



Fiscal Year
2013-2014

**Adopted
Budget
Amendments**

City of Redwood City
Redwood City, California

**CITY OF REDWOOD CITY
REDWOOD CITY, CALIFORNIA**

**ADOPTED BUDGET AMENDMENTS
2013-2014**

CITY COUNCIL

Alicia Aguirre, Mayor
Jeffrey Gee, Vice Mayor
Ian Bain, Council Member
Rosanne Foust, Council Member
Jeff Ira, Council Member
Barbara Pierce, Council Member
John Seybert, Council Member

CITY MANAGER

Robert B. Bell

DIRECTOR OF FINANCE

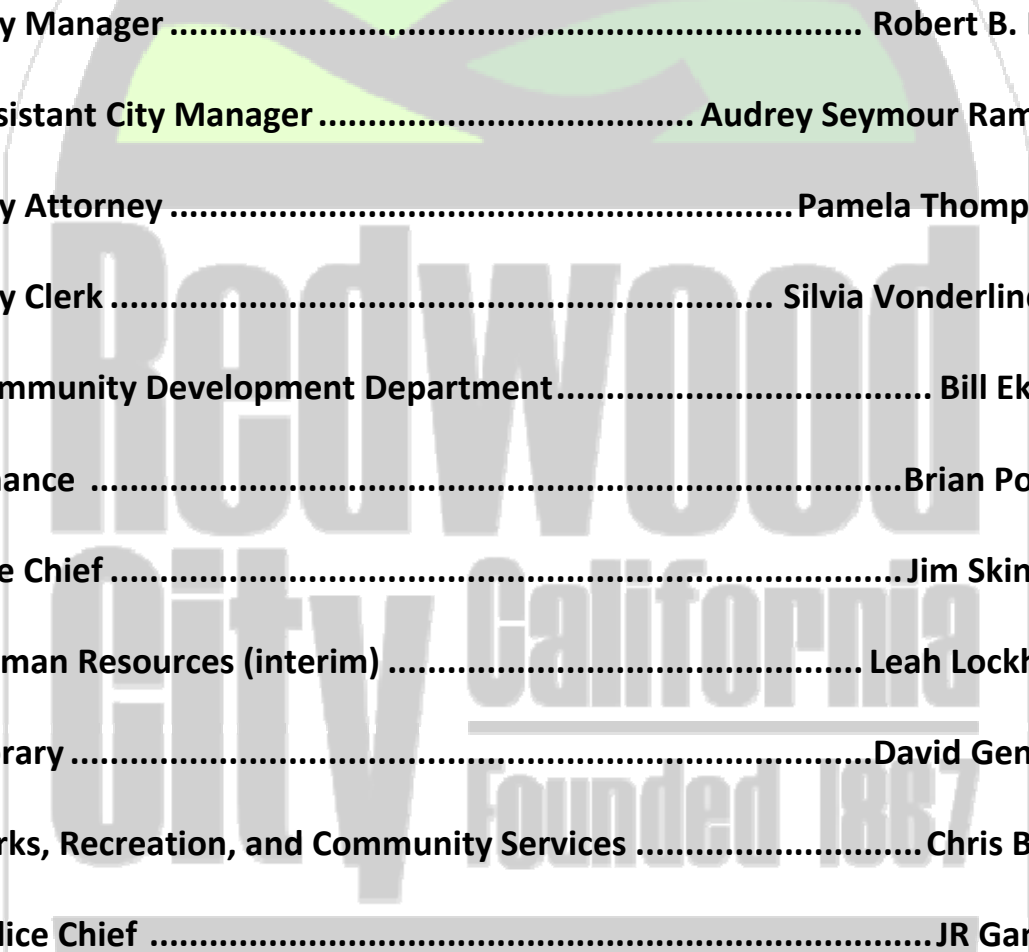
Brian Ponty

COMPILED BY

Alison Freeman, Financial Services Manager
Rajesh Sewak, Jennifer Chang, Gita Mehirdel, Senior Accountants
Carolyn Kerans, Accountant
Sylvia Bravo Peters, Management Analyst

CITY OF REDWOOD CITY

DEPARTMENT DIRECTORS



City Manager	Robert B. Bell
Assistant City Manager	Audrey Seymour Ramberg
City Attorney	Pamela Thompson
City Clerk	Silvia Vonderlinden
Community Development Department.....	Bill Ekern
Finance	Brian Ponty
Fire Chief	Jim Skinner
Human Resources (interim)	Leah Lockhart
Library	David Genesy
Parks, Recreation, and Community Services	Chris Beth
Police Chief	JR Gamez

CITY OF REDWOOD CITY

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Preface

The staff report that follows was submitted to Council on June 24, 2013 along with the resolution that, upon approval by the City Council, adopted the FY 2013-14 budget.

Each of the schedules in the budget document has been revised to reflect the changes approved by Council. The only portions of the budget document that have not been changed are the Transmittal Letter/Executive Summary, the Capital Improvement Projects, and the Port.

REPORT

To the Honorable Mayor and City Council
From the City Manager

June 24, 2013

SUBJECT

Fiscal Year 2013-14 Budget Adoption

RECOMMENDATION

Adopt, by resolution, the Fiscal Year 2013-14 Budget.

BACKGROUND

On June 3rd the City Council held a budget study session at which time the Council reviewed the published recommended FY 2013-14 budget as submitted by the City Manager. In accordance with the direction provided by Council at the June 3rd budget study session, one Council directed change is included as part of the budget that is now submitted for City Council adoption.

At the June 3rd budget study session the Council directed that the following change be included in the adopted budget:

- Add \$250,000 to the Organizational Efficiencies Program (61223) in the General Fund.

The foregoing change will increase the budgeted general fund expenditures in FY 2013-14 by \$250,000 from \$83,429,621 in the recommended budget to \$83,679,621.

ANALYSIS

The recommended changes are consistent with Council's direction on the adoption of the proposed budget.

A copy of the recommended budget is on file with the City Clerk for public review.

ALTERNATIVES

The City Charter requires that the Council adopt a budget by resolution. Not adopting a budget would place the City out of compliance with the City Charter.

FISCAL IMPACT

Adopting the FY 2013-14 budget will provide authority for staff to continue municipal operations, including the development and construction of capital projects this coming fiscal year.

ENVIRONMENTAL REVIEW

This activity is not a project under CEQA as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or foreseeable physical change in the environment.



BRIAN PONTY
DIRECTOR OF FINANCE



ROBERT B. BELL
CITY MANAGER

ATTACHMENTS

1. Resolution Adopting the Final Budget for FY 2013-14

RELATED DOCUMENTS IN CITY CLERK'S OFFICE

1. City of Redwood City FY 2013-14 Recommended Budget

ORIGINAL

RESOLUTION NO. 15280

A RESOLUTION OF THE CITY OF REDWOOD CITY ADOPTING THE BUDGET OF THE CITY OF REDWOOD CITY FOR FISCAL YEAR JULY 1, 2013 - JUNE 30, 2014 AND PROVIDING FOR THE APPROPRIATION AND EXPENDITURE OF ALL SUMS SET FORTH IN SAID BUDGET

WHEREAS, in accordance with the Charter of the City of Redwood City, the City Manager has submitted to the Council of Redwood City a proposed annual budget for Fiscal Year July 1, 2013 - June 30, 2014; and

WHEREAS, pursuant to the Charter, after duly noticed public hearing, the Council has approved the budget and it has been certified as the Budget of the City for Fiscal Year 2013-2014; and

WHEREAS, it is the intention of the Council of Redwood City to adopt the certified copy of the Budget presently on file in the office of the City Clerk;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REDWOOD CITY AS FOLLOWS:

SECTION 1. Adoption of Budget. The Budget for the Fiscal Year July 1, 2013 - June 30, 2014, approved by the Council and certified by the City Clerk and City Manager, presently on file in the office of the City Clerk, is adopted. The Budget is contained in the document entitled "Recommended Budget Amendments FY 2013-2014."

SECTION 2. Appropriations. The amounts designated for subprograms in the Budget document's "Operating Programs" section are appropriated to each designated subprogram (excepting the Successor Agency subprogram which is being adopted and appropriated by separate action of the City Council acting in its capacity as the Successor Agency to the dissolved Redwood City Redevelopment Agency) and the amounts designated for capital projects listed in the Budget document's "Capital Improvement Projects" section are appropriated. The Beginning Balance in the Budget document's "Analysis of Budget by Fund" and the Revenue Estimates for 2013 in the Budget document's "Budget Summary", including those for the Redwood City Public Financing Authority and assessment and improvement districts but excepting those for the Successor Agency, are appropriated.

SECTION 3. Provision for Interim Expenditures After June 30, 2014; Reappropriations. The City Manager and Finance Director are authorized and directed to charge expenses incurred prior to July 1, 2014 to the appropriations of Fiscal Year 2013-2014. The City Manager and Finance Director are further authorized to pay all contractual obligations, including but not limited to payroll, contracts, and other expenses, incurred between July 1, 2014 and the date that the appropriations are

adopted for Fiscal Year 2014-2015; to this end the City Council, on behalf of the City, appropriates 1/12 of the amounts that were appropriated for operating purposes in Fiscal Year 2013-2014 to each fund, to be effective July 1, 2014. Upon adoption of a budget for Fiscal Year 2014-2015 this appropriation shall be superseded.

SECTION 4. Effective Date and Operative Date. In accordance with Section 51.5 of the Charter of the City of Redwood City, this resolution shall be effective immediately upon adoption.

* * *

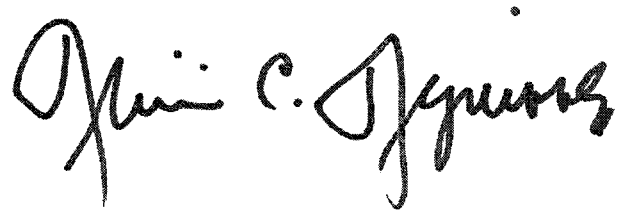
Passed and adopted by the Council of the City of Redwood City at a
Joint City Council/Successor Agency Board Meeting thereof held on the 24th of
June, 2013 by the following votes:

Council members: Bain, Gee, Seybert and Mayor Aguirre

NOES: None

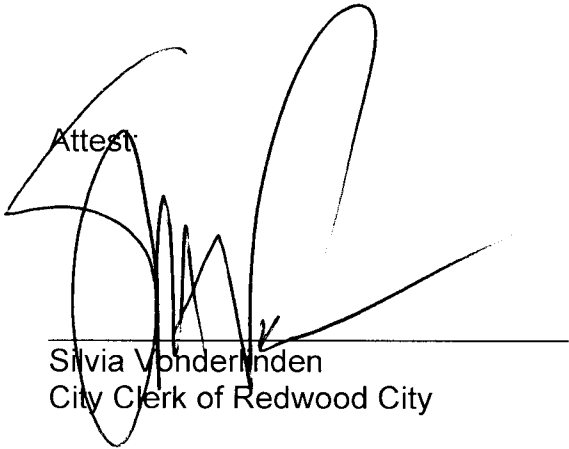
RECUSED: None

ABSENT: Foust, Ira and Pierce



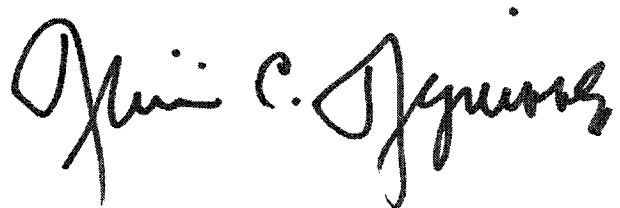
Alicia C. Aguirre
Mayor of the City of Redwood City

Attest

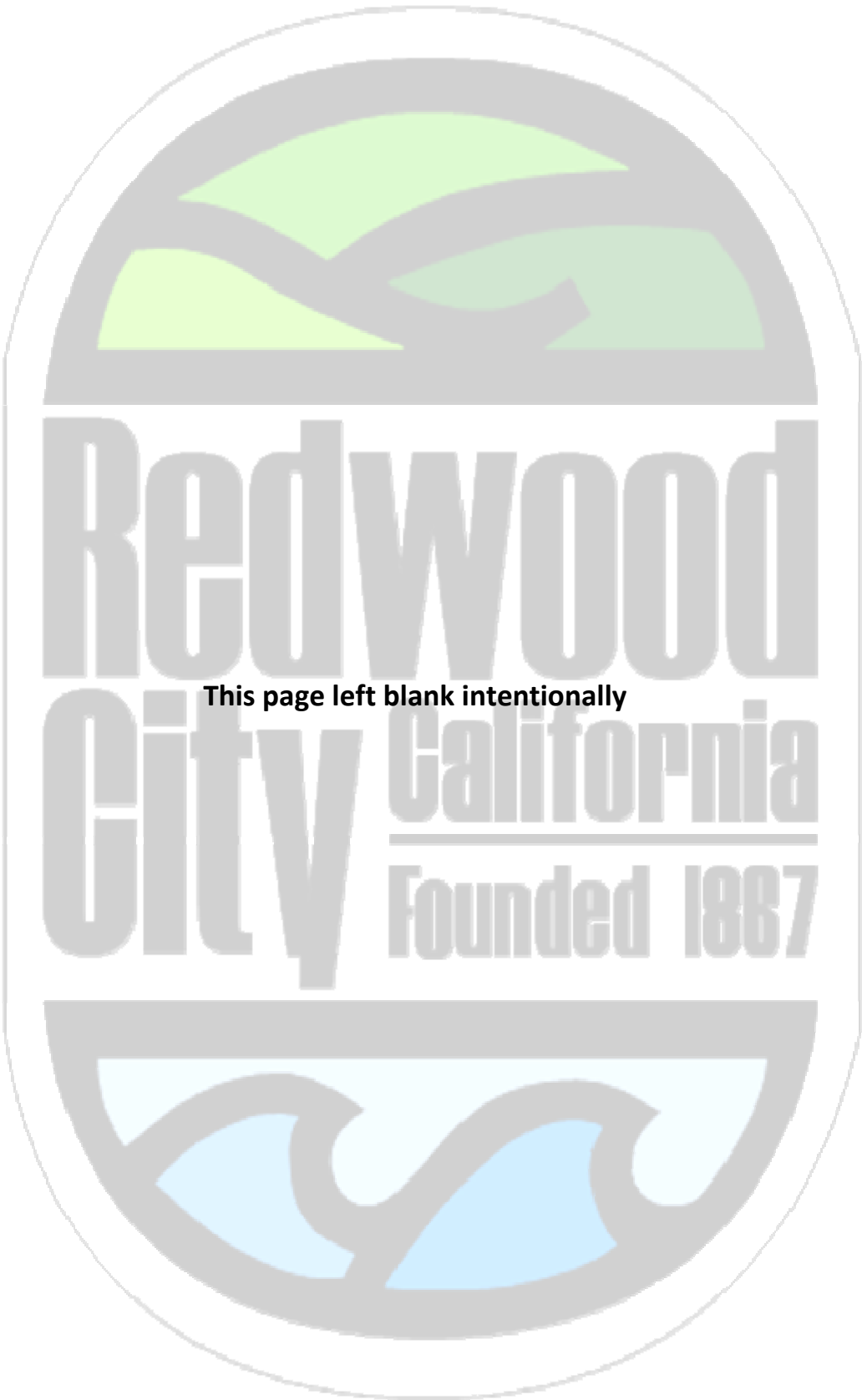


Silvia Vonder Linden
City Clerk of Redwood City

I hereby approve the foregoing
resolution this 26th day of June 2013.



Alicia C. Aguirre
Mayor of the City of Redwood City



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May 23, 2013

TRANSMITTAL OF THE FISCAL YEAR 2013-14 RECOMMENDED BUDGET

Honorable Mayor Aguirre and City Council Members:

On behalf of the Redwood City Executive Team, I am transmitting herein the “City Manager Recommends” budget changes for Fiscal Year 2013-2014, the second year of our two-year budget process. This document relies on the FY 2012-2014 budget adopted on June 25, 2012.

Preparation of the FY 2013-14 Recommended Budget

On February 11, 2013, a mid-year budget review was conducted with the City Council. At that session the Council also provided guidance as it relates to developing this one-year budget proposal. The Council’s direction was to prepare this budget within our current financial parameters, while continuing to investigate new ways of doing business that will allow for improved efficiencies and innovative approaches to providing municipal services. The proposed budget achieves those objectives.

Update on FY 2012-13 Activities and Overview of FY 2013-14 Budget

Guided by the City Council’s strategic direction, during the last fiscal year we continued to make significant progress in our efforts to set the stage for a positive and productive future for Redwood City. Our work efforts have emphasized efficient and effective delivery of the City’s core services, with a keen eye on potential threats we may face in the future.

We have continued with implementation of the reorganization efforts that were initiated in FY 2011-12, which are helping to improve service, streamline communications, reduce costs of operations, and bring more efficiency to these departments and divisions. These efforts include the reorganization of the Community Development Department, and achieving savings from absorbing Redevelopment Agency cuts; reorganizing our Police Department and adding a Lieutenant level and a Deputy Chief; bringing Human Resources into the City Manager’s office and hiring an Assistant City Manager; and exploring a full merger of fire services with the City of San Carlos.

Staff appreciates the City Council’s ongoing dedication to improving the efficiency of the City’s day-to-day operations, including the Council’s provision of a \$250,000 operational efficiency fund. Our cross-departmental Cohort Teams were charged with identifying, researching, developing, and costing-out ideas for improved efficiencies and cost savings in various areas of the City’s operation. During the last fiscal year, the groups have continued to meet to identify, plan, and implement such projects, which will benefit from the Council’s operational efficiency funding. To date, some of their successes include:

- The conference room technology upgrade pilot program (with a new Smart Board and associated equipment installed in conference room 2B), which features built-in, more-advanced

and automated functionality for improved efficiency, including options for sharing documents and video/audio connections with other facilities;

- A safety equipment vending machine in Public Works, offering a lower-cost and more efficient ordering, tracking, and distribution of staff safety equipment;
- Improved main counter signage and staffing, to reduce overall use of staff resources, and better serve constituents entering City Hall;
- Continuation of the planning for launch of a new Customer Service Portal and mobile application, with the current focus on developing the staff-response protocols that will ensure a successful customer experience; we expect to go live with the application early in the new fiscal year.

Other projects still being developed include a master agreement for copier machines to reduce costs, a morale-boosting employee summer picnic, an improved system for General Ledger project reporting and analysis, greater automation of timecard and payroll processing, and an online vendor portal for more efficient tracking of communication on responses to proposals and vendor bid requests.

The City has also intensified its focus on economic development and enhancing the vitality of the City's business sector with the hiring of an economic development manager, who is working closely with businesses and associations to create opportunities for retail and business growth and support retention and recruitment of Downtown businesses.

Despite these and other steps toward financial sustainability, many threats to our fiscal health remain. A key part of our focus remains on identifying and evaluating those threats and calculating strategies for how they may be addressed.

Looming threats

Educational Revenue Augmentation Fund (ERAF) Refunds

Staff's concerns about the long-term prospects for the continued receipt of these funds have not been unfounded. With the Governor's proposed FY 2013-14 State budget calling for increased funding for K-14 education we expect that this will likely reduce the number of basic aid school districts in San Mateo County which will result in these districts receiving ERAF distributions, thereby reducing the amount of excess ERAF revenues being distributed back to cities, the County, and special districts.

Another aspect of the Governor's proposed budget for FY 2013-14 would take away the special restrictions on categorical funds that schools receive in addition to property tax revenue. These categorical funds would be rolled into the revenue limit, thereby increasing the revenue limits for schools. This change will potentially result in yet more school districts that are basic aid becoming revenue limit districts and receiving ERAF revenues.

The combined effect of these two proposals could be significantly reduced excess ERAF revenues for the City or even no excess ERAF revenue. We expect to know much more about the effects of the State budget on ERAF revenues prior to the February 2014 mid-year budget review. We should then have a better understanding of what the effects of the FY 2013-14 State budget will have on school funding and excess ERAF revenues. For now we are projecting that excess ERAF revenues will drop from \$4.2 million in FY 2012-13 to \$2 million in FY 2013-14 and that we will not receive any excess ERAF revenues in FY 2014-15 and subsequent years.

California Public Employees Retirement System (PERS)

Earlier this year the PERS board approved two key changes in its rate setting process. The first change reduces the period over which PERS “smooths” investment returns from fifteen years to five years; the second is the method used to amortize gains and losses, from a rolling 30 year period to a fixed 30 year period. Based on preliminary information from PERS, these actions are projected to increase the general fund’s annual contributions by \$800,000 in FY 2015-16 to \$4.5 million by FY 2019-20. While these changes are intended to improve funding levels and stabilize member and employer contributions in the long run, the immediate effect will be felt as the City’s costs significantly increase.

These changes appear to be only the beginning as PERS is advising employers to expect more changes in 2014 which will also result in increased costs to employers in future years. Last year PERS reduced the assumed rate of return on investments from 7.75% to 7.5% and it is expected that one of the changes to be implemented in 2014 is a further decrease of the assumed investment return to 7.25%. Based on preliminary information provided by PERS we estimate that this will increase the general fund retirement costs by approximately \$1.6 million dollars in FY 2015-16.

The other change being contemplated is to the mortality assumption (an estimated increase in life expectancy of retirees) which will also result in increasing employer rates. Based on initial information provided by PERS, we estimate that this change will increase the general fund costs by \$600,000 in FY 2015-16 to approximately \$1.4 million dollars in FY 2019-20.

Public Employee Pension Reform Act (PEPRA) – On September 12, 2012 the Governor signed AB 340 which created a third tier of retirement benefits for employees hired for the first time on or after January 1, 2013. The new tier significantly reduces pension benefits and requires that all new employee/members pay at least 50% of the normal cost of their plan. As of the date of this letter, we only have three employees in this third tier. Given the few employees in the third tier and the fact that PEPRA will not reduce our unfunded liability, which is about 50% of our general fund pension costs, we do not expect significant savings from PEPRA in the near future.

Affordable Housing Funds

Another issue we are actively concerned with is the \$10 million in City funds earmarked for below-market housing which were appropriated by the State when redevelopment agencies were dissolved last year. The City has filed a lawsuit against the State to retain those funds, and if successful we will utilize them as intended - to facilitate affordable/below-market housing projects in Redwood City.

Stepping into the Future

As we have done in the past, we will explore long-term strategic approaches to dealing with surging pension costs and other financial challenges. The Executive Team recently spent a day-and-a-half discussing the future of our organization and the community, and the challenges we face. We will be developing a process to work with our Council, employees, and community in identifying new service delivery options and revenue generation opportunities to ensure a fiscally-sound future. We have a solid track record in this area and I’m confident we will continue such a record into the future.

Moving forward into the next fiscal year, we will work with the City Council on the development of a new Strategic Plan which will take into account and provide guidance in addressing the City’s current and emerging opportunities, challenges, and threats. Through this process, we will be effectively poised to continue furthering the City’s and the City Council’s initiatives, and

provide the community with the services and facilities which are central to the City's core purpose: build a great community together.

Successor Agency to the Redevelopment Agency

The City as the Successor Agency will continue to staff the Oversight Board as it works to complete the close out of Redevelopment Agency business and pay the Agency's debts. The Oversight Board must review and approve the Recognized Obligations Payment Schedule for each six month period beginning January 1, 2012, until the close out is completed. After the Recognized Payment Obligation Schedule is approved by the Oversight Board it must be submitted to the State Department of Finance for review and approval before the Successor Agency receives any funds to pay the debts of the former Redevelopment Agency. In 2016 all individual Oversight Boards in each county will be merged to one county-wide Oversight Board.

**Property
Taxes
\$35.1 Million**

As previously mentioned, in March 2013 the City filed a lawsuit against the State of California to retain \$10 million in funds earmarked to support the development of low and moderate income housing in the community, which was committed through a 1990 agreement with the Legal Aid Society of San Mateo County (LAS). City staff met with staff from the California Department of Finance (DOF) in Sacramento, arguing that it was Redwood City's right to retain those funds for purposes intended under the 1990 agreement with the LAS. When the State denied that argument and demanded the funds be turned over, the City Council directed the City Attorney to initiate legal action seeking to have the courts order the State Department of Finance to allow the City, as the housing successor, to preserve those funds for affordable housing purposes.

The City has filed a second lawsuit against the State of California to recognize a \$3 million loan the City made to the Redevelopment Agency in 2005. Currently about \$2.3 million of this loan remains outstanding. City staff met and conferred with the DOF, arguing that the loan is an enforceable obligation because the source of funds that were lent to the RDA was a 2003 City bond issue. The City's position is that the dissolution act is clear that loans based on these types of arrangements are enforceable obligations. Since the State denied the City's request the City Council again directed the City Attorney to file a suit against the State Department of Finance to recover these funds.

**Sales Taxes
\$18.8 Million**

Economic Overview

Although the national economy is still recovering only moderately from the recession that ended in June 2009, we are seeing some signs of a more accelerated regional recovery. Locally we are experiencing a strong rebound in vehicle sales along with robust activity in the job market. The number of employed residents (375,500) in San Mateo County as of March is almost equal to the 20 year average for the period of 1990 to 2009 and only about 3% below the peak number of employed residents (386,800) recorded in 2000.

In view of the fact that property taxes and sales taxes comprise 62% of the City's general fund revenue, it is clear that the financial health of the municipal enterprise leans very heavily on individuals and organizations spending money on real estate and taxable consumer goods. A high number of employed residents with sufficient income are key drivers in pushing up property values and keeping the cash registers ringing at local merchants, both of which translate into more resources to provide services to our residents.

As of March 2013 (the most recent data available) there were an estimated 375,500 employed residents in the County, an increase of 17,100 (or 5%) from a year earlier. The unemployment rate in San Mateo County has fallen from 7.5% in March 2012 to 5.7% in March 2013. As of March 2013 there were 858,500 employed residents in Santa Clara County, an area to which our

economic fortunes are closely linked. This represents an increase of 25,600 (3%) from one year earlier. Santa Clara County's unemployment rate has also dropped from 9.0% in March 2012 to 7.1% in March 2013.

According to a report released by Cassidy Turley/BT Commercial Real Estate for the first quarter of 2013, the Redwood City and Redwood Shores commercial office real estate markets had 919,486 square feet of vacant office space with a vacancy rate of 9.8%. This is compared to 798,000 vacant square feet and an 8.5% vacancy factor in the first quarter of 2012. Despite this slight uptick in the vacancy rate we believe the commercial office market is solid and that the local economy will continue to strengthen.

**Hotel Taxes
\$4.8 Million**

The foregoing metrics paint a picture of a local economy that is growing and generating higher municipal revenues.

GENERAL FUND

Revenues

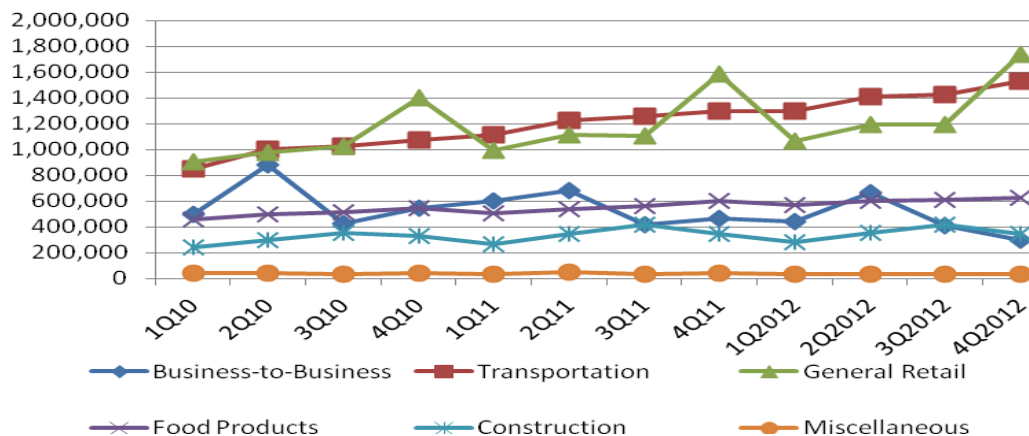
General fund revenues (including transfers into the general fund) are expected at \$87.145 million in FY 2013-14, which is equal to the projected FY 2012-13 revenues. Highlights of the assumptions behind the FY 2013-14 revenue projections are:

- Secured property taxes are expected to increase 3.8% to \$25.2 million (+ \$921,000).
- Sales tax will increase 2.5% to \$18.8 million (+ \$461,000).
- Transient occupancy tax will increase 9.8% to \$4.8 million (+ \$433,000).
- Building permits revenues are expected to increase 12.5% to \$1.8 million (+ \$200,000).
- Business license taxes are project to increase about 15% to \$1.8 million (+ \$243,000).
- Successor Agency payments to reimburse the general fund for PERS and retiree medical liabilities incurred by the former Redevelopment Agency \$400,000 annually until FY 17-18.
- Reduction in excess ERAF revenues from \$4.2 million to \$2 million.

Although the strengthening local economy, particularly reflected in stronger real estate values, is translating into increased revenues for the City, the changes in school funding formulas as discussed above offset these increases to a large degree.

**Building
Permits
\$1.8 Million**

The following graph illustrates the performance of locally-generated sales tax revenues (which accounts for about 95% of total sales tax revenues) for the past 12 quarters ending in the 4th quarter of 2012. The transportation segment has steadily rebounded from levels reached during the recent recession.



The City's sales tax is highly dependent on the health of the transportation and general retail categories. The transportation category which includes new vehicle sales and gas stations accounts for 35% of locally generated sales tax revenue while the general retail category, which includes department stores (Kohl's, Target, K-Mart, and Costco), produces about 29% of sales tax revenue. We continue to experience a decline in sales tax revenue from software businesses and have assumed that this decline will continue and have adjusted our sales tax forecast accordingly.

Expenditures

The recommended FY 2013-14 expenditure budget is \$85.7 million (including transfers-out) which is about \$2.8 million or 3.4% more than the initially adopted FY 2012-13 budget (\$82.9 million).

The single largest programmatic increase is a \$900,000 increase in the general fund worker's compensation costs which is attributable to a spike in claims and costs primarily from safety personnel in FY 2011-12. Finance and Human Resources staff are working closely with our worker's compensation actuary to better understand the long-term implication of the increased level of claims and whether this trend is expected to continue.

Due to the low interest rate environment Finance staff has determined that it is advantageous for the City to prepay its PERS contribution for FY 2013-14. This action is expected to save the general fund \$386,400 in FY 2013-14.

The combined effects of the reorganization of the City Manager's Department, Police Department, and Community Development Department, which took place in FY 2012-13, are included in the recommended budget.

This budget has been prepared under the assumption that employee retirement contributions will continue as called for under existing labor agreements.

About 81.5% of the FY 2013-14 expenditures are for employee costs. This is consistent with the composition of the budget these past several years. Public Safety comprises about 58% of the proposed expenditures which is also typical of historical general fund spending patterns.

Transfers

Included in the recommended budget are the usual transfers from the general fund to the traffic safety fund (\$1.3 million), and the water fund (\$159,000) in FY 2013-14.

This budget also includes a recommendation to transfer \$800,000 from the general fund to support the parking fund.

General Fund Reserves

The Council's policy on general fund reserves is to maintain reserves of not less than 15% and not more than 20% of anticipated revenues. If current FY 2013-14 projections hold true and no changes are made to the recommended budget, the general fund reserve balance will be \$19.6 million as of June 30, 2014, or about \$2.2 million above the 20% ceiling called for in the Council's reserve policy.

Although not part of the recommended budget, the projected ending fund balance in FY 2013-14 is based upon the assumption that Council approves a recommended FY 2012-13 budget amendment to repay the \$1.3 million loan from the Employee Benefits Fund. This loan was used to finance the separation incentive program that was utilized in FY 2011-12 to provide an

**Utility Users
Tax
\$9.5 million**

**Business
License Taxes
\$1.8 Million**

incentive for certain retirement eligible Fire Department employees to retire so that the City could then replace them with employees covered by a less expensive retirement plan.

Moreover, it is also assumed that Council will approve a recommended FY 2012-13 budget amendment that will transfer \$100,000 from the General Fund to the Workers' Compensation Self Insurance Fund to partially offset the increased costs this fund has incurred as a result of increased claims for industrial injuries and the corresponding costs.

Should the foregoing recommended amendments to the FY 2012-13 budget be approved we still expect that General Fund reserves will increase by close to \$1 million in FY 2012-13.

**Capital Outlay
Fund
\$11.3 Million**

Given the projected loss of ERAF revenue and higher retirement costs in the coming years, staff recommends that these funds be retained until a plan is developed and implemented that will bring projected revenues and expenditures into alignment.

Future Years

Current projections show a general fund operating surplus of \$1.4 million in FY 2013-14, a \$1.8 million deficit in FY 2014-15, declining further to a \$4.7 million deficit in FY 2017-18. The City hopes to continue discussions with our employee labor groups to identify ways to further reduce the escalation of labor costs as well as implementing organization efficiencies that will reduce expenditures.

The following chart summarizes the projected surplus (deficits) for the next five years:

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
(in millions)	\$1.412	(\$1.780)	(\$4.212)	(\$4.472)	(\$4.726)
% of Revenues	1.62%	(2.03%)	(4.63%)	(4.74%)	(4.82%)

The projected deficits reflect the potential loss of the excess ERAF refunds and the increase in PERS rates, and signal that plans will be required to bring revenues and expenditures back into balance should these changes occur as projected.

CAPITAL IMPROVEMENT PROGRAM

**Synthetic Field
Replacement
\$1.2 Million**

The recommended Capital Improvement Program (CIP) budget of \$27.9 million for FY 2013-14, the second year of this budget cycle, includes funds from the Capital Outlay Fund, Gas Tax Construction Fund, Transportation Fund, Grants and Fees Fund, Water Capital Projects Fund, and the Sewer Capital Projects Fund.

Capital Outlay Fund

The Utility Users Tax is the primary funding source for the Capital Outlay Fund budget. Historically, funds have been used for two general purposes, ongoing capital projects to continually improve facilities, and to provide either new or completely upgraded facilities. These projects within the Capital Outlay Fund fall within four primary areas: Building/Facilities; Parks, Playfields and Public Spaces; Storm Drainage; and System Automation/Software. The total Capital Outlay Fund budget for FY 2013-14 is \$11.3 million.

The most significant changes to the Capital Outlay Fund are two noteworthy storm drainage projects and a utility undergrounding project. One of the storm drainage projects is the preparatory permitting and design efforts to address deficiencies in the Redwood Creek system. This first stage of the project is budgeted at \$0.5 million. The second storm drainage project is the next phase of dredging in the Redwood Shores lagoons, with a budget of \$1.5 million. The

undergrounding project is the initiation of an Underground Utility District to complete Phase III of the Roosevelt Street undergrounding. Once the district is formed, design and construction will follow in future budget cycles.

Gas Tax Construction Fund/Transportation Fund/Grants and Fees Fund

Gas Tax funds are used for a range of projects that support the improvements to the City's roadway system, including pedestrian and vehicular safety. Total funds budgeted for FY 2013-14 are \$1.8 million. Measure A Funds, in the amount of \$1.2 million, are budgeted directly to the City's Pavement Management Program, as in prior year budgets. The Grants and Fees Fund encompasses Traffic Impact Fees, which are generated from new development, and augmented by State and Federal grant funds for programs such as Pedestrian/Bicycle Grants. Total funds budgeted for Grants and Fees are approximately \$1.3 million.

**Water Fund
Capital Projects
\$6 Million**

Water Capital Projects Fund

In FY 2012-13 the City began implementation of a 20-year Water Master Plan. The Plan anticipates continued work on distribution improvements, seismic improvements, and supply improvements. The program plans to provide projects throughout the City in an effort to slowly raise the whole City in a balanced manner to a safer and more secure system, rather than focusing solely on one element of the system, or one area of the City. The goal of the program is to assure supply and pressure for adequate fire and drinking water not only for daily use and planned growth, but to protect the City in the event of a major disaster. The major changes to the FY 2013-14 recommendations include funds for the construction of a water tank on California Way (\$3 million) and seismically retrofitting the Carson Tank (\$1 million). These projects are made possible by increased funding through anticipated rate increases. The revised budget recommended for projects is \$6 million in FY 2013-14.

Sewer Capital Projects Fund

Total funding for improvements to the City's sanitary sewer system is \$6.2 million for this fiscal year. This increased funding will be available through anticipated rate increases. Approximately \$2.7 million is budgeted for the ongoing rehabilitation and replacement necessary to maintain pace with the deferred maintenance of the system, while adding capacity to accommodate new development. An important upgrade project is the replacement of the Walnut Street Interceptor line across U.S. Highway 101, which is scheduled for construction in FY 2013-14. The project is budgeted at \$2.5 million.

**Sewer Fund
Capital Projects
\$6.2 Million**

COMMUNITY FACILITIES DISTRICTS

Sufficient resources will be raised from the special taxes levied on properties in the Redwood Shores Transportation Community Facilities District (CFD), the Pacific Shores CFD, and the One Marina CFD to finance the debt service and related expenditures required in FY 2013-14.

ENTERPRISE FUNDS

Water Fund

On June 10, 2013, the City Council will review a recommendation from the Council Utilities Committee to increase the Water Basic Service Charge and the various Water Consumption rate tiers by 9% for each of the subsequent three years. This recommendation is intended to provide surety for the water system to complete this current budget cycle, and also through the next two-year budget cycle. The monthly Water Basic Service Charge will increase from \$22.00 to \$23.98, effective August 1, 2013; from \$23.98 to \$26.13, effective July 1, 2014; and from \$26.13

**General Fund
Full Time
Equivalents
344.5**

to \$28.49, effective July 1, 2015. These rate increases are tied directly to the Water System Improvement Plan (WSIP) by and through the San Francisco Public Utilities Commission (SFPUC). The WSIP is an approximately \$4.6 billion, multi-year program to upgrade the Regional Water System to meet water quality requirements, improve seismic and delivery reliability, and meet water supply goals. The City pays its share of WSIP through the wholesale water rates charged by the SFPUC. Continuous increases to the cost of wholesale water from SFPUC translates into necessary water rate increases by the City in order to meet the revenue requirements of the Water Enterprise Fund.

The City's program for water rate increases minimizes the spikes that occur with large capital projects. The City's multi-year financing plan is built around this goal, with an average rate increase of 6.7% from FY 2011-12 to FY 2019-20. The three years of 9% increases ends in FY 2015-16 at which point the rate increases are projected to decline until FY 2019-20.

FY 2013-14 is anticipated to begin with a fund balance of \$7.6 million and end with a fund balance of \$7.5 million.

Sewer Fund

On June 10, 2013, the City Council will review Council Utilities Committee recommended rate increases in the Sewer Service Charge and the various commercial rate tiers for FY 2013-14, FY 2014-15, and FY 2015-16. The monthly Basic Sewer Service Charge will increase from \$57.88 to \$63.09, effective August 1, 2013; from \$63.09 to \$68.77, effective July 1, 2014; and from \$68.77 to \$74.95, effective July 1, 2015. As has been the case over the last several years, these rate increases are tied directly to capital improvement projects by and through the South Bayside System Authority (SBSA). The SBSA is in the middle of a \$400 million capital replacement program scheduled through 2020. Redwood City's share of these costs is approximately \$206 million.

The City's program for sewer rate increases minimizes the spikes that occur with large capital projects, as envisioned by the SBSA. Consequently, the City's multi-year financing plan is built around this goal, with an average rate increase of 6.7% from FY 2011-12 to FY 2019-20. The three-year rate of increase ends in FY 2015-16, at which point the rate increases are projected to decline until FY 2019-20.

FY 2013-14 is anticipated to begin with a fund balance of \$11.6 million and end with a fund balance of \$12.3 million.

APPROPRIATIONS LIMIT

Article XIII B of the California Constitution defines and establishes the City's appropriations limit. No city in California may spend from its "proceeds of taxes" more than the amount of its "appropriations limit." The appropriations limit is determined by a formula contained within Article XIII B of the State Constitution. Redwood City's appropriations limit for FY 2013-14 is estimated to be \$548 million. The FY 2013-14 appropriations subject to limitations are \$77.2 million. We are well within our legal limit.


ACKNOWLEDGMENTS

My sincere appreciation and thanks to the talented and capable Finance Department team for the support, research, and production of this document: Brian Ponty, Director of Finance; Alison

Freeman, Financial Services Manager; Sylvia Bravo Peters, Administrative Assistant/Deputy Treasurer; Senior Accountants Jennifer Chang, Kyi Khin, and Rajesh Sewak; Carlyne Kerans, Accountant, Sabrina Gilham, Account Clerk; Information Technology Manager Tony Gelpman, and Senior Information Technology Analyst Debbie Matsuura. Their consistent analysis and attention to details has made this a high-integrity budget process.

As always, Deanna La Croix has been invaluable with her support in keeping us organized and on track while Malcolm Smith did his usual superb job of drafting and editing elements of this document.

Respectfully submitted on behalf of the Executive Team,

A handwritten signature in black ink, appearing to read "Robert Bell". The signature is fluid and cursive, with the first name "Robert" and last name "Bell" clearly distinguishable.

Robert Bell
City Manager

GENERAL FUND

FIVE YEAR PROJECTIONS

Financial Assumptions

Five Year Projections

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FINANCIAL ASSUMPTIONS

1. Secured property tax is expected to increase 3.8% to \$25.2 million (+ \$921,000) in FY 2013-14, increase 4.8% in FY 2014-15, and 5% annually thereafter.
2. Sales tax is expected to increase 2.5% to \$18.8 million (+ \$461,000) in FY 2013-14, increase 3.2% in FY 2014-15, and 4% annually thereafter.
3. Transient occupancy tax is expected to increase 9.8% to \$4.8 million (+ \$433,000) in FY 2013-14, and 5% annually thereafter.
4. Development revenues are updated to reflect current anticipated projects.
5. No effects of Federal Government deficit reduction efforts.
6. Excess ERAF rebates decline to \$2 million in FY 2013-14 and \$0 in FY 2014-15.
7. No other effects from the State budget.
8. No general fund support for capital projects other than transfers of utility users' taxes.
9. Increase in retirement system contributions of \$3.1 million in FY 2015-16 to \$5.3 million in FY 2017-18 due to known and anticipated changes in actuarial assumptions and methodologies.
10. No savings were assumed from the retirement system tiers two and three.
11. Employee retirement contributions continue at current levels.

City of Redwood City Adopted Budget 2013-2014

General Fund Five Year Projections 2012-13 through 2017-18 ('000s)

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ACTUAL
REVENUES				
Property Taxes	34,410	35,321	34,514	34,545
Sales Tax	15,553	15,024	15,671	16,998
Other Taxes	6,080	6,259	6,302	7,590
Licenses and Permits	905	877	1,099	1,268
Fines and Forfeitures	452	454	564	623
Interest Earnings/Rentals	904	1,112	815	615
Revenue from Other Agencies	3,049	3,005	3,157	2,853
Charges for Services	5,433	6,115	8,809	8,468
Other Revenues	8,218	8,931	7,750	7,343
Library	1,723	834	1,049	710
Recreation Revenues	1,709	1,691	1,792	1,720
Former Redevelopment Agency Residual				1,891
Total Revenues	78,436	79,623	81,522	84,624
Transfers-In:				
Interest from other funds	748	577	305	188
Others	879	1,485	1,092	520
GID 1-64 Maintenance District	250	250	250	250
Total revenues and transfers-in	80,313	81,935	83,169	85,582
EXPENDITURES				
City Council	313	312	309	452
City Manager	1,599	1,598	1,652	1,076
City Attorney	866	936	917	912
City Clerk	674	610	485	635
Human Resources	1,287	1,369	1,212	1,189
Finance & Administrative Support	2,082	2,293	2,761	2,795
Police	29,025	27,841	28,061	29,145
Fire	17,491	17,279	16,859	19,563
Community Development	7,625	7,946	10,011	9,816
Parks & Recreation	13,877	13,211	12,696	12,413
Library	8,402	7,247	7,140	6,882
Budget Adjustments				
Total Expenditures	83,241	80,642	82,103	84,878
Transfers-Out	2,901	2,414	1,921	1,907
Total expenditures and transfers-out	86,142	83,056	84,024	86,785
Changes in other reserves	730	(68)	183	733
Net surplus (deficit)	(5,099)	(1,189)	(672)	(470)
Net surplus (deficit) as a percentage of general fund revenues and transfers-in:	-6.35%	-1.45%	-0.81%	-0.55%
Detail of transfers-out:				
gas tax operations	532	13		
traffic safety	1,102	1,250	959	1,100
lido landscape district		10	15	29
others	1,267	1,141	947	778
TOTAL	2,901	2,414	1,921	1,907

City of Redwood City Adopted Budget 2013-2014

General Fund Five Year Projections

2012-13 ESTIMATE	2013-14 BUDGET	2014-15 ESTIMATE	2015-16 ESTIMATE	2016-17 ESTIMATE	2017-18 ESTIMATE
35,881	35,142	34,641	36,373	38,192	40,101
18,364	18,825	19,422	20,199	21,007	21,847
7,955	8,664	9,257	9,636	10,032	10,444
1,664	1,913	1,612	1,500	1,500	1,500
576	576	576	576	576	576
520	400	410	410	410	410
3,254	3,023	3,068	3,160	3,255	3,352
7,067	7,098	7,104	7,317	7,537	7,763
6,667	6,681	6,678	6,678	6,678	6,678
610	406	406	418	431	444
1,981	1,810	1,812	1,866	1,922	1,979
1,820	2,067	2,067	2,170	2,279	2,393
86,361	86,605	87,053	90,304	93,818	97,488
113	105	105	105	105	105
459	175	175	177	179	181
250	260	275	285	295	305
87,183	87,145	87,608	90,871	94,396	98,079
386	363	379	390	401	413
1,592	2,034	1,859	1,910	1,963	2,017
964	1,008	1,042	1,073	1,105	1,139
574	770	720	741	762	784
1,289	1,120	1,152	1,177	1,202	1,228
2,937	2,531	2,989	3,044	3,100	3,158
29,557	31,460	32,860	33,877	34,928	36,014
16,711	17,836	18,685	19,286	19,907	20,550
7,596	7,073	7,348	7,547	7,752	7,965
12,273	12,726	13,175	13,514	13,865	14,227
6,636	6,756	7,020	7,205	7,397	7,595
3,322			3,076	4,155	5,295
83,837	83,677	87,229	92,840	96,539	100,386
2,379	2,305	2,159	2,243	2,329	2,419
86,216	85,982	89,388	95,083	98,868	102,805
967	1,162	(1,780)	(4,212)	(4,472)	(4,726)
1.11%	1.33%	-2.03%	-4.63%	-4.74%	-4.82%
1,255	1,298	1,322	1,372	1,424	1,478
29	30	31	32	33	34
1,095	978	806	838	872	907
2,379	2,305	2,159	2,243	2,329	2,419

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Budget Summary

**Changes to Operating Budget
Summary of Operations by Program
Interfund Transfers
Analysis of Budget by Fund
Summary by Department by Fund
General Fund Graphs
Revenue Estimates
CDBG / HOME Action Plan
Personnel Allocations By Department**

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Changes to FY 2013-14 Operating Budget

GENERAL FUNDS	Updated FY 13-14	Programmatic changes	Adopted FY 13-14
CITY COUNCIL			
City Council (61110)	327,185	1,275	328,460
Human Svcs. Assistance (64213)	34,800		34,800
Total	361,985	1,275	363,260
CITY MANAGER			
Management/Policy Execution (61210)	674,153	527,252	1,201,405
Community Promotion (61220-222)	457,937	(213,828)	244,109
Organizational Effeciencies (61223)			250,000
Economic Development (61240)	244,457	94,710	339,167
Total	1,376,547	408,134	2,034,681
CITY ATTORNEY			
Legal Services (61510)	975,776	32,831	1,008,607
Total	975,776	32,831	1,008,607
CITY CLERK			
Legisl. Svcs./Records Mgmt. (61310)	512,537	101,171	613,708
Elections (61320)	135,775	4,163	139,938
Council Support (61330)	16,585		16,585
Total	664,897	105,334	770,231
COMMUNITY DEVELOPMENT			
Community Development Administration (63010)	280,664	(19)	280,645
Building Regulation (63110)	1,642,054	46,161	1,688,215
Code Enforcement (63310)	685,959	(8,633)	677,326
General Engineering (65121)	620,482	(250,151)	370,331
Subdivision Engineering (65122)	290,736	(246,343)	44,393
Planning (63210)	891,917	(77,160)	814,757
Strategic Planning (63220)	134,088	(42,049)	92,039
Street System Maintenance (65132)	183,326	67,603	250,929
Street Cleaning (65133)	104,772	42,622	147,394
Sidewalk Maintenance/Replacement (65134)	14,900		14,900
Street Tree Maintenance (65135)	772,505	16,204	788,709
Downtown/Entry Feature Maintenance (65136)	31,889		31,889
Storm Water Collection/Disposal (65161)	240,513	(232,015)	8,498
Redevelopment Agency Administration (66410)	1,619,573	(295,018)	1,324,555
Downtown Development Program (66429)	43,025	494,741	537,766
Total	7,556,403	(484,057)	7,072,346
FINANCE			
Financial Services (61430)	1,232,584	(9,650)	1,222,934
Admin. Supp. Svcs. (61710)	1,649,466	(341,216)	1,308,250
Public Financing Authority Lease Payments (61710)	1,015,300		1,015,300
Total	3,897,350	(350,866)	3,546,484
FIRE			
Administration (62210)	1,398,630	25,077	1,423,707
Operations (62220)	14,790,525	331,027	15,121,552
Prevention (62230)	793,230	51,868	845,098
Training (62240)	312,391	322	312,713
Emergency Medical Services (62245)	27,079		27,079
Emergency Operations (62260)	82,147	23,605	105,752
Total	17,404,002	431,899	17,835,901

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Changes to FY 2013-14 Operating Budget

GENERAL FUNDS (Cont'd)	Updated FY 13-14	Programmatic changes	Adopted FY 13-14
HUMAN RESOURCES			
Human Resources (61610)	1,275,739	(155,069)	1,120,670
Total	1,275,739	(155,069)	1,120,670
LIBRARY			
Administrative Svcs. Unit (66251)	1,304,294	21,750	1,326,044
Downtown Library (66261)	3,182,508	17,385	3,199,893
Literacy Services Unit (66281)	794,200	6,039	800,239
Neighborhood Libraries and Outreach (66290)	1,434,387	(3,799)	1,430,588
Total	6,715,389	41,375	6,756,764
PARKS, RECREATION AND COMMUNITY SERVICES			
Fair Oaks Community Center (64211)	955,849	(59,511)	896,338
Information/Referral (64212)	284,584	1,692	286,276
Fair Oaks Senior Services (64218)	5,027		5,027
Administration (66110)	561,040	140,123	701,163
Civic Cultural Commission (66111)	58,896		58,896
Landscape Maintenance-City (66121)	2,085,900	21,510	2,107,410
Landscape Mtc.-Redwood Shores (66122)	1,103,207	4,673	1,107,880
Landscape Maintenance - Downtown (66124)	727,351	(31)	727,320
Youth and Teen Services (66131)	287,794	(12,650)	275,144
Elementary Activities (66133)	492,739	587	493,326
Teen Activities (66135)	279,081	587	279,668
After School Program Grant (66137)	1,368,328	3,040	1,371,368
Red Morton Community Center (66142)	1,096,174	3,442	1,099,616
Aquatics Program (66145)	169,094		169,094
Adult Sports (66147)	122,746		122,746
Middle School Sports (66148)	218,145	275,189	493,334
Special Interest Classes (66161)	783,753	587	784,340
Sandpiper Community Center (66162)	389,950	799	390,749
Sandpiper Youth Club (66163)	150,556		150,556
Community Services (66172)	904,812	147,637	1,052,449
Senior Nutrition (66173)	250,609	(96,686)	153,923
Total	12,295,635	430,988	12,726,623
POLICE			
Administration (62111)	5,037,519	782,579	5,820,098
Records (62112)	1,026,947	4,494	1,031,441
Training (62113)	503,828	16,060	519,888
Property/Evidence (62114)	295,640	(846)	294,794
Police Activities League (62115)	126,367		126,367
Patrol Services (62131)	19,248,658	(19,392)	19,229,266
Criminal Investigation (62134)	4,167,419	270,081	4,437,500
Total	30,406,379	1,052,975	31,459,354
TOTAL GENERAL FUNDS	82,930,102	1,514,819	84,694,921

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Changes to FY 2013-14 Operating Budget

SPECIAL REVENUE FUNDS	Updated FY 13-14	Programmatic changes	Adopted FY 13-14
TRAFFIC SAFETY FUND			
Police			
Police Patrol Services (62131)	237,556	(237,556)	
Community Development			
Traffic Control Maint. (65131)	1,178,482	8,536	1,187,018
Paint and Sign Maint. (65137)	380,631	(5,016)	375,615
Fund Total	1,796,669	(234,036)	1,562,633
SPECIAL GAS TAX STREET IMPROVEMENT FUND			
Community Development			
Street System Maint. (65132)	981,862	39,138	1,021,000
Street Cleaning (65133)	148,573	654	149,227
Sidewalk Maint. & Replacement (65134)	273,553	264	273,817
Storm Water Coll. & Disposal (65161)	237,016	5,666	242,682
Fund Total	1,641,004	45,722	1,686,726
GID 1-64 MAINTENANCE & OPERATION			
Community Development			
Storm Water Coll. & Disposal (65161)	440,813	2,122	442,935
Fund Total	440,813	2,122	442,935
SEAPORT CENTRE MAINTENANCE DISTRICT			
Community Development			
General Engineering (65121)	3,890		3,890
Water Supply & Distr. (65144)	6,813		6,813
Sewer System Maint. (65152)	49,354		49,354
Storm Water Coll. & Disposal (65161)	49,490	403	49,893
Fund Total	109,547	403	109,950
SEAPORT LANDSCAPING MAINTENANCE DISTRICT			
Community Development			
General Engineering (65121)	3,890		3,890
Storm Water Collection and Disposal (65161)	24,888		24,888
Parks/Recreation			
Seaport Blvd. Landscape Maint. (65184)	170,365	665	171,030
Fund Total	199,143	665	199,808
REDWOOD SHORES LANDSCAPE MAINTENANCE DISTRICT			
Parks/Recreation			
Lido Landscape Maint. (66123)	243,510	6,036	249,546
Fund Total	243,510	6,036	249,546
CATEGORICAL GRANTS FUND			
Federal Grants Program			
Community Development			
Admin - Housing Employees (66310)	575,138	(31,736)	543,402
Housing Rehabilitation (66320)	99,034	966	100,000
HOME Administration (66354)	223,559	(10,438)	213,121
	897,731	(41,208)	856,523
Rental Income Program			
Community Development			
Rental Rehabilitation Administration (66380)	252,855	47,145	300,000

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Changes to FY 2013-14 Operating Budget

SPECIAL REVENUE FUNDS (Cont'd)	Updated FY 13-14	Programmatic changes	Adopted FY 13-14
Measure M Motor Vehicle License Fee			
Community Development			
Street System Maintenance (65132)	32,904	(32,904)	
Storm Water Col. & Disposal (65161)	247,843	24,356	272,199
	<u>280,747</u>	<u>(8,548)</u>	<u>272,199</u>
Categorical Grants Total	1,431,333	(2,611)	1,428,722
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY			
Community Development			
Debt Service (61423)	562,568	(145,206)	417,362
Administration (66410)	438,754	(153,754)	285,000
RDA Interest on Loan (66491)	229,764	(229,764)	
Fund Total	<u>1,231,086</u>	<u>(528,724)</u>	<u>702,362</u>
TRANSPORTATION FUND			
Finance			
Admin. Supp. Svcs. (61710)	280,579		280,579
Community Development			
Engineering (65121)	153,825		153,825
Fund Total	<u>434,404</u>		<u>434,404</u>
PLANNING COST RECOVERY			
Community Development			
Current Projects Planning (63210)	800,000		800,000
Fund Total	<u>800,000</u>		<u>800,000</u>
LAW ENFORCEMENT GRANTS			
Police			
Citizen's Option for Public Safety (62131)		125,771	125,771
Fund Total		<u>125,771</u>	<u>125,771</u>
TOTAL SPECIAL REVENUE FUNDS	8,327,509	(584,652)	7,742,857
DEBT SERVICE FUNDS			
ASSESSMENT DISTRICTS			
Finance			
Redwood Shores Traffic Improvement District Bonds Administrative Expense Fund (61421)	32,340		32,340
Redwood Shores Traffic Improvement District Bonds Debt Service Fund (61423)	958,875		958,875
Pacific Shores Bonds Debt Service Fund (61423)	1,437,700		1,437,700
Pacific Shores Bonds Administrative Expense Fund (61421)	26,010		26,010
One Marina Debt Service Fund (61423)	426,956		426,956
One Marina Administrative Expense Fund (61421)	26,530		26,530
Fund Total	<u>2,908,411</u>		<u>2,908,411</u>
PUBLIC FINANCING AUTHORITY			
Finance			
2003 PFA Refunding Bonds (61423)	970,841		970,841
Fund Total	<u>970,841</u>		<u>970,841</u>
FORMER REDEVELOPMENT AGENCY			
Finance			
2003 RDA Tax Allocation Bonds (61423)	3,287,581		3,287,581
Fund Total	<u>3,287,581</u>		<u>3,287,581</u>
TOTAL DEBT SERVICE FUNDS	7,166,833		7,166,833

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Changes to FY 2013-14 Operating Budget

ENTERPRISE FUNDS	Updated FY 13-14	Programmatic changes	Adopted FY 13-14
PARKING DISTRICT FUND			
Finance			
Revenue Services (61410)	77,670		77,670
Debt Service (61423)	5,200		5,200
Admin. Support Svcs. (61710)	2,055		2,055
	<u>84,925</u>		<u>84,925</u>
Police			
Patrol Services (62131)	760,892		760,892
Community Development			
Street System Maint. (65132)	356,387	2,507	358,894
Downtown Facilities Operations (65175)	862,930	8	862,938
Total	<u>1,219,317</u>	<u>2,515</u>	<u>1,221,832</u>
Fund Total	<u>2,065,134</u>	<u>2,515</u>	<u>2,067,649</u>
WATER FUND			
Finance			
Revenue Services (61410)	1,493,439	(14,085)	1,479,354
Admin. Support Svcs. (61710)	8,097		8,097
	<u>1,501,536</u>	<u>(14,085)</u>	<u>1,487,451</u>
Community Development			
Water Customer Services (65142)	1,672,233	(17,333)	1,654,900
Water Supply & Distribution (65144)	6,088,806	122,148	6,210,954
SFWD Water Purchases (65145)	12,478,000		12,478,000
Water Resources Management (65146)	830,623	43,345	873,968
Recycled Water (65147)	5,436,201	16,139	5,452,340
	<u>26,505,863</u>	<u>164,299</u>	<u>26,670,162</u>
Fund Total	<u>28,007,399</u>	<u>150,214</u>	<u>28,157,613</u>
SEWER FUND			
Finance			
Admin. Support Svcs. (61710)	8,097		8,097
Community Development			
Sewer System Maint. (65152)	5,494,892	18,606	5,513,498
Waste Water Treat. & Disposal (65154)	12,817,108	3,441,892	16,259,000
Storm Water Coll. & Disposal (65161)	794,345	4,387	798,732
	<u>19,106,345</u>	<u>3,464,885</u>	<u>22,571,230</u>
Fund Total	<u>19,114,442</u>	<u>3,464,885</u>	<u>22,579,327</u>
DOCKTOWN MARINA			
Community Development			
Docktown Administration (66433)		596,903	596,903
		<u>596,903</u>	<u>596,903</u>
TOTAL ENTERPRISE FUNDS	<u>49,186,975</u>	<u>4,214,517</u>	<u>53,401,492</u>
TOTAL ALL FUNDS, EXCLUDING INTERNAL SERVICE FUNDS	<u>147,611,418</u>	<u>5,144,685</u>	<u>153,006,103</u>

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Changes to FY 2013-14 Operating Budget

INTERNAL SERVICE FUNDS	Updated FY 13-14	Programmatic changes	Adopted FY 13-14
EQUIPMENT SERVICES FUND			
Community Development			
Equipment Services (67230)	3,461,233	4,925	3,466,158
Fund Total	3,461,233	4,925	3,466,158
INTERNAL SERVICES FUND			
Finance			
Information Technology (67110)	2,692,215	45,660	2,737,875
Telephone Services (67211-212)	415,877	(31,389)	384,488
	<u>3,108,092</u>	<u>14,271</u>	<u>3,122,363</u>
Fire			
Fire Operations (62220)	88,771		88,771
Police			
Central Dispatching Svcs. (67310)	2,257,594	9,743	2,267,337
Parks/Recreation			
Custodial Services (67241)	1,594,998	8,452	1,603,450
Bldg. Maint. & Repair Svcs. (67242)	1,660,874	8,836	1,669,710
	<u>3,255,872</u>	<u>17,288</u>	<u>3,273,160</u>
Fund Total	8,710,329	41,302	8,751,631
EMPLOYEE BENEFITS FUND			
Finance			
Employee Benefits (67810-840)	5,889,552		5,889,552
Fund Total	5,889,552		5,889,552
WORKERS' COMPENSATION FUND			
Human Resources			
Risk Mgmt. - Workers' Comp (67713)	2,383,161	1,048,859	3,432,020
Fund Total	2,383,161	1,048,859	3,432,020
GENERAL LIABILITY INSURANCE FUND			
Finance			
Risk Management (67711-714)	1,422,449	261,367	1,683,816
Fund Total	1,422,449	261,367	1,683,816
TOTAL INTERNAL SERVICE FUNDS	21,866,724	1,356,453	23,223,177

Changes to 13-14 Operating Budget

Total programmatic changes to the FY 2013/14 operating budget for all funds (excluding internal service funds) total \$5,394,685. These changes consist of the previously approved departmental reorganizations of the City Clerk, City Manager, Community Development and Police departments. In addition to the reorganizations, the proposed changes include the following items:

General Fund

- The City Manger’s department was granted \$250,000 by the Council to use for organizational efficiencies
- Fire Department Emergency Preparedness & Outreach Coordinator Position \$129,341 primarily covered by additional revenue and \$54,000 reduction in professional services

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Changes to FY 2013-14 Operating Budget

- Management Analyst I in Parks, Recreation and Community Services Department \$150,321
- Special Needs and PE Plus Programs in Parks, Recreation and Community Services Department supported by grants \$325,000
- Downtown Program Events in the Community Development Department to be covered by program revenues \$245,000
- PERS prepayment credit in Administrative Support Services (\$386,400)

Other Funds

- Add Citizen's Option for Public Safety (COPs) \$125,771
- Eliminate Photo Red Light Program (\$237,556)
- Docketown Marina \$596,903
- South Bayside System Authority increased charges \$3,442,000

All Funds

The following increased costs have been allocated to the operating departments:

- General liability insurance program increase of \$242,516
- Workers' compensation program increased of \$1,000,000

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Summary of Operations by Program

GENERAL FUNDS	Employee Costs	Supplies & Services*	Capital Outlay	Total
CITY COUNCIL				
City Council (61110)	266,357	62,103		328,460
Human Svcs. Assistance (64213)		34,800		34,800
Total	266,357	96,903		363,260
CITY MANAGER				
Management/Policy Execution (61210)	1,073,389	128,016		1,201,405
Community Promotion (61220-222)	(3,230)	247,339		244,109
Organizational Effeciencies (61223)		250,000		250,000
Economic Development (61240)	266,164	73,003		339,167
Total	1,336,323	698,358		2,034,681
CITY ATTORNEY				
Legal Services (61510)	829,133	175,474	4,000	1,008,607
Total	829,133	175,474	4,000	1,008,607
CITY CLERK				
Legisl. Svcs./Records Mgmt. (61310)	440,344	172,364	1,000	613,708
Elections (61320)	56,454	83,484		139,938
Council Support (61330)		16,585		16,585
Total	496,798	272,433	1,000	770,231
COMMUNITY DEVELOPMENT				
Community Development Administration (63010)	205,018	75,627		280,645
Building Regulation (63110)	1,441,196	247,019		1,688,215
Code Enforcement (63310)	460,507	216,819		677,326
General Engineering (65121)	82,176	288,155		370,331
Subdivision Engineering (65122)	(3,126)	47,519		44,393
Planning (63210)	640,613	174,144		814,757
Strategic Planning (63220)	60,244	31,795		92,039
Street System Maintenance (65132)		235,929	15,000	250,929
Street Cleaning (65133)		147,394		147,394
Sidewalk Maintenance/Replacement (65134)		14,900		14,900
Street Tree Maintenance (65135)	305,511	478,623	4,575	788,709
Downtown/Entry Feature Maintenance (65136)		31,889		31,889
Storm Water Collection/Disposal (65161)		8,498		8,498
Redevelopment Agency Administration (66410)	1,146,415	178,140		1,324,555
Downtown Development Program (66429)	292,513	245,253		537,766
Total	4,631,067	2,421,704	19,575	7,072,346
FINANCE				
Financial Services (61430)	963,303	259,631		1,222,934
Admin. Supp. Svcs. (61710)	405,811	902,439		1,308,250
Public Financing Authority Lease Payments (61710)		1,015,300		1,015,300
Total	1,369,114	2,177,370		3,546,484
FIRE				
Administration (62210)	958,854	460,853	4,000	1,423,707
Operations (62220)	12,953,634	2,167,918		15,121,552
Prevention (62230)	808,597	36,501		845,098
Training (62240)	279,964	32,749		312,713
Emergency Medical Services (62245)		27,079		27,079
Emergency Operations (62260)	77,605	28,147		105,752
Total	15,078,654	2,753,247	4,000	17,835,901

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Summary of Operations by Program

GENERAL FUNDS (Cont'd)	Employee Costs	Supplies & Services*	Capital Outlay	Total
HUMAN RESOURCES				
Human Resources (61610)	559,013	561,657		1,120,670
Total	559,013	561,657		1,120,670
LIBRARY				
Administrative Svcs. Unit (66251)	653,891	672,153		1,326,044
Downtown Library (66261)	1,938,064	1,261,829		3,199,893
Literacy Services Unit (66281)	748,014	52,225		800,239
Neighborhood Libraries and Outreach (66290)	1,153,379	277,209		1,430,588
Total	4,493,348	2,263,416		6,756,764
PARKS, RECREATION AND COMMUNITY SERVICES				
Fair Oaks Community Center (64211)	507,343	385,495	3,500	896,338
Information/Referral (64212)	279,377	6,899		286,276
Fair Oaks Senior Services (64218)		5,027		5,027
Administration (66110)	573,449	125,714	2,000	701,163
Civic Cultural Commission (66111)		58,896		58,896
Landscape Maintenance-City (66121)	1,218,161	889,249		2,107,410
Landscape Mtc.-Redwood Shores (66122)	570,874	537,006		1,107,880
Landscape Maintenance - Downtown (66124)	418,802	308,518		727,320
Youth and Teen Services (66131)	171,328	99,816	4,000	275,144
Elementary Activities (66133)	409,860	83,466		493,326
Teen Activities (66135)	245,211	34,457		279,668
After School Program Grant (66137)	1,278,993	92,375		1,371,368
Red Morton Community Center (66142)	556,531	540,085	3,000	1,099,616
Aquatics Program (66145)	71,383	97,711		169,094
Adult Sports (66147)	14,535	108,211		122,746
Middle School Sports (66148)	425,223	68,111		493,334
Special Interest Classes (66161)	84,045	700,295		784,340
Sandpiper Community Center (66162)	200,510	188,239	2,000	390,749
Sandpiper Youth Club (66163)	143,441	7,115		150,556
Community Services (66172)	594,177	445,572	12,700	1,052,449
Senior Nutrition (66173)	141,981	11,942		153,923
Total	7,905,224	4,794,199	27,200	12,726,623
POLICE				
Administration (62111)	738,511	5,067,337	14,250	5,820,098
Records (62112)	959,868	71,573		1,031,441
Training (62113)	366,325	153,563		519,888
Property/Evidence (62114)	263,955	30,839		294,794
Police Activities League (62115)	22,959	103,408		126,367
Patrol Services (62131)	18,066,807	1,153,155	9,304	19,229,266
Criminal Investigation (62134)	4,196,280	229,820	11,400	4,437,500
Total	24,614,705	6,809,695	34,954	31,459,354
TOTAL GENERAL FUNDS	61,579,736	23,024,456	90,729	84,694,921

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Summary of Operations by Program

SPECIAL REVENUE FUNDS	Employee Costs	Supplies & Services*	Capital Outlay	Total
TRAFFIC SAFETY FUND				
Community Development				
Traffic Control Maint. (65131)	93,285	1,093,733		1,187,018
Paint and Sign Maint. (65137)	264,075	111,540		375,615
Fund Total	357,360	1,205,273		1,562,633
SPECIAL GAS TAX STREET IMPROVEMENT FUND				
Community Development				
Street System Maint. (65132)	464,621	554,579	1,800	1,021,000
Street Cleaning (65133)	144,304	4,923		149,227
Sidewalk Maint. & Replacement (65134)	121,078	150,939	1,800	273,817
Storm Water Coll. & Disposal (65161)	188,181	54,501		242,682
Fund Total	918,184	764,942	3,600	1,686,726
GID 1-64 MAINTENANCE & OPERATION				
Community Development				
Storm Water Coll. & Disposal (65161)	77,899	365,036		442,935
Fund Total	77,899	365,036		442,935
SEAPORT CENTRE MAINTENANCE DISTRICT				
Community Development				
General Engineering (65121)	3,873	17		3,890
Water Supply & Distr. (65144)		6,813		6,813
Sewer System Maint. (65152)	20,177	29,177		49,354
Storm Water Coll. & Disposal (65161)	23,930	25,963		49,893
Fund Total	47,980	61,970		109,950
SEAPORT LANDSCAPING MAINTENANCE DISTRICT				
Community Development				
General Engineering (65121)	3,873	17		3,890
Storm Water Collection and Disposal (65161)	9,172	15,716		24,888
Parks/Recreation				
Seaport Blvd. Landscape Maint. (65184)	120,914	50,116		171,030
Fund Total	133,959	65,849		199,808
REDWOOD SHORES LANDSCAPE MAINTENANCE DISTRICT				
Parks/Recreation				
Lido Landscape Maint. (66123)	166,706	82,840		249,546
Fund Total	166,706	82,840		249,546
CATEGORICAL GRANTS FUND				
Federal Grants Program				
Community Development				
Admin - Housing Employees (66310)	167,930	375,472		543,402
Housing Rehabilitation (66320)	97,492	2,508		100,000
HOME Administration (66354)	21,840	191,281		213,121
	287,262	569,261		856,523
Rental Income Program				
Community Development				
Rental Rehabilitation Administration (66380)	80,391	219,609		300,000

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Summary of Operations by Program

SPECIAL REVENUE FUNDS (Cont'd)	Employee Costs	Supplies & Services*	Capital Outlay	Total
Measure M Motor Vehicle License Fee				
Community Development				
Storm Water Col. & Disposal (65161)		272,199		272,199
Categorical Grants Total	367,653	1,061,069		1,428,722
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY				
Community Development				
Debt Service (61423)		417,362		417,362
Administration (66410)	228,891	56,109		285,000
Fund Total	228,891	473,471		702,362
TRANSPORTATION FUND				
Finance				
Admin. Supp. Svcs. (61710)		280,579		280,579
Community Development				
Engineering (65121)	153,177	648		153,825
Fund Total	153,177	281,227		434,404
PLANNING COST RECOVERY				
Community Development				
Current Projects Planning (63210)		800,000		800,000
Fund Total		800,000		800,000
LAW ENFORCEMENT GRANTS				
Police				
Citizen's Option for Public Safety (62131)		125,771		125,771
Fund Total		125,771		125,771
TOTAL SPECIAL REVENUE FUNDS	2,451,809	5,287,448	3,600	7,742,857
DEBT SERVICE FUNDS				
ASSESSMENT DISTRICTS				
Finance				
Redwood Shores Traffic Improvement District Bonds Administrative Expense Fund (61421)		32,340		32,340
Redwood Shores Traffic Improvement District Bonds Debt Service Fund (61423)		958,875		958,875
Pacific Shores Bonds Debt Service Fund (61423)		1,437,700		1,437,700
Pacific Shores Bonds Administrative Expense Fund (61421)		26,010		26,010
One Marina Debt Service Fund (61423)		426,956		426,956
One Marina Administrative Expense Fund (61421)		26,530		26,530
Fund Total		2,908,411		2,908,411
PUBLIC FINANCING AUTHORITY				
Finance				
2003 PFA Refunding Bonds (61423)		970,841		970,841
Fund Total		970,841		970,841
FORMER REDEVELOPMENT AGENCY				
Finance				
2003 RDA Tax Allocation Bonds (61423)		3,287,581		3,287,581
Fund Total		3,287,581		3,287,581
TOTAL DEBT SERVICE FUNDS		7,166,833		7,166,833

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Summary of Operations by Program

ENTERPRISE FUNDS	Employee Costs	Supplies & Services*	Capital Outlay	Total
PARKING DISTRICT FUND				
Finance				
Revenue Services (61410)	71,569	6,101		77,670
Debt Service (61423)		5,200		5,200
Admin. Support Svcs. (61710)		2,055		2,055
	<u>71,569</u>	<u>13,356</u>		<u>84,925</u>
Police				
Patrol Services (62131)	757,791	3,101		760,892
Community Development				
Street System Maint. (65132)	200,670	158,224		358,894
Downtown Facilities Operations (65175)	48,070	814,868		862,938
	<u>248,740</u>	<u>973,092</u>		<u>1,221,832</u>
Fund Total	<u>1,078,100</u>	<u>989,549</u>		<u>2,067,649</u>
WATER FUND				
Finance				
Revenue Services (61410)	889,643	589,711		1,479,354
Admin. Support Svcs. (61710)		8,097		8,097
	<u>889,643</u>	<u>597,808</u>		<u>1,487,451</u>
Community Development				
Water Customer Services (65142)	1,083,520	561,080	10,300	1,654,900
Water Supply & Distribution (65144)	1,887,317	4,307,937	15,700	6,210,954
SFWD Water Purchases (65145)		12,478,000		12,478,000
Water Resources Management (65146)	583,619	290,349		873,968
Recycled Water (65147)	335,833	5,109,007	7,500	5,452,340
	<u>3,890,289</u>	<u>22,746,373</u>	<u>33,500</u>	<u>26,670,162</u>
Fund Total	<u>4,779,932</u>	<u>23,344,181</u>	<u>33,500</u>	<u>28,157,613</u>
SEWER FUND				
Finance				
Admin. Support Svcs. (61710)		8,097		8,097
Community Development				
Sewer System Maint. (65152)	2,030,495	3,480,003	3,000	5,513,498
Waste Water Treat. & Disposal (65154)		16,259,000		16,259,000
Storm Water Coll. & Disposal (65161)	332,766	463,966	2,000	798,732
	<u>2,363,261</u>	<u>20,202,969</u>	<u>5,000</u>	<u>22,571,230</u>
Fund Total	<u>2,363,261</u>	<u>20,211,066</u>	<u>5,000</u>	<u>22,579,327</u>
DOCKTOWN MARINA				
Community Development				
Docktown Administration (66433)	6,369	590,534		596,903
Fund Total	<u>6,369</u>	<u>590,534</u>		<u>596,903</u>
TOTAL ENTERPRISE FUNDS	<u>8,227,662</u>	<u>45,135,330</u>	<u>38,500</u>	<u>53,401,492</u>
TOTAL ALL FUNDS, EXCLUDING INTERNAL SERVICES FUNDS	<u>72,259,207</u>	<u>80,614,067</u>	<u>132,829</u>	<u>153,006,103</u>

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Summary of Operations by Program

INTERNAL SERVICE FUNDS	Employee Costs	Supplies & Services*	Capital Outlay	Total
EQUIPMENT SERVICES FUND				
Community Development				
Equipment Services (67230)	1,073,142	1,147,591	1,245,425	3,466,158
Fund Total	1,073,142	1,147,591	1,245,425	3,466,158
INTERNAL SERVICES FUND				
Finance				
Information Technology (67110)	2,449,122	288,753		2,737,875
Telephone Services (67211-212)	286,372	98,116		384,488
	2,735,494	386,869		3,122,363
Fire				
Fire Operations (62220)			88,771	88,771
Police				
Central Dispatching Svcs. (67310)	1,886,505	380,832		2,267,337
Parks/Recreation				
Custodial Services (67241)	1,377,080	226,370		1,603,450
Bldg. Maint. & Repair Svcs. (67242)	1,004,554	665,156		1,669,710
	2,381,634	891,526		3,273,160
Fund Total	7,003,633	1,659,227	88,771	8,751,631
EMPLOYEE BENEFITS FUND				
Finance				
Employee Benefits (67810-840)		5,889,552		5,889,552
Fund Total		5,889,552		5,889,552
WORKERS' COMPENSATION FUND				
Human Resources				
Risk Mgmt. - Workers' Comp (67713)	279,026	3,152,994		3,432,020
Fund Total	279,026	3,152,994		3,432,020
GENERAL LIABILITY INSURANCE FUND				
Finance				
Risk Management (67711-714)	172,509	1,491,307	20,000	1,683,816
Fund Total	172,509	1,491,307	20,000	1,683,816
TOTAL INTERNAL SERVICE FUNDS	8,528,310	13,340,671	1,354,196	23,223,177

*Total includes internal service charges.

**City of Redwood City Adopted Budget 2013-2014
Budget Summary**

Interfund Transfers

	Adopted FY 2013/14	
	Transfer	
	In	Out
	\$	\$
CAPITAL OUTLAY FUND		
Utility Users Tax Fund	8,439,993	
Gas Tax Capital Fund		(659,575)
General Fund		(94,000)
	<u>8,439,993</u>	<u>(753,575)</u>
GAS TAX CONSTRUCTION FUND		
Gas Tax Operations Fund		(517,630)
Capital Outlay Fund	659,575	
	<u>659,575</u>	<u>(517,630)</u>
GAS TAX OPERATIONS FUND		
Gas Tax Construction Fund	517,630	
GENERAL FUND		
GID 1-64 Maintenance Fund	260,000	
LIDO		(29,945)
Parking Fund		(818,723)
Water Fund		(159,073)
Capital Outlay Fund	94,000	
Internal Services Fund	11,000	
Traffic Safety Fund		(1,297,633)
	<u>365,000</u>	<u>(2,305,374)</u>
GID 1-64 MAINTENANCE FUND		
General Fund		(260,000)
LIDO		
General Fund	29,945	
INTERNAL SERVICE FUND		
General Fund		(11,000)
PARKING FUND		
General Fund	818,723	
PUBLIC FINANCING AUTHORITY		
Successor Agency	3,287,581	
SUCCESSOR AGENCY		
Public Finance Authority		(3,287,581)
SEWER FUND		
Sewer Capital Projects Fund		(6,250,000)
Water Fund		(475,383)
		<u>(6,725,383)</u>
SEWER CAPITAL PROJECTS FUND		
Sewer Fund	6,250,000	
TRAFFIC SAFETY FUND		
General Fund	1,297,633	
UTILITY USERS TAX FUND		
Capital Outlay Fund		(8,439,993)
WATER FUND		
General Fund	159,073	
Water Capital Projects Fund		(6,000,000)
Sewer Fund	475,383	
	<u>634,456</u>	<u>(6,000,000)</u>
WATER CAPITAL PROJECTS FUND		
Water Fund	6,000,000	
TOTAL	<u>28,300,536</u>	<u>(28,300,536)</u>

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Analysis of Budget by Fund

	BEGINNING BALANCE	ESTIMATED REVENUES	TRANSFER IN/(OUT)
GENERAL OPERATING FUNDS			
General Fund	18,184,565	82,321,916	(7,989,398)
Library Fund		406,000	6,350,764
Recreation Program Fund		1,810,000	(301,740)
Former Redevelopment Agency		2,066,735	
Shores Childcare Loan Repayment			
<i>Subtotal</i>	18,184,565	86,604,651	(1,940,374)
SPECIAL REVENUE FUNDS			
Traffic Safety Fund	46,538	265,000	1,297,633
Gas Tax Fund	1,316	1,169,096	517,630
GID-64 Maintenance District Fund	396,059	711,318	(260,000)
Seaport Centre Maintenance Fund	1,564,494	196,200	
Seaport Blvd.Landscape Mtnc. Fund	448,638	215,400	
Lido Maintenance District Fund	29,132	219,600	29,945
Grants Fund	1,090,488	1,543,357	
S.L.E.S.F. Grant Fund	137,372	125,771	
Planning Cost Recovery Fund		800,000	
City's Housing Fund	743,819		
Successor Agency Fund	470,994	3,989,943	(3,287,581)
<i>Subtotal</i>	4,928,850	9,235,685	(1,702,373)
CAPITAL IMPROVEMENT FUNDS			
Utility Users Tax Fund		9,455,293	(8,439,993)
Gas Tax Construction Fund	1,394,299	1,112,055	141,945
Transportation Fund	340,047	1,617,000	
Capital Outlay Fund	3,691,127	113,500	7,686,418
GID Facilities Fees Fund	477,341		
Water Capital Projects Fund			6,000,000
Sewer Capital Projects Fund	331,497		6,250,000
Grants & Bond Proceeds			
Construction Grants Fund	485,982	916,640	
Traffic Impact Fees Fund	2,138,646	743,000	
Parking In-Lieu Fees Fund	3,291,704	50,000	
Traffic Mitigation Fees Fund	2,850,881	35,000	
Parks Impact Fees Fund	4,867,056	3,003,000	
<i>Subtotal</i>	19,868,580	17,045,488	11,638,370
DEBT SERVICE FUNDS			
Assessment Districts Fund	10,022,103	2,787,292	
Public Financing Authority Fund	4,265,047	970,841	3,287,581
<i>Subtotal</i>	14,287,150	3,758,133	3,287,581
ENTERPRISE FUNDS			
Parking Fund	516,310	1,248,926	818,723
Water Fund	7,623,060	33,394,770	(5,365,544)
Sewer Fund	11,591,626	30,051,921	(6,725,383)
Docktown Marina	89,556	597,734	
<i>Subtotal</i>	19,820,551	65,293,351	(11,272,204)
TOTAL ALL FUNDS	77,089,695	181,937,308	11,000
<i>(excluding Internal Service)</i>			
INTERNAL SERVICE FUNDS			
Equipment Services Fund	8,953,750	4,446,621	
Internal Service Fund	732,587	8,655,254	(11,000)
Workers' Compensation Ins. Fund	658,753	3,396,591	
General Liability Insurance Fund	914,645	1,665,257	
Employee Benefits Fund		5,889,552	
<i>Subtotal</i>	11,259,735	24,053,275	(11,000)
TOTAL ALL FUNDS	88,349,430	205,990,583	

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Analysis of Budget by Fund

TOTAL AVAILABLE	OPERATIONS DEBT SERVICE	CAPITAL IMPROVEMENTS	TOTAL EXPENDITURE	ENDING BALANCE
92,517,083	73,552,276		73,552,276	18,964,807
6,756,764	6,756,764		6,756,764	
1,508,260	1,508,260		1,508,260	
2,066,735	1,862,321		1,862,321	204,414
				175,000
102,848,842	83,679,621		83,679,621	19,344,221
1,609,171	1,562,633		1,562,633	46,538
1,688,042	1,686,726		1,686,726	1,316
847,377	442,935		442,935	404,442
1,760,694	109,950		109,950	1,650,744
664,038	199,808		199,808	464,230
278,677	249,546		249,546	29,131
2,633,845	1,428,722		1,428,722	1,205,123
263,143	125,771		125,771	137,372
800,000	800,000		800,000	
743,819				743,819
1,173,356	702,362		702,362	470,994
12,462,162	7,308,453		7,308,453	5,153,709
1,015,300	1,015,300		1,015,300	
2,648,299		1,804,000	1,804,000	844,299
1,957,047	434,404	1,200,000	1,634,404	322,643
11,491,045		11,364,304	11,364,304	126,741
477,341				477,341
6,000,000		6,000,000	6,000,000	
6,581,497		6,250,000	6,250,000	331,497
1,402,622		916,640	916,640	485,982
2,881,646		390,000	390,000	2,491,646
3,341,704				3,341,704
2,885,881				2,885,881
7,870,056				7,870,056
48,552,438	1,449,704	27,924,944	29,374,648	19,177,790
12,809,395	2,908,411		2,908,411	9,900,984
8,523,469	4,258,422		4,258,422	4,265,047
21,332,864	7,166,833		7,166,833	14,166,031
2,583,959	2,067,649		2,067,649	516,310
35,652,286	28,157,613		28,157,613	7,494,673
34,918,164	22,579,327		22,579,327	12,338,837
687,290	596,903		596,903	90,387
73,841,699	53,401,492		53,401,492	20,440,207
259,038,004	153,006,103	27,924,944	180,931,047	78,281,957
13,400,371	3,466,158		3,466,158	9,934,213
9,376,841	8,751,631		8,751,631	625,210
4,055,344	3,432,020		3,432,020	623,324
2,579,902	1,683,816		1,683,816	896,086
5,889,552	5,889,552		5,889,552	
35,302,010	23,223,177		23,223,177	12,078,833
294,340,014	176,229,280	27,924,944	204,154,224	90,360,790

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Budget Summary by Department by Fund

	General Fund	Water Fund	Sewer Fund	Gas Tax Fund	Traffic Safety Fund
City Council	\$	\$	\$	\$	\$
Legislative/Policy	328,460				
Human Services	34,800				
Total	<u>363,260</u>				
City Manager					
Management/Policy Execution	1,201,405				
Community Promotion	244,109				
Organizational Efficiencies	250,000				
Economic Development	339,167				
Total	<u>2,034,681</u>				
City Attorney	1,008,607				
City Clerk	770,231				
Community Development Services					
Community Development Admin.	280,645				
Building and Inspection	2,365,541				
Engineering and Construction	414,724				
Downtown Facilities Operation					
Downtown Development Prog.	537,766				
Docktown Marina					
Housing					
Planning, Former Redev., Suc. Agency	2,231,351				
Fleet and MSC Management					
Right-of-Way Maintenance	1,086,427			1,294,817	1,562,633
Wastewater Mgmt. Services	155,892		22,571,230	391,909	
Water Utility Services		26,670,162			
Total	<u>7,072,346</u>	<u>26,670,162</u>	<u>22,571,230</u>	<u>1,686,726</u>	<u>1,562,633</u>
Finance					
Revenue Services		1,479,354			
Financial Services/Debt Svc.	1,222,934				
Administrative Support	1,308,250	8,097	8,097		
Employee Health Benefits					
General Liability					
Info. Tech./Telephone Services					
Total	<u>2,531,184</u>	<u>1,487,451</u>	<u>8,097</u>		
Fire	17,835,901				
Human Resources					
Human Resources	1,120,670				
Workers' Compensation					
Total	<u>1,120,670</u>				
Library Services	6,756,764				
Parks, Recreation, & Comm. Svcs.					
Human Services	1,187,641				
Parks/Recreation	7,596,372				
Building Services	3,215,290				
Downtown Facilities Opertation	727,320				
Total	<u>12,726,623</u>				
Police	31,459,354				
GRAND TOTAL	<u><u>83,679,621</u></u>	<u><u>28,157,613</u></u>	<u><u>22,579,327</u></u>	<u><u>1,686,726</u></u>	<u><u>1,562,633</u></u>

City of Redwood City Adopted Budget 2013-2014

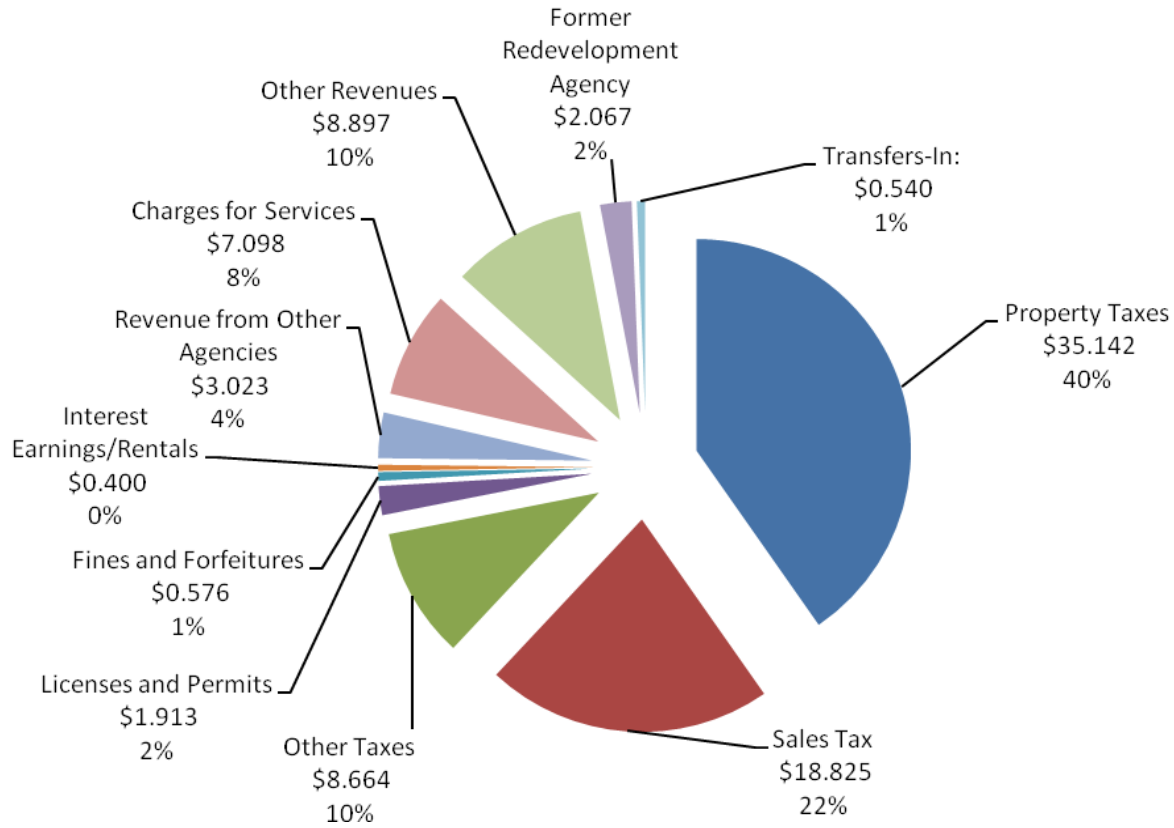
Budget Summary

Budget Summary by Department by Fund

Utility Users Tax Fund	Other Funds	Total All Funds	Internal Service	
\$	\$	\$	\$	
		328,460		City Council
		34,800		Legislative/Policy
		<u>363,260</u>		Human Services
				Total
		1,201,405		City Manager
		244,109		Management/Policy Execution
		250,000		Community Promotion
		339,167		Organizational Efficiencies
		<u>2,034,681</u>		Economic Development
				Total
		1,008,607		City Attorney
		770,231		City Clerk
		280,645		Community Development Services
		2,365,541		Community Development Admin.
	161,605	576,329		Building and Inspection
	862,938	862,938		Engineering and Construction
		537,766		Downtown Facilities Operation
	596,903	596,903		Downtown Development Prog.
	856,523	856,523		Docktown Marina
	1,802,362	4,033,713		Housing
			3,466,158	Planning, Former Redev., Suc. Agency
	358,894	4,302,771		Fleet and MSC Management
	839,269	23,958,300		Right-of-Way Maintenance
	6,813	26,676,975		Wastewater Mgmt. Services
	<u>5,485,307</u>	<u>65,048,404</u>	<u>3,466,158</u>	Water Utility Services
				Total
	77,670	1,557,024		Finance
	7,172,033	8,394,967		Revenue Services
1,015,300	282,634	2,622,378		Financial Services/Debt Svc.
			5,889,552	Administrative Support
			1,683,816	Employee Health Benefits
			3,122,363	General Liability
<u>1,015,300</u>	<u>7,532,337</u>	<u>12,574,369</u>	<u>10,695,731</u>	Info. Tech./Telephone Services
		17,835,901	88,771	Total
		1,120,670		Fire
		<u>1,120,670</u>	<u>3,432,020</u>	Human Resources
		6,756,764		Human Resources
		1,187,641		Workers' Compensation
		7,596,372		Total
	420,576	3,635,866	3,273,160	Library Services
		727,320		Parks, Recreation, & Comm. Svcs.
	<u>420,576</u>	<u>13,147,199</u>	<u>3,273,160</u>	Human Services
	886,663	32,346,017	2,267,337	Parks/Recreation
				Building Services
				Downtown Facilities Opertation
				Total
				Police
<u>1,015,300</u>	<u>14,324,883</u>	<u>153,006,103</u>	<u>23,223,177</u>	GRAND TOTAL

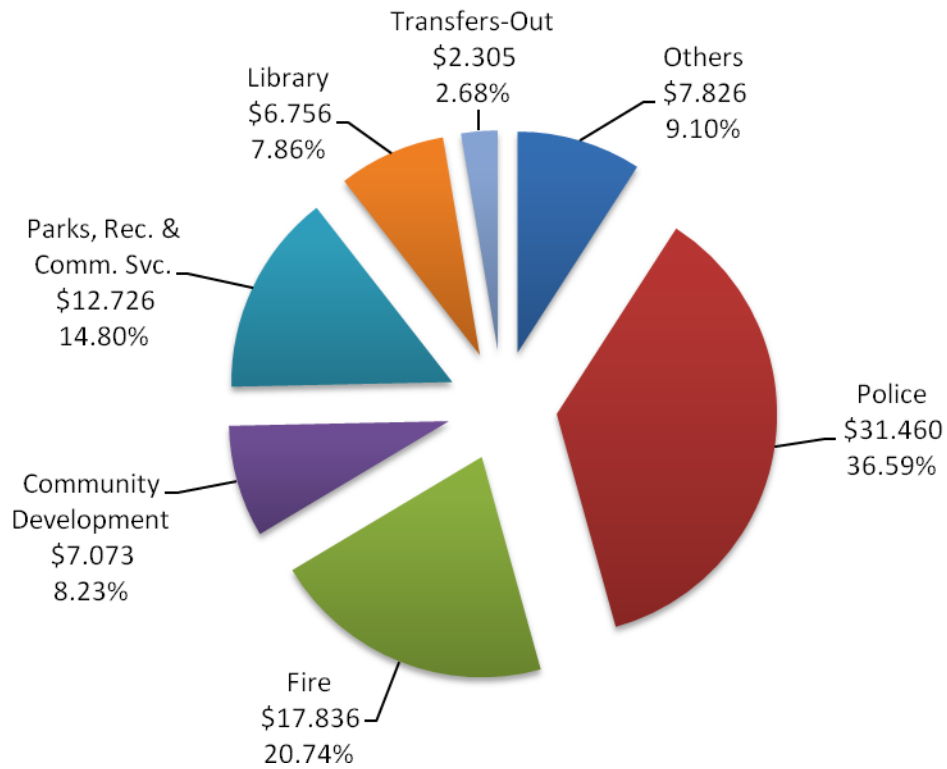
General Fund Revenues ⁽¹⁾

FY 2013-14
\$87.145 million



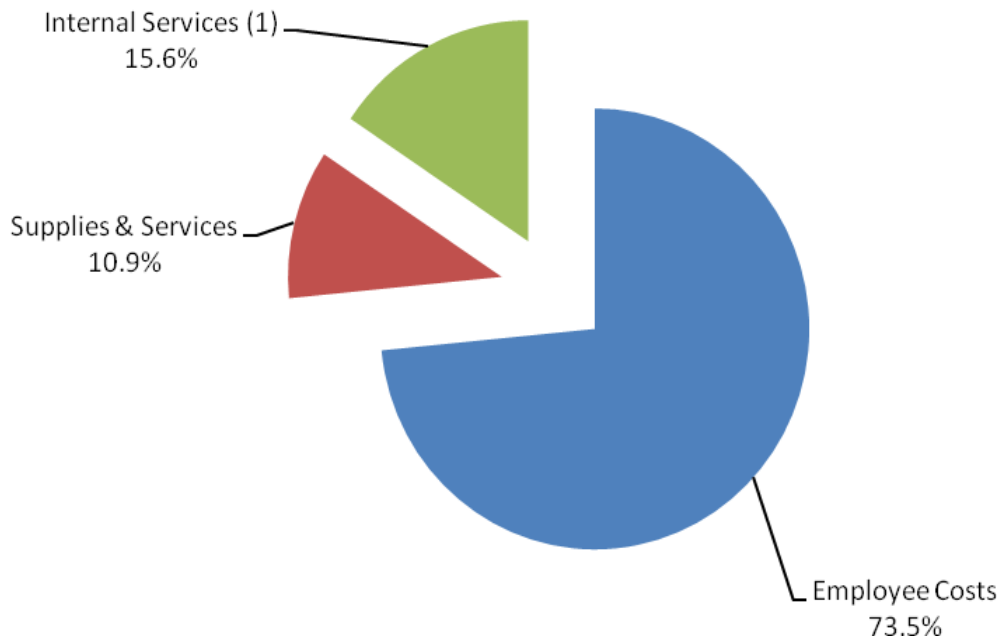
⁽¹⁾ In millions.

General Fund Expenditures ⁽¹⁾ FY 2013-14 \$85.982 Million



⁽¹⁾ In millions.

General Fund Where \$ Spent FY 2013-14



(1) 53% of internal service fund expenditures are attributable to employee costs.

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Revenue Estimates 2013-14 and 2014-15

	2011-12 ACTUAL	2012-13 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 ESTIMATE
GENERAL FUND					
A PROPERTY TAXES					
1 Current Year Secured Taxes	24,133,149	24,728,099	24,781,380	25,712,849	26,955,615
2 Current Year Unsecured Taxes	1,061,898	1,145,000	1,248,000	1,268,000	1,288,000
3 Prior Year Taxes	79,863	85,000	35,000	85,000	85,000
4 Teeter Plan/ERAF Return from County	3,552,486	2,500,000	4,232,798	2,000,000	
5 Property Tax In-Lieu of VLF	5,717,527	5,831,877	5,584,046	6,076,393	6,312,419
Subtotal Property Taxes	34,544,923	34,289,976	35,881,224	35,142,242	34,641,034
B OTHER TAXES & FEES					
1 Sales and Use Taxes	16,998,443	17,004,172	18,364,435	18,825,233	19,422,242
2 Franchises Fees	1,609,980	1,609,100	1,573,020	1,586,000	1,597,000
3 Transient Occupancy Taxes	3,924,383	4,545,247	4,394,024	4,827,206	5,068,566
4 Property Transfer Taxes	564,527	400,000	400,000	420,000	440,000
5 Business License Taxes	1,490,810	1,558,500	1,587,685	1,830,500	2,151,500
Subtotal Other Taxes	24,588,143	25,117,019	26,319,164	27,488,939	28,679,308
C LICENSES AND PERMITS					
1 Building Permits	1,172,826	1,100,000	1,600,000	1,800,000	1,500,000
2 Other Licenses and Permits	10,607	11,500	14,000	13,000	12,000
3 Fire Permits	84,910	100,000	50,000	100,000	100,000
Subtotal Licenses and Permits	1,268,343	1,211,500	1,664,000	1,913,000	1,612,000
D FINES AND FORFEITURES					
1 Parking Fines	622,761	575,000	575,000	575,000	575,000
2 Administrative Citation Fines	600	3,000	1,000	1,000	1,000
Subtotal Fines and Forfeitures	623,361	578,000	576,000	576,000	576,000
E USE OF MONEY AND PROPERTY					
1 Interest Income	213,904	200,000	123,461	20,000	20,000
2 Rents and Concessions	401,414	397,000	397,020	380,000	390,000
Subtotal Uses of Money and Property	615,318	597,000	520,481	400,000	410,000
F REVENUE FROM OTHER AGENCIES					
1 Motor Vehicle In-Lieu Fee	40,276				
2 Proposition 172 Sales Tax	614,483	640,500	645,000	677,250	711,112
3 Police Officer Training Reimbursement		10,000	60,000	10,000	10,000
4 Homeowner Property Tax Relief	181,363	185,000	185,000	185,000	185,000
5 State-Mandated Program Reimbursement	61,839				
6 Recreation Program Grants	1,090,899	986,835	1,465,335	1,240,325	1,240,325
7 State Contribution for Streets	41,950	70,200	70,200	70,200	70,200
8 County Fair Oaks Info. & Referral Contrib.	71,369	71,369	71,369	71,369	71,369
9 Fair Oaks Center Contribution/Grants	287,369	287,369	287,369	287,369	287,369
10 Paramedic Program Contribution	96,852	100,000	100,000	100,000	100,000
11 Contribution from Port of Redwood City	366,139	317,520	370,000	381,100	392,500
Subtotal Revenue from Other Agencies	2,852,539	2,668,793	3,254,273	3,022,613	3,067,875
G CHARGES FOR CURRENT SERVICES					
1 Planning Fees	124,048	150,000	205,000	200,000	200,000
2 Sale of Maps and Publications	1,577	3,000	1,404	1,600	1,600
3 Fire Services	1,449,948	1,848,727	1,501,947	1,524,549	1,562,460
4 Fire Inspection Fees	35,477	400,000	400,000	462,000	462,000
5 Police Services	264,100	205,000	223,000	205,000	205,000
6 Plan Checking Fees	873,033	490,000	661,622	602,000	502,000
7 Garbage Collection Franchise Fees	2,365,722	2,523,761	2,483,777	2,526,181	2,601,967
8 Engineering Services	547,089	555,000	564,398	538,200	512,000
9 Accounting Services	90,371	87,192	87,192	71,596	73,028
10 Miscellaneous Fees and Charges	5,878	6,000	6,000	6,000	6,000
11 Senior Advisory Council Reimbursement	92,124	110,000	110,000	110,000	110,000
12 Reimbursable Planning Contracts	1,124,924		1,750		
13 Shopping Cart Collection Fees	25,127	30,000	30,000	30,000	30,000
14 Planning Cost Recovery	842,037		250,000	250,000	250,000
15 Courthouse Square Rental Income	7,009	3,500	10,000	10,000	10,000
16 After School Program Fees	334,658	286,000	286,000	321,000	328,000
17 Downtown Program Revenues	284,597		245,000	240,000	250,000
Subtotal Charges for Current Services	8,467,719	6,698,180	7,067,090	7,098,126	7,104,055

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Revenue Estimates 2013-14 and 2014-15

	2011-12 ACTUAL	2012-13 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 ESTIMATE
H OTHER REVENUE					
1 Water Fund Right of Way Comp.	2,262,500	2,262,500	2,262,500	2,262,500	2,262,500
2 Sewer Fund Right of Way Comp.	1,865,119	1,865,119	1,865,119	1,865,119	1,865,119
3 Parking Fund Right of Way Comp.	42,000	42,000	42,000	42,000	42,000
4 Interdepartmental Operating Transfers	1,803,015	1,613,709	1,613,709	1,787,095	1,767,337
5 Other Revenues	1,370,524	675,885	883,940	724,282	741,515
Subtotal Other Revenue	7,343,158	6,459,213	6,667,268	6,680,996	6,678,471
I LIBRARY REVENUE					
1 Library Grants	284,564		203,692		
2 County Contribution to Fair Oaks Library	259,768	281,000	281,000	281,000	281,000
3 Library Services	166,097	125,000	125,228	125,000	125,000
Subtotal Library Revenue	710,429	406,000	609,920	406,000	406,000
J RECREATION REVENUES					
1 Recreation Program Fees	1,719,691	1,959,603	1,980,951	1,810,000	1,811,500
Subtotal Recreation Revenues	1,719,691	1,959,603	1,980,951	1,810,000	1,811,500
K FORMER REDEVELOPMENT AGENCY					
1 Property Tax Revenue	1,891,039	1,371,645	1,371,645	1,649,373	1,649,373
2 From Housing Assets			448,580		
3 PERS & OPEB Reimbursement				417,362	417,362
Total Former RDA Revenues	1,891,039	1,371,645	1,820,225	2,066,735	2,066,735
Total General Fund Revenues	84,624,663	81,356,929	86,360,596	86,604,651	87,052,978
SPECIAL REVENUE FUNDS					
A TRAFFIC SAFETY FUND					
1 Traffic Fines	711,518	610,000	543,012	265,000	265,000
Subtotal Traffic Safety Fund	711,518	610,000	543,012	265,000	265,000
B GAS TAX OPERATING FUNDS					
1 Gas Tax Section 2107 and 2017.5	520,613	552,501	537,483	553,951	553,951
2 Gas Tax Section 2105	357,486	379,755	325,771	367,032	367,032
3 Gas Tax Section 2106	285,024	258,797	260,233	248,113	248,113
4 Gas Tax Interest Income	(1,992)		(1,800)		
5 Hauling Fees and Miscellaneous	64,199		10,011		
Subtotal Gas Tax Funds	1,225,330	1,191,053	1,131,698	1,169,096	1,169,096
C MAINTENANCE DISTRICTS					
1 GID 1-64	705,416	713,435	726,132	711,318	723,715
2 Seaport Centre	197,658	202,700	196,564	196,200	196,200
3 Seaport Boulevard	215,572	217,054	215,500	215,400	215,400
4 Lido Area	206,930	212,095	212,113	219,600	227,286
Subtotal Maintenance District Funds	1,325,576	1,345,284	1,350,309	1,342,518	1,362,601
D GRANTS					
1 Interest Income	9,055		6,184		
2 Community Development Block Grant	793,298	901,286	1,038,431	856,523	856,523
3 Program Income	108,660	253,807	300,471	300,000	300,000
4 Vehicle License Fee Surcharge	502,196	346,554	414,486	386,834	272,199
Subtotal Grants	1,413,209	1,501,647	1,759,572	1,543,357	1,428,722
E REDEVELOPMENT HOUSING FUND					
1 Interest Income	83,714				
2 Miscellaneous Revenue	770				
3 County Waiver - 2nd Area	782,271				
Subtotal Redevelopment Housing Fund	866,755				
F REDEVELOPMENT GENERAL FUND					
1 Property Tax Increment	5,214,585				
2 Interest Income	7,135				
3 Other Revenues	15,638				
Subtotal Redevelopment General Fund	5,237,358				
Subtotal All Redevelopment Agency Funds	6,104,113				

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Revenue Estimates 2013-14 and 2014-15

	2011-12 ACTUAL	2012-13 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 ESTIMATE
G SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT					
1 S.L.E.S.F. Grant	148,568	100,000	125,819	125,771	125,000
2 Interest Income	955		564		
Subtotal S.L.E.S.F Grant	149,523	100,000	126,383	125,771	125,000
H PLANNING COST RECOVERY FUND					
1 Reimbursable Planning Contracts		500,000	400,000	500,000	500,000
2 Planning Cost Recovery		300,000	400,000	300,000	300,000
Subtotal Planning Cost Recovery Fund		800,000	800,000	800,000	800,000
I CITY'S HOUSING FUND					
1 Loan Proceeds		562,568			
2 Interest Income	23,617		14,320		
3 Other Revenues	13,338		213		
Subtotal City's Housing Fund	36,955	562,568	14,533		
J SUCCESSOR AGENCY					
1 Current Year Secured Taxes		6,859,486	6,859,486	3,989,943	3,947,018
2 Interest Income	51,114		7,576		
3 Rental Income	(4,438)		12,488		
4 Other Revenues	45,695				
Subtotal Successor Agency	92,371	6,859,486	6,879,550	3,989,943	3,947,018
Total Special Revenue Funds	11,058,595	12,970,038	12,605,057	9,235,685	9,097,437
CAPITAL PROJECT FUNDS					
A CAPITAL OUTLAY FUND					
1 Utility Users Taxes	9,643,349	9,496,352	9,367,817	9,455,293	9,541,640
2 Other Revenues	125,989	14,000	715,102	19,500	17,000
3 Interest Income	174,258	180,000	100,796	94,000	94,000
Subtotal Capital Projects Fund	9,943,596	9,690,352	10,183,715	9,568,793	9,652,640
B TRANSPORTATION FUND					
1 Measure 'A' Funds	1,466,703	1,474,450	1,579,000	1,608,000	1,656,000
2 Interest Income	20,641	17,800	8,937	9,000	9,000
Subtotal Measure 'A' Funds	1,487,344	1,492,250	1,587,937	1,617,000	1,665,000
C GID 1-64 FACILITIES FEES FUND					
1 Facility Fees			171,111		
2 Interest Income	6,937		4,607		
Subtotal GID-64 Facilities Fees Fund	6,937		175,718		
D CONSTRUCTION GRANTS FUND					
1 Transportation Grants	1,485,319	1,001,817	1,489,245	916,640	
2 Other Grants	1,513				
3 Interest Income	(2,590)		371		
Subtotal Construction Grants Fund	1,484,242	1,001,817	1,489,616	916,640	
E TRAFFIC MITIGATION FEES FUND					
1 Interest Income	35,305	50,000	31,416	35,000	50,000
Subtotal Traffic Mitigation Fees Fund	35,305	50,000	31,416	35,000	50,000
F TRAFFIC IMPACT FEES FUND					
1 Traffic Impact Fees	195,624	250,000	500,000	720,000	700,000
2 Interest Income	28,315	53,100	29,876	23,000	23,000
Subtotal Traffic Impact Fees Fund	223,939	303,100	529,876	743,000	723,000
G ASSESSMENT DISTRICT BOND PROCEEDS AND INTEREST INCOME					
1 Redwood Shores Traffic Improvement	4,051		2,762		
2 Pacific Shores	192				
Subtotal Assessment District Fund	4,243		2,762		
H PARKS IMPACT FEES FUND					
1 Developer Contributions	935,914	2,100,000	4,107,170	3,000,000	2,500,000
2 Interest Income	3,424	3,000	8,496	3,000	
Subtotal Parks Impact Fees Fund	939,338	2,103,000	4,115,666	3,003,000	2,500,000

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Revenue Estimates 2013-14 and 2014-15

	2011-12 ACTUAL	2012-13 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 ESTIMATE
I GAS TAX CONSTRUCTION FUND					
1 Propostion 42 Replacemt Revenues	1,056,519	852,827	852,827	1,112,055	1,112,055
Subtotal Gas Tax Construction Fund	1,056,519	852,827	852,827	1,112,055	1,112,055
J PARKING IN-LIEU FEES FUND					
1 Parking In-Lieu Fees	112,448		2,486,638	50,000	50,000
Subtotal Parking In-Lieu Fees Fund	112,448		2,486,638	50,000	50,000
K WATER CAPITAL PROJECT FUND					
1 Federal & State Grants	330,063				
2 Contributions	24,625				
Subtotal Water Capital Project Fund	354,688				
Total Capital Project Funds	15,648,599	15,493,346	21,456,171	17,045,488	15,752,695
DEBT SERVICE FUNDS					
A PUBLIC FINANCE AUTHORITY					
1 Rental Income	1,056,299	971,498	972,248	970,841	969,015
2 Interest Income	18,077		2,087		
Subtotal Public Finance Authority	1,074,376	971,498	974,335	970,841	969,015
B 1997 TAX ALLOCATION BONDS					
1 Interest Income	8,594		8,139		
Subtotal 1997 Tax Allocation Bonds	8,594		8,139		
C PACIFIC SHORES ASSESSMENT DISTRICT					
1 Assessments	2,004,065	2,004,580	2,005,080	1,485,310	1,493,330
2 Interest Income	46,959	73,906	74,369	73,906	
Subtotal Pacific Shores District	2,051,024	2,078,486	2,079,449	1,559,216	1,493,330
D REDWOOD SHORES TRANSPORTATION ASSESSMENT DISTRICT					
1 Assessments	912,247	907,107	907,107	762,590	767,587
2 Interest Income	10,807	12,000	524,306	12,000	
Subtotal Redwood Shores District	923,054	919,107	1,431,413	774,590	767,587
E ONE MARINA ASSESSMENT DISTRICT					
1 Assessments	32,987	376,952	376,952	426,956	506,956
2 Interest Income	1,583		520	26,530	27,061
Subtotal One Marina District	34,570	376,952	377,472	453,486	534,017
Total Debt Service Funds	4,091,618	4,346,043	4,870,808	3,758,133	3,763,949
ENTERPRISE FUNDS					
A PARKING					
1 Property Taxes	77,424	25,000	81,775	78,926	78,926
2 Parking Fees	1,157,742	978,000	1,086,388	1,170,000	1,405,000
3 Interest Income	(2,925)		19		
4 Miscellaneous Revenues			12,585		
Subtotal Parking Fund	1,232,241	1,003,000	1,180,767	1,248,926	1,483,926
B WATER FUND					
1 Interest Income	186,423	263,593	275,497	266,772	302,580
2 Facility Fees	274,185	129,300	504,300	204,300	104,300
3 Connection Fees	98,436	125,000	257,837	50,000	25,000
4 Basic Service Charges	9,695,123	10,777,000	10,781,110	11,803,998	12,987,999
5 Water Sales	17,512,701	18,362,000	18,367,000	20,554,000	22,605,000
6 Ration Penalties	14,373		4,486		
7 Miscellaneous Revenues	201,915	205,000	247,543	265,700	265,700
8 Capital Grants/Loans	328,286		1,501,904	250,000	125,000
Subtotal Water Utility Fund	28,311,442	29,861,893	31,939,677	33,394,770	36,415,579

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Revenue Estimates 2013-14 and 2014-15

	2011-12 ACTUAL	2012-13 BUDGET	2012-13 BUDGET	2013-14 BUDGET	2014-15 ESTIMATE
C SEWER FUND					
1 Interest Income	20,390	82,581	102,154	128,921	176,051
2 Facility Fees	189,481	100,000	800,000	200,000	100,000
3 Sewer Connection Fees	1,100		550		
4 Sewer Service Charges	20,173,172	21,630,000	25,690,000	25,160,000	28,077,500
5 Fair Oaks District	3,370,095	4,087,239	30,889	3,323,000	3,424,500
6 Emerald Lakes Area	1,209,681	1,066,608	1,066,608	1,100,000	1,200,000
8 Woodside Sewer Service	62,651	61,891	61,891	60,000	61,000
9 Miscellaneous Revenues	102,091	80,000	86,514	80,000	80,000
Subtotal Sewer Utility Fund	25,128,661	27,108,319	27,838,606	30,051,921	33,119,051
D Docktown Marina					
1 Rent			89,556	597,734	597,734
Subtotal Docktown Marina Fund			89,556	597,734	597,734
Total Enterprise Funds	54,672,344	57,973,212	61,048,605	65,293,351	71,616,290
INTERNAL SERVICE FUNDS					
A EQUIPMENT SERVICES FUND					
1 Internal Service Charges	3,816,290	3,975,596	3,975,596	4,000,647	4,065,862
2 Interest Income	57,837	90,765	92,474	100,474	110,339
3 Miscellaneous	433,867	368,000	368,000	345,500	358,600
Subtotal Equipment Services Fund	4,307,994	4,434,361	4,436,070	4,446,621	4,534,801
B INTERNAL SERVICES FUND					
1 Facility Maintenance Services	1,661,307	1,637,434	1,637,434	1,661,825	1,715,509
2 Facility Custodial Services	1,586,855	1,589,592	1,589,617	1,601,996	1,674,220
3 Central Services	127,280	126,679	31,657		
4 Information Technology (IT) Services	1,640,449	1,654,845	1,654,845	1,678,763	1,710,259
5 IT Services - Other Agencies	1,062,560	933,866	981,900	970,459	1,015,995
6 Telephone Services	404,996	415,766	415,766	383,031	399,056
7 Communication Services	2,244,425	2,188,403	2,188,403	2,258,209	2,351,009
8 Fire Equipment Replacement	89,178	88,771	90,997	88,771	88,771
9 Miscellaneous	77,331	1,200	1,200	1,200	1,200
10 Interest Income	14,417	20,000	11,509	11,000	11,000
Subtotal Internal Services Fund	8,908,798	8,656,556	8,603,328	8,655,254	8,967,019
C WORKERS' COMPENSATION INSURANCE FUND					
1 Workers' Comp. Insurance Charges	2,293,493	2,289,378	2,295,578	3,278,245	3,293,223
2 Charges to Port	26,183	26,453	26,453	26,453	
3 Interest Income	64,523	91,893	94,370	91,893	
Subtotal Worker's Comp. Fund	2,384,199	2,407,724	2,416,401	3,396,591	3,293,223
D GENERAL LIABILITY INSURANCE FUND					
1 General Liability Insurance Charges	1,404,993	1,410,549	1,410,549	1,651,947	1,704,169
2 Insurance Pool Dividends	31,909				
3 Interest Income	14,661	13,310	14,124	13,310	
Subtotal General Liability Insurance Fund	1,451,563	1,423,859	1,424,673	1,665,257	1,704,169
E EMPLOYEE BENEFITS FUND					
1 Charges and Interest	4,980,919	6,126,287	7,314,216	5,889,552	6,148,153
Subtotal Employee Benefits Fund	4,980,919	6,126,287	7,314,216	5,889,552	6,148,153
Total Internal Services Funds	22,033,473	23,048,787	24,194,688	24,053,275	24,647,365
TOTAL REVENUES ALL FUNDS	192,129,292	195,188,355	210,535,925	205,990,583	211,930,714

**Community Development Block Grant (CDBG)
HOME Investment Partnership Program (HOME)
2013-2014 ACTION PLAN BUDGET**

CDBG ENTITLEMENT	Amount
<u>Administration, Planning & Fair Housing</u>	\$
General Administration	168,000
Project Sentinel Fair Housing Services	20,680
Subtotal	<u>188,680</u>
<u>Housing</u>	
Center for Independence of Individuals with Disabilities - Housing Accessibility Modification Program	25,000
Rebuilding Together - Nation Rebuilding Day	20,000
Home Improvement Program Support	100,000
Site Acquisition for Affordable Housing	88,212
Subtotal	<u>233,212</u>
<u>Homeless Programs</u>	
Mental Health Association - Spring Street Shelter	15,000
Samaritan House - Safe Harbor Shelter	15,000
Shelter Network - Maple Street Shelter	18,000
Shelter Network - Redwood Family House	28,510
Star Vista - Daybreak Shelter for Homeless Youth	15,000
Subtotal	<u>91,510</u>
<u>Human Services</u>	
CORA - Emergency Shelter for Domestic Violence Survivors	20,000
HIP Housing (Human Investment Project) - Home Sharing Program	15,000
Peninsula Family Services - Nutrition & Safety Net Services	15,000
Subtotal	<u>50,000</u>
<u>Non-Housing Community Development- Economic Development</u>	
Renaissance - Entrepreneur Training Program	80,000
Subtotal	<u>80,000</u>
TOTAL CDBG ENTITLEMENT	643,402
CDBG REVOLVING LOAN FUND – DEDICATED PROGRAM INCOME	
Home Improvement Program Support	75,000
Single Family Loans	150,000
Multi-family Rehabilitation Loans	75,000
TOTAL CDBG REVOLVING LOAN FUND	<u>300,000</u>
HOME ENTITLEMENT	
HOME Administration	21,312
CHDO Set-aside	31,968
Site Acquisition for Affordable Housing	159,841
TOTAL HOME ENTITLEMENT	<u>213,121</u>
TOTAL BUDGET	<u><u>1,156,523</u></u>

**2013-2014
ACTION PLAN ESTIMATED REVENUE**

	<u>Amount</u>
CDBG	\$
CDBG Entitlement Grant	643,402
TOTAL	<u>643,402</u>
 CDBG REVOLVING LOAN FUND – PROGRAM INCOME	
Estimated Single Family Rehab Income	200,000
Estimated Multifamily (Rental Rehab Program) Income	100,000
TOTAL	<u>300,000</u>
 HOME	
HOME Investment Partnership Grant	213,121
TOTAL	<u>213,121</u>
 TOTAL ALL FUND SOURCES	<u><u>1,156,523</u></u>

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Personnel Allocations by Department*

Department/Title	Monthly Salary Ranges (\$)	Budget 2012-13	Adopted 2013-14
City Council			
Mayor	750 - 750	1.00	1.00
Vice Mayor	750 - 750	1.00	1.00
City Council Member	750 - 750	5.00	5.00
Total		7.00	7.00
City Manager			
Administrative Clerk III	4,198 - 5,103	1.00	1.00
Administrative Secretary	5,219 - 6,262	1.00	1.00
Assistant City Manager	14,581 - 17,271	0.20	0.80
City Manager	18,623 - 18,623	0.65	0.65
Community Communications Specialist	7,873 - 9,447	0.90	
Economic Development Manager	10,745 - 13,641	1.00	1.00
Executive Assistant	5,731 - 6,880	0.85	
Management Analyst I	6,553 - 7,862		0.85
Management Analyst II	7,209 - 8,649		1.00
Paraprofessional	2,600 - 5,200	0.40	
Public Communication and Engagement Mgr ***	7,209 - 8,649		0.80
Recreation & Community Svcs Prog Coord I	4,879 - 5,930	0.25	
Total		6.25	7.10
City Attorney			
Administrative Assistant	5,458 - 6,554	0.50	
Assistant City Attorney	11,232 - 13,641	0.75	1.75
City Attorney	17,946 - 17,946	0.80	0.80
Deputy City Attorney	8,068 - 9,682	1.00	
Secretary	4,638 - 5,638	1.00	1.00
Total		4.05	3.55
City Clerk			
Administrative Clerk I	3,471 - 4,219		0.63
Administrative Clerk III	4,198 - 5,103	0.50	0.75
City Clerk	9,019 - 9,019	0.90	0.85
Del Driver Stock Clk	3,894 - 4,734	0.75	
Deputy City Clerk	5,458 - 6,554	0.90	0.90
Secretary	4,638 - 5,638	0.90	0.90
Total		3.95	4.03
Community Development			
Account Clerk II	4,169 - 5,069		0.04
Accountant	5,961 - 7,153	0.25	0.25
Accounting Technician II	4,794 - 5,826	0.10	0.10
Administrative Assistant	5,458 - 6,554		0.10
Administrative Clerk I	3,471 - 4,219	1.00	1.00
Administrative Clerk III	4,198 - 5,103	1.00	1.00
Assistant City Attorney	11,232 - 13,641	0.25	0.25
Assistant City Manager	14,581 - 17,271		0.10
Assistant Engineer II	6,734 - 8,185	7.00	7.00
Assistant Planner	6,051 - 7,356	1.00	1.00
Assistant Public Works Director	11,464 - 13,609	1.00	1.00
Associate Engineer	7,411 - 9,008	2.00	2.00
Associate Planner	6,657 - 8,093	2.00	2.00
Bldg Maint Worker	5,040 - 6,127	4.22	4.22
Building Inspector	6,227 - 7,569	5.00	5.00
Building Official	10,135 - 12,162	1.00	1.00
CDBG/HOME Administrator	7,609 - 9,131	1.00	1.00
City Attorney	17,946 - 17,946	0.20	0.20
City Clerk	9,019 - 9,019	0.10	0.15
City Manager	18,623 - 18,623	0.35	0.35
Code Enforcement Officer I	5,661 - 6,883	1.00	
Code Enforcement Officer II	6,227 - 7,569		1.00

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Personnel Allocations by Department*

Department/Title	Monthly Salary Ranges (\$)	Budget 2012-13	Adopted 2013-14
Community Development Services (continued)			
Comm. Dev. Services Manager	10,368 - 13,609	2.00	2.00
Community Communications Specialist	7,873 - 9,447	0.10	
Community Development Director	14,040 - 16,280	1.00	1.00
Community Development Services Supervisor	8,465 - 10,158	1.00	
Community Development Specialist	6,126 - 7,448	1.00	1.00
Community Service Officer	4,709 - 5,728	1.00	
Consumer Serv Tech	4,748 - 5,770	7.00	7.00
Contract Fire Plan Checker	5,547 - 5,547	0.40	0.40
Custodial Services Supervisor	5,670 - 6,805	1.00	1.00
Customer Support Service Specialist	6,047 - 7,350	1.00	
Deputy City Clerk	5,458 - 6,554	0.10	0.10
Engineering Tech II	4,998 - 6,078	1.00	
Equipment Mechanic II	5,333 - 6,482	4.00	4.00
Equipment Service Worker	4,217 - 5,126	1.00	1.00
Executive Assistant	5,731 - 6,880	0.15	
Field Supervisor **	6,587 - 8,003		3.00
Finance Director	13,323 - 16,280	0.15	0.15
Financial Services Manager	10,530 - 12,401	0.05	0.10
Fleet Manager	7,730 - 9,693	1.00	1.00
Fleet Supervisor	6,587 - 8,003	1.00	1.00
GIS Coordinator	6,851 - 8,327		1.00
GIS Technician **	4,998 - 6,078		1.48
Housing & Econ Develop Spec II	6,227 - 7,569	1.00	1.00
Landscape Architect	8,112 - 9,735	1.00	1.00
Landscape Gardener	4,586 - 5,570	1.00	1.00
Lead Equipment Mechanic	5,871 - 7,134	1.00	1.00
Lead Maintenance Custodian	4,199 - 5,105	3.00	3.00
Lead Public Wks Maint Worker	5,240 - 6,364	5.00	5.00
Lead Public Wks Maint Worker - Wastewater	5,292 - 6,428	3.00	3.00
Maintenance Electrician	5,868 - 7,130	1.00	
Maintenance Custodian	3,822 - 4,641	10.00	10.00
Management Analyst I	6,553 - 7,862		2.15
Management Analyst II	7,209 - 8,649	2.00	3.00
Managerial / Professional Level II	6,067 - 8,667	1.00	1.00
Parks, Rec, & Community Services Manager	7,339 - 8,805	1.50	1.50
Permits Technician	5,186 - 6,304	2.00	3.00
Plan Check Engineer	8,465 - 10,158	1.00	
Plan Checker	6,852 - 8,330	1.00	2.00
Public Communication and Engagement Mgr***	7,209 - 8,649		0.20
Public Works Maint Worker I - Wastewater	4,359 - 5,298	2.00	2.00
Public Works Maint Worker II	4,748 - 5,770	13.00	13.00
Public Works Maint Worker II - Wastewater	4,797 - 5,828	7.70	7.70
Public Works Maint Worker III/Equip Op	4,989 - 6,062	2.00	2.00
Public Works Superintendent	8,805 - 10,567	3.00	2.00
Public Works Supv	7,333 - 8,798	3.00	2.00
PW Maint Worker III/Equip Op - Wastewater	5,040 - 6,122	1.00	1.00
Recreation & Community Svcs Prog Coord II	5,366 - 6,521	1.00	1.00
Recycled Water Specialist	6,047 - 7,350	1.00	1.00
Redevelopment Project Manager	7,609 - 9,131	2.00	2.00
Secretary	4,638 - 5,638	7.00	7.00
Senior Accountant	7,189 - 8,625	0.80	0.85
Senior Accountant	7,189 - 8,625		
Senior Building Coordinator	6,852 - 8,330	1.00	1.00
Senior Building Inspector	7,205 - 8,760	2.46	2.46
Senior Building Maint Worker	5,543 - 6,739	3.00	3.00
Senior Civil Engineer	8,971 - 10,765	6.00	3.00
Senior Construction Technician	6,977 - 8,481	1.00	1.00
Senior Engineering Technician	6,227 - 7,569	4.00	3.00

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Personnel Allocations by Department*

Department/Title	Monthly Salary Ranges (\$)	Budget 2012-13	Adopted 2013-14
Community Development Services (continued)			
Senior Planner	7,695 - 9,234	2.00	2.00
Senior Transportation Coordinator	8,971 - 10,765	1.00	1.00
Supervising Civil Engineer	9,420 - 11,302	1.00	1.00
Technical Level I	3,467 - 6,065	1.00	1.00
Tree Maint Worker II	4,800 - 5,835	1.00	1.00
Tree Maintenance Leader	5,277 - 6,415	1.00	1.00
Utilities Specialist	6,047 - 7,350	1.00	1.00
Utilities Specialist - Wastewater	6,108 - 7,423	2.00	2.00
Utilities Worker	5,496 - 6,683	1.00	1.00
Utilities Worker - Wastewater	5,552 - 6,750	1.00	1.00
Utility Locator	5,240 - 6,364	1.00	1.00
Water Conservation Specialist	6,047 - 7,350	1.00	
Total		161.88	159.85
Finance			
Account Clerk II	4,169 - 5,069	7.64	7.64
Accountant	5,961 - 7,153	0.75	0.75
Accounting Technician II	4,794 - 5,826	2.74	2.74
Administrative Assistant	5,458 - 6,554	0.94	0.84
Finance Director	13,323 - 16,280	0.85	0.85
Financial Services Manager	10,530 - 12,401	0.95	0.90
Funded Executive Director C/CAG	12,281 - 12,281	1.00	1.00
Information Tech Analyst I	6,344 - 7,615	1.00	1.00
Information Tech Analyst II	6,981 - 8,378	1.00	1.00
Information Technology Manager	10,448 - 12,537	1.00	1.00
Managerial / Professional Level I	3,467 - 6,065	1.00	
Managerial / Professional Level II	6,067 - 8,667		1.00
Parking Meter Collector	3,605 - 4,382	0.90	0.90
Senior Accountant	7,189 - 8,625	2.20	2.15
Senior Information Technology Analyst	7,679 - 9,214	8.00	8.00
Supervising Information Tech Analyst	8,968 - 10,761	2.00	2.00
Webmaster	7,679 - 9,214	1.00	1.00
Total		32.97	32.77
Fire			
Administrative Assistant	5,458 - 6,554	0.50	
Administrative Secretary	5,219 - 6,262	0.34	1.00
Battalion Chief	10,464 - 12,718	3.00	3.00
Battalion Chief - 40 Hr	11,353 - 13,799	1.00	1.00
Deputy Fire Chief	13,262 - 15,512	1.00	1.00
Deputy Fire Marshal	8,874 - 8,874	2.00	2.00
Emergency Preparedness & Outreach Coord. **	6,553 - 7,862		1.00
Fire Captain	8,419 - 10,231	18.00	18.00
Fire Chief	14,519 - 17,625	1.00	1.00
Fire Fighter/engineer	6,591 - 8,414	38.00	38.00
Fire Marshal	11,353 - 13,799	1.00	1.00
Management Analyst II	7,209 - 8,649	1.00	1.00
Secretary	4,638 - 5,638	1.00	1.00
Total		67.84	69.00
Human Resources			
Administrative Assistant	5,458 - 6,554	1.00	1.00
Assistant City Manager	14,581 - 17,271		0.10
Human Resources Director	12,688 - 15,783	1.00	
Human Resources Technician	5,458 - 6,554	1.00	1.00
Senior Human Resources Analyst	7,209 - 8,649	3.00	3.00
Total		6.00	5.10

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Personnel Allocations by Department*

Department/Title	Monthly Salary Ranges (\$)	Budget 2012-13	Adopted 2013-14
Library			
Administrative Assistant	5,458 - 6,554	1.00	1.00
Administrative Clerk II	3,819 - 4,640	1.00	1.00
Administrative Clerk III	4,198 - 5,103	1.00	
Facility Aide	3,474 - 4,221	1.00	1.00
Librarian II	5,362 - 6,520	8.02	7.02
Library Asst II	4,042 - 4,910	7.77	7.77
Library Director	12,809 - 15,783	1.00	1.00
Library Division Manager	7,906 - 9,484	1.00	1.00
Library Information Technology Technician	5,258 - 6,391	1.00	1.00
Library Page	1,590 - 1,933	0.50	
Library Services Supervisor	6,880 - 8,254	2.00	2.00
Literacy Tutor - Student Coord	5,362 - 6,520	4.00	5.00
Managerial / Professional Level II	6,067 - 8,667	0.11	
Senior Library Asst	4,442 - 5,399	4.13	4.13
Senior Library Page	1,906 - 2,318	2.58	2.58
Specialist Librarian	5,631 - 6,847	1.00	2.00
Total		37.11	36.50
Parks, Recreation, and Community Services			
Administrative Assistant	5,458 - 6,554	1.00	1.00
Administrative Clerk I	3,471 - 4,219	0.53	0.53
Administrative Clerk III	4,198 - 5,103	4.00	4.00
Building Attendant III	2,459 - 2,986	0.72	0.72
Facility Aide	3,474 - 4,221	3.00	3.00
Facility Leader	4,010 - 4,874	4.00	4.00
Food Service Worker I	1,590 - 1,933	0.30	0.30
Food Service Worker II	1,751 - 2,128	0.66	0.66
Human Services Specialist II	3,817 - 4,640	2.00	2.00
Human Services Specialist III	4,198 - 5,103	1.00	1.00
Landscape Gardener	4,586 - 5,570	17.00	17.00
Landscape Supervisor	5,670 - 6,805	1.00	1.00
Lead Landscape Gardener	5,040 - 6,127	3.00	3.00
Management Analyst I	6,553 - 7,862		1.00
Office Clerical	1,387 - 3,467	0.50	0.50
Paraprofessional	2,600 - 5,200	8.00	8.67
Parks, Rec, & Community Services Manager	7,339 - 8,805	5.50	5.50
Parks, Recreation & Community Services Director	12,688 - 16,453	1.00	1.00
Recreation & Community Svcs Prog Coord I	4,879 - 5,930	1.00	1.00
Recreation & Community Svcs Prog Coord II	5,366 - 6,521	1.50	1.50
Recreation Leader II	1,645 - 1,903	0.55	0.55
Recreation Leader III	1,890 - 2,188	0.52	0.52
Recreation Specialist I	2,089 - 2,508	3.21	3.21
Recreation Specialist II	2,585 - 2,850	4.68	4.68
Recreation Specialist III	2,933 - 3,233	2.18	2.18
Recreation Supervisor	6,363 - 7,634	2.00	2.00
Secretary	4,638 - 5,638	1.00	1.00
Senior Crafts Specialist	5,040 - 6,127	1.00	1.00
Total		70.85	72.52
Police			
Administrative Assistant	5,458 - 6,554	1.00	1.00
Administrative Secretary	5,219 - 6,262	2.00	2.00
Communications Dispatcher	6,026 - 7,326	9.00	9.00
Communications Supervisor	6,917 - 8,300	1.00	1.00
Community Service Officer	4,709 - 5,728	2.00	3.00
Deputy Police Chief	15,600 - 15,600		1.00
Juvenile Specialist	5,525 - 6,629	1.00	1.00
Lead Police Clerk	4,736 - 5,756	1.00	1.00
Lead Public Safety Dispatcher	6,629 - 8,058	1.00	1.00
Parking Enforcement Officer	3,177 - 3,860	2.00	2.00

City of Redwood City Adopted Budget 2013-2014

Budget Summary

Personnel Allocations by Department*

Department/Title	Monthly Salary Ranges (\$)	Budget 2012-13	Adopted 2013-14
Police Continued			
Police Captain Level 1	12,861 - 16,136	3.00	1.00
Police Captain Level 2	12,861 - 14,182		1.00
Police Chief	15,148 - 18,353	1.00	1.00
Police Clerk	4,308 - 5,232	6.00	6.00
Police Lieutenant Level 1	15,047 - 15,047		4.00
Police Officer	8,138 - 9,891	72.00	72.00
Police Sergeant Level 2	9,155 - 11,127		6.00
Police Sergeant Level 1	10,794 - 13,117	14.00	6.00
Records Supervisor	6,302 - 7,651	1.00	1.00
Total		117.00	120.00

RECAP	Budget 2012-13	Adopted 2013-14
City Council	7.00	7.00
City Manager	6.25	7.10
City Attorney	4.05	3.55
City Clerk	3.95	4.03
Community Development	161.88	159.85
Finance	32.97	32.77
Fire	67.84	69.00
Human Resources	6.00	5.10
Library	37.11	36.50
Parks, Recreation, and Community Services	70.85	72.52
Police	117.00	120.00
Grand Total	514.90	517.42

* Personnel under the management control of each department. Salary and Benefits (in certain situations) may be distributed to other departments.

** Position salary ranges are for projection purposes only. Actual salary will be established by Council action later this year.

*** The position of Public Communication and Engagement Manager was previously listed as a Management Analyst II in the recommended budget document. This has been corrected in the adopted budget.

CAPITAL IMPROVEMENT PROJECTS

City of Redwood City Adopted Budget 2013-2014

Capital Improvement Projects

By Funding Source

CAPITAL OUTLAY FUND	Original *	Amended
	2013-2014	2013-2014
	\$	\$
On Going Programs		
1. Carpet Replacement Program	75,000	75,000
2. Civic Facilities Misc. Replacement Program	25,000	50,000
3. Civic Facilities Painting Program	75,000	155,000
4. Facilities Energy Efficiency Program (Municipal Energy Fund)	80,000	
5. Communication and Technology Program	125,000	
6. Island and Median Renovation Program	25,000	25,000
7. Geographic Information System (GIS) Development	100,000	100,000
8. Information Technology (IT) Servers Replacement Program	110,000	235,000
9. Park Playground Equipment Replacement Program	35,000	90,000
10. Parks and Facilities Fence Replacement Program	40,000	40,000
11. Roof and Heating, Ventilating, and Air Conditioning Program	175,000	175,000
12. Tree Planting and Establishment Program	90,000	90,000
13. Tree Preservation/Sidewalk Repair Program	150,000	150,000
14. Tenant Improvement Program	25,000	25,000
15. Police Department Facilities Upgrade		122,000
16. Storm Pump Station Equipment Replacement Program	50,000	50,000
17. Fire Department Facilities Upgrade		95,000
18. Restroom Replacement Program	25,000	
19. Library Facilities Upgrade		375,000
Building/Facilities/Systems		
1. County Wide Mutual Aid Radio System (Local Share)	29,538	29,538
2. Library Materials Handling Upgrade	125,000	125,000
3. Replace Fire Station No. 12	5,000,000	250,000
4. Police Range Upgrade		95,000
5. Community Wellness Center	250,000	
6. Housing Element Adoption		125,000
7. Gateway Signs Replacement		70,000
8. Police Department AR-Rifle Weapons System		43,000
9. Security Camera and Signs on Stambaugh Street Bridge		15,000
10. Sandpiper Community Center Renovation		135,000
Parks, Play Fields and Public Spaces		
1. Middlefield Road Utility Underground & Streetscape Improvement Project	300,000	300,000
2. Synthetic Turf Field Replacement Program	1,200,000	1,200,000
3. Red Morton/Armory Play Picnic Area Renovation	125,000	650,000
4. Stulsaft Road Retaining Wall		200,000
5. Roosevelt Underground Utility District Reconstruction		500,000

* As presented to Council in June 2012.

City of Redwood City Adopted Budget 2013-2014

Capital Improvement Projects

By Funding Source

CAPITAL OUTLAY FUND CONTINUED	Original *	Amended
	2013-2014	2013-2014
	\$	\$
Storm Drainage System		
1. Creeks and Channel Improvement Program	1,600,000	500,000
2. Douglas Pump Station Rehabilitation Project	285,000	
3. Redwood Shores Lagoon Dredging Program		1,500,000
4. Redwood Shores Lagoon Circulation		125,000
5. Levee Federal Emergency Management Agency Compliance Regulatory Mitigations		50,000
6. Stormwater System Capacity Assessment		600,000
7. Stormwater Pump Station Rehabilitation		300,000
8. National Pollution Discharge Elimination System Municipal Regional Permit Compliance Program		20,000
System Automation/Software		
1. Library Public Computers Conversion to VMWare		75,000
2. Finance and Human Resources Software		50,000
Other Appropriations		
1. Capital Program Administration	1,417,931	1,321,431
2. Capital Program Fund Contingency (10%)	1,011,954	1,233,335
Total Capital Projects Fund	12,549,423	11,364,304
 GAS TAX CONSTRUCTION FUND		
1. Transportation Planning	200,000	200,000
2. Neighborhood Traffic Calming Program	200,000	200,000
3. Pedestrian Crosswalk Warning Lights Program	100,000	100,000
4. Roadway Management Program	375,000	1,040,000
5. Bridge Rehabilitation Program	100,000	100,000
6. Thermoplastic Pavement Markings	65,000	
7. Emergency Vehicle Traffic Signal Pre-Emption	25,000	
8. Traffic Signal Replacement/Upgrade Program	75,000	
Other Appropriations		
1. Gas Tax Construction Fund Contingency (10%)	114,000	164,000
Total Gas Tax Construction Fund	1,254,000	1,804,000
 TRANSPORTATION FUND - MEASURE A		
1. Street Pavement Management Program	1,200,000	1,200,000
Total Transportation Fund - Measure A	1,200,000	1,200,000

* As presented to Council in June 2012.

City of Redwood City Adopted Budget 2013-2014

Capital Improvement Projects

By Funding Source

GRANTS AND FEES FUND	Original * 2013-2014	Amended 2013-2014
	\$	\$
Traffic Impact Fees		
1. Program Administration	10,000	10,000
2. Americans with Disabilities Act (ADA) Ramp Program	50,000	50,000
3. Neighborhood Traffic Calming Program	100,000	100,000
4. Pedestrian Crosswalk Warning Lights Program	30,000	30,000
5. Shuttle Bus Services	150,000	150,000
6. Bicycle/Pedestrian Enhancement Program	50,000	50,000
7. TDA Article 3 & Measure A, C/CAG TA Bike/Ped Grant	534,000	534,000
8. TDA Article 3 & Measure A, C/CAG TA Bike/Ped Grant	382,640	382,640
Total Grants and Fees	1,306,640	1,306,640

WATER CAPITAL PROJECTS FUND

System Replacement

1. Distribution System Replacement Program	1,000,000	1,250,000
2. Water System Miscellaneous Equipment Replacement	50,000	50,000
3. California Tank, Pump House and Generator	1,250,000	3,000,000
4. Carson Tank Rehabilitation		1,000,000

System Upgrade Projects

1. Cathodic Protection Program	50,000	50,000
2. Water System Seismic Update	600,000	600,000

Support Facilities/Equipment

1. Water GIS Development/Update Program	50,000	50,000
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Total Water Capital Projects Fund	3,000,000	6,000,000
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SEWER CAPITAL PROJECTS FUND

Sanitary Sewer System Replacement

1. Collection System Replacement Program	1,155,000	1,350,000
2. Sewer Rehabilitation Program	1,160,000	1,350,000
3. Pump Station No. 1 Force Main Replacement Project	350,000	350,000
4. Veterans Sewer Replacement Project	300,000	300,000
5. Pumps & Control Replacement Program	50,000	50,000

* As presented to Council in June 2012.

City of Redwood City Adopted Budget 2013-2014

Capital Improvement Projects

By Funding Source

SEWER CAPITAL PROJECTS FUND CONTINUED	Original *	Amended
	2013-2014	2013-2014
	\$	\$
Sanitary Sewer System Upgrade Projects		
1. Sewer Inflow and Infiltration Program	50,000	50,000
2. Closed Circuit Television (CCTV) Program	150,000	265,000
3. Walnut Street Interceptor Replacement Project		2,500,000
Support Facilities/Equipment		
1. Sewer GIS System Development/Update	25,000	25,000
2. Sewer Block Book Update	10,000	10,000
Total Sewer Capital Projects Fund	3,250,000	6,250,000
TOTAL CAPITAL IMPROVEMENT FOR 2013-14	\$22,560,063	\$27,924,944

* As presented to Council in June 2012.

SUMMARY 2013-14

PROJECTS	Original* 2013-2014	Amended 2013-2014
	\$	\$
Capital Outlay Fund	12,549,423	11,364,304
Gas Tax Construction Fund	1,254,000	1,804,000
Transportation Fund - Measure A	1,200,000	1,200,000
Grants and Fees Funds	1,306,640	1,306,640
Water Capital Projects Fund	3,000,000	6,000,000
Sewer Capital Projects Fund	3,250,000	6,250,000
TOTAL	22,560,063	27,924,944

NOTE: For purposes of transferring existing appropriations throughout the fiscal year, all projects within a fund are considered to be a single sub-program.



June 3, 2013

Honorable Mayor Aguirre and City Council Members:

The Port of Redwood City annually prepares a budget for the upcoming fiscal year, which spans July 1 – June 30. The Port Budget is reviewed by the Port Commission and the Budget Ordinance is introduced to the Commission at its first meeting in June; a public hearing is also held at that time. After final approval of the Budget and Budget Ordinance by the Port Commission, typically at its second meeting in June, copies of the Executive Summary of the Budget are provided to the members of the City Council, City Manager, City Clerk and City Finance Director.

The attached Port of Redwood City budget data for Fiscal Year 2013-14 is preliminary; it will be introduced to the Port Commission at its June 12, 2013 meeting.

The preliminary Port budget data reflects \$6 million in operating revenue, of which \$4.4 million, or 73%, is generated by maritime operations. It includes 1,308,000 metric tons of cargo, composed primarily of imported construction aggregates and exported scrap metal. Regional demand for construction aggregates imported from Canada has been growing due its exceptional quality, as well as increased building activity. However, demand for imported cement has not yet reached a level that exceeds domestic sources of supply, and therefore it is not expected to ship through the Port next year. Recycled scrap metal tonnage declined last year and is expected to remain relatively low due to weaker demand for its export to Asia.

Recreational boating revenue is anticipated to increase as occupancy rises and berth rate increases become effective. Commercial rental revenue is expected to decrease slightly; rent increases are expected to be offset by a temporary vacancy.

The budget data includes \$4.3 million in operating expenses; two-thirds is attributable to operations and one-third to administration. Budgeted at \$1.3 million, depreciation expense continues to rise as the Port's capital improvement plans are executed and new assets are placed into use.

Operating income of \$1.7 million is offset by \$547,000 in net non-operating expenses, primarily due to interest expense on the Port's Series 1999 and 2012 revenue bonds. Subvention of \$362,000 to the City of Redwood City is included in the budget data, resulting in anticipated net income after subvention of \$805,000.

The FY 2013-14 budget data includes \$8.5 million for capital outlay, of which \$6 million is attributable to the Wharves 1 & 2 project. Engineering for that project began in FY 2012-13 and construction is expected to be completed in January 2014, at a total estimated cost of \$17.1 million. The project has been funded with a combination of Port cash reserves and the proceeds of the Port's \$10 million Series 2012 Revenue Bonds. As anticipated, FY 2013-14 budgeted cash flow is negative at \$7.3 million.

Richard A. Dodge, Chairman
Port Commission

**Port of Redwood City
FY 2013-14 Budget
Statement of Activities**

OPERATING REVENUES:

Marine Terminal	\$4,430,420
Recreational Boating	538,320
Commercial Rentals	962,460
Other Operating Revenue	97,560
Total Operating Revenues	<u>6,028,760</u>

OPERATING EXPENSES:**Operations**

Labor	618,510
Utilities	183,720
Security	311,400
Maintenance	176,380
Insurance	241,320
Management Fees	48,000
Miscellaneous Operations Expense	70,120
Depreciation	1,277,860
Subtotal - Operations Expense	<u>2,927,310</u>

Administration

Employment	722,940
Miscellaneous Office Expense	44,020
Professional Fees	292,230
Insurance	48,120
Promotion & Marketing	216,840
Utilities	28,320
Maintenance	18,290
Depreciation	17,250
Subtotal - Administration Expense	<u>1,388,010</u>

Total Operating Expenses 4,315,320

OPERATING INCOME 1,713,440

NON-OPERATING REVENUES (EXPENSES):

Interest Income	33,260
Interest Expense	(591,110)
Other Non-Operating Income & (Expense)	11,200
Total Non-Operating Expenses, net	<u>(546,650)</u>

Net Income before Subvention 1,166,790

Subvention to the City of Redwood City (361,750)

Net Income after Subvention \$ 805,040

**Port of Redwood City
FY 2013-14 Budget
Statement of Cash Flows**

CASH FLOWS FROM OPERATING ACTIVITIES:

Cash received from customers	\$ 6,028,760
Cash payments to vendors	(1,678,760)
Cash payments to employees	(1,341,450)
Net cash provided by operating activities	<u>3,008,550</u>

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:

Cash payments to the City of Redwood City for Subvention	(361,750)
Nonoperating revenues	11,200
Net cash used by noncapital financing activities	<u>(350,550)</u>

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:

Principal payment on long-term debt	(680,440)
Interest paid on long-term debt	(839,330)
Acquisition of capital assets	(8,480,000)
Net cash used by capital and related financing activities	<u>(9,999,770)</u>

CASH FLOWS FROM INVESTING ACTIVITIES:

Interest income received	33,260
Net cash provided by investing activities	<u>33,260</u>

Net decrease in cash and cash equivalents \$ (7,308,510)

RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:

Operating income	\$ 1,713,440
Depreciation	1,295,110
Net cash provided by operating activities	<u><u>\$ 3,008,550</u></u>

**Port of Redwood City
FY 2013-14 Budget
Supplemental Data**

<u>Capital Expenditures</u>	<u>Amount</u>	<u>Cargos</u>	<u>Metric Tons</u>
WIP-Wharves 1 & 2 Project	\$ 6,000,000	Scrap Metal	280,000
Marina Dredging	700,000	Cement	-
WIP-Wharf Fender Systems (3,4,5)	600,000	Sand - dredged	32,000
Public Access Improvements	350,000	Sand - Imported	900,000
Rail Spur Improvements	350,000	Gypsum	48,000
WIP-Channel Deepening Feasibility Study	250,000	Bauxite	48,000
WIP-Berth Maintenance Dredging-Engineering	100,000	Total Metric Tons	<u>1,308,000</u>
E-Dock Restroom - Roof	50,000	Total Pounds	<u>2,883,642,960</u>
Sewer Lift Station Replacements	40,000	Vessels	Count
Repaving/Slurry Seal	20,000	Cargo vessels	54
Computers/Office Equipment	20,000	Barges	10
	<u>\$ 8,480,000</u>	Passenger vessels	0
		Total Vessels	<u>64</u>