost effective voice technologies.

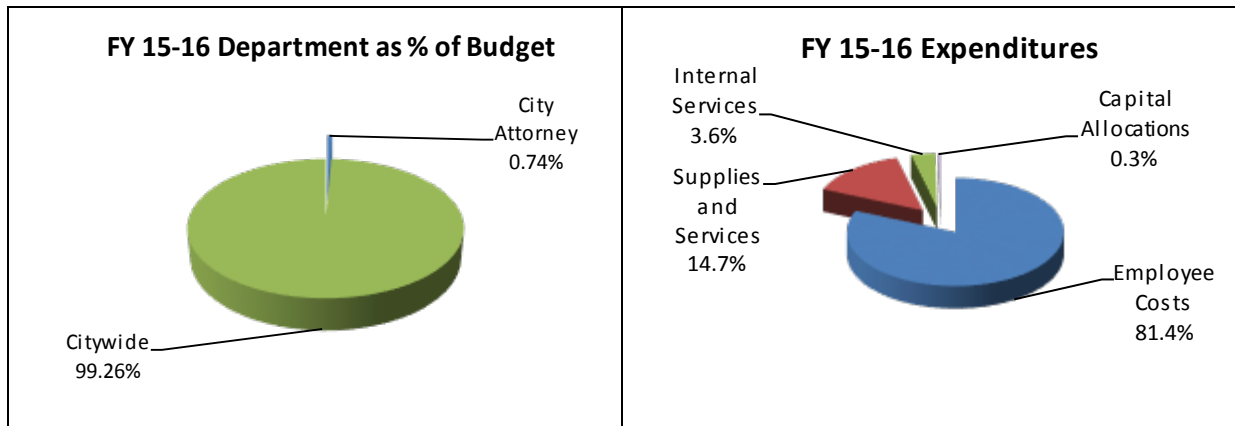
RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	286,372	302,356	312,660	312,660
Supplies and Services	70,125	70,125	70,227	70,227
Internal Services	27,991	32,304	34,677	34,677
Capital Allocations				
Total	384,488	404,785	417,564	417,564
PROGRAM FINANCING				
Internal Services Fund	384,488	404,785	417,564	417,564
PERSONNEL (FTE)				
City Manager		0.05	0.05	0.05
Finance Director	0.05			
Info Technology Manager	0.20	0.20	0.20	0.20
Senior Info Technology Analyst	0.20	0.20	0.20	0.20
Supervising Info Tech Analyst	0.20	0.20	0.20	0.20
Account Clerk II	0.23	0.23	0.23	0.23
Management Analyst I	0.10	0.10	0.10	0.10
Administrative Clerk III	1.00	1.00	1.00	1.00
Total	1.98	1.98	1.98	1.98

This page left blank intentionally

CITY ATTORNEY

Legal Services

BUDGET DATA



PROGRAM: City Attorney
SUB-PROGRAM: Legal Services (61510)

PROGRAM PURPOSE OR BUSINESS:

Advise City officials, officers and employees in matters of law pertaining to their offices, and represent and appear on their behalf in matters to which they are concerned or are parties.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Increase funding to support additional staff: Deputy City Attorney, and contract Attorney. Funds for a permanent, part time administrative clerk were created by deleting casual hours.

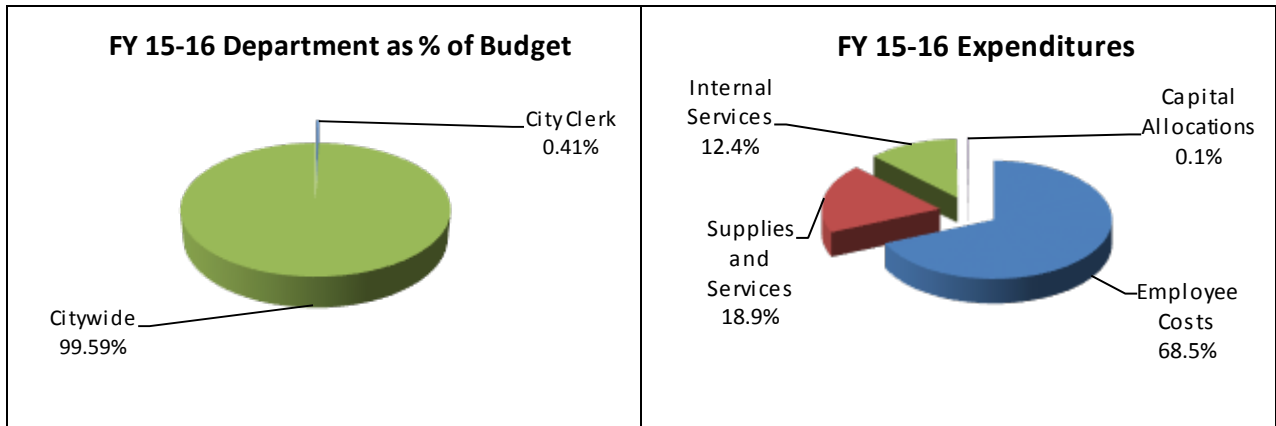
RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	829,133	1,075,504	1,278,338	1,278,338
Supplies and Services	131,203	219,421	231,212	231,212
Internal Services	44,271	50,196	56,724	56,724
Capital Allocations	4,000	4,000	4,000	4,000
Total	1,008,607	1,349,121	1,570,274	1,570,274
PROGRAM FINANCING				
General Fund	1,008,607	1,349,121	1,570,274	1,570,274
PERSONNEL (FTE)				
City Attorney	0.80	0.80	0.83	0.83
Deputy City Attorney			1.00	1.00
Assistant City Attorney	1.75	1.75	1.80	1.80
Administrative Secty		1.00	1.00	1.00
Secretary	1.00			
Administrative Clerk III			0.50	0.50
Official/Exec/Prof Level III		0.47		
Official/Exec/Prof Level I			1.00	1.00
Managerial/Prof Level II		0.50		
Total	3.55	4.52	6.13	6.13

This page left blank intentionally

CITY CLERK

**Legislative Services/
Records Management
Elections
Council Support**

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	496,798	547,204	589,725	589,725
Supplies and Services	161,241	82,241	163,058	163,058
Internal Services	111,192	108,462	107,049	107,049
Capital Allocations	1,000	1,000	1,000	1,000
Total	770,231	738,907	860,832	860,832
PROGRAM FINANCING				
General Fund	770,231	738,907	860,832	860,832

PROGRAM: City Clerk
SUB-PROGRAM: Legislative Services/Records Management (61310)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide timely and accurate information and assistance to external and internal customers pertaining to City services, Council actions, and policies in the most efficient and effective manner; prepare, organize, distribute and retain Council legislative documentation; maintain complete records of the Council deliberations; protect and retain vital official City records; provide legislative research and other services to the Council and public as required; respond to public records act requests within legal timelines; oversee local requirements, established by the Fair Political Practices Commission, regarding elected and appointed officials as well as reporting obligations; and serve as official recipient and processor of all claims and appeals against the City.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Add funding to bring the Secretary position to a full time position.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	440,344	489,013	529,240	529,240
Supplies and Services	62,384	62,384	62,201	62,201
Internal Services	109,980	107,053	106,228	106,228
Capital Allocations	1,000	1,000	1,000	1,000
Total	613,708	659,450	698,669	698,669
PROGRAM FINANCING				
General Fund	613,708	659,450	698,669	698,669
PERSONNEL (FTE)				
City Clerk	0.65	0.65	0.68	0.68
Deputy City Clerk	0.82	0.82	0.82	0.82
Secretary	0.82	0.82	0.92	0.92
Administrative Clerk III	0.75	1.00	1.00	1.00
Administrative Clerk I	0.63	0.63	0.63	0.63
Total	3.67	3.92	4.05	4.05

PROGRAM: City Clerk
SUB-PROGRAM: Elections (61320)

SUB-PROGRAM PURPOSE OR BUSINESS:

Conduct municipal elections including Charter amendments, Council seats, referenda and recalls; file documents pertaining to election proceedings with the Secretary of State and the San Mateo County; provide information to candidates, Council Members, staff and the community; and comply with all regulations established by the California Elections Code.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Funding for the November 2015 elections.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	56,454	58,191	60,485	60,485
Supplies and Services	82,272	3,272	84,272	84,272
Internal Services	1,212	1,409	821	821
Capital Allocations				
Total	139,938	62,872	145,578	145,578
PROGRAM FINANCING				
General Fund	139,938	62,872	145,578	145,578
PERSONNEL (FTE)				
City Clerk	0.20	0.20	0.20	0.20
Deputy City Clerk	0.08	0.08	0.08	0.08
Secretary	0.08	0.08	0.08	0.08
Total	0.36	0.36	0.36	0.36

PROGRAM: City Clerk
SUB-PROGRAM: Council Support (61330)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide Council support and uphold the public process enabling multi-modal public participation; enable televising and streaming (live and archived) of all public Council meetings; and prepare celebratory documents for Council presentation (proclamations and plaques) and an informational brochure about community participation in the public process.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	16,585	16,585	16,585	16,585
Internal Services				
Capital Allocations				
Total	16,585	16,585	16,585	16,585
PROGRAM FINANCING				
General Fund	16,585	16,585	16,585	16,585

PERSONNEL (FTE)

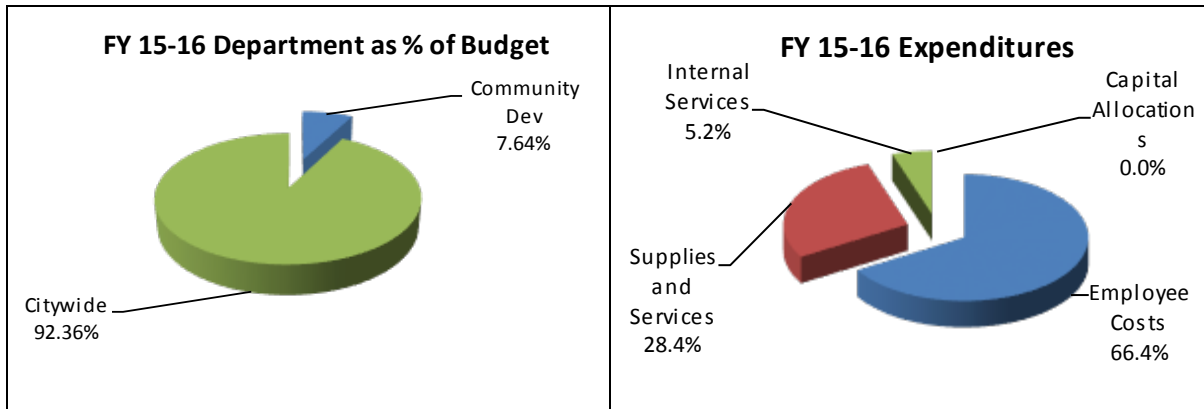
No personnel are involved in this subprogram.

This page left blank intentionally

Community Development

**Building and Inspection
Engineering and Construction
Planning
Docktown Marina
Successor Agency
Former Redevelopment
CDBG/HOME**

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	9,907,536	10,099,166	11,471,561	11,471,561
Supplies and Services	4,159,668	4,696,766	4,913,951	4,913,951
Internal Services	865,696	891,559	896,608	896,608
Capital Allocations				
Total	14,932,900	15,687,491	17,282,120	17,282,120
PROGRAM FINANCING				
General Fund	3,967,706	4,387,065	4,923,869	4,923,869
Parking Fund	862,938	888,090	894,098	894,098
Water Fund	634,585	546,617	559,828	559,828
Sewer Fund		102,354	104,131	104,131
Docktown Marina Fund	596,903	749,265	782,744	782,744
Transportation Fund	153,825	163,388	168,307	168,307
Capital Projects Fund	4,187,957	4,451,675	5,552,652	5,552,652
Seaport Ctr. Mtc. District	3,890	4,111	4,166	4,166
Seaport Landscape Mtc. Distr.	3,890	4,111	4,166	4,166
Planning Cost Recovery Fund	800,000	800,000	800,000	800,000
Low & Mod Income Housing Asset			54,553	54,553
Former Redevelopment Agency	1,862,321	1,702,540	1,693,963	1,693,963
Successor Agency	702,362	654,672	534,853	534,853
CDBG Funds	643,537	692,372	693,622	693,622
CDBG Program Income Funds	300,000	300,000	300,000	300,000
HOME Funds	212,986	241,231	211,168	211,168
Total	14,932,900	15,687,491	17,282,120	17,282,120

PROGRAM: Community Development

SUB-PROGRAM: Administration (63010)

SUB-PROGRAM PURPOSE OR BUSINESS:

Coordinate the application of General Plan programs and policies through the planning of and implementation of physical improvements to the City.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Community Development Director position was defunded and replaced with an Assistant City Manager. Added funding for new Real Property Manager position.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	205,018	208,137	180,947	180,947
Supplies and Services	47,049	47,049	47,115	47,115
Internal Services	28,578	39,747	34,352	34,352
Capital Allocations				
Total	280,645	294,933	262,414	262,414
PROGRAM FINANCING				
General Fund	280,645	294,933	262,414	262,414
PERSONNEL (FTE)				
Community Develop Director	0.65	0.64		
Assistant City Manager			0.35	0.35
Real Property Manager			0.40	0.40
Total	0.65	0.64	0.75	0.75

PROGRAM: Building and Inspection Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,901,703	1,724,315	1,790,930	1,790,930
Supplies and Services	216,138	306,138	457,163	457,163
Internal Services	247,700	271,834	265,751	265,751
Capital Allocations				
Total	2,365,541	2,302,287	2,513,844	2,513,844
PROGRAM FINANCING				
General Fund	2,365,541	2,302,287	2,513,844	2,513,844

PROGRAM: Building and Inspection
SUB-PROGRAM: Building Regulation (63110)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure quality development, construction, and health and safety standards by processing permit applications and performing inspections for compliance in the built environment.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassified two Building Inspector positions to Senior Building Inspectors, and added funds for consulting services. A Plan Checker position was transferred to the Fire department and reclassified to a Fire Prevention Officer position at mid-year.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,441,196	1,243,762	1,230,134	1,230,134
Supplies and Services	109,353	199,353	275,020	275,020
Internal Services	137,666	135,996	143,063	143,063
Capital Allocations				
Total	1,688,215	1,579,111	1,648,217	1,648,217
PROGRAM FINANCING				
General Fund	1,688,215	1,579,111	1,648,217	1,648,217
PERSONNEL (FTE)				
Building Official	0.60	0.60		
Comm Dev Manager - Building			0.60	0.60
Contract Fire Plan Checker	0.40	0.40	0.40	0.40
Permits Technician	1.00	1.00	1.00	1.00
Secretary	0.50	0.50	0.50	0.50
Plan Checker	2.00	2.00	1.00	1.00
Senior Building Inspector	2.46	1.00	3.00	3.00
Building Inspector	3.10	3.10	1.10	1.10
Total	10.06	8.60	7.60	7.60

PROGRAM: Building and Inspection
SUB-PROGRAM: Code Enforcement (63310)

SUB-PROGRAM PURPOSE OR BUSINESS:

Preserve and maintain the quality of neighborhoods and businesses through enforcement of applicable federal, state and local laws.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassified the Building Official position to a Community Development Manager – Building at mid-year. Increased funds for additional inspection and enforcement consulting services and to add an Administrative Clerk III.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	460,507	480,553	560,796	560,796
Supplies and Services	106,785	106,785	182,143	182,143
Internal Services	110,034	135,838	122,688	122,688
Capital Allocations				
Total	677,326	723,176	865,627	865,627
PROGRAM FINANCING				
General Fund	677,326	723,176	865,627	865,627
PERSONNEL (FTE)				
Building Official	0.40	0.40		
Comm Dev Manager - Building			0.40	0.40
Permits Technician	1.00	1.00	1.00	1.00
Administrative Clerk III			0.50	0.50
Building Inspector	1.90	1.90	1.90	1.90
Total	3.30	3.30	3.80	3.80

PROGRAM: Engineering and Construction Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2015-16	City Council Approved 2015-16
	2013-14	2014-15		
	\$	\$	\$	\$
Employee Costs	5,058,117	5,258,768	6,382,479	6,382,479
Supplies and Services	882,022	1,350,525	1,351,853	1,351,853
Internal Services	321,670	364,006	369,106	369,106
Capital Allocations				
Total	6,261,809	6,973,299	8,103,438	8,103,438
PROGRAM FINANCING				
General Fund	414,724	812,953	816,090	816,090
Parking Fund	862,938	888,090	894,098	894,098
Water Fund	634,585	546,617	559,828	559,828
Sewer Fund		102,354	104,131	104,131
Transportation Fund	153,825	163,388	168,307	168,307
Capital Projects Fund	4,187,957	4,451,675	5,552,652	5,552,652
Seaport Ctr. Mtc. District	3,890	4,111	4,166	4,166
Seaport Landscape Mtc. Distr.	3,890	4,111	4,166	4,166
Total	6,261,809	6,973,299	8,103,438	8,103,438

PROGRAM: Engineering and Construction
SUB-PROGRAM: General Engineering (65121)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide engineering and construction services for design, permitting, traffic management, and transportation planning including the "Complete Streets" effort.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	243,099	170,907	175,967	175,967
Supplies and Services	88,881	88,881	89,632	89,632
Internal Services	199,956	212,365	214,772	214,772
Capital Allocations				
Total	531,936	472,153	480,371	480,371
PROGRAM FINANCING				
General Fund	370,331	300,543	303,732	303,732
Transportation Fund	153,825	163,388	168,307	168,307
Seaport Ctr. Mtc. District	3,890	4,111	4,166	4,166
Seaport Landscape Mtc. Distr.	3,890	4,111	4,166	4,166
Total	531,936	472,153	480,371	480,371
PERSONNEL (FTE)				
Senior Civil Engineer	0.94	0.54	0.54	0.54
Assistant Engineer II	0.40	0.40	0.40	0.40
Total	1.34	0.94	0.94	0.94

PROGRAM: Engineering and Construction
SUB-PROGRAM: Subdivision Engineering (65122)

SUB-PROGRAM PURPOSE OR BUSINESS:

Review and process subdivision maps, development plans, and construction permit applications. Inspect and verify compliance with City and regulatory requirements on development projects and construction within the City’s right-of-way.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	40,641	509,144	509,144	509,144
Internal Services	3,752	3,266	3,214	3,214
Capital Allocations				
Total	44,393	512,410	512,358	512,358
PROGRAM FINANCING				
General Fund	44,393	512,410	512,358	512,358

PERSONNEL (FTE)

No personnel are involved in this subprogram.

PROGRAM: Engineering and Construction

SUB-PROGRAM: Capital Improvement Engineering (70000)

SUB-PROGRAM PURPOSE OR BUSINESS:

Plan, design, and manage the construction of City infrastructure system improvements. Infrastructure systems include buildings, parks, streets, pavement, bridges, waste water, potable water, recycled water, storm drains, lagoons, and flood protection.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Staffing increase of 6.40 FTE due to increased development and capital projects. Three new positions created: Real Property Manager, Parking/TDM Manager, and Environmental Initiatives Coordinator.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	4,766,948	5,038,188	6,154,537	6,154,537
Supplies and Services				
Internal Services	55,594	62,458	62,074	62,074
Capital Allocations				
Total	4,822,542	5,100,646	6,216,611	6,216,611
PROGRAM FINANCING				
Capital Projects Fund	4,187,957	4,451,675	5,552,652	5,552,652
Water Fund	634,585	546,617	559,828	559,828
Sewer Fund		102,354	104,131	104,131
Total	4,822,542	5,100,646	6,216,611	6,216,611

Community Development

Sub-Programs

PROGRAM: Engineering and Construction
SUB-PROGRAM: Capital Improvement Engineering (70000) Continued

PERSONNEL (FTE)	Prior Budgets		City Manager	City Council
	2013-14	2014-15	Recommends 2015-16	Approved 2015-16
City Manager	0.05	0.05	0.05	0.05
City Attorney	0.05	0.05	0.05	0.05
City Clerk	0.10	0.10	0.10	0.10
Public Works Services Director		0.20	0.20	0.20
Assistant City Manager	0.10	0.40	0.30	0.30
Supv Civil Engineer	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.06	2.46	2.46	2.46
Landscape Architect	1.00	1.00	2.00	2.00
Senior Transportation Coordinator	1.00	1.00	1.00	1.00
Comm Dev Svcs Manager	1.00	1.00		
Comm Dev Manager - Engineering			1.00	1.00
Assistant City Attorney	0.05	0.05	0.05	0.05
Accountant	0.25	0.25	0.25	0.25
Senior Accountant	0.25	0.25	0.25	0.25
Management Analyst II	1.70	1.70	1.70	1.70
Environmental Initiatives Coord			0.40	0.40
Parking/TDM Manager			1.00	1.00
Real Property Manager			0.10	0.10
Deputy City Clerk	0.10	0.10	0.10	0.10
Redevelopment Project Manager	1.00	1.00	1.00	1.00
Public Works Field Supervisor	0.56	0.56	1.56	1.56
Permits Technician	1.00	1.00	2.00	2.00
Secretary	3.30	3.30	3.30	3.30
Associate Engineer	2.00	2.00	3.00	3.00
Assistant Engineer II	5.60	5.60	5.60	5.60
Senior Engineering Technician	3.00	2.00	2.00	2.00
GIS Coordinator	0.75	0.75	0.75	0.75
GIS Technician	1.48	1.48	1.48	1.48
Senior Building Coordinator	1.00	1.00	1.00	1.00
PW Maint Worker II			1.00	1.00
Bldg Maint Worker	0.22	0.22	0.22	0.22
Senior Construction Technician	1.00	1.00	1.00	1.00
Landscape Gardener	1.00	1.00	1.00	1.00
Managerial/Prof Level II	1.00	1.00	1.00	1.00
Technical Level I	1.00			
Total	32.62	31.52	37.92	37.92

PROGRAM: Engineering and Construction
SUB-PROGRAM: Downtown Parking Facilities Operation (65175)

SUB-PROGRAM PURPOSE OR BUSINESS:

Oversee the operation and maintenance of downtown parking facilities and equipment.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	48,070	49,673	51,975	51,975
Supplies and Services	752,500	752,500	753,077	753,077
Internal Services	62,368	85,917	89,046	89,046
Capital Allocations				
Total	862,938	888,090	894,098	894,098
PROGRAM FINANCING				
Parking Fund	862,938	888,090	894,098	894,098
PERSONNEL (FTE)				
Management Analyst II	0.30	0.30	0.30	0.30

PROGRAM: Planning Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	700,857	768,010	1,080,252	1,080,252
Supplies and Services	919,179	919,179	961,588	961,588
Internal Services	86,760	89,703	89,681	89,681
Capital Allocations				
Total	1,706,796	1,776,892	2,131,521	2,131,521
PROGRAM FINANCING				
General Fund	906,796	976,892	1,331,521	1,331,521
Planning Cost Recovery Fund	800,000	800,000	800,000	800,000
Total	1,706,796	1,776,892	2,131,521	2,131,521

Community Development

Sub-Programs

PROGRAM: Planning
SUB-PROGRAM: Current Planning (63210)

SUB-PROGRAM PURPOSE OR BUSINESS:

Administer City Council priorities contained in the General Plan, zoning ordinance and specific plans; provide front-line customer service, entitlement review and permit processing to support new development and economic development. Provide staff and support to the Planning Commission and its appointed advisory bodies.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Increase in funding for additional design review services due to the increase in projects and programs. Reclassified the Community Development Services Manager position to a Community Development Manager – Planning and added two Assistant Planners at mid-year.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	640,613	700,178	1,010,544	1,010,544
Supplies and Services	887,814	887,814	930,223	930,223
Internal Services	86,330	89,441	89,410	89,410
Capital Allocations				
Total	1,614,757	1,677,433	2,030,177	2,030,177
PROGRAM FINANCING				
General Fund	814,757	877,433	1,230,177	1,230,177
Planning Cost Recovery Fund	800,000	800,000	800,000	800,000
Total	1,614,757	1,677,433	2,030,177	2,030,177
PERSONNEL (FTE)				
Senior Planner	0.90			
Principal Planner		0.90	0.90	0.90
Comm Dev Svcs Manager	0.20	0.20		
Comm Dev Manager - Planning			0.20	0.20
Secretary	0.85	0.85	0.85	0.85
Associate Planner	1.60	1.60	1.60	1.60
Assistant Planner	1.00	1.00	3.00	3.00
Total	4.55	4.55	6.55	6.55

PROGRAM: Planning
SUB-PROGRAM: Strategic Planning (63220)

SUB-PROGRAM PURPOSE OR BUSINESS:

Oversee the maintenance and implementation of the 2010 General Plan, including the Housing Element. Amend and develop new regulations governing land use and urban design, including revisions to the Zoning Ordinance, for adoption by the City Council. Prepare long-range strategic land use studies, reports, and analysis such as precise plans and community benefit programs.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassified the Community Development Services Manager position to a Community Development Manager – Planning at mid-year.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	60,244	67,832	69,708	69,708
Supplies and Services	31,365	31,365	31,365	31,365
Internal Services	430	262	271	271
Capital Allocations				
Total	92,039	99,459	101,344	101,344
PROGRAM FINANCING				
General Fund	92,039	99,459	101,344	101,344
PERSONNEL (FTE)				
Senior Planner	0.25			
Principal Planner		0.25	0.25	0.25
Comm Dev Svcs Manager	0.10	0.10		
Comm Dev Manager - Planning			0.10	0.10
Total	0.35	0.35	0.35	0.35

PROGRAM: Docktown Marina
SUB-PROGRAM: Administration (66433)

SUB-PROGRAM PURPOSE OR BUSINESS:

Oversee the management of Docktown Marina.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	6,369	130,300	138,938	138,938
Supplies and Services	590,534	590,534	611,352	611,352
Internal Services		28,431	32,454	32,454
Capital Allocations				
Total	596,903	749,265	782,744	782,744
PROGRAM FINANCING				
Docktown Marina	596,903	749,265	782,744	782,744
PERSONNEL (FTE)				
Account Clerk II	0.04	0.13	0.13	0.13

PROGRAM: Former Redevelopment Agency – Successor Agency Summary

As part of the fiscal year 2011-12 State budget package, the California Legislature enacted and the Governor signed two companion bills addressing redevelopment, AB x 126 (“Dissolution Act”) and AB x 127 (“Voluntary Program Act”), which took effect on June 29, 2011. On July 18, 2011, the California Redevelopment Association, The League of California Cities, and others filed a Petition for Writ of Mandate in the Supreme Court of the State of California (California Redevelopment Association, et al. v. Ana Matosantos, et al., Case No. 5194861), challenging the constitutionality of the companion bills, the Dissolution Act and the Voluntary Program Act, on behalf of cities, counties and redevelopment agencies, and requesting a stay of their enforcement. A partial stay of enforcement of the companion bills was granted by the California Supreme Court, which prohibited Redevelopment Agencies from taking on any new obligations or engaging in any redevelopment activities (other than meeting prior enforceable obligations) on or after the effective date of the companion bills.

On December 29, 2011, The California Supreme Court issued its decision in California Redevelopment Association, et al. v. Ana Matosantos, et al. in which AB x 126 was upheld, and AB x 127 was struck down. This action resulted in the dissolution of redevelopment agencies effective February 1, 2012.

On January 23, 2012 the City Council adopted Resolution No. 15141, which determined the City would serve as the Successor Agency to the Redevelopment Agency of Redwood City and elect to retain the housing assets and functions previously held and performed by the Redevelopment Agency of Redwood City. The following pages contain the budget for the Successor Agency, the Housing activities of the City acting as the Housing Successor, and the former redevelopment agency funded administrative subprograms now funded by the general fund.

PROGRAM: Former Redevelopment Agency – Housing Successor Agency

SUB-PROGRAM: Low & Moderate Income Housing Asset Fund (292-66410)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide direct funding for staff and financial assistance related to monitoring the affordable housing covenants and providing financial assistance for the creation and preservation of affordable housing per SB 341 new rules for Housing Successors. The low moderate housing asset fund is generated by loan repayments and interest on loans.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs			51,631	51,631
Supplies and Services				
Internal Services			2,922	2,922
Capital Allocations				
	<hr/>	<hr/>	<hr/>	<hr/>
Total			54,553	54,553
PROGRAM FINANCING				
Low & Mod Income Housing Asset Fund			54,553	54,553
PERSONNEL (FTE)				
CDBG/HOME Administrator			0.19	0.19
Housing & Econ Dev Spec II			0.10	0.10
	<hr/>	<hr/>	<hr/>	<hr/>
Total			0.29	0.29

PROGRAM: Successor Agency to the City of Redwood City Redevelopment Agency

SUB-PROGRAM: Successor Agency Fund (293)

SUB-PROGRAM PURPOSE OR BUSINESS:

Account for the activities of the Oversight Board which governs the winding down activities of the former Redevelopment Agency.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reductions in the administrative costs required to wind-down the Agency.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	228,891	216,295	100,560	100,560
Supplies and Services	472,362	437,362	433,362	433,362
Internal Services	1,109	1,015	931	931
Capital Allocations				
Total	702,362	654,672	534,853	534,853
PROGRAM FINANCING				
Successor Agency	702,362	654,672	534,853	534,853
PERSONNEL (FTE)				
City Manager	0.05	0.02	0.01	0.01
City Attorney	0.05	0.05	0.02	0.02
City Clerk	0.05	0.05	0.02	0.02
Community Develop Director	0.15	0.16		
Finance Director	0.15	0.15	0.07	0.07
Assistant City Manager			0.05	0.05
Financial Services Manager	0.10	0.10	0.05	0.05
Assistant City Attorney	0.10	0.10	0.05	0.05
Senior Accountant	0.15	0.15	0.08	0.08
Management Analyst I	0.05	0.10	0.05	0.05
Administrative Assistant	0.10			
Secretary	0.06	0.09	0.04	0.04
Total	1.01	0.97	0.44	0.44

PROGRAM: Former Redevelopment Agency
SUB-PROGRAM: Housing - Redevelopment Agency Housing Fund (158-66410)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide staff, professional service, and administrative support relating to the development, improvement, and preservation of affordable housing opportunities previously funded in whole or in part with former housing set-aside funds. Due to the Dissolution Act, this program was discontinued effective February 1, 2012. Currently this program reflects budgeted items transferred from the Former Redevelopment Agency Housing Fund to the City’s General Fund.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Defunded the Community Development Director position. Reclassified the Community Development Services Manager position to a Community Development Manager – Planning at mid-year.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	249,782	239,846	193,525	193,525
Supplies and Services			345	345
Internal Services	60,145	45,479	47,330	47,330
Capital Allocations				
Total	309,927	285,325	241,200	241,200
PROGRAM FINANCING				
Former Redevelopment Agency	309,927	285,325	241,200	241,200
PERSONNEL (FTE)				
City Manager	0.05	0.05	0.05	0.05
City Attorney	0.05	0.05	0.05	0.05
Community Develop Director	0.15	0.15		
Senior Planner	0.05			
Principal Planner		0.05	0.05	0.05
Comm Dev Svcs Manager	0.20	0.20		
Comm Dev Manager - Planning			0.20	0.20
Assistant City Attorney	0.10	0.10	0.10	0.10
Senior Accountant	0.05	0.05	0.05	0.05
Management Analyst I	0.05	0.05	0.05	0.05
Redevelopment Project Manager	0.14			
Secretary	0.45	0.45	0.45	0.45
Account Clerk II			0.10	0.10
Accounting Technician II	0.10	0.10		
Total	1.39	1.25	1.10	1.10

PROGRAM: Former Redevelopment Agency
SUB-PROGRAM: Economic Development - Redevelopment Agency General Fund (159-66410)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide staff, professional services, and administrative support related to the statutory redevelopment objectives of blight removal and subsequent beneficial development or redevelopment of areas including economic development efforts targeting business attraction, retention, and expansion, previously funded by the Agency’s annual tax increment revenues. Due to the Dissolution Act, this program was discontinued effective February 1, 2012. Currently this program reflects budgeted items transferred from the Former Redevelopment Agency General Fund to the City’s General Fund.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Defunded the Community Development Director position. Reclassified the Community Development Services Manager position to a Community Development Manager – Planning at mid-year.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,189,146	1,122,462	1,154,977	1,154,977
Supplies and Services	245,000	245,000	245,424	245,424
Internal Services	118,248	49,753	52,362	52,362
Capital Allocations				
Total	1,552,394	1,417,215	1,452,763	1,452,763
PROGRAM FINANCING				
Former Redevelopment Agency	1,552,394	1,417,215	1,452,763	1,452,763
PERSONNEL (FTE)				
City Manager	0.20	0.20	0.20	0.20
City Attorney	0.05	0.05	0.05	0.05
Community Develop Director	0.05	0.05		
Senior Planner	0.80			
Principal Planner		0.80	0.80	0.80
Comm Dev Svcs Manager	0.50	0.50		
Comm Dev Manager - Planning			0.50	0.50
Management Analyst I	0.05	0.05	0.05	0.05
Redevelopment Project Manager	0.86			
Secretary	0.64	0.61	0.66	0.66
Associate Planner	0.40	0.40	0.40	0.40
Comm Develop Specialist	1.00	1.00	1.00	1.00
Code Enforcement Officer II	1.00	1.00	1.00	1.00
Parks, Rec & Comm Svcs Manager	0.50	0.50	0.50	0.50
Rec & Comm Svcs Prog Coord II	1.00	1.00	1.00	1.00
Total	7.05	6.16	6.16	6.16

Community Development

Sub-Programs

PROGRAM: CDBG/HOME
SUB-PROGRAM: Community Development Block Grant and HOME Investment Partnership Program

Community Development Block Grant (CDBG)
 HOME Investment Partnership Program (HOME)
 Action Plan Revenue for FY 2015-16

	<u>Amount</u>
	\$
CDBG	
CDBG Entitlement Grant	693,622
TOTAL	<u>693,622</u>
CDBG REVOLVING LOAN FUND – PROGRAM INCOME	
Estimated Single Family Rehab Income (new)	200,000
Estimated Multifamily Income (new)	100,000
TOTAL	<u>300,000</u>
HOME	
HOME Investment Partnership Grant	211,168
TOTAL	<u>211,168</u>
TOTAL REVENUE ALL FUND SOURCES	<u><u>1,204,790</u></u>

Community Development Block Grant (CDBG)
HOME Investment Partnership Program (HOME)
Annual Action Plan Budget for FY 2015-16

	<u>Amount</u>
CDBG ENTITLEMENT	\$
<u>Fair Housing, Administration & Planning</u>	
General Planning & Administration	170,724
Project Sentinel Fair Housing Services	28,000
Subtotal	198,724
<u>Homeless Programs</u>	
Mental Health Association - Spring Street Shelter	15,477
Samaritan House - Safe Harbor Shelter	15,477
InnVision Shelter Network - Maple Street Shelter	17,477
InnVision Shelter Network - Redwood Family House	23,227
Star Vista - Daybreak Shelter for Homeless Youth	15,477
Subtotal	87,135
<u>Human Services</u>	
CORA - Emergency Shelter for Domestic Violence Survivors	15,477
HIP Housing (Human Investment Project) - Home Sharing	15,477
Ombudsman of SMCo. – Ombudsman Services	15,477
Rape Trauma Services – Sexual Abuse Services for Children	15,477
Subtotal	61,908
<u>Non-Housing Community Development</u>	
Renaissance – Entrepreneurship Program	69,362
Subtotal	69,362
<u>Housing – Capital Projects</u>	
Habitat for Humanity – Pre-Development (612 Jefferson)	276,493
Subtotal	276,493
TOTAL CDBG ENTITLEMENT	693,622
CDBG REVOLVING LOAN FUND (PROGRAM INCOME)	
Home Improvement Program Support	150,000
Single Family Rehab Loan Program	75,000
Multifamily Rehab Loan Program	75,000
TOTAL CDBG REVOLVING LOAN FUND	300,000
HOME ENTITLEMENT	
HOME Administration	21,167
CHDO Set-aside	31,676
MidPen/City Center MF Rehab – Exterior Improvements	158,325
TOTAL HOME ENTITLEMENT	211,168
 TOTAL BUDGET ALL SOURCES	 1,204,790

PROGRAM: CDBG/HOME

SUB-PROGRAM: Community Development Block Grant General Administration (258-66310)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide direct funding for staff and program costs related to administering the CDBG and other federal funds. The total budget is supported by two federal funding sources: 1) CDBG Entitlement funds; and 2) HOME Entitlement funds. Both budgets are limited by statute and both are required not to exceed 20% and 10% respectively of the annual entitlement amounts. This budget represents CDBG grant funds.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	167,930	210,252	198,027	198,027
Supplies and Services	374,821	448,524	466,413	466,413
Internal Services	651	729	842	842
Capital Allocations				
Total	543,402	659,505	665,282	665,282
PROGRAM FINANCING				
CDBG Funds	543,402	659,505	665,282	665,282
PERSONNEL (FTE)				
CDBG/HOME Administrator	0.60	0.70	0.60	0.60
Senior Accountant	0.37	0.37	0.37	0.37
Total	0.97	1.07	0.97	0.97

PROGRAM: CDBG/HOME

SUB-PROGRAM: Home Improvement Program Support (258-66320)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide direct funding for staff and program costs related to administering the Home Improvement Loan Program. The total budget is supported by two federal funding sources: 1) CDBG entitlement funds; and 2) Program income received from CDBG assisted activities. This budget represents CDBG grant funds.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	97,492	30,322	26,081	26,081
Supplies and Services	2,124	2,124	2,124	2,124
Internal Services	519	421	135	135
Capital Allocations				
Total	100,135	32,867	28,340	28,340
PROGRAM FINANCING				
CDBG Funds	100,135	32,867	28,340	28,340
PERSONNEL (FTE)				
CDBG/HOME Administrator	0.20	0.10	0.07	0.07
Housing & Econ Dev Spec II	0.50			
Total	0.70	0.10	0.07	0.07

PROGRAM: CDBG/HOME

SUB-PROGRAM: Home Improvement Program Administration (257-66380)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide direct funding for staff and program costs related to administering the Home Improvement Loan Program. The total budget is supported by two federal funding sources: 1) CDBG entitlement funds; and 2) Program income received from CDBG assisted activities. This budget represents program income revenue earned from principal and interest on loans made.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	80,391	167,054	154,774	154,774
Supplies and Services	219,293	132,598	144,574	144,574
Internal Services	316	348	652	652
Capital Allocations				
Total	300,000	300,000	300,000	300,000
PROGRAM FINANCING				
CDBG Program Income Funds	300,000	300,000	300,000	300,000
PERSONNEL (FTE)				
CDBG/HOME Administrator	0.20	0.10	0.07	0.07
Housing & Econ Dev Spec II	0.50	1.00	0.90	0.90
Total	0.70	1.10	0.97	0.97

PROGRAM: CDBG/HOME
SUB-PROGRAM: HOME Administration (258-66354)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide direct funding for staff and program costs related to administering the HOME Investment Partnership programs and projects as a companion budget to the CDBG General Administration budget. The total budget is supported by two federal funding sources: 1) CDBG entitlement funds; and 2) HOME entitlement funds. Both budgets are limited by statute and both are required not to exceed 20% and 10% respectively of the annual entitlement amounts. This budget represents HOME grant funds.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	21,840	23,405	18,440	18,440
Supplies and Services	191,146	217,733	192,638	192,638
Internal Services		93	90	90
Capital Allocations				
Total	212,986	241,231	211,168	211,168
PROGRAM FINANCING				
HOME Funds	212,986	241,231	211,168	211,168
PERSONNEL (FTE)				
CDBG/HOME Administrator	0.10	0.10	0.07	0.07
Senior Accountant	0.03	0.03	0.03	0.03
Total	0.13	0.13	0.10	0.10

This page left blank intentionally

FINANCE

Revenue Services

Financial Management Services

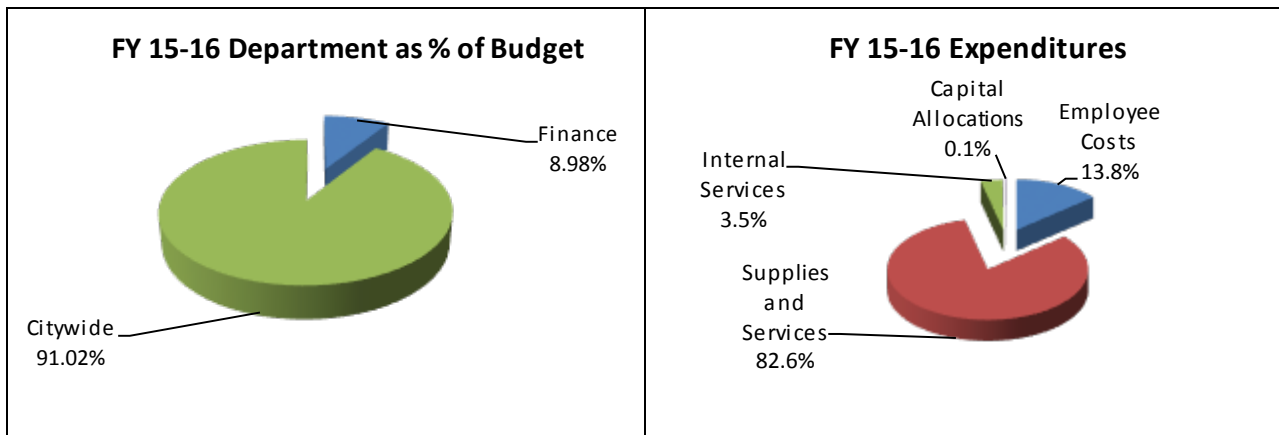
Administrative Support

Employee Benefits

Risk Management and Insurance

Debt Service

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	2,502,835	2,709,693	2,805,070	2,805,070
Supplies and Services	16,984,914	16,457,798	16,796,218	16,796,218
Internal Services	639,988	691,731	720,228	720,228
Capital Allocations	20,000	20,000	20,000	20,000
Total	20,147,737	19,879,222	20,341,516	20,341,516
PROGRAM FINANCING				
General Fund	2,690,257	2,921,750	2,856,668	2,856,668
Water Fund	852,995	878,681	924,813	924,813
Sewer Fund	483,480	497,932	524,383	524,383
Parking Fund	84,925	88,491	84,929	84,929
Utility Users Fund	1,015,300	745,429	744,679	744,679
Transportation Fund	280,579	280,579	246,987	246,987
Internal Services Fund	7,573,368	7,801,725	8,044,009	8,044,009
Special Assessments	2,908,411	2,684,009	2,774,915	2,774,915
Public Financing Authority	970,841	700,970	700,220	700,220
Former Property Tax Increment	3,287,581	3,279,656	3,439,913	3,439,913
Total	20,147,737	19,879,222	20,341,516	20,341,516

PROGRAM: Financial Management
SUB-PROGRAM: Revenue Services (61410)

SUB-PROGRAM PURPOSE OR BUSINESS:

Oversee the collection and deposit of all City revenues and generate utility bills.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	961,212	990,800	1,023,993	1,023,993
Supplies and Services	272,651	272,651	272,920	272,920
Internal Services	323,161	342,113	391,723	391,723
Capital Allocations				
Total	1,557,024	1,605,564	1,688,636	1,688,636
PROGRAM FINANCING				
General Fund*	159,073	163,909	172,760	172,760
Water Fund	844,898	870,584	916,716	916,716
Sewer Fund*	475,383	489,835	516,286	516,286
Parking Fund	77,670	81,236	82,874	82,874
Total	1,557,024	1,605,564	1,688,636	1,688,636
PERSONNEL (FTE)				
Finance Director	0.14	0.14	0.14	0.14
Financial Services Manager	0.25	0.25	0.25	0.25
Senior Accountant	1.06	1.06	1.06	1.06
Account Clerk II	5.02	5.02	5.02	5.02
Accounting Technician II	1.00	1.00	1.00	1.00
Parking Meter Collector	0.90	0.50	0.50	0.50
Total	8.37	7.97	7.97	7.97

*Transfer from the General Fund and the Sewer Fund into the Water Fund.

PROGRAM: Financial Management
SUB-PROGRAM: Financial Management Services (61430)

SUB-PROGRAM PURPOSE OR BUSINESS:

Manage a financial system pursuant to federal, state, and city statutes in accordance with generally accepted accounting principles; maximize earnings on cash resources within the framework of the City Investment Policy.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Increase funds to provide additional labor to support the increase in service demands. Reorganization of duties resulted in new full-time Secretary position and the elimination of .74 FTE of an Accounting Technician II.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	963,303	1,121,008	1,189,009	1,189,009
Supplies and Services	56,748	56,748	62,009	62,009
Internal Services	202,883	241,310	213,534	213,534
Capital Allocations				
Total	1,222,934	1,419,066	1,464,552	1,464,552
PROGRAM FINANCING				
General Fund	1,222,934	1,419,066	1,464,552	1,464,552
PERSONNEL (FTE)				
Finance Director	0.26	0.46	0.54	0.54
Financial Services Manager	0.55	0.55	0.60	0.60
Accountant	0.75	0.75	0.75	0.75
Senior Accountant	1.09	1.09	1.16	1.16
Management Analyst I		0.34	0.39	0.39
Administrative Assistant	0.34			
Secretary			1.00	1.00
Account Clerk II	2.39	2.38	2.28	2.28
Accounting Technician II	1.74	1.74	1.00	1.00
Total	7.12	7.31	7.72	7.72

PROGRAM: Administrative Support Services (61710)

PROGRAM PURPOSE OR BUSINESS:

Support policy formation and administrative programs not directly assigned to any one department, such as the external audit of the City’s financial affairs, animal control services, lease payments related to Public Financing Authority bonds, City membership in various organizations, and payroll and benefit services for City/County Association of Governments employees that are reimbursed on a cost plus basis.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	405,811	414,093	402,119	402,119
Supplies and Services	2,205,410	1,954,183	1,815,809	1,815,809
Internal Services	11,157	14,756	11,343	11,343
Capital Allocations				
Total	2,622,378	2,383,032	2,229,271	2,229,271
PROGRAM FINANCING				
General Fund	1,308,250	1,338,775	1,219,356	1,219,356
Utility Users Tax	1,015,300	745,429	744,679	744,679
Parking Fund	2,055	2,055	2,055	2,055
Transportation Fund	280,579	280,579	246,987	246,987
Water Fund	8,097	8,097	8,097	8,097
Sewer Fund	8,097	8,097	8,097	8,097
Total	2,622,378	2,383,032	2,229,271	2,229,271
PERSONNEL (FTE)				
Funded Exec Director C/CAG	1.00	1.00	1.00	1.00
Managerial/Prof Level II	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

PROGRAM: Employee Benefits (67810-40)

PROGRAM PURPOSE OR BUSINESS:

Account for payments made for employee benefits, including health insurance coverage for retirees, and dental, vision, and unemployment insurance for active employees.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	5,889,552	6,059,453	6,208,577	6,208,577
Internal Services				
Capital Allocations				
Total	5,889,552	6,059,453	6,208,577	6,208,577
PROGRAM FINANCING				
Internal Services Fund	5,889,552	6,059,453	6,208,577	6,208,577

PERSONNEL (FTE)

No personnel involved in this subprogram.

PROGRAM: Risk Management and Insurance (67711-14)

PROGRAM PURPOSE OR BUSINESS:

Manage risk situations and provide insurance protection and self-insurance levels to adequately protect the City against loss.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	172,509	183,792	189,949	189,949
Supplies and Services	1,388,520	1,444,928	1,521,855	1,521,855
Internal Services	102,787	93,552	103,628	103,628
Capital Allocations	20,000	20,000	20,000	20,000
Total	1,683,816	1,742,272	1,835,432	1,835,432
PROGRAM FINANCING				
Internal Services Fund	1,683,816	1,742,272	1,835,432	1,835,432
PERSONNEL (FTE)				
Finance Director	0.25	0.25	0.25	0.25
Financial Services Manager	0.10	0.10	0.10	0.10
Management Analyst I		0.50	0.50	0.50
Administrative Assistant	0.50			
Total	0.85	0.85	0.85	0.85

PROGRAM: Debt Service Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	7,172,033	6,669,835	6,915,048	6,915,048
Internal Services				
Capital Allocations				
Total	7,172,033	6,669,835	6,915,048	6,915,048
PROGRAM FINANCING				
Special Assessments	2,908,411	2,684,009	2,774,915	2,774,915
Public Financing Authority	970,841	700,970	700,220	700,220
Former Property Tax Increment	3,287,581	3,279,656	3,439,913	3,439,913
Parking Fund	5,200	5,200		
Total	7,172,033	6,669,835	6,915,048	6,915,048

PROGRAM: Debt Service
SUB-PROGRAM: 2001, 2003, and 2012 Redwood Shores Traffic Improvement District Bonds (409-61421 and 415-61423)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	991,215	757,912	760,846	760,846
Internal Services				
Capital Allocations				
Total	991,215	757,912	760,846	760,846
PROGRAM FINANCING				
Special Assessments	991,215	757,912	760,846	760,846

PROGRAM: Debt Service
SUB-PROGRAM: 2000 and 2012 Pacific Shores Infrastructure Bonds (423-61423 and 425-61421)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	1,463,710	1,472,080	1,479,761	1,479,761
Internal Services				
Capital Allocations				
Total	1,463,710	1,472,080	1,479,761	1,479,761
PROGRAM FINANCING				
Special Assessments	1,463,710	1,472,080	1,479,761	1,479,761

PROGRAM: Debt Service
**SUB-PROGRAM: 2003 Public Financing Authority Refunding Bonds and
 2013 Public Financing Authority Private Placement Bonds
 (432-61423 and 428-61423)**

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2015-16	City Council Approved 2015-16
	2013-14	2014-15		
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	970,841	700,970	700,220	700,220
Internal Services				
Capital Allocations				
Total	970,841	700,970	700,220	700,220
PROGRAM FINANCING				
Public Financing Authority	970,841	700,970	700,220	700,220

PROGRAM: Debt Service
SUB-PROGRAM: 2003 Redevelopment Agency Tax Allocation Bonds (294-61423)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2015-16	City Council Approved 2015-16
	2013-14	2014-15		
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	3,287,581	3,279,656	3,439,913	3,439,913
Internal Services				
Capital Allocations				
Total	3,287,581	3,279,656	3,439,913	3,439,913
PROGRAM FINANCING				
Former Property Tax Increment	3,287,581	3,279,656	3,439,913	3,439,913

PROGRAM: Debt Service
SUB-PROGRAM: 2010 One Marina Community Facilities District Bonds
 (439-61423 and 441-61421)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2015-16	City Council Approved 2015-16
	2013-14	2014-15		
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	453,486	454,017	534,308	534,308
Internal Services				
Capital Allocations				
Total	453,486	454,017	534,308	534,308
PROGRAM FINANCING				
Special Assessments	453,486	454,017	534,308	534,308

PROGRAM: Debt Service
SUB-PROGRAM: Parking (681-61423)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2015-16	City Council Approved 2015-16
	2013-14	2014-15		
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	5,200	5,200		
Internal Services				
Capital Allocations				
Total	5,200	5,200		
PROGRAM FINANCING				
Parking Fund	5,200	5,200		

This page left blank intentionally.

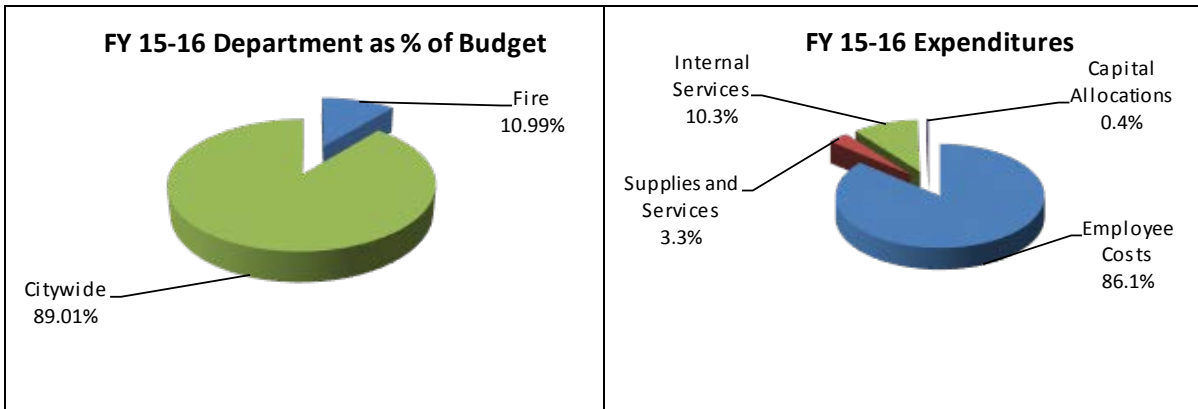
FIRE

Fire Safety

San Carlos Fire Services

Emergency Operation Center

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	19,493,644	21,345,296	22,233,292	22,233,292
Supplies and Services	894,746	941,799	851,573	851,573
Internal Services	2,194,409	2,561,717	2,657,952	2,657,952
Capital Allocations	92,771	92,771	92,771	92,771
Total	22,675,570	24,941,583	25,835,588	25,835,588
PROGRAM FINANCING				
General Fund	22,586,799	24,852,812	25,746,817	25,746,817
Internal Services Fund	88,771	88,771	88,771	88,771
Total	22,675,570	24,941,583	25,835,588	25,835,588

PROGRAM: Fire Safety
SUB-PROGRAM: Administration (62210)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide leadership and support for delivering of a high level of safety and protection from fires and natural or man-made emergencies to the community through education, prevention, and enforcement.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	958,854	451,570	461,594	461,594
Supplies and Services	219,165	219,165	219,165	219,165
Internal Services	241,688	259,558	269,638	269,638
Capital Allocations	4,000	4,000	4,000	4,000
Total	1,423,707	934,293	954,397	954,397
PROGRAM FINANCING				
General Fund	1,423,707	934,293	954,397	954,397
PERSONNEL (FTE)				
Fire Chief	1.00	0.67	0.67	0.67
Deputy Fire Chief	1.00			
Management Analyst II	1.00	0.67	0.67	0.67
Administrative Secty	1.00	0.67	0.67	0.67
Total	4.00	2.01	2.01	2.01

PROGRAM: Fire Safety
SUB-PROGRAM: Fire Operations (62220)

SUB-PROGRAM PURPOSE OR BUSINESS:

Protect life and property from fire, hazards, and other types of emergencies and provide professional emergency response, mitigation, and hazard prevention. Respond to medical emergencies with advanced life support intervention.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	12,953,634	13,908,593	14,329,321	14,329,321
Supplies and Services	235,357	275,692	287,466	287,466
Internal Services	1,932,561	1,932,266	1,942,144	1,942,144
Capital Allocations	88,771	88,771	88,771	88,771
Total	15,210,323	16,205,322	16,647,702	16,647,702
PROGRAM FINANCING				
General Fund	15,121,552	16,116,551	16,558,931	16,558,931
Internal Services Fund	88,771	88,771	88,771	88,771
Total	15,210,323	16,205,322	16,647,702	16,647,702
PERSONNEL (FTE)				
Battalion Chief	3.00	2.00	2.00	2.00
Fire Captain	18.00	18.00	18.00	18.00
Fire Fighter/Engineer	38.00	39.00	39.00	39.00
Total	59.00	59.00	59.00	59.00

PROGRAM: Fire Safety
SUB-PROGRAM: San Carlos Fire (62225)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide to the City of San Carlos fire and emergency services, such as fire suppression, prevention, investigation, training, and emergency medical services.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	4,414,990	6,024,940	6,251,512	6,251,512
Supplies and Services	335,908	342,626	240,626	240,626
Internal Services		342,731	417,103	417,103
Capital Allocations				
Total	4,750,898	6,710,297	6,909,241	6,909,241
PROGRAM FINANCING				
General Fund	4,750,898	6,710,297	6,909,241	6,909,241
PERSONNEL (FTE)				
Fire Chief		0.33	0.33	0.33
Battalion Chief		1.00	1.00	1.00
Battalion Chief - 40 Hr		0.33	0.33	0.33
Fire Marshal		0.33	0.33	0.33
Deputy Fire Chief		1.00	1.00	1.00
Management Analyst II		0.33	0.33	0.33
Administrative Secty		0.33	0.33	0.33
Secretary		0.33	0.33	0.33
Fire Captain	6.00	6.00	6.00	6.00
Fire Fighter/Engineer	15.00	15.00	15.00	15.00
Deputy Fire Marshal		0.33	0.33	0.33
Total	21.00	25.31	25.31	25.31

PROGRAM: Fire Safety
SUB-PROGRAM: Fire Prevention (62230)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide education, planning, and training required to ensure significant focus on prevention and reduction of the consequences of fire and other disasters; sustain a team approach with other City operations, the community, and outside agencies to promote public safety, fire/emergency prevention, code enforcement, hazard abatement, and community involvement.

SUB-PROGRAM CHANGES FROM FY 2014-15:

A Plan Checker position from Community Development department was transferred to the Fire department and reclassified to a Fire Prevention Officer position at mid-year.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	808,597	657,270	881,183	881,183
Supplies and Services	18,389	18,389	18,389	18,389
Internal Services	18,112	24,492	26,683	26,683
Capital Allocations				
Total	845,098	700,151	926,255	926,255
PROGRAM FINANCING				
General Fund	845,098	700,151	926,255	926,255
PERSONNEL (FTE)				
Fire Marshal	1.00	0.67	0.67	0.67
Emerg Prep & Outreach Coord	0.40	0.40	0.40	0.40
Secretary	1.00	0.67	0.67	0.67
Deputy Fire Marshal	2.00	1.67	1.67	1.67
Fire Prev Officer			1.00	1.00
Total	4.40	3.41	4.41	4.41

PROGRAM: Fire Safety
SUB-PROGRAM: Fire Training (62240)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide high quality fire and life safety service delivery through practice, education, and skill development.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	279,964	212,396	212,066	212,066
Supplies and Services	30,701	30,701	30,701	30,701
Internal Services	2,048	2,355	2,040	2,040
Capital Allocations				
Total	312,713	245,452	244,807	244,807
PROGRAM FINANCING				
General Fund	312,713	245,452	244,807	244,807
PERSONNEL (FTE)				
Battalion Chief - 40 Hr	1.00	0.67	0.67	0.67
Total	1.00	0.67	0.67	0.67

PROGRAM: Fire Safety
SUB-PROGRAM: Emergency Medical Services (62245)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide safe and efficient deployment of a comprehensive, fire-based paramedic service to our community; improve Advance Life Support service through continual education and training in the region.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	27,079	27,079	27,079	27,079
Internal Services				
Capital Allocations				
Total	27,079	27,079	27,079	27,079
PROGRAM FINANCING				
General Fund	27,079	27,079	27,079	27,079

PERSONNEL (FTE)

No FTE personnel costs in this subprogram. Employee costs represent overtime hours only.

PROGRAM: Fire Safety
SUB-PROGRAM: Emergency Operations Center (62260)

SUB-PROGRAM PURPOSE OR BUSINESS:

Utilize the Standardized Incident Management System (SIMS) to manage disaster incidents; provide and support well-trained City staff to assess and evaluate the situation, facilitate communications, and plan response from operationally efficient Emergency Operations Center (EOC); provide accurate information to the City Council and to the residents of Redwood City and surrounding areas.

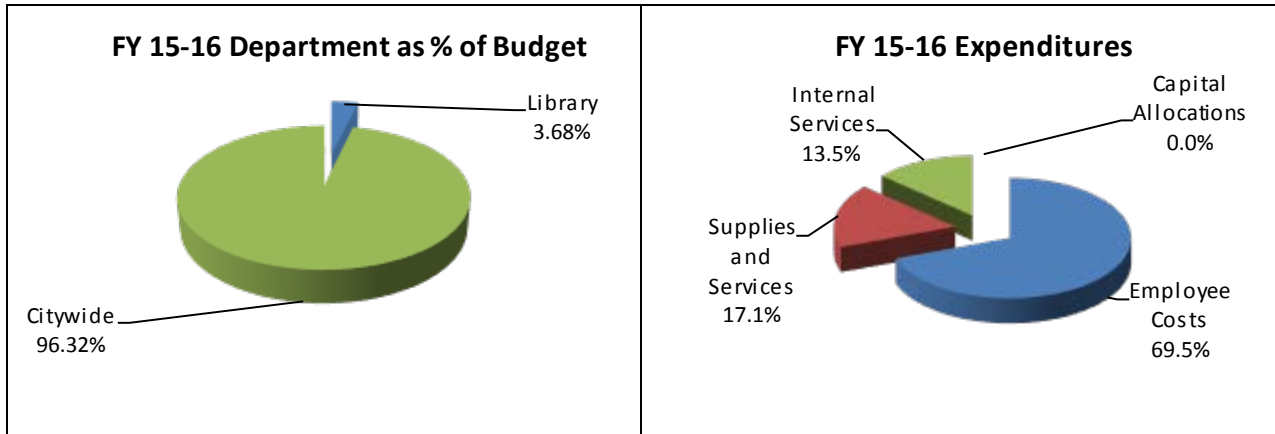
RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	77,605	90,527	97,616	97,616
Supplies and Services	28,147	28,147	28,147	28,147
Internal Services		315	344	344
Capital Allocations				
Total	105,752	118,989	126,107	126,107
PROGRAM FINANCING				
General Fund	105,752	118,989	126,107	126,107
PERSONNEL (FTE)				
Emerg Prep & Outreach Coord	0.60	0.60	0.60	0.60

This page left blank intentionally

LIBRARY

Library Services

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2015-16	City Council Approved 2015-16
	2013-14	2014-15		
	\$	\$	\$	\$
Employee Costs	4,493,348	4,920,847	5,545,289	5,545,289
Supplies and Services	1,286,950	1,341,756	1,361,624	1,361,624
Internal Services	976,466	1,039,761	1,076,077	1,076,077
Capital Allocations				
Total	6,756,764	7,302,364	7,982,990	7,982,990
PROGRAM FINANCING				
General Fund	6,756,764	7,302,364	7,982,990	7,982,990

PROGRAM: Library Services
SUB-PROGRAM: Administrative Services Unit (66251)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support staff provides leadership, planning, administration and business office functions to insure that the library delivers effective and efficient services.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	653,891	692,927	686,995	686,995
Supplies and Services	499,431	554,237	570,971	570,971
Internal Services	172,722	190,838	178,443	178,443
Capital Allocations				
Total	1,326,044	1,438,002	1,436,409	1,436,409
PROGRAM FINANCING				
General Fund	1,326,044	1,438,002	1,436,409	1,436,409
PERSONNEL (FTE)				
Library Director	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Clerk II	1.00	1.00	1.00	1.00
Facility Aide	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00

Library

Sub-Programs

PROGRAM: Library Services
SUB-PROGRAM: Downtown Library (66261)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provides a wide range of library services including educational support, safe spaces for all ages and uses, IT support, and a large number of books, computers and accessible hours; provides spaces for all library support services, Project Read, the Foundation, and Friends of the Library.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Increased funding to add support to the services at the main library, including a children’s Librarian II to enhance outreach and school relationships and a Division Manager to focus on the library’s growing online services and technology offerings. An additional Library Assistant II position will expand service hours at the Fair Oaks Library, and this position will be allocated to the Neighborhood Libraries sub-program in the 2016-2017 budget. The Recreation Specialist I position was reclassified to the second level at mid-year.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,938,064	2,066,187	2,480,223	2,480,223
Supplies and Services	715,361	715,361	715,361	715,361
Internal Services	546,468	575,908	611,208	611,208
Capital Allocations				
Total	3,199,893	3,357,456	3,806,792	3,806,792
PROGRAM FINANCING				
General Fund	3,199,893	3,357,456	3,806,792	3,806,792
PERSONNEL (FTE)				
Library Division Manager	1.00	1.00	2.00	2.00
Library Services Supervisor		1.00	1.00	1.00
Senior Library Page	2.58	2.58	2.58	2.58
Specialist Librarian	1.00			
Librarian II	3.12	3.12	3.62	3.62
Senior Library Asst	2.13	4.13	4.13	4.13
Library Asst II	5.61	3.61	4.11	4.11
Library Info Tech Technician	1.00	1.00	1.00	1.00
Recreation Specialist I		0.50		
Recreation Specialist II			0.82	0.82
Total	16.44	16.94	19.26	19.26

PROGRAM: Library Services
SUB-PROGRAM: Literacy Services Unit – Project Read (66281)

SUB-PROGRAM PURPOSE OR BUSINESS:

Promote literacy, the lifelong love of reading and learning to all adults, families, and youth by leveraging community partnerships and fostering meaningful community participation.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	748,014	920,171	963,918	963,918
Supplies and Services	5,023	5,023	5,023	5,023
Internal Services	47,202	49,912	52,401	52,401
Capital Allocations				
Total	800,239	975,106	1,021,342	1,021,342
PROGRAM FINANCING				
General Fund	800,239	975,106	1,021,342	1,021,342
PERSONNEL (FTE)				
Library Services Supervisor	1.00	1.00	1.00	1.00
Literacy Tutor - Student Coord	5.00	6.00	6.00	6.00
Total	6.00	7.00	7.00	7.00

PROGRAM: Library Services
SUB-PROGRAM: Neighborhood Libraries (66290)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide safe and welcoming spaces for youth, literacy services, programs, and a place for the community to engage; promote youth development, school success and the joy of reading by providing learning activities for children and teens with the use of partnerships, youth engagement and community participation to deliver services where needed.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Increased funding for an additional Senior Library Assistant in order to expand public service hours at the Schaberg Library.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,153,379	1,241,562	1,414,153	1,414,153
Supplies and Services	67,135	67,135	70,269	70,269
Internal Services	210,074	223,103	234,025	234,025
Capital Allocations				
Total	1,430,588	1,531,800	1,718,447	1,718,447
PROGRAM FINANCING				
General Fund	1,430,588	1,531,800	1,718,447	1,718,447
PERSONNEL (FTE)				
Library Services Supervisor	1.00	1.00	1.00	1.00
Specialist Librarian	1.00	1.00	1.00	1.00
Librarian II	3.90	3.90	3.90	3.90
Senior Library Asst	2.00	2.00	3.00	3.00
Library Asst II	2.16	2.16	2.16	2.16
Total	10.06	10.06	11.06	11.06

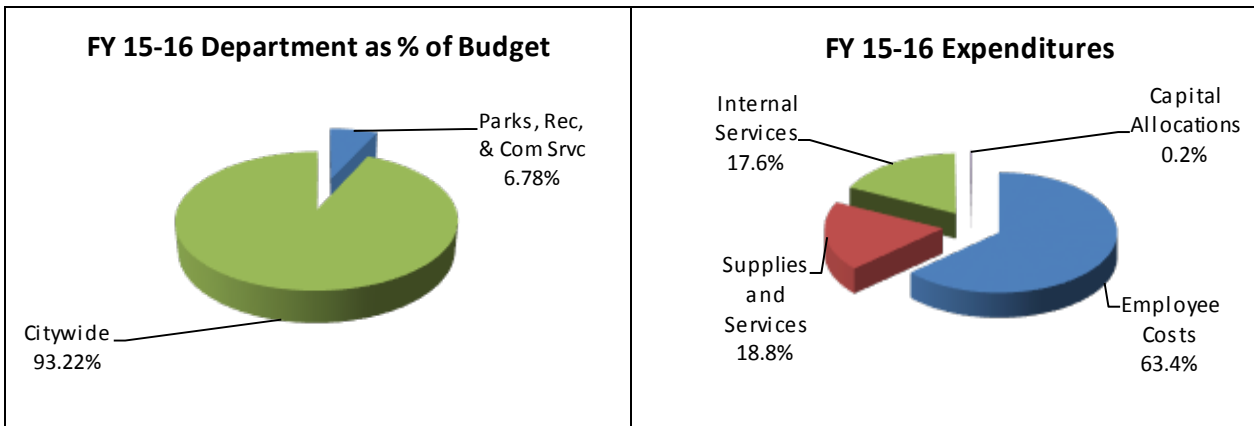
Parks, Recreation, and Community Services

Administration

Parks

Recreation and Community Services

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	8,192,844	9,170,027	9,654,245	9,654,245
Supplies and Services	2,509,487	2,728,541	2,858,573	2,858,573
Internal Services	2,417,668	2,549,594	2,686,156	2,686,156
Capital Allocations	27,200	27,200	27,200	27,200
Total	13,147,199	14,475,362	15,226,174	15,226,174
PROGRAM FINANCING				
General Fund	12,726,623	14,037,898	14,752,336	14,752,336
Lido Landscape District	249,546	258,280	267,320	267,320
Seaport Assessment District	171,030	179,184	191,521	191,521
Traffic Impact Fees Fund			14,997	14,997
Total	13,147,199	14,475,362	15,226,174	15,226,174

PROGRAM: Administration Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	573,449	612,699	748,162	748,162
Supplies and Services	110,818	110,818	110,818	110,818
Internal Services	73,792	79,952	87,205	87,205
Capital Allocations	2,000	2,000	2,000	2,000
Total	760,059	805,469	948,185	948,185
PROGRAM FINANCING				
General Fund	760,059	805,469	948,185	948,185

PROGRAM: Parks, Recreation, and Community Services Administration
SUB-PROGRAM: Administration (66110)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide leadership and administrative support for delivery of service that creates a positive impact on community image and sense of place; increase safety and security; provide economic development opportunities; protect environmental resources; enhance cultural understanding; improve health and wellness; foster human development; assist in community problem solving; and provide a wide range of recreation experiences.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassified Recreation Leader II and III positions in Youth and Teen Services (sub-program 66130) to fund one Facility Leader in the Community Activities Building.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	573,449	612,699	748,162	748,162
Supplies and Services	51,922	51,922	51,922	51,922
Internal Services	73,792	79,952	87,205	87,205
Capital Allocations	2,000	2,000	2,000	2,000
Total	701,163	746,573	889,289	889,289
PROGRAM FINANCING				
General Fund	701,163	746,573	889,289	889,289
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Director	0.90	0.90	0.90	0.90
Management Analyst I	1.00			
Management Analyst II		1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Rec & Comm Svcs Prog Coord II	0.50	0.50	0.50	0.50
Facility Leader			1.00	1.00
Total	3.40	3.40	4.40	4.40

PROGRAM: Parks, Recreation, and Community Services Administration

SUB-PROGRAM: Civic Cultural Commission (66111)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support community building by advocating, brokering, funding and directly providing top quality art, in all its forms be it visual, dramatic, music, dance, film, literature or other artistic expression, that celebrates the diversity of the Redwood City community.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	58,896	58,896	58,896	58,896
Internal Services				
Capital Allocations				
Total	58,896	58,896	58,896	58,896
PROGRAM FINANCING				
General Fund	58,896	58,896	58,896	58,896

PERSONNEL (FTE)

No personnel involved in this subprogram.

PROGRAM: Parks

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	2,495,457	2,675,721	2,788,304	2,788,304
Supplies and Services	926,196	1,078,250	1,226,785	1,226,785
Internal Services	941,533	992,499	1,044,690	1,044,690
Capital Allocations				
Total	4,363,186	4,746,470	5,059,779	5,059,779
PROGRAM FINANCING				
General Fund	3,942,610	4,309,006	4,600,938	4,600,938
Lido Landscape District	249,546	258,280	267,320	267,320
Seaport Assessment District	171,030	179,184	191,521	191,521
Total	4,363,186	4,746,470	5,059,779	5,059,779

PROGRAM: Parks
SUB-PROGRAM: Landscape Maintenance (66121, 66122, 66124)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by providing safe, clean and attractive parks and recreation spaces in adequate numbers throughout the community.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	2,207,837	2,367,726	2,467,500	2,467,500
Supplies and Services	833,872	988,872	1,131,627	1,131,627
Internal Services	900,901	952,408	1,001,811	1,001,811
Capital Allocations				
Total	3,942,610	4,309,006	4,600,938	4,600,938
PROGRAM FINANCING				
General Fund	3,942,610	4,309,006	4,600,938	4,600,938
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	0.80	0.80	0.80	0.80
Landscape Supervisor	1.00	1.00	1.00	1.00
Senior Crafts Specialist	1.00	1.00	1.00	1.00
Lead Landscape Gardener	2.60	2.60	2.60	2.60
Landscape Gardener	15.00	15.00	15.00	15.00
Total	20.40	20.40	20.40	20.40

PROGRAM: Parks
SUB-PROGRAM: Lido Landscape District (214-66123)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by maintaining the Lido Landscape area in a safe, clean, and attractive manner.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	166,706	178,760	186,329	186,329
Supplies and Services	63,324	60,378	60,073	60,073
Internal Services	19,516	19,142	20,918	20,918
Capital Allocations				
Total	249,546	258,280	267,320	267,320
PROGRAM FINANCING				
Lido Landscape District	249,546	258,280	267,320	267,320
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	0.10	0.10	0.10	0.10
Lead Landscape Gardener	0.40	0.40	0.40	0.40
Landscape Gardener	1.00	1.00	1.00	1.00
Total	1.50	1.50	1.50	1.50

PROGRAM: Parks
SUB-PROGRAM: Seaport Blvd. Landscape District (215-65184)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by maintaining the Seaport Blvd. Landscape corridor as a safe, clean, and attractive buffer between the traveled roadway and the adjacent industrial zone.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	120,914	129,235	134,475	134,475
Supplies and Services	29,000	29,000	35,085	35,085
Internal Services	21,116	20,949	21,961	21,961
Capital Allocations				
Total	171,030	179,184	191,521	191,521
PROGRAM FINANCING				
Seaport Assessment District	171,030	179,184	191,521	191,521
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	0.10	0.10	0.10	0.10
Landscape Gardener	1.00	1.00	1.00	1.00
Total	1.10	1.10	1.10	1.10

PROGRAM: Recreation and Community Services Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	5,123,938	5,881,607	6,117,779	6,117,779
Supplies and Services	1,472,473	1,539,473	1,520,970	1,520,970
Internal Services	1,402,343	1,477,143	1,554,261	1,554,261
Capital Allocations	25,200	25,200	25,200	25,200
Total	8,023,954	8,923,423	9,218,210	9,218,210
PROGRAM FINANCING				
General Fund	8,023,954	8,923,423	9,203,213	9,203,213
Traffic Impact Fees Fund			14,997	14,997
Total	8,023,954	8,923,423	9,218,210	9,218,210

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Human Services (64211, 64212, 64218)

SUB-PROGRAM PURPOSE OR BUSINESS:

Utilize partnerships and leverage external funding to support building a strong community by providing the facilities, personnel, and programs necessary to coordinate human services for “at risk” populations within Redwood City and North Fair Oaks. Directly support, educate, empower, and serve as a bridge to resources for families and individuals in Redwood City, North Fair Oaks, Woodside, Atherton, and Portola Valley.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	786,720	846,309	886,746	886,746
Supplies and Services	74,236	74,236	82,452	82,452
Internal Services	323,185	337,158	359,545	359,545
Capital Allocations	3,500	3,500	3,500	3,500
Total	1,187,641	1,261,203	1,332,243	1,332,243
PROGRAM FINANCING				
General Fund	1,187,641	1,261,203	1,332,243	1,332,243
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Director	0.10	0.10	0.10	0.10
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Human Services Specialist II	2.00	2.00	2.00	2.00
Administrative Clerk III	1.00	1.00	1.00	1.00
Facility Leader	1.00	1.00	1.00	1.00
Facility Aide	1.00	1.00	1.00	1.00
Building Attendant III	0.72	0.72	0.72	0.72
Human Services Specialist III	1.00	1.00	1.00	1.00
Total	7.82	7.82	7.82	7.82

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Youth and Teen Services (66130)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by strengthening safety and security; strengthening community image and sense of place; promoting health and wellness; fostering human development; providing recreation experiences; increasing cultural unity; and facilitating community problem solving. Provide positive programming, services, and facilities for Redwood City youth from pre-school to teens in collaboration with other community partners.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassification of contract Recreation Coordinators (Paraprofessional) to benefited positions resulting in a net decrease of 1 FTE in this sub-program. Savings from reclassifying 0.96 FTE of Recreation Leader II and III positions was used to partially fund a Facility Leader at the Community Activities Building (sub-program 66110). Deletion of 1.05 FTE of Recreation Specialist due to reorganization.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	2,105,392	2,289,411	2,409,036	2,409,036
Supplies and Services	192,262	202,262	202,262	202,262
Internal Services	117,852	124,978	124,693	124,693
Capital Allocations	4,000	4,000	4,000	4,000
Total	2,419,506	2,620,651	2,739,991	2,739,991
PROGRAM FINANCING				
General Fund	2,419,506	2,620,651	2,739,991	2,739,991
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Recreation Supervisor	2.00	2.00	2.00	2.00
Rec & Comm Svcs Prog Coord I		1.00	6.00	6.00
Rec & Comm Svcs Prog Coord II			1.00	1.00
Recreation Leader II	0.55	0.55		
Recreation Leader III	0.52	0.52	0.11	0.11
Recreation Specialist I	1.89	0.68	0.68	0.68
Recreation Specialist II	4.68	4.18	2.66	2.66
Recreation Specialist III	2.18	1.18	1.65	1.65
Paraprofessional	7.00	7.00		
Total	19.82	18.11	15.10	15.10

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Sports and Aquatics (66140)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by promoting health and wellness; strengthening community image and sense of place; fostering human development; providing recreation experiences; supporting economic development; coordinating the use of local sports fields for youth and adult teams and tournaments; programming a variety of sports and aquatics activities at various levels of competition for youth and adults aimed at supporting family and community interaction.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassification of contract Recreation Coordinators (Paraprofessional) to benefited positions resulting in a net increase of 0.33 FTEs in this sub-program. Program Coordinator II position eliminated to fund a Recreation Supervisor.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,067,672	1,397,967	1,406,887	1,406,887
Supplies and Services	355,829	412,829	368,421	368,421
Internal Services	458,289	489,907	516,232	516,232
Capital Allocations	3,000	3,000	3,000	3,000
Total	1,884,790	2,303,703	2,294,540	2,294,540
PROGRAM FINANCING				
General Fund	1,884,790	2,303,703	2,294,540	2,294,540
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Recreation Supervisor			1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Administrative Clerk III	1.00	1.00	1.00	1.00
Rec & Comm Svcs Prog Coord I			2.00	2.00
Rec & Comm Svcs Prog Coord II	1.00	1.00		
Facility Leader	1.00	1.00	1.00	1.00
Facility Aide	1.00	1.00	1.00	1.00
Paraprofessional	0.67	1.67		
Total	6.67	7.67	8.00	8.00

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Special Interest Programming/Marketing (66160)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by providing a wide variety of fee-based recreation offerings for all that: strengthen community image and sense of place; strengthen safety and security; promote health and wellness; and fosters human development. Provide management, programming, and coordination of all Courthouse Square events to support local businesses and to brand Redwood City as the “cultural destination” of the Peninsula.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassification of contract Recreation Coordinator (Paraprofessional) to a benefited position.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	427,996	510,142	567,054	567,054
Supplies and Services	732,882	732,882	733,623	733,623
Internal Services	162,767	176,986	185,991	185,991
Capital Allocations	2,000	2,000	2,000	2,000
Total	1,325,645	1,422,010	1,488,668	1,488,668
PROGRAM FINANCING				
General Fund	1,325,645	1,422,010	1,488,668	1,488,668
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	0.50	0.50	0.50	0.50
Administrative Clerk III	1.00	1.00	1.00	1.00
Rec & Comm Svcs Prog Coord I			1.00	1.00
Facility Leader	1.00	1.00	1.00	1.00
Recreation Specialist I	1.32	1.32	1.32	1.32
Paraprofessional	1.00	1.00		
Total	4.82	4.82	4.82	4.82

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Community Services (66170)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by promoting health and wellness; fostering human development; strengthening community image and sense of place; increasing cultural unity; providing recreational experiences; facilitating community problem solving; providing social events, expressive arts, nutrition, fitness, inclusive educational and recreational classes for seniors and people with disabilities, as well as social service support; and providing an abundance of volunteer opportunities for all ages and abilities.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	736,158	837,778	833,059	833,059
Supplies and Services	117,264	117,264	124,212	124,212
Internal Services	340,250	348,114	367,800	367,800
Capital Allocations	12,700	12,700	12,700	12,700
Total	1,206,372	1,315,856	1,337,771	1,337,771
PROGRAM FINANCING				
General Fund	1,206,372	1,315,856	1,337,771	1,337,771
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Administrative Clerk III	1.00	1.00	1.00	1.00
Rec & Comm Svcs Prog Coord I	1.00	1.00	1.00	1.00
Administrative Clerk I	0.53	0.53	0.53	0.53
Facility Leader	1.00	1.00	1.00	1.00
Facility Aide	1.00	1.00	1.00	1.00
Food Service Worker I	0.30	0.30	0.30	0.30
Food Service Worker II	0.66	0.66	0.66	0.66
Office Clerical	0.50	0.50	0.50	0.50
Total	6.99	6.99	6.99	6.99

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Community Services (66179) – Senior Shuttle and Events

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide senior shuttle services from the Veterans Memorial Senior Center and the Fair Oaks Community Center to Downtown Redwood City and back to: provide easy accessibility for senior patrons; support local businesses; and provide transportations to senior shows and events throughout the year produced by PRCS or in partnership with local businesses and non-profits.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Add casual driver hours; vehicle maintenance costs, and funding for event development and coordination.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs			14,997	14,997
Supplies and Services			10,000	10,000
Internal Services				
Capital Allocations				
Total			24,997	24,997
PROGRAM FINANCING				
General Fund			10,000	10,000
Traffic Impact Fees Fund			14,997	14,997
Total			24,997	24,997

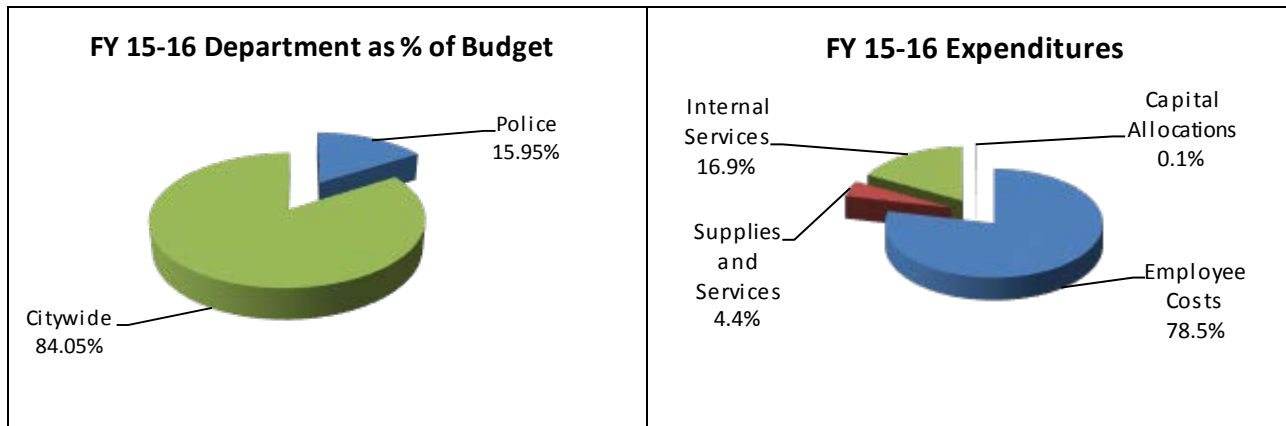
PERSONNEL (FTE)

No personnel involved in this subprogram.

POLICE

Law Enforcement

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	27,259,001	29,450,883	31,190,911	31,190,911
Supplies and Services	1,755,572	1,757,801	1,767,054	1,767,054
Internal Services	5,563,827	6,246,229	6,723,955	6,723,955
Capital Allocations	34,954	69,954	34,954	34,954
Total	34,613,354	37,524,867	39,716,874	39,716,874
PROGRAM FINANCING				
General Fund	31,459,354	34,173,385	36,178,545	36,178,545
Parking Fund	760,892	842,907	885,460	885,460
Internal Services Fund	2,267,337	2,383,575	2,527,869	2,527,869
C.O.P.S. Grant	125,771	125,000	125,000	125,000
Total	34,613,354	37,524,867	39,716,874	39,716,874

PROGRAM: Law Enforcement
SUB-PROGRAM: Administrative Services (62111)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide for the overall leadership and administration of the Police Department and ensure effective interaction within the City organization and with regional civilian and law enforcement agencies as functionally required.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	738,511	780,156	811,767	811,767
Supplies and Services	821,482	821,482	830,735	830,735
Internal Services	4,245,855	4,680,163	5,118,478	5,118,478
Capital Allocations	14,250	14,250	14,250	14,250
Total	5,820,098	6,296,051	6,775,230	6,775,230
PROGRAM FINANCING				
General Fund	5,820,098	6,296,051	6,775,230	6,775,230
PERSONNEL (FTE)				
Police Chief	0.15	0.15	0.15	0.15
Deputy Police Chief	0.15	0.15	0.15	0.15
Police Captain	0.50	0.50	0.50	0.50
Management Analyst I		1.00	1.00	1.00
Administrative Assistant	1.00			
Police Sergeant Level II	1.00	1.00	1.00	1.00
Total	2.80	2.80	2.80	2.80

PROGRAM: Law Enforcement
SUB-PROGRAM: Records (62112)

SUB-PROGRAM PURPOSE OR BUSINESS:

Process crime reports, subpoenas, arrest warrants, restraining orders and all other court related documents according to established norms; report to the State all statistical data within five business days after the end of each month; ensure that all operational needs for police records are met; and interact with citizens at the front counter of the Police Department and on the telephone to assist as needed.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	959,868	1,019,501	1,043,786	1,043,786
Supplies and Services	55,491	55,491	55,491	55,491
Internal Services	16,082	18,940	21,011	21,011
Capital Allocations				
Total	1,031,441	1,093,932	1,120,288	1,120,288
PROGRAM FINANCING				
General Fund	1,031,441	1,093,932	1,120,288	1,120,288
PERSONNEL (FTE)				
Police Chief	0.05	0.05	0.05	0.05
Deputy Police Chief	0.05	0.05	0.05	0.05
Police Captain	0.10	0.10	0.10	0.10
Records Supervisor	1.00	1.00	1.00	1.00
Lead Police Clerk	1.00	1.00	1.00	1.00
Police Clerk	6.00	6.00	6.00	6.00
Total	8.20	8.20	8.20	8.20

PROGRAM: Law Enforcement
SUB-PROGRAM: Training (62113)

SUB-PROGRAM PURPOSE OR BUSINESS:

Plan, organize, and implement training for all police personnel; ensure compliance with state-mandated training; and maintain all training records according to State standards.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	366,325	387,818	404,863	404,863
Supplies and Services	149,774	149,774	149,774	149,774
Internal Services	3,789	4,463	4,815	4,815
Capital Allocations				
Total	519,888	542,055	559,452	559,452
PROGRAM FINANCING				
General Fund	519,888	542,055	559,452	559,452
PERSONNEL (FTE)				
Police Chief	0.05	0.05	0.05	0.05
Deputy Police Chief	0.05	0.05	0.05	0.05
Police Captain	0.10	0.10	0.10	0.10
Police Lieutenant Level I	1.00	1.00	1.00	1.00
Total	1.20	1.20	1.20	1.20

PROGRAM: Law Enforcement
SUB-PROGRAM: Property and Evidence (62114)

SUB-PROGRAM PURPOSE OR BUSINESS:

Receive and maintain property and evidence collected by department personnel, and minimize the amount of property and evidence stored to the minimum required by law.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2015-16	City Council Approved 2015-16
	2013-14	2014-15		
	\$	\$	\$	\$
Employee Costs	263,955	281,555	281,670	281,670
Supplies and Services	19,583	19,583	19,583	19,583
Internal Services	11,256	12,494	13,079	13,079
Capital Allocations				
Total	294,794	313,632	314,332	314,332
PROGRAM FINANCING				
General Fund	294,794	313,632	314,332	314,332
PERSONNEL (FTE)				
Police Chief	0.05	0.05	0.05	0.05
Deputy Police Chief	0.05	0.05	0.05	0.05
Community Service Officer	2.00	2.00	2.00	2.00
Total	2.10	2.10	2.10	2.10

PROGRAM: Law Enforcement
SUB-PROGRAM: Police Activities League - PAL (62115)

SUB-PROGRAM PURPOSE OR BUSINESS:

Build partnerships between youth, police, and the community through educational, cultural, recreational, and outreach programs to help youth reach their full potential.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	22,959	23,165	24,039	24,039
Supplies and Services	103,273	103,273	103,273	103,273
Internal Services	135	139	129	129
Capital Allocations				
Total	126,367	126,577	127,441	127,441
PROGRAM FINANCING				
General Fund	126,367	126,577	127,441	127,441

PERSONNEL (FTE)

No full time permanent positions involved in this subprogram.

PROGRAM: Law Enforcement
SUB-PROGRAM: Patrol Services (62131)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide adequate resources to meet the demand for uniformed police services. Under a community policing philosophy, enforce laws, provide emergency response, initiate preliminary investigations and respond to community complaints on quality of life issues.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Increase in funding to support two additional Police Officers.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	18,824,598	20,484,999	21,837,855	21,837,855
Supplies and Services	329,251	331,480	331,480	331,480
Internal Services	952,776	1,172,285	1,186,401	1,186,401
Capital Allocations	9,304	44,304	9,304	9,304
Total	20,115,929	22,033,068	23,365,040	23,365,040
PROGRAM FINANCING				
General Fund	19,229,266	21,065,161	22,354,580	22,354,580
Parking Fund	760,892	842,907	885,460	885,460
C.O.P.S. Grant	125,771	125,000	125,000	125,000
Total	20,115,929	22,033,068	23,365,040	23,365,040
PERSONNEL (FTE)				
Police Chief	0.40	0.40	0.40	0.40
Deputy Police Chief	0.40	0.40	0.40	0.40
Police Captain Level I	1.00			
Police Captain		1.00	1.00	1.00
Police Lieutenant Level I	2.00	2.00	2.00	2.00
Administrative Secty	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00
Parking Enforcement Officer	2.00	2.00	2.00	2.00
Police Sergeant Level I	5.00	5.00	5.00	5.00
Police Sergeant Level II	4.00	4.00	4.00	4.00
Police Officer	60.00	62.00	64.00	64.00
Total	76.80	78.80	80.80	80.80

PROGRAM: Law Enforcement
SUB-PROGRAM: Investigative Services (62134)

SUB-PROGRAM PURPOSE OR BUSINESS:

Investigate criminal violations in a manner that will best ensure suspect apprehension and prosecution or resolution; refer juveniles to diversion programs when appropriate; and identify emerging crime patterns and criminal methods of operation through partnerships within the law enforcement community.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	4,196,280	4,464,400	4,651,026	4,651,026
Supplies and Services	56,459	56,459	56,459	56,459
Internal Services	173,361	203,718	208,337	208,337
Capital Allocations	11,400	11,400	11,400	11,400
Total	4,437,500	4,735,977	4,927,222	4,927,222
PROGRAM FINANCING				
General Fund	4,437,500	4,735,977	4,927,222	4,927,222
PERSONNEL (FTE)				
Police Chief	0.20	0.20	0.20	0.20
Deputy Police Chief	0.20	0.20	0.20	0.20
Police Lieutenant Level I	1.00	1.00	1.00	1.00
Administrative Secty	1.00	1.00	1.00	1.00
Juvenile Specialist	1.00	1.00	1.00	1.00
Police Sergeant Level I	1.00	1.00	1.00	1.00
Police Sergeant Level II	1.00	1.00	1.00	1.00
Police Officer	12.00	12.00	12.00	12.00
Total	17.40	17.40	17.40	17.40

Police

Sub-Programs

PROGRAM: Law Enforcement
SUB-PROGRAM: Dispatching Services (67310)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide 24-hour emergency contact for police, public works, citizens and allied law enforcement agencies, and dispatch units within prescribed guidelines.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,886,505	2,009,289	2,135,905	2,135,905
Supplies and Services	220,259	220,259	220,259	220,259
Internal Services	160,573	154,027	171,705	171,705
Capital Allocations				
Total	2,267,337	2,383,575	2,527,869	2,527,869
PROGRAM FINANCING				
Internal Service Fund	2,267,337	2,383,575	2,527,869	2,527,869
PERSONNEL (FTE)				
Police Chief	0.10	0.10	0.10	0.10
Deputy Police Chief	0.10	0.10	0.10	0.10
Police Captain	0.30	0.30	0.30	0.30
Communications Supervisor	1.00	1.00	1.00	1.00
Communications Dispatcher	9.00	9.00	9.00	9.00
Lead Public Safety Dispatcher	1.00	1.00	1.00	1.00
Total	11.50	11.50	11.50	11.50

Public Works

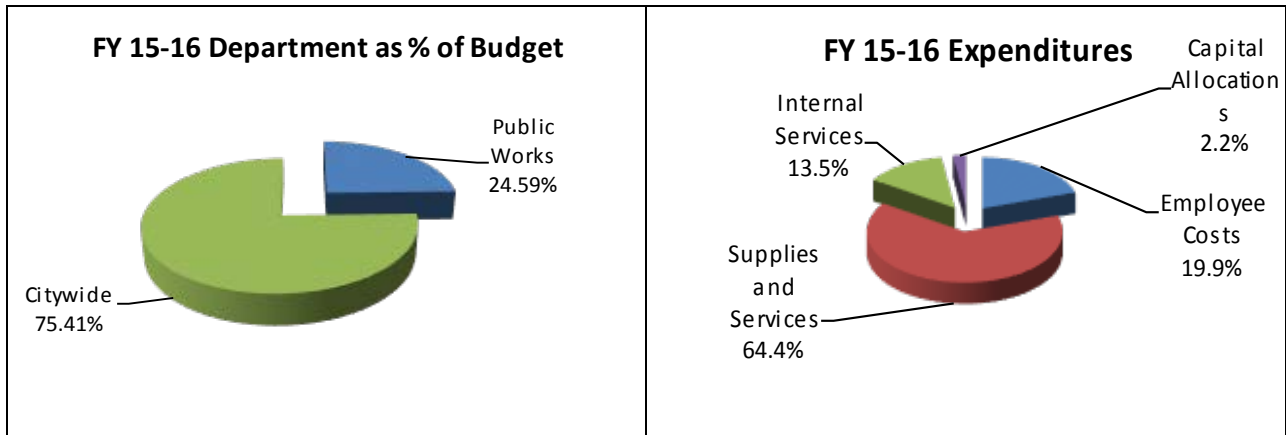
Fleet, Facilities, & Custodial Maintenance

Right-of-Way Maintenance

Wastewater Management Services

Water Utility Services

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	11,621,229	12,734,364	13,656,519	13,656,519
Supplies and Services	39,857,943	44,256,861	44,119,518	44,119,518
Internal Services	8,891,092	8,917,720	9,253,057	9,253,057
Capital Allocations	1,307,100	1,307,100	1,507,100	1,507,100
Total	61,677,364	67,216,045	68,536,194	68,536,194
PROGRAM FINANCING				
General Fund	1,242,319	1,283,847	1,439,931	1,439,931
Internal Services Fund	6,739,318	7,005,624	7,290,827	7,290,827
Gas Tax Fund	1,686,726	1,638,611	1,840,509	1,840,509
Water Fund	26,670,162	31,409,174	31,574,266	31,574,266
Parking Fund	358,894	367,301	387,800	387,800
Sewer Fund	22,571,230	23,031,964	23,485,701	23,485,701
Special Assessments	573,883	614,701	626,517	626,517
Traffic Safety Fund	1,562,633	1,592,624	1,618,444	1,618,444
Measure M VLF	272,199	272,199	272,199	272,199
Total	61,677,364	67,216,045	68,536,194	68,536,194

PROGRAM: Fleet, Facilities, and Custodial Maintenance Services

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	3,454,776	3,730,512	3,970,468	3,970,468
Supplies and Services	1,439,401	1,439,401	1,445,266	1,445,266
Internal Services	599,716	590,286	629,668	629,668
Capital Allocations	1,245,425	1,245,425	1,245,425	1,245,425
Total	6,739,318	7,005,624	7,290,827	7,290,827
PROGRAM FINANCING				
Internal Services Fund	6,739,318	7,005,624	7,290,827	7,290,827

PROGRAM: Fleet, Facilities, and Custodial Maintenance Services
SUB-PROGRAM: Equipment Services (67230)

SUB-PROGRAM PURPOSE OR BUSINESS:

Manage the City’s fleet operations for maximum safety and efficiency; incorporate emerging technologies; and focus on reducing greenhouse gas emissions from government operations.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Increase in funding to support .20 FTE of new Environmental Initiatives Coordinator position.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,073,142	1,152,900	1,272,170	1,272,170
Supplies and Services	936,995	936,995	938,210	938,210
Internal Services	210,596	202,015	218,456	218,456
Capital Allocations	1,245,425	1,245,425	1,245,425	1,245,425
Total	3,466,158	3,537,335	3,674,261	3,674,261
PROGRAM FINANCING				
Internal Services Fund	3,466,158	3,537,335	3,674,261	3,674,261
PERSONNEL (FTE)				
Assistant Public Works Director	0.10	0.10	0.10	0.10
Public Works Superintendent		1.00	1.00	1.00
Environmental Initiatives Coord			0.20	0.20
Fleet Supervisor	1.00	1.00	1.00	1.00
Fleet Manager	1.00			
Secretary	0.30	0.30	0.30	0.30
Lead Equipment Mechanic	1.00	1.00	1.00	1.00
Equipment Mechanic II	4.00	4.00	4.00	4.00
Equipment Service Worker	1.00	1.00	1.00	1.00
Total	8.40	8.40	8.60	8.60

PROGRAM: Fleet, Facilities, and Custodial Maintenance Services
SUB-PROGRAM: Custodial Services (780-67241)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide great places for community activities by cleaning and maintaining City facilities and buildings so they are safe, clean, and attractive to the community.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,377,080	1,485,219	1,554,100	1,554,100
Supplies and Services	100,904	100,904	100,904	100,904
Internal Services	125,466	124,842	136,086	136,086
Capital Allocations				
Total	1,603,450	1,710,965	1,791,090	1,791,090
PROGRAM FINANCING				
Internal Services Fund	1,603,450	1,710,965	1,791,090	1,791,090
PERSONNEL (FTE)				
Custodial Services Supervisor	1.00	1.00	1.00	1.00
Maintenance Custodian	10.00	10.00	10.00	10.00
Lead Maintenance Custodian	3.00	3.00	3.00	3.00
Total	14.00	14.00	14.00	14.00

PROGRAM: Fleet, Facilities, and Custodial Maintenance Services

SUB-PROGRAM: Building Maintenance Services (780-67242)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide great places for community activities by maintaining or enhancing the physical condition of City facilities so that they are safe, comfortable, and available for use.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,004,554	1,092,393	1,144,198	1,144,198
Supplies and Services	401,502	401,502	406,152	406,152
Internal Services	263,654	263,429	275,126	275,126
Capital Allocations				
Total	1,669,710	1,757,324	1,825,476	1,825,476
PROGRAM FINANCING				
Internal Services Fund	1,669,710	1,757,324	1,825,476	1,825,476
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Senior Building Maint Worker	3.00	3.00	3.00	3.00
Bldg Maint Worker	4.00	4.00	4.00	4.00
Total	8.00	8.00	8.00	8.00

PROGRAM: Right-Of-Way Maintenance Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,449,240	1,560,584	1,648,251	1,648,251
Supplies and Services	1,713,117	1,713,117	1,718,663	1,718,663
Internal Services	1,117,239	942,684	1,044,776	1,044,776
Capital Allocations	23,175	23,175	23,175	23,175
Total	4,302,771	4,239,560	4,434,865	4,434,865
PROGRAM FINANCING				
General Fund	1,086,427	1,104,538	1,163,252	1,163,252
Gas Tax Fund	1,294,817	1,175,097	1,265,369	1,265,369
Parking Fund	358,894	367,301	387,800	387,800
Traffic Safety Fund	1,562,633	1,592,624	1,618,444	1,618,444
Total	4,302,771	4,239,560	4,434,865	4,434,865

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Electrical Maintenance (65131)

SUB-PROGRAM PURPOSE OR BUSINESS:

Maintain the safe movement of vehicles, bicycles, and pedestrians within the City's public right-of-ways through the operation of traffic signals and street lighting.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	93,285	98,643	107,278	107,278
Supplies and Services	1,053,153	1,053,153	1,053,624	1,053,624
Internal Services	40,580	42,997	45,097	45,097
Capital Allocations				
Total	1,187,018	1,194,793	1,205,999	1,205,999
PROGRAM FINANCING				
Traffic Safety Fund	1,187,018	1,194,793	1,205,999	1,205,999
PERSONNEL (FTE)				
Management Analyst I	0.10	0.10	0.10	0.10
Public Works Superintendent	0.20	0.20	0.20	0.20
Administrative Clerk III	0.10	0.10	0.10	0.10
GIS Coordinator	0.25	0.25	0.25	0.25
Total	0.65	0.65	0.65	0.65

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Street System Maintenance (65132)

SUB-PROGRAM PURPOSE OR BUSINESS:

Maintain all streets, sidewalks, City parking lots, and parking meters in a safe condition for the movement of pedestrians and vehicles.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	665,291	719,664	760,072	760,072
Supplies and Services	304,745	304,745	308,682	308,682
Internal Services	643,987	509,949	620,034	620,034
Capital Allocations	16,800	16,800	16,800	16,800
Total	1,630,823	1,551,158	1,705,588	1,705,588
PROGRAM FINANCING				
General Fund	250,929	264,873	287,630	287,630
Gas Tax Fund	1,021,000	918,984	1,030,158	1,030,158
Parking Fund	358,894	367,301	387,800	387,800
Total	1,630,823	1,551,158	1,705,588	1,705,588
PERSONNEL (FTE)				
Public Works Superintendent	0.20	0.20	0.20	0.20
Public Works Field Supervisor	0.22	0.22	0.22	0.22
Administrative Clerk III	0.30	0.30	0.30	0.30
Lead PW Maint Worker	2.00	2.00	2.00	2.00
PW Maint Worker II	3.00	3.00	3.00	3.00
Total	5.72	5.72	5.72	5.72

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Sidewalk Maintenance and Replacement (65134)

SUB-PROGRAM PURPOSE OR BUSINESS:

Identify areas needing sidewalk repairs and wheelchair ramps for barrier-free access and schedule appropriate construction or maintenance, and preserve existing street and private trees when practical during sidewalk repairs.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	121,078	128,947	135,676	135,676
Supplies and Services	6,033	6,033	6,202	6,202
Internal Services	159,806	134,529	109,030	109,030
Capital Allocations	1,800	1,800	1,800	1,800
Total	288,717	271,309	252,708	252,708
PROGRAM FINANCING				
General Fund	14,900	15,196	17,497	17,497
Gas Tax Fund	273,817	256,113	235,211	235,211
Total	288,717	271,309	252,708	252,708
PERSONNEL (FTE)				
Assistant Public Works Director	0.20	0.20	0.20	0.20
Public Works Superintendent	0.30	0.30	0.30	0.30
Administrative Clerk III	0.20	0.20	0.20	0.20
Total	0.70	0.70	0.70	0.70

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Street Tree Maintenance (65135)

SUB-PROGRAM PURPOSE OR BUSINESS:

Protect the City's investment in street trees and enhance the overall tree population within the City, and administer the Tree Preservation Ordinance protecting trees on private property.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	305,511	329,196	348,471	348,471
Supplies and Services	261,106	261,106	261,528	261,528
Internal Services	217,517	197,703	211,662	211,662
Capital Allocations	4,575	4,575	4,575	4,575
Total	788,709	792,580	826,236	826,236
PROGRAM FINANCING				
General Fund	788,709	792,580	826,236	826,236
PERSONNEL (FTE)				
Public Works Superintendent	0.30	0.30	0.30	0.30
Administrative Clerk III	0.30	0.30	0.30	0.30
Tree Maintenance Leader	1.00	1.00	1.00	1.00
Tree Maint Worker II	1.00	1.00	1.00	1.00
Total	2.60	2.60	2.60	2.60

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Downtown Entry Features Maintenance (65136)

SUB-PROGRAM PURPOSE OR BUSINESS:

Maintain downtown right-of-way improvements and entry features in a safe and aesthetically pleasing manner.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	31,889	31,889	31,889	31,889
Internal Services				
Capital Allocations				
Total	31,889	31,889	31,889	31,889
PROGRAM FINANCING				
General Fund	31,889	31,889	31,889	31,889

PERSONNEL (FTE)

No personnel charged to this subprogram.

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Paint and Sign Maintenance (65137)

SUB-PROGRAM PURPOSE OR BUSINESS:

Maintain the safe movement of vehicles, bicycles, and pedestrians within the City's public right-of-ways through the maintenance of traffic control apparatus – signs, curb painting, installation of handicap parking stalls, and pavement markings.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	264,075	284,134	296,754	296,754
Supplies and Services	56,191	56,191	56,738	56,738
Internal Services	55,349	57,506	58,953	58,953
Capital Allocations				
Total	375,615	397,831	412,445	412,445
PROGRAM FINANCING				
Traffic Safety Fund	375,615	397,831	412,445	412,445
PERSONNEL (FTE)				
Public Works Field Supervisor	0.22	0.22	0.22	0.22
Administrative Clerk III	0.10	0.10	0.10	0.10
Lead PW Maint Worker	1.00	1.00	1.00	1.00
PW Maint Worker II	1.00	1.00	1.00	1.00
Total	2.32	2.32	2.32	2.32

PROGRAM: Wastewater Management Services Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	2,826,924	3,087,789	3,434,787	3,434,787
Supplies and Services	17,845,060	17,985,060	17,988,732	17,988,732
Internal Services	3,281,316	3,477,080	3,600,939	3,600,939
Capital Allocations	5,000	5,000	205,000	205,000
Total	23,958,300	24,554,929	25,229,458	25,229,458
PROGRAM FINANCING				
General Fund	155,892	179,309	276,679	276,679
Gas Tax Fund	391,909	463,514	575,140	575,140
Sewer Fund	22,571,230	23,031,964	23,485,701	23,485,701
Special Assessments	567,070	607,943	619,739	619,739
Measure M VLF	272,199	272,199	272,199	272,199
Total	23,958,300	24,554,929	25,229,458	25,229,458

PROGRAM: Wastewater Management Services

SUB-PROGRAM: Street Cleaning (65133)

SUB-PROGRAM PURPOSE OR BUSINESS:

Sustain the City as clean, inviting, and aesthetically pleasing throughout all segments of the community by maintaining all roadway rights-of-way and parking facilities free from dirt, refuse, and litter as a component of street and road repair and maintenance in compliance local, state, and federal laws and regulations.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Funding for one additional FTE Maintenance Worker and the required equipment to increase the frequency of street cleaning throughout the City.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	144,304	158,411	292,153	292,153
Supplies and Services	3,049	3,049	3,536	3,536
Internal Services	149,268	152,167	261,669	261,669
Capital Allocations				
Total	296,621	313,627	557,358	557,358
PROGRAM FINANCING				
General Fund	147,394	150,033	251,353	251,353
Gas Tax Fund	149,227	163,594	306,005	306,005
Total	296,621	313,627	557,358	557,358
PERSONNEL (FTE)				
Public Works Superintendent	0.10	0.10	0.10	0.10
Secretary	0.05	0.05	0.05	0.05
PW Maint Wkr III/Eq Oper	1.00	1.00	2.00	2.00
Total	1.15	1.15	2.15	2.15

PROGRAM: Wastewater Management Services
SUB-PROGRAM: Sanitary Sewer Maintenance (65152)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure public health and safety through heightening public awareness and understanding of the sanitary sewer collection system, and through effective and efficient maintenance, repair, and operation the wastewater collection system to eliminate sanitary sewer overflows in compliance with county, state and federal regulations.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Funding for one additional .30 FTE Maintenance Worker and a CCTV Truck for sewer pipe inspections.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	2,050,672	2,252,678	2,422,954	2,422,954
Supplies and Services	792,488	901,488	902,803	902,803
Internal Services	2,716,692	2,849,633	2,908,108	2,908,108
Capital Allocations	3,000	3,000	203,000	203,000
Total	5,562,852	6,006,799	6,436,865	6,436,865
PROGRAM FINANCING				
Sewer Fund	5,513,498	5,953,973	6,382,614	6,382,614
Special Assessments	49,354	52,826	54,251	54,251
Total	5,562,852	6,006,799	6,436,865	6,436,865
PERSONNEL (FTE)				
Public Works Services Director		0.40	0.40	0.40
Assistant Public Works Director	0.30	0.30	0.30	0.30
Management Analyst II	0.25	0.25	0.25	0.25
Utilities Field Supv	1.83	1.83	1.83	1.83
Public Works Superintendent	0.25	0.25	0.25	0.25
Secretary	0.60	0.60	0.60	0.60
Lead PW Maint Wkr - Wastewater	2.00	2.00	2.00	2.00
Utilities Worker - Wastewater	1.00	1.00	1.00	1.00
Utilities Specialist - Wastewater	1.00	1.00	1.00	1.00
PW Maint Wkr III/Eq Op-Wastewater	1.00	1.00	1.00	1.00
PW Maint Wkr II - Wastewater	5.40	5.40	5.70	5.70
PW Maint Wkr I - Wastewater	2.00	2.00	2.00	2.00
Total	15.63	16.03	16.33	16.33

PROGRAM: Wastewater Management Services
SUB-PROGRAM: Wastewater Treatment and Disposal (65154)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure public health and safety through the proper and effective treatment of domestic and industrial wastewater collected by the City and County sewage systems according to the standards set by the San Francisco Bay Regional Water Quality Control Board, and to pump to the wastewater treatment and outfall facilities operated and maintained by Silicon Valley Clean Water (formerly the South Bayside System Authority).

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	16,259,000	16,259,000	16,259,000	16,259,000
Internal Services				
Capital Allocations				
Total	16,259,000	16,259,000	16,259,000	16,259,000
PROGRAM FINANCING				
Sewer Fund	16,259,000	16,259,000	16,259,000	16,259,000

PERSONNEL (FTE)

No personnel involved in this subprogram.

PROGRAM: Wastewater Management Services
SUB-PROGRAM: Storm Drains Maintenance (65161)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure public health and safety through efficient and effective maintenance, repair, and operation of storm drainage system in compliance with local, state, and federal regulations, including the newly adopted five-year Municipal Regional Stormwater NPDES Permit (MRP) – Final Order No. R2-2009-0074, issued by the San Francisco Bay Regional Water Quality Control Board.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	631,948	676,700	719,680	719,680
Supplies and Services	790,523	821,523	823,393	823,393
Internal Services	415,356	475,280	431,162	431,162
Capital Allocations	2,000	2,000	2,000	2,000
Total	1,839,827	1,975,503	1,976,235	1,976,235
PROGRAM FINANCING				
General Fund	8,498	29,276	25,326	25,326
Gas Tax Fund	242,682	299,920	269,135	269,135
Sewer Fund	798,732	818,991	844,087	844,087
Special Assessment	517,716	555,117	565,488	565,488
Measure M VLF	272,199	272,199	272,199	272,199
Total	1,839,827	1,975,503	1,976,235	1,976,235
PERSONNEL (FTE)				
Utilities Field Supv	0.17	0.17	0.17	0.17
Public Works Superintendent	0.13	0.13	0.13	0.13
Secretary	0.05	0.05	0.05	0.05
Lead PW Maint Wkr - Wastewater	1.00	1.00	1.00	1.00
Utilities Specialist - Wastewater	1.00	1.00	1.00	1.00
PW Maint Wkr II - Wastewater	2.30	2.30	2.30	2.30
Total	4.65	4.65	4.65	4.65

PROGRAM: Water Utility Services Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	3,890,289	4,355,479	4,603,013	4,603,013
Supplies and Services	18,860,365	23,119,283	22,966,857	22,966,857
Internal Services	3,892,821	3,907,670	3,977,674	3,977,674
Capital Allocations	33,500	33,500	33,500	33,500
Total	26,676,975	31,415,932	31,581,044	31,581,044
PROGRAM FINANCING				
Water Fund	26,670,162	31,409,174	31,574,266	31,574,266
Special Assessments	6,813	6,758	6,778	6,778
Total	26,676,975	31,415,932	31,581,044	31,581,044

PROGRAM: Water Utility Services
SUB-PROGRAM: Customer & Support Services (65142)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support and sustain a business environment by providing key services for the City’s Water Enterprise that include the collection of Water Enterprise revenues and the delivery of high-quality service.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassification of five Consumer Services Technicians to Water Resource Specialist and Technicians.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,083,520	1,163,043	1,178,388	1,178,388
Supplies and Services	273,812	1,075,772	1,026,228	1,026,228
Internal Services	287,268	327,903	551,664	551,664
Capital Allocations	10,300	10,300	10,300	10,300
Total	1,654,900	2,577,018	2,766,580	2,766,580
PROGRAM FINANCING				
Water Fund	1,654,900	2,577,018	2,766,580	2,766,580
PERSONNEL (FTE)				
Assistant Public Works Director	0.10	0.10	0.10	0.10
Management Analyst II	0.20	0.20	0.20	0.20
Public Works Superintendent	0.25	0.25	0.25	0.25
Public Works Field Supervisor	2.00	2.00	2.00	2.00
Secretary	0.10	0.10	0.10	0.10
Utility Locator	1.00	1.00	1.00	1.00
Consumer Serv Tech	5.00	5.00		
Water Resource Specialist			1.00	1.00
Water Resource Technician			4.00	4.00
Total	8.65	8.65	8.65	8.65

PROGRAM: Water Utility Services
SUB-PROGRAM: Water System Maintenance (65144)

SUB-PROGRAM PURPOSE OR BUSINESS:

Operate, maintain, and repair the City’s water distribution system consistent with county, state, and federal regulations, and maintain a high level of readiness and disaster preparedness 24 hours a day, seven days a week.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassification of one Maintenance Worker FTE to a Water Quality Specialist.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	1,887,317	2,234,754	2,371,147	2,371,147
Supplies and Services	884,192	1,270,392	1,172,085	1,172,085
Internal Services	3,430,558	3,311,344	3,138,898	3,138,898
Capital Allocations	15,700	15,700	15,700	15,700
Total	6,217,767	6,832,190	6,697,830	6,697,830
PROGRAM FINANCING				
Water Fund	6,210,954	6,825,432	6,691,052	6,691,052
Special Assessments	6,813	6,758	6,778	6,778
Total	6,217,767	6,832,190	6,697,830	6,697,830
PERSONNEL (FTE)				
Public Works Services Director		0.40	0.40	0.40
Assistant Public Works Director	0.10	0.10	0.10	0.10
Management Analyst I	0.17	0.17	0.17	0.17
Management Analyst II	0.15	0.15	0.15	0.15
Public Works Superintendent	0.27	0.27	0.27	0.27
Secretary	0.10	0.10	0.10	0.10
Assistant Engineer II	0.90	0.90	0.90	0.90
Lead PW Maint Worker	2.00	2.00	2.00	2.00
Utilities Worker	0.75	0.75	0.75	0.75
Utilities Specialist	0.75	0.75	0.75	0.75
PW Maint Wkr III/Eq Oper	1.00	1.00	1.00	1.00
PW Maint Worker II	9.00	9.00	8.00	8.00
Water Quality Specialist			1.00	1.00
Total	15.19	15.59	15.59	15.59

PROGRAM: Water Utility Services
SUB-PROGRAM: SFWD Water Purchases (65145)

SUB-PROGRAM PURPOSE OR BUSINESS:

Procure 100% of Redwood City’s drinking water supply from the San Francisco Public Utilities Commission (SFPUC) regional water system.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2015-16	City Council Approved 2015-16
	2013-14	2014-15		
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	12,478,000	15,036,000	15,036,000	15,036,000
Internal Services		737		
Capital Allocations				
Total	12,478,000	15,036,737	15,036,000	15,036,000
PROGRAM FINANCING				
Water Fund	12,478,000	15,036,737	15,036,000	15,036,000

PERSONNEL (FTE)

No personnel involved in this subprogram.

PROGRAM: Water Utility Services
SUB-PROGRAM: Water Resources Management (65146)

SUB-PROGRAM PURPOSE OR BUSINESS:

Implement and support the City Council’s water conservation and sustainability programs, lead by example and educate customer’s wise use of water.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Increase in funding to support .40 FTE of new Environmental Initiatives Coordinator position. Reclassification of Consumer Services Technicians to Senior Water Resource Technicians.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	583,619	582,110	670,245	670,245
Supplies and Services	158,133	392,679	390,621	390,621
Internal Services	132,216	187,528	198,329	198,329
Capital Allocations				
Total	873,968	1,162,317	1,259,195	1,259,195
PROGRAM FINANCING				
Water Fund	873,968	1,162,317	1,259,195	1,259,195
PERSONNEL (FTE)				
Assistant Public Works Director	0.10	0.10	0.10	0.10
Management Analyst I	1.23	1.23	1.23	1.23
Management Analyst II	0.40	0.20	0.20	0.20
Environmental Initiatives Coord			0.40	0.40
Administrative Clerk I	1.00	1.00	1.00	1.00
Consumer Serv Tech	2.00	2.00		
Senior Water Resource Tech			2.00	2.00
Total	4.73	4.53	4.93	4.93

PROGRAM: Water Utility Services
SUB-PROGRAM: Recycled Water (65147)

SUB-PROGRAM PURPOSE OR BUSINESS:

Manage, operate, and maintain the City’s recycled water system; administer the City’s Cross Connection Control Program pursuant to state regulations which protects public health by preventing possible contamination of the City’s drinking water system.

SUB-PROGRAM CHANGES FROM FY 2014-15:

Reclassification of one Recycled Water Specialist FTE to a Water Resource Specialist.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs	335,833	375,572	383,233	383,233
Supplies and Services	5,066,228	5,039,440	5,036,923	5,036,923
Internal Services	42,779	80,158	88,783	88,783
Capital Allocations	7,500	7,500	7,500	7,500
Total	5,452,340	5,502,670	5,516,439	5,516,439
PROGRAM FINANCING				
Water Fund	5,452,340	5,502,670	5,516,439	5,516,439
PERSONNEL (FTE)				
Assistant Public Works Director	0.10	0.10	0.10	0.10
Management Analyst I	0.50	0.50	0.50	0.50
Management Analyst II	0.20	0.20	0.20	0.20
Assistant Engineer II	0.10	0.10	0.10	0.10
Utilities Worker	0.25	0.25	0.25	0.25
Utilities Specialist	0.25	0.25	0.25	0.25
Recycled Water Specialist	1.00	1.00		
Water Resource Specialist			1.00	1.00
Total	2.40	2.40	2.40	2.40

PROGRAM: Water Utility Services/Debt Service
SUB-PROGRAM: Interfund Loan Repayment (687-61423)

SUB-PROGRAM PURPOSE OR BUSINESS:

Interest and principal repayment on interfund loan from the Equipment Services Fund to the Water Fund

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2013-14	2014-15	2015-16	2015-16
	\$	\$	\$	\$
Employee Costs				
Supplies and Services		305,000	305,000	305,000
Internal Services				
Capital Allocations				
Total		305,000	305,000	305,000

PROGRAM FINANCING

Water Fund	305,000	305,000	305,000
------------	---------	---------	---------

PERSONNEL (FTE)

No personnel involved in this subprogram.

This page left blank intentionally

GENERAL BUDGET INFORMATION

EXPLANATION OF THE BUDGET PROCESS

This budget contains the appropriations and financing for all City operating and capital budgets.

Department budget requests are submitted by department managers to the City Manager for review. The City Manager, the Director of Finance, and department heads meet to review the requests and establish program objectives. The City Manager then prepares his recommendations for submission to the City Council.

The City Council receives the proposed budget in June and schedules the necessary public study sessions to review the recommendations. Following these study sessions, a public hearing is held and the budget is adopted in June.

At study sessions held in February, the Council, the City Manager, and Department Heads meet to establish the objectives for the next two years.

Appropriations Transfer Policy – During the fiscal year, it may become necessary to transfer funds between appropriations due to emergencies or changes in circumstances. Department Heads may approve transfers within major object categories. The City Manager approves transfers between major object categories (Employee Costs, Supplies and Services, or Capital Outlay) within a single subprogram. The City Council approves transfers between subprograms and requests to establish new appropriations from unappropriated fund balance.

This budget includes all of the municipal activities and funds that are considered to be part of or controlled by the City (with the exception of the Port of Redwood City which is included separately at the end of the budget document) as defined by Governmental Accounting Standards Board Statement No. 14.

FUND DESCRIPTIONS

GENERAL OPERATING FUNDS

General operating funds are used to carry on the general operations of the City in accordance with the City Charter.

General Fund – This fund accounts for all revenues collected for the general operation of the City. Appropriations can be made for any governmental purpose, including maintenance and capital improvements that are authorized under the City Charter.

Library Fund – This fund accounts for the revenues and expenditures of the Library Department.

Recreation Fund – This fund is utilized to account for revenues and expenditures of self-supporting recreational programs. The general fund subsidizes any expenditures which are not covered by revenues collected from recreation programs. The funds are expended only for recreation-related activities.

Shores Childcare Reserve – This reserve accounts for repayment of the principal each year by the borrower of the shores childcare loan.

Former Redevelopment Agency – This fund accounts for staff previously allocated to the former Redevelopment Agency.

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for revenue derived from specific taxes or other dedicated revenue sources (other than for major capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

Traffic Safety Fund – Traffic fines remitted to the City through the San Mateo County Court System may only be used for traffic system activities. The revenue collected through fines is less than the amount expended, and the resulting deficit in the fund is financed by the General Fund. The funds are used for the operations and maintenance of the City’s traffic control system.

Special Gas Tax Street Fund – This fund accounts for revenue received from the State of California derived from gasoline taxes. These funds may only be used for street purposes as specified in the State of California Streets and Highway Code.

General Improvement District 1-64 Maintenance Fund – This fund accounts for property taxes from the Redwood Shores area designated for the maintenance of water channels and infrastructure in the area.

Seaport Centre Maintenance Fund – This fund accounts for money provided by property owners in the Seaport Centre area for the maintenance and repair of drains and sewer lines connecting the Centre facilities to the City’s systems.

Seaport Boulevard Landscape Maintenance Fund – This fund accounts for money provided by property owners in the Seaport Boulevard area for landscaping maintenance on Seaport Boulevard.

Lido Landscaping Maintenance District – This fund accounts for money provided by property owners in the Lido Landscape Maintenance area for landscaping.

Grants – These funds account for categorical grants from the State and Federal government such as federal Community Development Block Grants, and Measure M Vehicle License Fees.

Human Services Financial Assistance Fund – This fund accounts for funds committed by the City Council for human services financial assistance grants.

Housing In-lieu Fees and Other Revenues Fund – This fund accounts for housing in-lieu fees and other housing related revenue received and committed by City Council for housing purposes.

Low and Moderate Income Housing Asset Fund – This fund accounts for the activities of the encumbered balances of the former Redevelopment Low and Moderate Income Housing Fund.

Planning Cost Recovery Fund – This fund accounts for fees charged for reimbursement of the expenditures associated with processing planning applications related to major projects.

Community Benefits Fund – This fund accounts for contributions received and committed by City Council for various community benefits.

S.L.E.S.F Grant – This fund accounts for the California Supplemental Law Enforcement Services Fund grant.

Successor Agency – This fund accounts for the activities of the Oversight Board which governs the winding down activities of the former Redevelopment Agency.

CAPITAL PROJECTS FUNDS

Capital projects funds are established to account for resources used for the acquisition and construction of capital facilities by the City. The source for funding these projects is the general fund, enterprise funds, special revenue funds, and special assessment districts. Currently, Redwood City has the following funds:

Utility Users' Tax Fund – This fund was created for accounting purposes only. The 5% utility users' tax (UUT) imposed on gas and electric services and the 4% UUT for telecommunications are accounted for in this fund. This is General Fund revenue, but by Council direction, the revenues are to be spent only on capital improvement projects.

Gas Tax Construction Fund – This fund is created to account for street-related capital improvement projects that are eligible to be funded either by gas tax, Federal Aid Urban, or fund transfers from the Utility Users' Tax fund.

Transportation Fund – This fund accounts for the City's share of the Countywide Measure A ½ cent sales tax for transportation system expenditures. Revenues from this source may only be used for transportation-related activities.

Capital Outlay Fund – This fund accounts for all miscellaneous capital improvement projects that are financed by the General Fund or Special Revenue Funds.

Parks Impact Fees Fund – This fund accounts for fees collected from developers for park improvements and land acquisitions.

GID 1-64 Facilities Fees Construction Fund – This fund derived its revenues from fees previously collected from developers in the Redwood Shores area for improvements to roads, drainage, water, traffic lights, canals, etc., in that area.

Water Capital Projects Fund – This fund accounts for expenditures incurred for improvements to the water pumping and distribution system. The resources are derived from transfers from Water Enterprise Fund.

Sewer Capital Projects Fund – This fund accounts for expenditures incurred for improvements to the sewer transport lines and pumping stations. The resources are derived from transfers from Sewer Enterprise Fund.

Transportation Grants Fund – This fund accounts for grants received for specific transportation projects.

Traffic Impact Fees Fund – This fund accounts for fees collected from property owners pursuant to a citywide ordinance that levies a fee on new development to finance citywide transportation projects.

Traffic Mitigation Fees Fund – These funds are collected from property owners via development agreements to finance transportation projects that mitigate the effect that certain new developments will have on the City's transportation system. Often the fees collected under these agreements may only be used for projects within specified geographical areas within the City.

Parking In-Lieu Fees Fund – This fund accounts for fees collected from developers for off-street parking requirements.

Grants and Bond Proceeds and the One Marina Construction Fund – These funds account for bond proceeds and other project related revenues to be used for specific projects for which the bonds were originally issued.

DEBT SERVICE FUNDS

Debt service funds are used to account for the payment of interest and principal on debt of the City and related entities.

Assessment Districts

Shores Transportation Improvement District - This fund was established to account for transactions related to bonds issued to finance the construction of transportation system improvements in the Redwood Shores area. The source of funds to pay the debt service is assessments on the commercial properties within the district.

Pacific Shores Improvement District - This fund was established to account for transactions related to bonds issued to finance the construction of transportation system improvements required as a result of the Pacific Shores development. The source of funds to pay the debt service is assessments on the commercial properties within the district.

One Marina Community Facilities District - This fund was established to account for transactions related to Mello-Roos special tax bonds issued for certain public infrastructure improvements within the One Marina district. The source of funds to pay for the debt services is assessments on the properties within the district.

Public Financing Authority

Public Financing Authority Bonds/Lease Fund - Bonds were issued in 1991 as a financing mechanism to provide for the defeasance of the Facilities and Infrastructure Authority Bonds (issued in 1986) and for funds to construct a new Police facility. Bonds were issued in 1998 to advance refund a portion (the new money portion) of the Public Financing Authority bonds issued in 1991. In 2003, additional bonds were issued as a financing mechanism to provide for the retirement of the remaining 1991 Local Agency Revenue Bonds, Series A, and to make a loan to the City's former Redevelopment Agency for the purpose of assisting in the financing of programs, projects, and activities in the downtown area of the City. In 2013, a lease was entered into to refund the 2003 Public Financing Authority bonds.

Tax Allocation Bonds, Series 2003A - These bonds were issued in 2003 to provide funds for the Downtown Parking Garage and related Downtown improvements including restoration of the historic courthouse and creation of a public plaza.

ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods or services to the public on a continuing basis primarily through user charges.

Water and Sewer Funds – These funds are used to account for the provision of water, recycled water, and sewer services to the residents of Redwood City and some residents of areas adjacent to the City. All activities necessary

to provide such services are accounted for in these funds, including, but not limited to, administration, operations, maintenance, capital improvements, financing, and billing/collections.

Parking Fund – This fund is used to account for on-street and off-street parking operations within the boundaries of the central business district of the City. All activities necessary to provide metered parking within the district are accounted for in these funds, including, but not limited to, administration, operations and maintenance, capital improvements, meter collection, and financing including related debt service. The authority for the formation of the district and the issuance of revenue bonds are contained in the Streets and Highway Code, State of California.

Docktown Marina – This fund is used to account for the operation of the Docktown Marina including administration, operations, maintenance and billing/collections.

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods and services provided by one City department to others on a cost reimbursement basis.

Equipment Services Fund – This fund accounts for the costs of operation, maintenance, and replacement of automotive equipment used by City departments. Such costs are billed to the user departments at a rate that includes operation and maintenance, plus an amount necessary to provide replacement of the equipment at a future date. Additional new equipment, other than replacement, is budgeted by the user department and is then transferred to the Equipment Services Fund after purchase.

Internal Services Fund – This fund accounts for the costs of operation of the City’s telephone/communications service, maintenance and repair of buildings, custodial services, mail delivery service, and information technology services. The costs are billed to the user department based on a generally accepted cost allocation system.

Workers’ Compensation Fund – This fund accounts for the City’s workers’ compensation insurance program. Included are administrative costs, the premiums for the purchase of excess insurance, settlements, and legal costs. Workers’ compensation insurance premiums are charged to the user departments based on loss experience and on departmental employee services budgets.

General Liability Insurance Fund – This fund accounts for general liability and property insurance. Included are administrative costs, premiums for the purchase of excess insurance, settlements, and legal costs. Property insurance is charged to departments based upon the amount of space occupied. Liability insurance premiums are charged to the user departments based on loss experience.

Employee Benefits Fund – This fund accounts for the costs associated with dental and vision benefits for active employees and unemployment insurance costs, and for costs associated with retiree health insurance.

City of Redwood City Adopted Budget 2015-2016

General Budget Information

Inter-fund Transfers

	Recommended FY 2015-16	
	Transfer	
	In	Out
	\$	\$
CAPITAL OUTLAY FUND		
Utility Users Tax Fund	8,541,375	
Interest		(200,000)
	<u>8,541,375</u>	<u>(200,000)</u>
DOCKTOWN MARINA FUND		
General Fund	210,577	
GAS TAX CAPITAL FUND		
Gas Tax Operations Fund		(497,978)
GAS TAX OPERATIONS FUND		
Gas Tax Capital Fund	497,978	
GENERAL FUND		
Docktown Marina		(210,577)
GID 1-64 Maintenance Fund	305,993	
LIDO		(32,078)
Parking Fund		(332,989)
Water Fund		(172,760)
Capital Outlay Fund	200,000	
Internal Services Fund	15,000	
Traffic Safety Fund		(1,346,444)
	<u>520,993</u>	<u>(2,094,848)</u>
GID 1-64 MAINTENANCE FUND		
General Fund		(305,993)
HOUSING IN LIEU FEES		
Utility Users Tax Fund	500,000	
LIDO		
General Fund	32,078	
INTERNAL SERVICE FUND		
General Fund		(15,000)
PARKING FUND		
General Fund	332,989	
PUBLIC FINANCING AUTHORITY		
Successor Agency	3,505,000	
SUCCESSOR AGENCY		
Public Finance Authority		(3,505,000)
SEWER FUND		
Sewer Capital Projects Fund		(6,171,000)
Water Fund		(516,286)
		<u>(6,687,286)</u>
SEWER CAPITAL PROJECTS FUND		
Sewer Fund	6,171,000	
TRAFFIC SAFETY FUND		
General Fund	1,346,444	
UTILITY USERS TAX FUND		
Capital Outlay Fund		(8,541,375)
Housing In-Lieu Fees		(500,000)
		<u>(9,041,375)</u>
WATER FUND		
General Fund	172,760	
Water Capital Projects Fund		(3,950,000)
Sewer Fund	516,286	
	<u>689,046</u>	<u>(3,950,000)</u>
WATER CAPITAL PROJECTS FUND		
Water Fund	3,950,000	
TOTAL	<u>26,297,480</u>	<u>(26,297,480)</u>

This page left blank intentionally

CAPITAL IMPROVEMENT PROJECTS

City of Redwood City Adopted Budget 2015-2016

Capital Improvement Projects

By Funding Source

Projects by Fund	Funding FY 15-16
	\$
357 - Capital Outlay Fund	
Building/Facilities/Systems	
Mobile Technology for Fire Department	175,000
Fire Station Alerting System	125,000
Police Interview Rooms: Video & Audio Recording Equipment	53,568
County Mutual Aid Radio System for Fire Department	30,108
Library	
Automated Materials Handling System	434,000
Downtown Library Improvements	67,500
Early Childhood Learning Center	50,000
PC Management Software & Automated Payment Station	38,000
Redwood Shores Camera	17,000
Other	
Capital Program Administration	2,485,625
Tenant Improvement Program	643,814
Convert both Climate Best Arches to LED from Neon	93,000
Docktown Operations	93,000
Levee Predator Management Regulatory Mitigations	47,430
City Hall Decorative Lights	32,085
Parks, Play Fields & Public Spaces	
Red Morton Synthetic Turf - Infill Upgrade	750,000
Red Morton Park Large Playground Renovation	400,000
Hawes Field Light Replacement Program	250,000
Tennis Court Replacement Program	198,000
Playground Replacement Program	150,000
Stulsaft Road Retaining Wall	139,500
National Fitness Campaign - Fitness Court	100,000
National Guard Armory Building - Lease Agreement Improvements	100,000
Public Art - Mural Installations	100,000
Stulsaft Park - Bridge Improvements	100,000
National Guard Armory Building - Interior Improvements	75,000
Red Morton Com Center - Gym Equipment & Floor Covering	40,000
SyberTech Park Trash Systems	40,000
Union Cemetery Improvement Program	25,000
Storm Drainage System	
Holly Street Sediment Removal	279,000
Bayfront Canal and Cordilleras Creek Clean-Up	116,250
System Automation/Software	
IT Strategic Plan Implementation	400,000
IT Servers Replacement Program	172,050
Geographic Information System Program	93,000
Network Switches	55,800
Transportation	
Middlefield Rd Underground District, Joint Trench & Streetscape Projects	3,720,000
Sidewalk Repair and Replacement Program	800,000
LED Street Lights	348,750
Roadway Pavement Management Program	200,000
Street Name Sign Replacement Project	139,500
	13,176,980

City of Redwood City Adopted Budget 2015-2016

Capital Improvement Projects

By Funding Source

Projects by Fund	Funding FY 15-16
	\$
217 - Seaport	
Storm Drainage System	
Seaport Storm Water Pump Station Replacement	50,000
262 - Measure A	
Transportation	
Roadway Pavement Management Program	1,259,000
Measure A - Safe Routes to School	200,000
	<u>1,459,000</u>
263 - Gas Tax	
Transportation	
Roadway Pavement Management Program	141,000
Neighborhood Traffic Calming Program	100,000
Pedestrian Crosswalk Enhancement Program	100,000
Traffic Signal Upgrade Program	75,000
	<u>416,000</u>
285 - Traffic Impact Fees	
Transportation	
101/84 Highway Interchange	600,000
ADA Ramp Program	75,000
	<u>675,000</u>
292 - Low and Moderate Income Housing Asset Fund	
Other	
Affordable Housing	700,000
358 - Park Impact Fees	
Parks, Play Fields & Public Spaces	
Red Morton Synthetic Turf - Infill Upgrade	1,600,000
Parks Needs Assessment Study - Consultant Work	90,000
Stulsaft Park Master Plan	75,000
Child Care Facility Site Identification and Feasibility Study	50,000
	<u>1,815,000</u>
681 - Parking	
Replacement of Parking Control System in Downtown Garages	950,000
686 - Water	
CA Tank and Pump Station	2,000,000
Distribution System Replacement Program	1,750,000
Water System Seismic Improvements	200,000
	<u>3,950,000</u>
689 - Sewer	
Sewer System Replacement/Maintenance Program	5,510,000
Sewer Pump Station Rehabilitation Program	590,000
Flow Monitoring for Inflow and Infiltration	71,000
	<u>6,171,000</u>
Total	<u><u>29,362,980</u></u>

Summary 2015-16

	\$
357 - Capital Outlay Fund	13,176,980
217 - Seaport	50,000
262 - Measure A	1,459,000
263 - Gas Tax	416,000
285 - Traffic Impact Fees	675,000
292 - Low and Moderate Income Housing Asset Fund	700,000
358 - Park Impact Fees	1,815,000
681 - Parking	950,000
686 - Water	3,950,000
689 - Sewer	6,171,000
	<hr/>
	29,362,980

NOTE: For purposes of transferring existing appropriations throughout the fiscal year, all projects within a fund are considered to be a single sub-program.

Port of Redwood City



May 15, 2015

The Honorable Jeffrey Gee, Mayor
City of Redwood City and City Council Members
1017 Middlefield Road
Redwood City, CA 94063

Subject: Preliminary Port Budget Data for Fiscal Year 2015-16

Dear Mayor Gee and City Council Members:

The Port of Redwood City annually prepares a budget for the upcoming fiscal year, which spans July 1 – June 30. The Port Budget is reviewed by the Port Commission and the Budget Ordinance is introduced to the Commission at its first meeting in June; a public hearing is also held at that time. After final approval of the Budget and Budget Ordinance by the Port Commission, typically at its second meeting in June, copies of the Executive Summary of the Budget are provided to the members of the City Council, City Manager, City Clerk and City Finance Director.

The attached Port of Redwood City budget data for Fiscal Year 2015-16 is preliminary; it will be introduced to the Port Commission at its May 27, 2015 meeting.

The preliminary Port budget data reflects \$6.897 million in operating revenue, of which \$5.011 million, or 72.6%, is generated by maritime operations. It includes 1,814,400 metric tons of cargo, composed primarily of imported construction aggregates and exported scrap metal. Recreational boating revenue of \$540,954 is based on a 10 percent vacancy factor at the Marina and is the same as last year. Commercial rental revenue is expected at slightly over \$1.2 million.

The budget data includes \$4.503 million in operating expenses; two-thirds is attributable to operations and one-third to administration. Operating income of \$2.393 million is offset by \$236,000 in net non-operating expenses, primarily due to interest expense on the Port's Series 2012 revenue bonds. Subvention of \$413,845 to the City of Redwood City is included in the budget, resulting in anticipated net income after subvention of \$1.743 million.

The FY 2015-16 Budget includes \$4.160 million for Capital Improvement Program (CIP). The major projects are berth dredging and replacing the fender systems of wharves 3, 4 & 5.

Respectfully,

Ralph A. Garcia, Chairman
Port Commission

Encl: Port FY2015-16 Statement of Activities and Statement of Cash Flows

CC: City Manager, City Finance Director, City Clerk
Port Commissioners, Port Executive Director

STATEMENT OF ACTIVITIES

<u>OPERATING REVENUES</u>		
Marine Terminal	\$	5,011,734
Recreational Boating		540,954
Commercial Rentals		1,243,086
Other Operating Revenue		101,640
Total Operating Revenues:		<u>\$ 6,897,414</u>
<u>OPERATING EXPENSES</u>		
Operations		
Labor		688,231
Utilities		204,336
Security		373,800
Maintenance		158,300
Insurance		284,274
Management Fees		48,000
Misc. Operating Expenses		84,080
Depreciation		1,165,242
Administration		
Salaries & Benefits		863,536
Misc. Office Expenses		51,608
Professional Fees		267,238
Insurance		50,998
Promotion & Marketing		206,560
Utilities		31,944
Maintenance		18,171
Depreciation		7,272
Total Operating Expenses:		<u>4,503,590</u>
OPERATING INCOME:		<u>2,393,824</u>
<u>NON-OPERATING REVENUES (EXPENSES)</u>		
Interest & Other Non-Operating Income		47,500
Interest Expense		(612,344)
Other Non-Operating Income (Grant)		328,750
Total Non-Operating Expenses (net):		<u>(236,094)</u>
NET INCOME BEFORE SUBVENTION:		2,157,730
Subvention to City of Redwood City		(413,845)
NET INCOME AFTER SUBVENTION:		<u><u>\$ 1,743,885</u></u>

STATEMENT OF CASH FLOWS

CASH FLOWS FROM OPERATING ACTIVITIES

Operating Income	\$ 2,393,824	
Depreciation	<u>1,172,514</u>	
Net Cash Provided by Operating Activities:		\$ 3,566,338

CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES

Subvention payment to City of Redwood City	(413,845)	
Non-Operating Revenues	<u>328,750</u>	
Net Cash Provided by Non-capital Financing Activities:		(85,095)

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Debt Service payment on 2012 Bonds	(742,294)	
Debt Service payment on 2015 Bonds	(606,382)	
Capital Improvement Program	<u>(4,160,000)</u>	
Net Cash Provided by Capital and Related Financing Activities:		(5,508,676)

CASH FLOWS FROM INVESTING ACTIVITIES

Income Income	<u>47,500</u>	
Net Cash Provided by Investing Activities:		47,500

Net Decrease in Cash and Cash Equivalents: \$ (1,979,933)

CAPITAL IMPROVEMENT PROGRAM (CIP)

<u>DESCRIPTION</u>	<u>COST</u>
RAIL SPUR IMPROVEMENT	\$ 200,000
STORM WATER MANAGEMENT SYSTEM	50,000
REPAVING/SLURRY SEAL	60,000
DUST MITIGATION	50,000
INTER-AGENCY OPERATIONS CENTER ROOM/EQUIPMENT	350,000
CHANNEL DEEPENING FEASIBILITY STUDY	350,000
WHARVES 3, 4 & 5 - FENDER SYSTEMS	1,600,000
BERTH MAINTENANCE DREDGING (1-4)	1,500,000
	<u>\$ 4,160,000</u>

COMPARATIVE TONNAGE

	<u>FY2013-14</u> <u>ACTUAL</u> <u>Metric ton</u>	<u>FY2014-15</u> <u>BUDGET</u> <u>Metric ton</u>	<u>FY2014-15</u> <u>FORECAST</u> <u>Metric ton</u>	<u>FY2015-16</u> <u>BUDGET</u> <u>Metric ton</u>
SCRAP METAL:	282,925	240,000	230,249	250,000
CEMENT:	-	-	-	-
DOMESTIC SAND (Dredged):	27,734	25,600	26,548	26,400
IMPORTED SAND:	1,351,815	1,300,000	1,238,793	1,420,000
GYPSUM:	53,469	48,000	42,402	50,000
BAUXITE:	51,764	68,000	52,278	50,000
LIMESTONE:		-	-	-
OTHER - SLAG:	16,952	32,000	9,002	18,000
	<u><u>1,784,659</u></u>	<u><u>1,713,600</u></u>	<u><u>1,599,272</u></u>	<u><u>1,814,400</u></u>