



City of Redwood City Redwood City, CA



Adopted Budget FY 2014-2015

**CITY OF REDWOOD CITY
REDWOOD CITY, CALIFORNIA**

**ADOPTED BUDGET
2014-2015**

CITY COUNCIL

Jeffrey Gee, Mayor
Rosanne Foust, Vice Mayor
Alicia C. Aguirre, Council Member
Ian Bain, Council Member
Diane Howard, Council Member
Barbara Pierce, Council Member
John D. Seybert, Council Member

CITY MANAGER

Robert B. Bell

DIRECTOR OF FINANCE

Brian Ponty

COMPILED BY

Alison Freeman, Financial Services Manager
Rajesh Sewak, Jennifer Chang, Gita Mehirdel, Senior Accountants
Carolyn Kerans, Accountant
Sylvia Bravo Peters, Management Analyst

CITY OF REDWOOD CITY

DEPARTMENT DIRECTORS

City Manager	Robert B. Bell
Assistant City Manager of Operations.....	Audrey Seymour Ramberg
Assistant City Manager of Development	Bill Ekern
City Attorney	Pamela Thompson
City Clerk	Silvia Vonderlinden
Community Development	Aaron Akin
Finance	Brian Ponty
Fire	Chief Jim Skinner
Library	David Genesy
Parks, Recreation, and Community Services	Chris Beth
Police	Chief JR Gamez

CITY OF REDWOOD CITY

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CITY OF REDWOOD CITY

Preface

The staff report that follows was submitted to Council on June 23, 2014 along with the resolution that, upon approval by the City Council, adopted the FY 2014-15 budget.

This document includes minor revisions to correct clerical errors in some of the supporting documents; the changes did not affect the recommended appropriations for fiscal year 2014-15.

REPORT

To the Honorable Mayor and City Council
From the City Manager

June 23, 2014

SUBJECT

Fiscal Year 2014-15 Budget Adoption

RECOMMENDATION

Adopt, by resolution, the Fiscal Year 2014-15 Budget.

BACKGROUND

On June 9th the City Council held a budget study session at which time the Council reviewed the published recommended FY 2014-15 budget as submitted by the City Manager. After reviewing the budget, the City Council directed no changes to the budget as submitted. Therefore, the proposed general fund budget of \$96,483,903 is now submitted for City Council adoption.

ANALYSIS

The recommended budget reflects the Council's priorities and provides the resources to accomplish the City's strategic initiatives.

A copy of the recommended budget is on file with the City Clerk for public review.

ALTERNATIVES

The City Charter requires that the Council adopt a budget by resolution. Not adopting a budget would place the City out of compliance with the City Charter.

FISCAL IMPACT

Adopting the FY 2014-15 budget will provide authority for staff to continue municipal operations, including the development and construction of capital projects this coming fiscal year.

ENVIRONMENTAL REVIEW

This activity is not a project under CEQA as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or foreseeable physical change in the environment.



BRIAN PONTY
DIRECTOR OF FINANCE



ROBERT B. BELL
CITY MANAGER

ATTACHMENTS

1. Resolution Adopting the Final Budget for FY 2014-15

RELATED DOCUMENTS IN CITY CLERK'S OFFICE

1. City of Redwood City FY 2014-15 Recommended Budget

ORIGINAL

RESOLUTION NO. 15356

A RESOLUTION OF THE CITY OF REDWOOD CITY ADOPTING THE BUDGET OF THE CITY OF REDWOOD CITY FOR FISCAL YEAR JULY 1, 2014 - JUNE 30, 2015 AND PROVIDING FOR THE APPROPRIATION AND EXPENDITURE OF ALL SUMS SET FORTH IN SAID BUDGET

WHEREAS, in accordance with the Charter of the City of Redwood City, the City Manager has submitted to the Council of Redwood City a proposed annual budget for Fiscal Year July 1, 2014 - June 30, 2015; and

WHEREAS, pursuant to the Charter, after duly noticed public hearing, the Council has approved the budget and it has been certified as the Budget of the City for Fiscal Year 2014-2015; and

WHEREAS, it is the intention of the Council of Redwood City to adopt the certified copy of the Budget presently on file in the office of the City Clerk;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REDWOOD CITY AS FOLLOWS:

SECTION 1. Adoption of Budget. The Budget for the Fiscal Year July 1, 2014 - June 30, 2015, approved by the Council and certified by the City Clerk and City Manager, presently on file in the office of the City Clerk, is adopted. The Budget is contained in the document entitled "Recommended Budget FY 2014-2015."

SECTION 2. Appropriations. The amounts designated for subprograms in the Budget document's "Operating Programs" section are appropriated to each designated subprogram (excepting the Successor Agency subprogram which is being adopted and appropriated by separate action of the City Council acting in its capacity as the Successor Agency to the dissolved Redwood City Redevelopment Agency) and the amounts designated for capital projects listed in the Budget document's "Capital Improvement Projects" section are appropriated. The Beginning Balance in the Budget document's "Analysis of Budget by Fund" and the Revenue Estimates for 2014 in the Budget document's "Budget Summary", including those for the Redwood City Public Financing Authority and assessment and improvement districts but excepting those for the Successor Agency, are appropriated.

SECTION 3. Provision for Interim Expenditures After June 30, 2015; Reappropriations. The City Manager and Finance Director are authorized and directed to charge expenses incurred prior to July 1, 2015 to the appropriations of Fiscal Year

2014-2015. The City Manager and Finance Director are further authorized to pay all contractual obligations, including but not limited to payroll, contracts, and other expenses, incurred between July 1, 2015 and the date that the appropriations are adopted for Fiscal Year 2015-2016; to this end the City Council, on behalf of the City, appropriates 1/12 of the amounts that were appropriated for operating purposes in Fiscal Year 2014-15 to each fund, to be effective July 1, 2015. Upon adoption of a budget for Fiscal Year 2015-2016 this appropriation shall be superseded.

SECTION 4. Effective Date and Operative Date. In accordance with Section 51.5 of the Charter of the City of Redwood City, this resolution shall be effective immediately upon adoption.

* * *

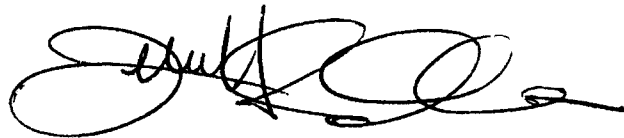
Passed and adopted by the Council of the City of Redwood City at a
Joint City Council/Successor Agency Board Meeting thereof held on the 23rd of
June, 2014 by the following votes:

Council members: Bain, Foust, Howard, Pierce, Seybert and Mayor Gee

NOES: None

RECUSED: None

ABSENT: Aguirre



Jeffrey Gee
Mayor of the City of Redwood City

Attest:



Silvia Vonderlinden
City Clerk of Redwood City

I hereby approve the foregoing
resolution this 25th day of June 2014.



Jeffrey Gee
Mayor of the City of Redwood City



May 29, 2014

TRANSMITTAL OF THE FISCAL YEAR 2014-2015 RECOMMENDED BUDGET

Honorable Mayor Gee and City Council Members:

On behalf of the Redwood City Executive Team, I am transmitting herein the "City Manager Recommends" budget for Fiscal Year 2014-2015.

Preparation of the FY 2014-15 Recommended Budget

On February 24, 2014, the City Council received the FY 2013-14 midyear budget report, which presented updated general fund financial projections and highlights from the City's Strategic Initiatives planning process. Earlier in February, the City Council held two study sessions regarding the Public Employment Pension Reform Act (PEPRA) and Governmental Accounting Standards Board Statement No. 68 (GASB 68) to discuss the City's efforts to manage and more transparently report the cost of pension liabilities, a significant budget factor. On April 7, 2014, the Council also reviewed proposed Capital Improvements Program projects, organized to show how they support the Council's Strategic Initiatives, and confirmed their inclusion in the FY 2014-15 budget. These meetings culminated with Council providing general direction on how to prepare the FY 2014-15 budget proposal. The overarching theme of that direction was one of investing in our future. Council also provided guidance in terms of focusing this investment within the City Council's core service areas of Infrastructure and Fiscal Sustainability as well as the City Council's strategic initiative of Government Operations. These are the "three legs" that are the foundation of our future and our ability to continue to build a great community together.

As discussed during these various Council sessions, the broader economy is emerging from the Great Recession and the City in particular is experiencing an unprecedented level of growth and development. However, the pace and extent of the nation's and State's economic recovery remain uncertain and the City must continue to assess and plan for both revenue and expenditure factors that impact long-term fiscal sustainability. The City Council and staff also recognize that the unprecedented growth happening in our community places new and increased demands on City programs, services, and infrastructure. Accordingly, the appropriate organizational resources and focus are required to deliver on the City Council's core service areas and strategic initiatives. In response to Council's direction, the proposed FY 2014-15 budget has been developed to invest in our future, specifically in the areas of Infrastructure, Financial Sustainability, and Government Operations.

Overview of FY 2014-15 Budget

As noted above, the fiscal outlook for FY 2014-15 is cautiously optimistic. In the preceding years, the City responded to significant budget constraints with staffing reductions and restructuring. Throughout, service levels were maintained to the extent possible and we continued to make progress on the Council's priorities, as illustrated in the City's recent Annual Report (<http://www.redwoodcity.org/government/council/AnnualReport-FY12-13.pdf>) and Strategic Initiatives Report

(http://www.redwoodcity.org/government/council/strat_plan_and_annual.html) documents which are available on the City's website.

The proposed FY 2014-15 budget seeks to build on the prior year's accomplishments and respond to changing and increasing demands.

Infrastructure

As part of its strategic planning process in 2010, the City Council identified Infrastructure as one of the City's top four core service areas – with the others being Financial Sustainability, Regulatory Compliance, and Public Safety. A strong Capital Improvements Program (CIP) is essential in order to maintain the long-term performance of the City's infrastructure assets so that they will continue to serve the community into the future. By dedicating Utility Users' Tax revenue to fund infrastructure, the City Council has demonstrated an ongoing commitment to providing high quality streetscapes, storm drain, water and sewer systems, buildings and facilities, parks, and parking systems. The proposed FY 2014-15 budget includes \$24.6 million in CIP projects, which are further described by funding source in the financial analysis section of this transmittal.

Highlights include:

- A facility plan for the Fair Oaks Library and Community Center
- Replacement of the City's Gateway Monuments
- Downtown parking system improvements
- Phase II of the recycled water program
- Replacement of street lights with LED fixtures
- Consolidation of Fire Stations 12 and 16
- Bayfront watershed management
- 5th Avenue storm drain pump station
- Middlefield Road streetscape
- Red Morton field and tennis court improvements

Financial Sustainability

Just as the City considers the condition of our physical assets and makes investments to safeguard our long-term financial health, so too do we take the long view of the costs associated with our human capital. As a service business, our staff members are at the core of the community's experience of City programs. As is common for local governments, personnel costs represent the majority of City expenditures (81.8% of the annual general fund budget).

In the midyear budget report and preceding study sessions, the City Council discussed issues related to the management of and accounting for two important personnel costs: pensions and workers' compensation payments for work-related injuries or illness. For both of these issues, it is necessary to establish an annual budget to meet the current year expenses and also set aside sufficient funding for the long-term liability.

In accordance with the new government accounting rule (GASB 68), the City will now follow new, specified accounting practices for how it calculates its pension liability and will report this liability on the entity-wide balance sheet. At the same time, CalPERS is changing its actuarial methods in an effort to fully fund the state pension system in 30 years. Staff will continue to monitor these developments and analyze the implications for the City's budget and financial reports.

In the meantime, in response to the higher pension contributions required as a result of PERS actuarial changes, we continue to pursue strategies to provide pension benefits in a fiscally sustainable manner. Working with our labor groups, the City took action in 2010 to reduce pension costs by adopting a lower (Tier 2) pension benefit formula. Following this, the Public Employee Pension Reform Act (PEPRA) was enacted by the State to further control pension costs. While these actions will ultimately result in reduced pension expenditures, it will take many years for this to be reflected in the City's annual budget and long-term liability. The City has been in negotiations with four of our employee groups and is working cooperatively with them to achieve a fair, competitive, and sustainable compensation package that includes employees as partners in sharing the costs associated with these pension liabilities.

Regarding workers' compensation, the cost of claims for work-related injuries and illnesses have increased over the recent past, requiring increases to the annual workers' compensation budget to cover annual claim payments. Recent actuarial studies of claim experience have also resulted in a higher calculation of the unfunded liability. Because FY 2013-14 general fund revenues are projected to come in significantly higher than budget, we have an opportunity to maintain our general fund reserve at 20%, in accordance with Council's reserve policy, and use \$6 million of the remaining surplus to make progress toward paying down the unfunded liability for workers' compensation and achieve an actuarially sound 85% confidence level in our workers' compensation fund. We are also increasing the annual workers' compensation budget to maintain this confidence level. The budget proposal also includes a dedicated workers' compensation analyst position within the Human Resources function. The position will be focused on managing claims, amplifying our modified duty program and redesigning and enhancing the City's industrial illness and injury prevention program. In addition, as part of our new Employee Wellness Program, the Fire Department is developing a Functional Movement Program to assess and tailor individual fitness programs to address the issue areas most prone to firefighter injury.

Government Operations

As discussed during the midyear budget report in February, Redwood City's population has increased 12% from 75,400 in 2000 to a projected 84,400 in 2015. Over the same time period, the size of City staff has decreased 10% from 580 to 520 FTEs. This represents a significant increase (25%) in the service demand per FTE. In order to understand the impact of these and other trends, the City's Executive Team and management group engaged in an environmental scan process to discuss the organization's strengths and weaknesses and the opportunities and threats related to our ability to deliver on our core service areas and provide high-quality, sustained services to the community. At the midyear budget session, we advised Council that the next step for the Executive Team was to use this information to develop a five-year staffing plan.

Each department was asked to think beyond the constraints of prior year budget cuts and reflect on what resources might be needed to build critical staff capacity and address important service gaps or emerging community needs. Taken together, the initial requests amounted to about \$5 million. The department heads then met as a team to develop the following criteria for considering which budget proposals should move forward in the process:

- Relates to a stated Council priority (e.g. Strategic Initiative)
- Addresses unmet, increasing, or emerging core service needs
- Generates, protects or leverages revenue or other resources
- Improves organizational/workforce performance and succession planning
- Improves program effectiveness or efficiency through new service delivery models, streamlining or innovation

**Full Time
Equivalents
541.65**

Executive Team members thoughtfully reviewed each other's proposals and discussed how to develop a fiscally responsible and strategically focused total budget package for the Council's consideration. Using the above criteria, the general fund budget and position requests were narrowed down to \$2.2 million, which includes the addition of 3.55 FTEs in critical positions, as outlined on Budget Summary pages 6 and 7 of the proposed FY 2014-15 budget document.

In addition to the general fund increases deliberated by the Executive Team, we are recommending \$4.6 million of additional spending in other funds, over half of which (\$2.6 million) is the result of increases in the cost of wholesale water passed on to us by the San Francisco Public Utilities Commission, and \$800,000 for the water enterprise Smart Meter Replacement Project. These and other non-general fund increases are detailed on Budget Summary pages 8 and 9.

Looming threats

Educational Revenue Augmentation Fund (ERAF) Refunds

Staff remains very concerned about future ERAF refunds. Although the amount (\$4.7 million) received in FY 2013-14 was higher than budgeted (\$2 million), we continue to see risk associated with this revenue stream and recommend estimating this very conservatively. Our concerns about ERAF refunds are not completely unfounded as the formula for determining these revenues is interwoven with Triple Flip Sales Tax and Property Taxes in-lieu of Vehicle License Fee revenues: In FY 2013-14 we will lose about \$1.3 million of Triple Flip Sales Tax due to the results produced by the complicated formula used for calculating these revenues.

In addition to the challenge of predicting this revenue with any amount of reasonable certainty, the ultimate control of it is in the hands of the State of California which, even under the best of circumstances, causes concern. Given some of the State's recent actions (dissolution of Redevelopment Agencies, for example) and concomitant attitude towards local government it is hard to feel confident that this revenue stream will remain untouched.

For FY 2014-15 and the foreseeable future we are estimating that the ERAF refunds will continue at \$2.5 annually, but, we will remain vigilant and monitor this closely and will advise Council should anything come to our attention that suggests that we should revise this projection.

California Public Employees Retirement System (PERS)

Earlier this year the PERS Board decided to retain the current assumed rate of return of 7.5% and not reduce it to 7.25% as had been contemplated. In the General Fund Five Year Projections that accompanied the FY 2013-14 budget we estimated that this change would have added about \$1.6 million annually to the City's general fund retirement contributions starting in FY 2015-16. With the PERS Board taking this action we have removed this projected increase from our longterm forecast.

As expected the PERS Board did adopt a set of revised actuarial assumptions, the most significant of which are new mortality tables that reflect the increased life expectancies of PERS retirees. We anticipate that this action will increase the City's retirement contributions as follows during our forecast period:

FY 2016-17 + \$1.6 million

FY 2017-18 + \$3.0 million

FY 2018-19 + \$4.4 million

The Public Employee Pension Reform Act (PEPRA) – On September 12, 2012 the Governor signed AB 340 which created a third tier of retirement benefits for employees hired for the first time on or after January 1, 2013. This new tier significantly reduces pension benefits and requires that all new employee/members pay at least 50% of the normal cost of their plan. As of the date of this letter, we have only twenty five employees in the third tier. Given the few employees in this third tier and the fact that PEPRA will not reduce our unfunded liability, which is about 50% of our general fund pension costs, we do not expect significant savings from PEPRA in the near future.

Affordable Housing Funds

Another issue we are actively concerned about is disposition of the \$10 million in funds that had been in the possession of the former Redevelopment Agency which were earmarked for below-market housing. The control of these funds has been in dispute with the State of California Department of Finance since the Redevelopment Agency was dissolved in FY 2011-12.

The City filed suit against the State challenging the State's position that these funds are unencumbered and must be remitted to the County Controller. Although the State prevailed in the Superior Court trial the City's legal team does not agree with the Court's decision and has filed an appeal. We expect that the appellate court will render a decision in the next six to 12 months.

Successor Agency to the Redevelopment Agency

The City as the Successor Agency will continue to staff the Oversight Board as it works to complete the close out of Redevelopment Agency business and pay the Agency's debts. The Oversight Board must review and approve the Recognized Obligations Payment Schedule for each six month period beginning January 1, 2012, until the close out is completed. After the Recognized Payment Obligation Schedule is approved by the Oversight Board it must be submitted to the State Department of Finance for review and approval before the Successor Agency receives any funds to pay the debts of the former Redevelopment Agency. In 2016 all individual Oversight Boards in each county will be merged to one county-wide Oversight Board.

Economic Overview

Although the national economy is still recovering at only a modest pace from the recession that ended in June 2009, we are seeing signs of a more accelerated regional recovery. Locally we are experiencing a strong rebound in vehicle sales along with robust activity in the labor and real estate markets.

In view of the fact that property taxes and sales taxes comprise 59% of the City's general fund revenue, it is clear that the financial health of the municipal enterprise leans very heavily on individuals and organizations spending money on real estate and taxable consumer goods. A high number of employed residents with sufficient income are key drivers in pushing up property values and keeping the cash registers ringing at local merchants, both of which translate into more resources to provide services to our residents.

As of March 2014 (the most recent data available) there were an estimated 386,700 employed residents in the County, an increase of 11,200 (or 3%) from a year earlier. This is slightly below the previous peak number of employed residents (386,800) recorded in 2000. The unemployment rate in San Mateo County has fallen from 5.7% in March 2013 to 5% in March 2014. As of March 2014 there were 879,800 employed residents in Santa Clara County, an area to which our economic fortunes are closely linked. This represents an increase of 21,300 (2.5%)

from one year earlier. Santa Clara County's unemployment rate has also dropped from 7.1% in March 2013 to 6.1% in March 2014.

According to a report released by Cassidy Turley/BT Commercial Real Estate for the first quarter of 2014, the Redwood City and Redwood Shores commercial office real estate markets had 753,780 square feet of vacant office space with a vacancy rate of 8%. This is compared to 919,486 vacant square feet and a 9.8% vacancy factor in the first quarter of 2013.

The foregoing metrics paint a picture of a local economy that is growing and generating higher municipal revenues.

**Property
Taxes
\$27.5 Million**

GENERAL FUND

Revenues

General fund revenues (including transfers into the general fund) are expected at \$100.1 million in FY 2014-15, which is about 1.4% above the projected FY 2013-14 revenues. Highlights of the assumptions behind the FY 2014-15 revenue projections are:

- Secured property taxes are expected to increase 5% to \$27.5 million (+ \$1,320,000).
- Sales tax will increase 11.5% to \$20.7 million (+ \$2,145,000) primarily due to a reduction of "Triple Flip" payments of \$1.3 million in FY 2013-14. Without the Triple Flip shortfall in FY 2013-14, sales tax receipts would have been expected to increase 4% in FY 2014-15.
- Transient occupancy tax will increase 8% to \$5.7 million (+ \$422,000).
- Building permit revenues are expected to decrease 10% to \$1.8 million (- \$200,000).
- Business license taxes are projected to increase about 13% to \$2.2 million (+ \$252,000).
- Successor Agency payments in the amount of \$400,000 annually to reimburse the general fund for PERS and retiree medical liabilities incurred by the former Redevelopment Agency will continue through FY 2017-18.
- Reduction in excess ERAF revenues from \$4.7 million to \$2.5 million.

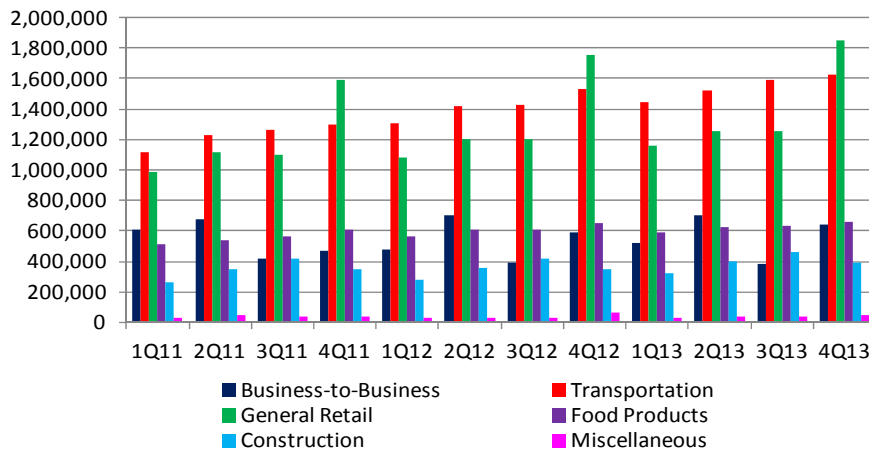
The underlying strength in property taxes, sales taxes, and transient occupancy taxes is reflective of a robust regional economy. The FY 2014-15 secured property tax estimate includes the taxes that are expected to be generated by the larger projects under construction in the downtown area. Property taxes from the downtown projects have also been factored into our long-term projections.

**Hotel Taxes
\$5.7 Million**

The decrease in building permit revenue is due to a surge in building permit applications in FY 2013-14 and not the result of a drop in building activity, although we do expect this revenue source to eventually decline over the next few years as the downtown becomes built out.

The following graph illustrates the performance of locally-generated sales tax revenues (which accounts for about 95% of total sales tax revenues) for the past 12 quarters ending in the 4th quarter of 2013. The transportation segment continues to expand at a healthy pace.

**Sales Taxes
\$20.7 Million**



The City's sales tax is highly dependent on the health of the transportation and general retail categories. The transportation category which includes new vehicle sales and gas stations accounts for 33% of locally generated sales tax revenue while the general retail category, which includes department stores (Kohl's, Target, K-Mart, and Costco), produces about 31% of sales tax revenue. We continue to experience a decline in sales tax revenue from software businesses due to software being delivered electronically and have assumed that this decline will continue and have adjusted our sales tax forecast accordingly.

Expenditures

The recommended FY 2014-15 expenditure budget (including transfers-out) is \$98.6 million which is about \$6.2 million or 6.8% more than the projected FY 2013-14 expenditures (\$92.4 million).

With the expected quickening of revenues a number of programmatic increases totaling \$2.2 million are included in the FY 2014-15 recommended budget. Some of these increases, such as the restoration of engine-9, are services that were reduced at the onset of the Great Recession, while others, such as additional police staffing, are intended to provide services to the downtown which is experiencing significant growth. A full list of these recommended programmatic increases may be found on Budget Summary pages 6-9.

One area that we continue to confront is escalating workers' compensation expenditures. The proposed FY 2014-15 budget increases workers' compensation expenditures by 20% from \$3.4 million to \$4.1 million. The majority of the increased costs are due to claims filed by public safety employees. While there has been a moderate increase in the number of claims, the cost per claim has risen more significantly due to raising health care costs and related factors. The premium for excess insurance has also increased significantly due to higher costs being experienced throughout the insurance pool. We will conduct a request for proposal for excess insurance in FY 2014-15 to ensure we are receiving the most competitive price for this coverage. Overall, the workers' compensation program is an area we are monitoring closely and will update the Council at the next mid-year budget review on the financial status of this program.

Due to the low interest rate environment Finance staff has determined that it is advantageous for the City to prepay its PERS contribution for FY 2014-15. This action is expected to save the general fund \$400,000. We have not assumed these savings for FY 2015-16 or subsequent years as the information needed to calculate these savings beyond FY 2014-15 is not available.

About 81.8% of the FY 2014-15 expenditures are for employee costs. This is consistent with the composition of the budget these past several years. Public Safety comprises about 60% of the proposed expenditures which is also typical of historical general fund spending patterns.

**Business
License Taxes
\$2.2 Million**

**Capital Outlay
Fund
\$11.1 Million**

Transfers

Included in the recommended budget are the usual transfers from the general fund to the traffic safety fund (\$1.3 million), and the water fund (\$164,000) in FY 2014-15. A new transfer to the Docketown Marina enterprise fund (\$91,000) is recommended in FY 2014-15 as we expect revenues to lag behind expenses in this fund.

This budget also includes a recommendation to transfer \$493,000 from the general fund to support the parking fund.

General Fund Reserves

The Council’s policy on general fund reserves is to maintain reserves of not less than 15% and not more than 20% of anticipated revenues. If current FY 2014-15 projections hold true and no changes are made to the recommended budget, the general fund reserve balance will be \$27.2 million as of June 30, 2015, or about \$7.3 million above the 20% ceiling called for in the Council’s reserve policy.

At the midyear budget update in February 2014 the Council was advised that based on the then most recent actuarial report the self insurance fund would have fund negative equity (liabilities exceed assets) of around \$2.5 million at June 30, 2014. Based on the liabilities in the updated actuarial report received in March 2014, the projected deficit has grown to \$4.5 million at the 70% confidence level, however, the actuary considers this funding level to be “marginally acceptable.” At the June 9th budget study session staff will be presenting a recommendation to transfer \$6 million in FY 2013-14 from the general fund to the self insurance fund. Given the trajectory of the workers’ compensation liabilities in recent years we believe that this transfer, which will bring the funding close to the 85% confidence level, is prudent as doing so will not only eliminate the projected deficit in the self insurance fund but will also provide the fund a margin against further adverse developments. Should Council take this action, reserves as of June 30, 2015 should be around \$21.2 million which will then be about \$1.3 million over the policy ceiling.

We urge the Council to be cautious with the use of reserves. To quote a message from the Governor’s Budget May Revision “This expansion has now reached the historical average of five years. While there are few signs of immediate contraction, we know from history that another recession is inevitable, with the potential of huge revenue losses.”

Future Years

Current projections show a general fund operating surplus of \$1.5 million in FY 2014-15, a \$0.2 million deficit in FY 2015-16, widening further to a \$2 million deficit in FY 2018-19. Although these projected deficits are not to be taken lightly they are, nonetheless, very manageable as the projected FY 2018-19 deficit, which is the largest, is less than 2% of estimated revenues.

The following chart summarizes the projected operating surpluses (deficits) for the next five years:

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
(in thousands)	\$1,482	(\$209)	(\$891)	(\$1,239)	(\$1,984)
% of Revenues	1.48%	(0.20%)	(0.84%)	(1.12%)	(1.74%)

CAPITAL IMPROVEMENT PROGRAM

The recommended Capital Improvement Program (CIP) budget of \$24.6 million for FY 2014-15 is a one year program budget, rather than the first of a two-year cycle. This budget includes funds from the Capital Outlay Fund, Gas Tax Construction Fund, Transportation Fund, Grants and Fees Fund, Water Capital Projects Fund, and the Sewer Capital Projects Fund, Parking Fund, and GID 1-64 Fund.

*Red Morton
Synthetic Turf
\$1.5 Million*

Capital Outlay Fund

The Utility Users Tax is the primary funding source for the Capital Outlay Fund budget. Historically, funds have been used for two general purposes, ongoing capital projects to continually improve facilities, and to provide either new or completely upgraded facilities. These projects within the Capital Outlay Fund fall within four primary areas: Building/Facilities; Parks, Playfields and Public Spaces; Storm Drainage; and System Automation/Software. The total Capital Outlay Fund budget for FY 2014-15 is \$ 11.1 million.

Significant projects include \$850,000 for citywide telephone technology upgrades and approximately \$800,000 in improvements to Stulsaft Park for retaining wall and creek improvements.

Gas Tax Construction Fund/Transportation Fund/Grants and Fees Fund

Gas Tax funds are used for a range of projects that support the improvements to the City's roadway system, including pedestrian and vehicular safety. Total funds budgeted for FY 2014-15 are \$875,000.

Measure A Funds, in the amount of \$1.6 million, are budgeted directly to the City's Pavement Management Program, as in prior year budgets.

The Grants and Fees Fund encompasses Traffic Impact Fees and Park Impact Fees, which are generated from new development, and augmented by State and Federal grant funds for programs such as Pedestrian/Bicycle Grants. Total funds budgeted for Grants and Fees are approximately \$1.03 million.

Water Capital Projects Fund

The City begins year three of its 20-year Water Master Plan. The Plan anticipates work on distribution improvements, seismic improvements, and supply improvements. The capital improvement program provides projects throughout the City to raise the whole system in a balanced manner, rather than focusing solely on one element of the system, or one area of the City. The goal of the program is to assure supply and pressure for adequate fire and drinking water not only for daily use and planned growth, but to protect the City in the event of a major disaster. FY 2014-15 recommendations include \$1.6 million for system-wide pipeline replacement. The California Water Tank project is undergoing additional environmental review through the first half of this budget cycle, but is anticipated to begin construction in 2015 using previously budgeted funds (\$3 million). These projects are made possible by increased funding through anticipated rate increases. The budget recommended for new projects is \$2 million in FY 2014-15.

*Stulsaft Park
Improvements
\$800,000*

Sewer Capital Projects Fund

Total funding for improvements to the City's sanitary sewer system is \$6.2 million for FY 2014-15. Approximately \$4.5 million is budgeted for the ongoing rehabilitation and replacement necessary to maintain pace with the deferred maintenance of the system, while adding capacity

to accommodate new development. Three pump stations will be rehabilitated this year for a total project cost of \$1.3 million.

COMMUNITY FACILITIES DISTRICTS

Sufficient resources will be raised from the special taxes levied on properties in the Redwood Shores Transportation Community Facilities District (CFD), the Pacific Shores CFD, and the One Marina CFD to finance the debt service and related expenditures required in FY 2014-15.

**Water Fund
Capital Projects
\$2 Million**

ENTERPRISE FUNDS

Water Fund

The City Council approved the Utility Committee recommendation to increase water rates 9% for each of three years, beginning in August 2013. The monthly Water Basic Service Charge increases from \$22.00 to \$23.98, effective August 1, 2013; from \$23.98 to \$26.13, effective July 1, 2014; and from \$26.13 to \$28.49, effective July 1, 2015. These rate increases are tied directly to the Water System Improvement Plan (WSIP) by and through the San Francisco Public Utilities Commission (SFPUC). The WSIP is an approximately \$4.6 billion, multi-year program to upgrade the regional water system to meet water quality requirements, improve seismic and delivery reliability, and meet water supply goals. The City pays its share of WSIP through the wholesale water rates charged by the SFPUC. Continuous increases to the cost of wholesale water from SFPUC translates into necessary water rate increases by the City in order to meet the revenue requirements of the Water Enterprise Fund.

The City's program for water rate increases minimizes the spikes that occur with large capital projects. The City's multi-year financing plan is built around this goal, with an average rate increase of 6.7% from FY 2011-12 to FY 2019-20. The three years of 9% increases ends in FY 2015-16 at which point the rate increases are projected to decline until FY 2019-20.

FY 2014-15 is anticipated to begin with a fund balance of \$9.7 million and end with a fund balance of \$10.3 million.

Sewer Fund

The City Council approved the Utilities Committee recommended rate increases in the Sewer Service Charge and the various commercial rate tiers for FY 2013-14, FY 2014-15, and FY 2015-16. The monthly Basic Sewer Service Charge will increase from \$57.88 to \$63.09, effective August 1, 2013; from \$63.09 to \$68.77, effective July 1, 2014; and from \$68.77 to \$74.95, effective July 1, 2015. As has been the case over the last several years, these rate increases are tied directly to capital improvement projects by and through Silicon Valley Clean Water or SVCW (formerly South Bayside System Authority). The SVCW is in the middle of a \$400 million capital replacement program scheduled through 2020. Redwood City's share of these costs is approximately \$206 million.

The City's program for sewer rate increases minimizes the spikes that occur with large capital projects, as envisioned by SVCW. Consequently, the City's multi-year financing plan is built around this goal, with an average rate increase of 6.7% from FY 2011-12 to FY 2019-20. The three-year rate of increase ends in FY 2015-16, at which point the rate increases are projected to decline until FY 2019-20.

**Sewer Fund
Capital Projects
\$6.2 Million**

FY 2014-15 is anticipated to begin with a fund balance of \$13.9 million and end with a fund balance of \$16 million.

Parking Fund

With the sale for development of the City-owned property on Middlefield Road the Parking Fund received an influx of \$14 million. A portion of this, \$1.46 million, is recommended for capital projects benefitting downtown parking. Specifically, projects are identified for new multi-space meters, new single-space meters, and improved signage.

APPROPRIATIONS LIMIT

Article XIII B of the California Constitution defines and establishes the City's appropriations limit. No city in California may spend from its "proceeds of taxes" more than the amount of its "appropriations limit." The appropriations limit is determined by a formula contained within Article XIII B of the State Constitution. Redwood City's appropriations limit for FY 2014-15 is estimated to be \$573 million. The FY 2014-15 appropriations subject to limitations are \$85 million. We are well within our legal limit.

ACKNOWLEDGMENTS

I would like to express deep thanks and appreciation for Brian Ponty's fiscal leadership during his 29 years of distinguished service with the City. The City has been in good hands under his budgetary and fiscal leadership during many economic cycles. I dedicate this budget, his last for the City of Redwood City, to him. In addition, I would like to recognize the dedication and skill of the entire Finance Department team for their expert analysis, thorough review and attentive support in producing this budget document: Brian Ponty, Director of Finance; Alison Freeman, Financial Services Manager; Sylvia Bravo Peters, Management Analyst; Senior Accountants Jennifer Chang, Kyi Khin, Rajesh Sewak and Gita Mehirdel; Carolyne Kerans, Accountant; Sabrina Gilham, Account Clerk; Information Technology Manager Tony Gelphman; and Senior Information Technology Analyst Debbie Matsuura.

In addition, Deanna La Croix, Management Analyst, has been essential to providing support and coordination to keep the budget process running smoothly. I thank each department head for their collaboration in this process. I also want to express my appreciation to Assistant City Manager Audrey Ramberg for her group facilitation in budget meetings and her thoughtful and analytical approach in putting together this budget proposal. The City is fortunate to have these outstanding professionals in service to our community.

Respectfully submitted on behalf of the Executive Team,



Robert Bell
City Manager

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GENERAL FUND

FIVE YEAR PROJECTIONS

Financial Assumptions

Five Year Projections

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FINANCIAL ASSUMPTIONS

1. Secured property tax is expected to increase 5% to \$27.5 million (+ \$1,320,000) in FY 2014-15, increasing 5% in FY 2015-16 and annually thereafter.
2. Sales tax is expected to increase 11.5% to \$20.7 million (+ \$2,145,000) in FY 2014-15, increase 3.6% in FY 2015-16, and 4% annually thereafter.
3. Transient occupancy tax is expected to increase 8% to \$5.7 million (+ \$422,000) in FY 2014-15, and 5% annually thereafter.
4. Development revenues are updated to reflect current anticipated projects.
5. No effects of Federal Government deficit reduction efforts.
6. Excess ERAF refunds continue at \$2.5 million annually.
7. No other effects from the State budget.
8. No general fund support for capital projects other than transfers of utility users' taxes.
9. Increase in retirement system contributions of \$1.6 million in FY 2016-17 to \$4.4 million in FY 2018-19 due to known and anticipated changes in actuarial assumptions and methodologies.
10. No savings were assumed from the retirement system tiers two and three.

City of Redwood City Adopted Budget 2014-2015

General Fund Five Year Projections 2014-15 through 2018-19 (in thousands)

	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 ACTUAL
REVENUES				
Property Taxes	35,321	34,514	34,545	35,921
Sales Tax	15,024	15,671	16,998	19,240
Other Taxes	6,259	6,302	7,590	8,416
Licenses and Permits	877	1,099	1,268	1,900
Fines and Forfeitures	454	564	623	550
Interest Earnings/Rentals	1,112	815	615	573
Revenue from Other Agencies	3,005	3,157	2,853	3,323
Charges for Services	6,115	8,809	8,468	7,042
Other Revenues	8,931	7,750	7,343	6,983
Library	834	1,049	710	640
Recreation Revenues	1,691	1,792	1,720	1,803
Former Redevelopment Agency Residual			1,891	2,458
Total Revenues	79,623	81,522	84,624	88,849
Transfers-In:				
Interest from other funds	577	305	188	135
Others	1,485	1,092	520	459
GID 1-64 Maintenance District	250	250	250	250
Total revenues and transfers-in	81,935	83,169	85,582	89,693
EXPENDITURES				
City Council	312	309	452	405
City Manager	2,967	2,864	2,265	2,446
City Attorney	936	917	912	970
City Clerk	610	485	635	604
Finance & Administrative Support	2,293	2,761	2,795	4,065
Police	27,841	28,061	29,145	31,896
Fire	17,279	16,859	19,563	17,148
Community Development	7,946	10,011	9,816	7,718
Parks & Recreation	13,211	12,696	12,413	13,146
Library	7,247	7,140	6,882	6,811
Public Works Services				
Budget Adjustments				
Total Expenditures	80,642	82,103	84,878	85,209
Transfers-Out	2,414	1,921	1,907	2,027
Total expenditures and transfers-out	83,056	84,024	86,785	87,236
Changes in other reserves	-68	183	733	-229
Net surplus (deficit)	(1,189)	(672)	(470)	2,228
Net surplus (deficit) as a percentage of general fund revenues and transfers-in:	-1.45%	-0.81%	-0.55%	2.48%
Detail of transfers-out:				
gas tax operations	13			
traffic safety	1,250	959	1,100	1,097
lido landscape district	10	15	29	29
others	1,141	947	778	901
TOTAL	2,414	1,921	1,907	2,027

City of Redwood City Adopted Budget 2014-2015

General Fund Five Year Projections 2014-15 through 2018-19 (in thousands)

2013-14 ESTIMATE	2014-15 BUDGET	2015-16 ESTIMATE	2016-17 ESTIMATE	2017-18 ESTIMATE	2018-19 ESTIMATE
39,113	38,539	40,218	42,229	44,340	46,557
18,574	20,719	21,470	22,328	23,221	24,150
9,536	10,232	10,590	11,028	11,484	11,961
2,028	1,828	1,527	1,500	1,500	1,500
526	526	526	526	526	526
762	461	461	461	461	461
3,222	3,059	2,784	2,867	2,953	3,042
12,140	12,164	12,125	12,489	12,863	13,249
6,846	6,650	6,732	6,732	6,732	6,732
480	466	466	480	495	510
1,911	1,949	1,900	1,957	2,015	2,076
2,929	2,917	2,917	3,042	3,173	2,894
98,067	99,510	101,716	105,639	109,765	113,658
160	98	98	98	98	98
163	161	165	171	175	180
260	300	311	321	333	344
98,650	100,068	102,289	106,229	110,371	114,280
363	366	379	390	401	413
3,154	3,532	3,586	3,679	3,776	3,876
1,008	1,349	1,256	1,291	1,328	1,366
770	739	773	795	819	843
2,531	2,758	3,250	3,312	3,376	3,442
31,460	34,173	35,678	36,783	37,925	39,105
22,587	24,852	26,032	26,870	27,737	28,634
7,073	6,089	6,351	6,516	6,687	6,863
12,726	14,038	14,144	14,510	14,887	15,277
6,756	7,302	7,605	7,808	8,018	8,235
	1,284	1,304	1,330	1,356	1,383
2,049			1,613	2,992	4,432
90,477	96,482	100,358	104,898	109,302	113,867
1,873	2,104	2,139	2,222	2,308	2,397
92,350	98,586	102,497	107,120	111,609	116,264
6,299	1,482	(209)	(891)	(1,239)	(1,984)
6.39%	1.48%	-0.20%	-0.84%	-1.12%	-1.74%
1,251	1,326	1,352	1,403	1,457	1,512
30	31	32	33	34	36
592	747	755	785	817	849
1,873	2,104	2,139	2,222	2,308	2,397

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Budget Summary

Operating Budget Summary
General Fund Summary Graphs
Summary of Recommended Changes
Analysis of Budget by Fund
Summary by Department by Fund
Revenue Estimates
Property Tax
Utility Users' Tax
Sales Tax
Appropriation Limit
Personnel Allocations

**City of Redwood City Adopted Budget 2014-2015
Budget Summary**

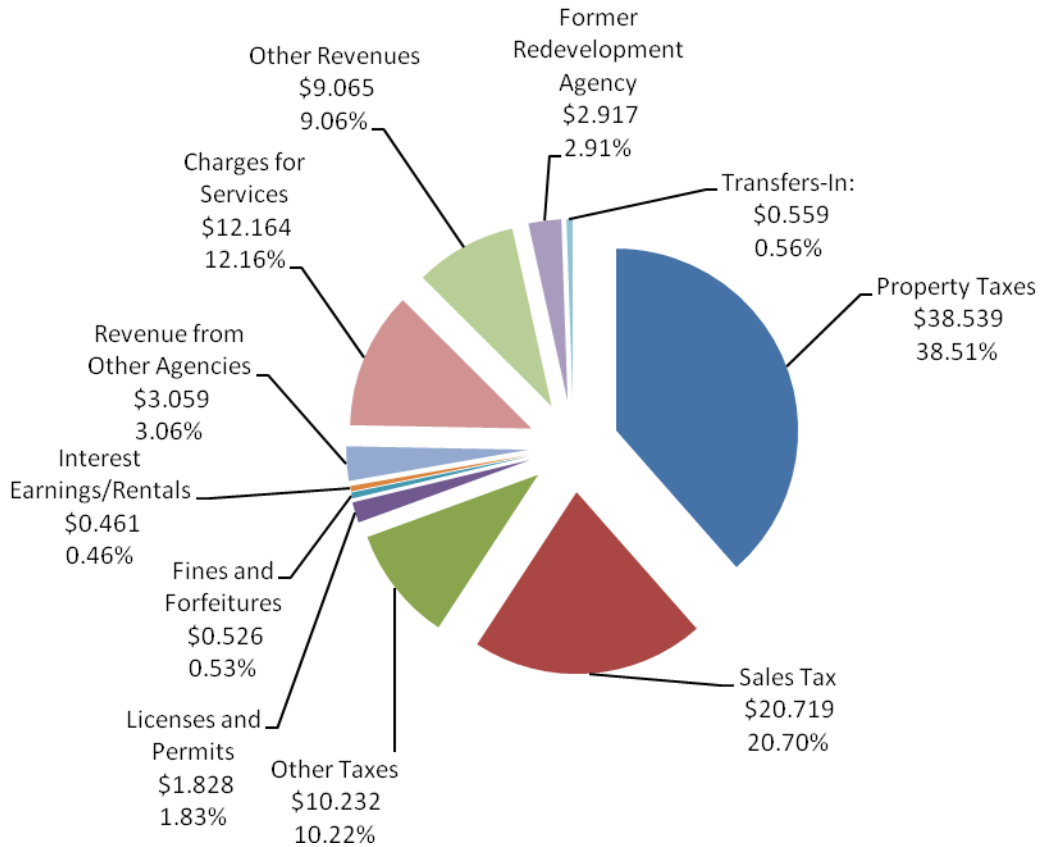
Operating Budget Summary

Department	City Manager Recommended ⁽¹⁾
	2014-15 \$
CITY COUNCIL	365,756
CITY MANAGER	3,532,368
CITY ATTORNEY	1,349,121
CITY CLERK	738,907
COMMUNITY DEVELOPMENT	6,996,030
FINANCE	5,407,662
FIRE	24,852,812
LIBRARY	7,302,364
PARKS, RECREATION, & COMMUNITY SERVICES	14,475,362
POLICE	35,141,292
PUBLIC WORKS	59,905,421
TOTAL	160,067,095

(1) Excludes Debt Service, Capital Projects, Successor Agency, Former Redevelopment Agency, Housing, and Internal Service Funds

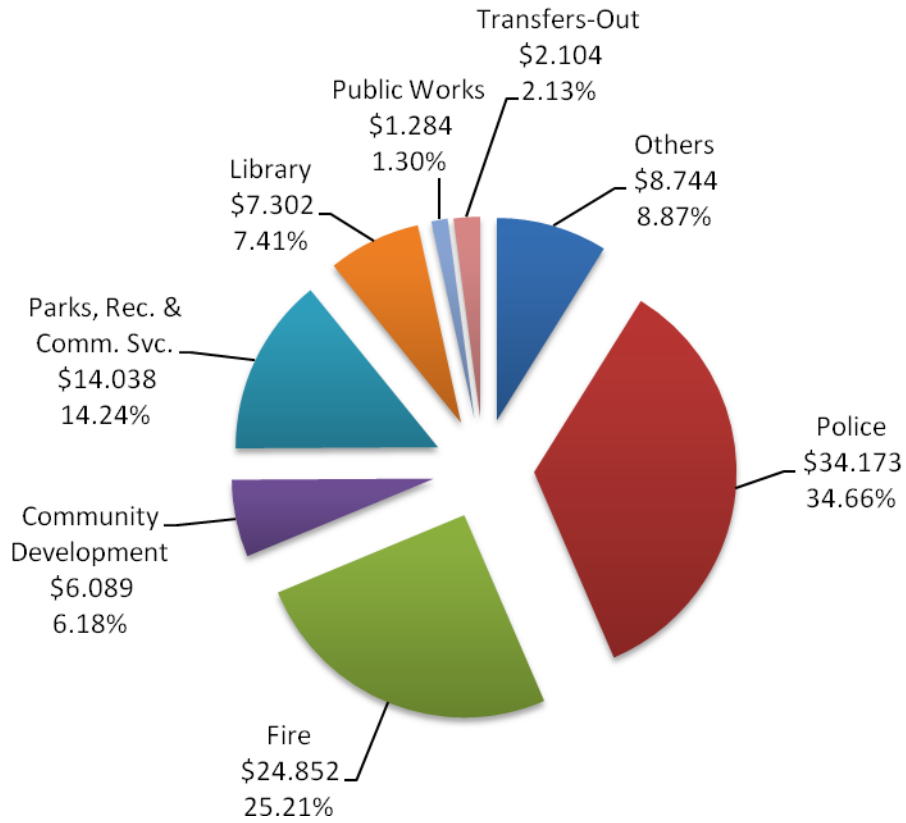
General Fund Revenues ⁽¹⁾

FY 2014-15
\$100.068 million



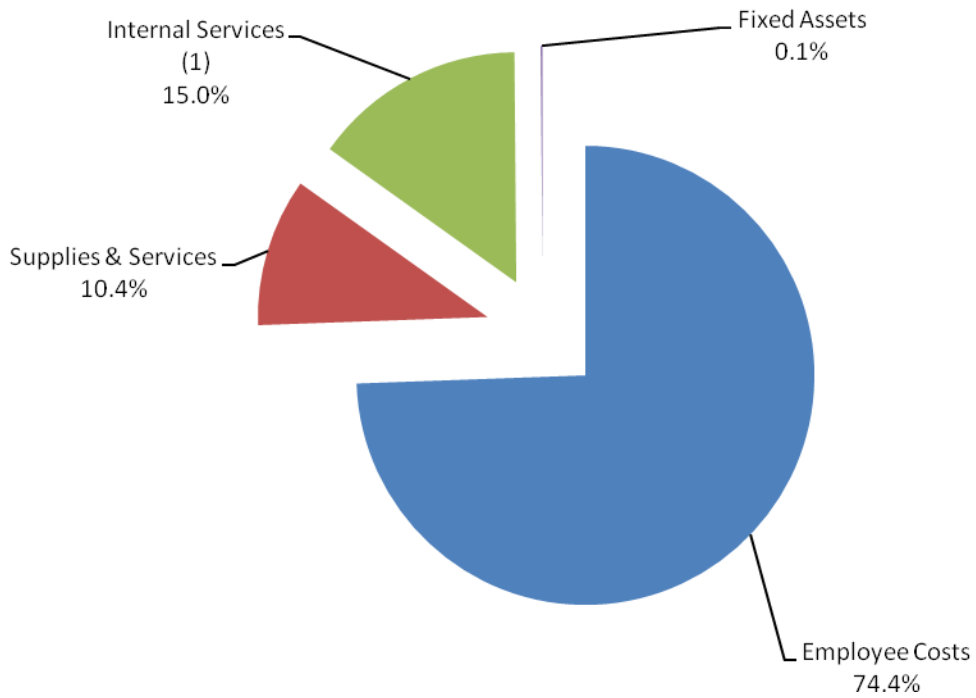
⁽¹⁾ In millions.

General Fund Expenditures ⁽¹⁾ FY 2014-15 \$ 98.586 Million



⁽¹⁾ In millions.

General Fund Where \$ Spent FY 2014-15



(1) 53% of internal service fund expenses are attributable to employee costs.

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Summary of Recommended Changes

GENERAL FUND - BY DEPARTMENT

Department - Description	FTE	Hours	Amount (\$)
City Attorney			
Add contract Attorney Entry Level (class code X110) one year only.	0.50		54,644
Add Assistant City Attorney (class code X103) one year only.	0.47		87,024
Additional legal consulting fees (including Human Resource issues).			85,000
Add Casual Administrative Clerk I - (class code E795).		1,605	43,159
Subtotal	0.97	1,605	\$ 269,827
City Clerk			
Increase Administrative Clerk III (class code E710).	0.25		25,751
Subtotal	0.25		\$ 25,751
City Manager			
Reclass: Add Public Communications and Engagement Manager (class code C412).	1.00		185,978
Reclass: Delete Management Analyst (class code C516).	(1.00)		(167,660)
Reclass: Add Assistant City Manager - Development (class code C110).	0.70		231,027
Reclass: Delete Management Analyst (class code C516) plus overtime.	(0.80)		(137,728)
Increase funding for Neighborhood Liaison Program and annual report.			15,000
Increase funding for Community Benefits Improvement District Consultant.			20,000
Funding for Organizational Efficiencies-one year only.			100,000
Reclass: Add Human Resources Analyst (class code C505).	1.00		135,658
Subtotal	0.90		\$ 382,275
Community Development Department			
Reclass: Add two Principal Planners (class code C325).	2.00	220	369,589
Reclass: Delete two Senior Planners (class code C320).	(2.00)	220	(363,366)
Increase funds for building division consulting services.			90,000
Delete Senior Building Inspector (class code K700).	(1.46)		(217,414)
Delete Senior Civil Engineer (class code C310).	(0.40)		(89,889)
Subtotal	(1.86)	440	\$ (211,080)
Finance			
Add funds for increased financial technical support.			42,866
Savings from pre-paying PERS.			(400,000)
Subtotal			\$ (357,134)
Fire			
Increase funds for supplies and services.			25,335
Increase funds for OSHA mandated personal protective equipment.			15,000
Add Firefighter Engineer (class code F700) in order to reinstate Engine 9.	1.00	112	202,742
Increase funds for overtime required for reinstatement of Engine 9.		11,552	667,590
Subtotal	1.00	11,664	\$ 910,667

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Summary of Recommended Changes

GENERAL FUND - BY DEPARTMENT CONTINUED

Department - Description	FTE	Hours	Amount (\$)
Library			
Add Literacy Tutor Student Coordinator (class code L690) this position is partially grant funded (.50).	1.00		124,429
Grant funding to offset Literacty Tutor Student Coordinator.			(62,214)
Increase funding for supplies and services.			54,806
Subtotal	1.00		\$ 117,021
Parks, Recreation, and Community Services			
Increase funding for water for the City's landscape maintenance.			80,000
Increase funding for water for the City's landscape maintenance in Redwood Shores.			75,000
Increase funding for supplies and services for the PE Plus Program - First Year only.			57,000
Add Casual Service Maintenance hours (class code X170) for the PE Plus Program - grant funded.		10,453	180,001
Add Recreation Coordinator I (class code X140) for the PE Plus Program - grant funded.	1.00		73,702
Grant funding to offset PE Plus Program expenses.			(29,000)
Increase funds for supplies and services to reflect increased costs for the elementary summer programs.			10,000
Reclass: Add a Recreation Coordinator I (class code E741) for the Childcare Program.	1.00		105,151
Reclass: Delete Recreation Specialist III position (class code R767) for the Childcare Program.	(1.00)		(74,838)
Add Casual Service Maintenance hours (class code X170) for the Advocates for Accessible Recreation (AFAR) Special Needs program - grant funded.		2,904	50,007
Grant funding to offset AFAR Special Needs program expenses.			(50,000)
Add Casual Service Maintenance hours (class code X170) for the Sandpiper Youth Club.		2,880	49,593
Delete Recreation Specialist II (class code R766).	(0.50)		(34,245)
Delete Recreation Specialist I (class code R765).	(1.21)		(74,837)
Add Casual Service Maintenance hours (class code X170).		5,782	99,566
Reclass: Add Management Analyst II (class code C516).	1.00		167,660
Reclass: Delete Management Analyst I (class code C513).	(1.00)		(151,204)
Subtotal	(0.71)	22,019	\$ 533,556
Police			
Add Two Police Officers (class code P700).	2.00		466,208
Add funds to support vehicle and equipment costs for new officers.			56,000
Subtotal	2.00		\$ 522,208
Total General Fund Changes	3.55	35,728	\$ 2,193,091

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Summary of Recommended Changes

NON-GENERAL FUND - BY FUND & DEPARTMENT

Fund - Department - Description	FTE	Hours	Amount (\$)
216			
Public Works			
Increase funding for supplies and services.			31,000
Total Fund 216			\$ 31,000
217			
Public Works			
Increase funding for supplies and services.			2,000
Total Fund 217			\$ 2,000
357			
Community Development Department			
Add Assistant City Manager (class code C110).	0.30		89,767
Delete Technical level I (class code X121).	(1.00)		(68,080)
Delete Sr. Civil Engineer (class code C310).	(0.10)		(20,471)
Public Works			
Add Public Works Director (class code B200).	0.20		50,599
Total Fund 357	(0.60)		\$ 51,815
686			
Community Development Department			
Delete Sr. Engineering Technician (class code G680)	(1.00)		\$ (138,930)
Increase overtime hours for Sr. Civil Engineer (class code C310).		120	\$ 8,007
Total Fund 686	(1.00)	120	\$ (130,923)
687			
Public Works			
Add Public Works Director (class code B200).	0.40	160	116,277
Increase funds for supplies and services, including funds for Smart Meter Replacement Project and Water Rate Analysis Study.			801,960
Increase overtime hours for Lead Public Works Maintenance Worker (class code M620).		400	23,832
Increase overtime hours for Utilities Specialist (class code M690).		400	27,524
Increase overtime hours for Public Works Maintenance Worker II (class code M735)		912	48,691
Increase funding in supplies and services.			335,000
Reclassification of non-capitalized projects.			50,000
Increase funding for Water Purchase costs due to 20% increase in wholesale water rates.			2,558,000
Increase funding in supplies and services.			234,546
Reclass: Delete Management Analyst (class code C516).	(0.20)		(33,532)
Total	0.20	1,872	\$ 4,162,298
688			
Public Works			
Add Public Works Director (class code B200).	0.40		101,199
Increase funding for supplies and services.			22,000
Reclassification of non-capitalized projects.			85,000
Total Fund 688	0.40		\$ 208,199

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Summary of Recommended Changes

NON-GENERAL FUND - BY FUND & DEPARTMENT CONTINUED

Fund - Department - Description	FTE	Hours	Amount (\$)
689			
Community Development Department			
Add Sr. Civil Engineer (class code C310).	0.50		\$ 102,352
Total Fund 289	0.50		\$ 102,352
695			
Public Works			
Increase overtime budget for Utilities Specialist (class code M690) for management of Docktown Marina.		364	25,000
Increase overtime budget for Public Works Maintenance Worker II (class code M736) for management of Docktown Marina.		469	25,000
Increase overtime budget for Maintenance Custodian (class code N770) for management of Docktown Marina.		547	25,000
Increase overtime budget for Equipment Mechanic II (class code N600) for management of Docktown Marina.		428	25,000
Total Fund 695		1,808	\$ 100,000
696			
Public Works			
Increase overtime budget for Utilities Worker (class code M680).		320	20,019
Increase funding for supplies and services.			67,000
Total Fund 696			\$ 87,019
742			
City Manager			
Reclass: Senior Human Resources Analyst (class code C512).	(1.00)		(162,831)
Add Principal Human Resources Analyst/Risk Manager (class code C535).	1.00		162,004
Total Fund 742			\$ (827)
780			
City Manager			
Increase overtime for Information Technology Analyst I (class code C680) to support Council Meetings.		35	2,136
Increase overtime for Senior Information Technology Analyst (class code C640) to support Council Meetings.		40	3,546
Increase overtime for Supervising Information Technology Analyst (class code C645) to support Council Meetings.		10	1,035
Increase funding for supplies and services.			10,000
Total Fund 780		85	\$ 16,717
Total Non-General Fund Changes	(0.50)	3,885	\$ 4,629,650
TOTAL ALL FUNDS	3.05	39,613	\$ 6,822,741

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Analysis of Budget by Fund

	BEGINNING BALANCE	ESTIMATED REVENUES	TRANSFER IN/(OUT)
GENERAL OPERATING FUNDS			
General Fund	25,745,983	97,094,815	(8,204,001)
Library Fund		466,295	6,836,069
Recreation Program Fund		1,948,594	(338,498)
Shores Childcare Loan Repayment			
<i>Subtotal</i>	25,745,983	99,509,704	(1,706,430)
SPECIAL REVENUE FUNDS			
Traffic Safety Fund	28,422	267,000	1,325,624
Special Gas Tax Fund	1,387	1,147,279	491,332
GID-64 Maintenance District Fund	538,887	749,200	(300,000)
Seaport Centre Maintenance Fund	1,712,327	196,200	
Seaport Blvd.Landscape Mtnc. Fund	494,378	215,400	
Lido Maintenance District Fund	53,403	227,286	30,994
Grants Fund	1,062,336	1,518,494	
S.L.E.S.F. Grant Fund	115,375	125,000	
Planning Cost Recovery Fund		800,000	
City's Housing Fund	960,847		
Successor Agency Fund	1,292,212	4,119,480	(3,279,656)
<i>Subtotal</i>	6,259,574	9,365,339	(1,731,706)
CAPITAL IMPROVEMENT FUNDS			
Utility Users Tax Fund		9,329,372	(8,583,943)
Gas Tax Construction Fund	138,297	821,328	(67,178)
Transportation Fund	354,712	1,701,000	
Capital Outlay Fund	3,317,086	111,000	8,072,789
GID Facilities Fees Fund	517,871		
Water Capital Projects Fund	783,940		2,000,000
Sewer Capital Projects Fund	331,495		6,250,000
Grants & Bond Proceeds			
Construction Grants Fund	6,100		
Traffic Impact Fees Fund	2,717,174	743,000	
Parking In-Lieu Fees Fund	482,876	50,000	
Traffic Mitigation Fees Fund	3,410,862	25,000	
Parks Impact Fees Fund	8,187,891	2,035,000	
One Marina Construction Fund	316,450		
<i>Subtotal</i>	20,564,754	14,815,700	7,671,668
DEBT SERVICE FUNDS			
Assessment Districts Fund	4,045,031	2,811,634	
Public Financing Authority Fund		700,970	3,279,656
<i>Subtotal</i>	4,045,031	3,512,604	3,279,656
ENTERPRISE FUNDS			
Parking Fund	11,679,859	1,694,000	492,789
Water Fund	9,678,408	34,902,599	(1,346,256)
Sewer Fund	13,929,425	31,873,568	(6,739,835)
Docktown Marina Fund	60,917	597,734	90,614
<i>Subtotal</i>	35,348,609	69,067,901	(7,502,688)
TOTAL ALL FUNDS <i>(excluding Internal Service)</i>	91,963,951	196,271,248	10,500
INTERNAL SERVICE FUNDS			
Equipment Services Fund	8,391,560	4,507,479	
Internal Services Fund	1,088,505	9,050,575	(10,500)
Workers' Compensation Ins. Fund	(2,214,891)	4,104,143	
General Liability Insurance Fund	760,919	1,767,083	
Employee Benefits Fund	376,252	6,059,453	
<i>Subtotal</i>	8,402,345	25,488,733	(10,500)
TOTAL ALL FUNDS	100,366,296	221,759,981	-

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Analysis of Budget by Fund

TOTAL AVAILABLE	OPERATIONS DEBT SERVICE	CAPITAL IMPROVEMENTS	TOTAL EXPENDITURE	ENDING BALANCE
114,636,797	87,571,443		87,571,443	27,065,354
7,302,364	7,302,364		7,302,364	
1,610,096	1,610,096		1,610,096	161,000
123,549,257	96,483,903		96,483,903	27,226,354
1,621,046	1,592,624		1,592,624	28,422
1,639,998	1,638,611		1,638,611	1,387
988,087	478,148	300,000	778,148	209,939
1,908,527	115,171	150,000	265,171	1,643,356
709,778	208,788		208,788	500,990
311,683	258,280		258,280	53,403
2,580,830	1,505,895		1,505,895	1,074,935
240,375	125,000		125,000	115,375
800,000	800,000		800,000	
960,847				960,847
2,132,036	654,672		654,672	1,477,364
13,893,207	7,377,189	450,000	7,827,189	6,066,018
745,429	745,429		745,429	
892,447		874,500	874,500	17,947
2,055,712	443,967	1,600,000	2,043,967	11,745
11,500,875		11,096,875	11,096,875	404,000
517,871				517,871
2,783,940		2,000,000	2,000,000	783,940
6,581,495		6,250,000	6,250,000	331,495
6,100				6,100
3,460,174		50,000	50,000	3,410,174
532,876				532,876
3,435,862				3,435,862
10,222,891		830,000	830,000	9,392,891
316,450				316,450
43,052,122	1,189,396	22,701,375	23,890,771	19,161,351
6,856,665	2,684,009		2,684,009	4,172,656
3,980,626	3,980,626		3,980,626	
10,837,291	6,664,635		6,664,635	4,172,656
13,866,648	2,186,789	1,465,000	3,651,789	10,214,859
43,234,752	32,941,599		32,941,599	10,293,153
39,063,158	23,040,061		23,040,061	16,023,097
749,265	749,265		749,265	
96,913,823	58,917,714	1,465,000	60,382,714	36,531,109
288,245,700	170,632,837	24,616,375	195,249,212	93,157,488
12,899,039	3,537,335		3,537,335	9,361,704
10,128,580	9,230,935		9,230,935	897,645
1,889,252	4,115,256		4,115,256	(2,226,004)
2,528,002	1,742,272		1,742,272	785,730
6,435,705	6,059,453		6,059,453	376,252
33,880,578	24,685,251		24,685,251	9,195,327
322,126,278	195,318,088	24,616,375	219,934,463	102,352,814

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Budget Summary by Department by Fund

	General Fund	Water Fund	Sewer Fund	Gas Tax Fund	Traffic Safety Fund
City Council	\$	\$	\$	\$	\$
Legislative/Policy	330,956				
Human Services	34,800				
Total	<u>365,756</u>				
City Manager					
Management/Policy Execution	1,232,994				
Community Promotion	447,412				
Economic Development	372,725				
Human Resources	1,479,237				
Workers' Compensation					
Info. Tech./Telephone Services					
Total	<u>3,532,368</u>				
City Attorney	1,349,121				
City Clerk	738,907				
Community Development Services					
Community Development Admin.	294,933				
Building and Inspection	2,302,287				
Engineering and Construction	812,953				
Downtown Facilities Operation					
Docktown Marina					
Housing					
Planning, Former Redev., Suc. Agency	2,679,432				
Total	<u>6,089,605</u>				
Finance					
Revenue Services		1,524,328			
Financial Services/Debt Svc.	1,419,066	305,000			
Administrative Support	1,338,775	8,097	8,097		
Employee Health Benefits					
General Liability					
Total	<u>2,757,841</u>	<u>1,837,425</u>	<u>8,097</u>		
Fire	24,852,812				
Library Services	7,302,364				
Parks, Recreation, & Comm. Svcs.					
Human Services	1,261,203				
Parks/Recreation	8,467,689				
Building Services	3,541,179				
Downtown Facilities Opertation	767,827				
Total	<u>14,037,898</u>				
Police	34,173,385				
Public Works					
Fleet, Facilities, & Custodial Maint.					
Right-of-Way Maintenance	1,104,538			1,175,097	1,592,624
Wastewater Mgmt. Services	179,309		23,031,964	463,514	
Water Utility Services		31,104,174			
Total	<u>1,283,847</u>	<u>31,104,174</u>	<u>23,031,964</u>	<u>1,638,611</u>	<u>1,592,624</u>
GRAND TOTAL	<u>96,483,904</u>	<u>32,941,599</u>	<u>23,040,061</u>	<u>1,638,611</u>	<u>1,592,624</u>

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Budget Summary by Department by Fund

Utility Users Tax Fund	Other Funds	Total All Funds	Internal Service	
\$	\$	\$	\$	
		330,956		City Council
		34,800		Legislative/Policy
		<u>365,756</u>		Human Services
				Total
		1,232,994		City Manager
		447,412		Management/Policy Execution
		372,725		Community Promotion
		1,479,237		Economic Development
			4,115,256	Human Resources
			3,290,300	Workers' Compensation
		<u>3,532,368</u>	<u>7,405,556</u>	Info. Tech./Telephone Services
				Total
		1,349,121		City Attorney
		738,907		City Clerk
		294,933		Community Development Services
		2,302,287		Community Development Admin.
	171,610	984,563		Building and Inspection
	888,090	888,090		Engineering and Construction
	749,265	749,265		Downtown Facilities Operation
	1,233,696	1,233,696		Docktown Marina
	1,454,672	4,134,104		Housing
	<u>4,497,333</u>	<u>10,586,938</u>		Planning, Former Redev., Suc. Agency
				Total
	81,236	1,605,564		Finance
	6,669,835	8,393,901		Revenue Services
745,429	282,634	2,383,032		Financial Services/Debt Svc.
			6,059,453	Administrative Support
			1,742,272	Employee Health Benefits
<u>745,429</u>	<u>7,033,705</u>	<u>12,382,497</u>	<u>7,801,725</u>	General Liability
				Total
		24,852,812	88,771	Fire
		7,302,364		Library Services
		1,261,203		Parks, Recreation, & Comm. Svcs.
		8,467,689		Human Services
	437,464	3,978,643		Parks/Recreation
		767,827		Building Services
	<u>437,464</u>	<u>14,475,362</u>		Downtown Facilities Opertation
				Total
	967,907	35,141,292	2,383,575	Police
			7,005,624	Public Works
	367,301	4,239,560		Fleet, Facilities, & Custodial Maint.
	880,142	24,554,929		Right-of-Way Maintenance
	6,758	31,110,932		Wastewater Mgmt. Services
	<u>1,254,201</u>	<u>59,905,421</u>	<u>7,005,624</u>	Water Utility Services
745,429	14,190,610	170,632,838	24,685,251	GRAND TOTAL

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Revenue Estimates

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATE	2014-15 BUDGET
GENERAL FUND				
A PROPERTY TAXES				
1	24,909,218	25,712,849	27,030,199	28,239,783
2	1,207,778	1,268,000	1,205,000	1,218,000
3	(12,633)	85,000	(81,000)	
4	4,232,798	2,000,000	4,661,588	2,500,000
5	5,584,046	6,076,393	6,297,400	6,580,783
6				
	Subtotal Property Taxes	35,921,207	39,113,187	38,538,566
B OTHER TAXES & FEES				
1	19,240,290	18,825,233	18,573,722	20,718,781
2	1,621,971	1,586,000	1,682,519	1,704,600
3	4,526,424	4,827,206	5,278,733	5,701,031
4	599,316	420,000	675,000	675,000
5	1,668,370	1,830,500	1,899,944	2,151,500
	Subtotal Other Taxes	27,656,371	28,109,918	30,950,912
C LICENSES AND PERMITS				
1	1,881,030	1,800,000	2,000,000	1,800,000
2	7,301	13,000	13,000	13,000
3	11,713	100,000	15,000	15,000
	Subtotal Licenses and Permits	1,900,044	2,028,000	1,828,000
D FINES AND FORFEITURES				
1	549,591	575,000	525,000	525,000
2	300	1,000	1,000	1,000
	Subtotal Fines and Forfeitures	549,891	526,000	526,000
E USE OF MONEY AND PROPERTY				
1	177,179	20,000	369,000	68,000
2	395,348	380,000	393,000	393,000
	Subtotal Uses of Money and Property	572,527	762,000	461,000
F REVENUE FROM OTHER AGENCIES				
1	33,547		13,455	
2	659,002	677,250	691,000	718,640
3	29,258	10,000	11,000	10,000
4	178,647	185,000	185,000	185,000
5	38,106		3,296	
6	1,475,250	1,240,325	1,403,443	1,219,325
7	70,200	70,200	70,200	70,200
8	71,369	71,369	71,369	71,369
9	287,369	287,369	287,369	287,369
10	104,412	100,000	104,412	104,412
11	375,760	381,100	381,100	392,500
	Subtotal Revenue from Other Agencies	3,322,920	3,221,644	3,058,815

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Revenue Estimates

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATE	2014-15 BUDGET
GENERAL FUND CONTINUED				
G CHARGES FOR CURRENT SERVICES				
1	Planning Fees	180,153	200,000	200,000
2	Sale of Maps and Publications	2,060	1,600	1,600
3	Fire Services	1,485,218	1,524,549	5,990,724
4	Fire Inspection Fees	141,199	462,000	200,000
5	Police Services	305,062	205,000	221,000
6	Plan Checking Fees	862,129	602,000	1,405,400
7	Garbage Collection Franchise Fees	2,514,780	2,526,181	2,428,595
8	Engineering Services	457,651	538,200	538,400
9	Accounting Services	90,324	71,596	184,145
10	Miscellaneous Fees and Charges	14,374	6,000	3,000
11	Senior Advisory Council Reimbursement	96,436	110,000	110,000
12	Reimbursable Planning Contracts	6,208		9,800
13	Shopping Cart Collection Fees	25,385	30,000	30,000
14	Planning Cost Recovery	351,219	250,000	250,000
15	Courthouse Square Rental Income	3,761	10,000	10,000
16	After School Program Fees	289,257	321,000	356,800
17	Downtown Program Revenues	216,917	240,000	200,000
	Subtotal Charges for Current Services	7,042,133	7,098,126	12,139,664
H OTHER REVENUE				
1	Water Fund	2,262,500	2,262,500	2,262,500
2	Sewer Fund	1,865,119	1,865,119	1,865,119
3	Parking Fund	42,000	42,000	42,000
4	Interdepartmental Operating Transfers	1,613,709	1,787,095	1,799,095
5	Other Revenues	1,199,676	724,282	877,651
	Total Other Revenue	6,983,004	6,680,996	6,649,663
I LIBRARY REVENUE				
1	Library Grants	225,962		74,398
2	County Contribution to Fair Oaks Library	261,261	281,000	281,000
3	Library Services	152,724	125,000	125,000
	Total Library Revenue	639,947	406,000	466,295
J RECREATION REVENUES				
1	Recreation Program Fees	1,803,295	1,810,000	1,911,000
	Total Recreation Fees	1,803,295	1,810,000	1,911,000
K FORMER REDEVELOPMENT AGENCY				
1	Property Tax Revenue	2,010,177	1,649,373	2,511,470
2	From Housing Assets	448,580		
3	PERS & OPEB Reimbursement		417,362	417,362
	Total Former RDA Revenues	2,458,757	2,066,735	2,928,832
Total General Fund Revenues		88,850,096	86,604,651	98,067,008
				99,509,704

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Revenue Estimates

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATE	2014-15 BUDGET
SPECIAL REVENUE FUNDS				
A TRAFFIC SAFETY FUND				
1 Total Traffic Fines	659,657	265,000	311,221	267,000
Total Traffic Safety Fund	659,657	265,000	311,221	267,000
B GAS TAX OPERATING FUNDS				
1 Gas Tax Section 2107 and 2017.5	564,543	553,951	473,036	471,285
2 Gas Tax Section 2105	339,943	367,032	378,829	377,450
3 Gas Tax Section 2106	291,539	248,113	299,636	298,544
4 Gas Tax Interest Income	(1,698)			
5 Hauling Fees and Miscellaneous	286,056		71,007	
Total Gas Tax Funds	1,480,383	1,169,096	1,222,508	1,147,279
C MAINTENANCE DISTRICTS				
1 GID 1-64	726,718	711,318	750,833	749,200
2 Seaport Centre	197,111	196,200	198,900	196,200
3 Seaport Boulevard	215,603	215,400	216,200	215,400
4 Lido Area	211,341	219,600	219,735	227,286
Total Maintenance District Funds	1,350,773	1,342,518	1,385,668	1,388,086
D GRANTS				
1 Interest Income	8,547		6,200	
2 Community Development Block Grant	1,326,402	856,523	856,523	933,696
3 Program Income	71,385	300,000	329,280	300,000
4 Vehicle License Fee Surcharge	291,411	386,834	386,834	284,798
Total Grants	1,697,745	1,543,357	1,578,837	1,518,494
E SUPPLEMENTAL LAW ENFORCEMENT SVCS FUND GRANT				
1 S.L.E.S.F. Grant	114,864	125,771	125,000	125,000
2 Interest Income	774			
Total S.L.E.S.F Grant	115,638	125,771	125,000	125,000
F PLANNING COST RECOVERY FUND				
1 Reimbursable Planning Contracts	474,339	500000	500,000	500,000
2 Planning Cost Recovery	305,607	300000	300,000	300,000
Total Planning Cost Recovery	779,946	800,000	800,000	800,000
G CITY'S HOUSING FUND				
1 Interest Income	20,558			
2 Other Revenues	325		550	
Total City's Housing Fund	20,883		550	
H SUCCESSOR AGENCY				
1 Current Year Secured Taxes	6,357,133	3,989,943	3,989,943	4,106,684
2 Interest Income	12,439			
3 Rental Income	19,335		31,226	12,796
Total Successor Agency	6,388,907	3,989,943	4,021,169	4,119,480
Total Special Revenue Funds	12,493,932	9,235,685	9,444,953	9,365,339

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Revenue Estimates

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATE	2014-15 BUDGET	
CAPITAL PROJECT FUNDS					
A CAPITAL OUTLAY FUND					
1	Utility Users Taxes	9,416,498	9,455,293	9,369,679	9,329,372
2	Other Revenues	1,206,048	19,500	2,644,000	24,000
3	Interest Income	120,521	94,000	145,000	87,000
	Total Capital Projects Fund	10,743,067	9,568,793	12,158,679	9,440,372
B TRANSPORTATION FUND					
1	Measure 'A' Funds	1,609,579	1,608,000	1,608,000	1,692,000
2	Miscellaneous Contributions				
3	Interest Income	10,369	9,000	10,400	9,000
	Total Measure 'A' Funds	1,619,948	1,617,000	1,618,400	1,701,000
C GID 1-64 FACILITIES FEES FUND					
1	Facility Fees			172,000	
2	Interest Income	7,112		9,500	
	Total GID-64 Facilities Fees Fund	7,112		181,500	
D CONSTRUCTION GRANTS FUND					
1	Transportation Grants	493,074	916,640	922,740	
2	Interest Income	242			
	Total Construction Grants Fund	493,316	916,640	922,740	
E TRAFFIC MITIGATION FEES FUND					
1	Developer Contributions	47,043		72,000	
2	Interest Income	32,874	35,000	45,700	25,000
	Total Traffic Mitigation Fees Fund	79,917	35,000	117,700	25,000
F TRAFFIC IMPACT FEES FUND					
1	Traffic Impact Fees	700,505	720,000	720,000	720,000
2	Interest Income	30,614	23,000	27,600	23,000
	Total Traffic Impact Fees Fund	731,119	743,000	747,600	743,000
G ASSESSMENT DISTRICT BOND PROCEEDS & INTEREST INCOME					
1	Redwood Shores Traffic Improvement	3,698			
	Total Assessment District Fund	3,698			
H PARKS IMPACT FEES FUND					
1	Developer Contributions	6,504,029	3,000,000	1,240,000	2,000,000
2	Interest Income	18,196	3,000	39,100	35,000
	Total Parks Impact Fees Fund	6,522,225	3,003,000	1,279,100	2,035,000
I GAS TAX CONSTRUCTION FUND					
1	Proposition 42 Replacemt Revenues	620,211	1,112,055	1,059,735	821,328
	Total Gas Tax Construction Fund	620,211	1,112,055	1,059,735	821,328
J PARKING IN-LIEU FEES FUND					
1	Parking In-Lieu Fees	68,334	50,000	50,300	50,000
	Total Parking In-Lieu Fees Fund	68,334	50,000	50,300	50,000
K PARKS IN-LIEU FEES FUND					
1	Parks Impact Fees	22,657			
2	Interest Income	145			
	Total Parks In-Lieu Fees	22,802			
L ONE MARINA CONSTRUCTION FUND					
1	Blomquist Bridge Contribution			316,450	
	Total One Marina Construction Fund			316,450	
	Total Capital Project Funds	20,911,749	17,045,488	18,452,204	14,815,700

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Revenue Estimates

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATE	2014-15 BUDGET
<u>DEBT SERVICE FUNDS</u>				
A PUBLIC FINANCE AUTHORITY				
1 Rental Income	1,781,536	970,841	359,247	700,970
2 Interest Income	3,442			
Total Public Finance Authority	1,784,978	970,841	359,247	700,970
B 1997 TAX ALLOCATION BONDS				
1 Interest Income	11,225			
Total 1997 Tax Allocation Bonds	11,225			
C PACIFIC SHORES ASSESSMENT DISTRICT				
1 Assessments	2,004,565	1,485,310	1,485,310	1,493,330
2 Interest Income	4,864	73,906	13,359	10,700
Total Pacific Shores Assessment District Fund	2,009,429	1,559,216	1,498,669	1,504,030
D REDWOOD SHORES TRANS. ASSESSMENT DISTRICT				
1 Assessments	907,031	762,590	762,590	767,587
2 Interest Income	518,833	12,000	7,300	6,000
Total Pacific Shores Assessment District Fund	1,425,864	774,590	769,890	773,587
E ONE MARINA ASSESSMENT DISTRICT				
1 Assessments	376,911	426,956	426,956	506,956
2 Interest Income	531	26,530	26,530	27,061
Total Pacific Shores Assessment District Fund	377,442	453,486	453,486	534,017
Total Debt Service Funds	5,608,938	3,758,133	3,081,292	3,512,604
<u>ENTERPRISE FUNDS</u>				
A PARKING				
1 Property Taxes	104,079	78,926	101,717	104,000
2 Parking Fees	1,307,089	1,170,000	1,480,947	1,590,000
3 Interest Income	(3,597)		52,139	
4 Sale of Real or Personal Property			14,000,000	
Total Parking Fund	1,407,571	1,248,926	15,634,803	1,694,000
B WATER UTILITY				
1 Interest Income	176,666	266,772	297,482	201,412
2 Facility Fees	592,343	204,300	470,300	105,000
3 Connection Fees	110,233	50,000	154,787	25,000
4 Basic Service Charges	10,831,877	11,803,998	11,819,407	12,902,096
5 Water Sales	19,886,581	20,554,000	20,575,000	21,300,741
6 Ration Penalties	4,689		5,741	
7 Miscellaneous Revenues	188,459	265,700	556,250	243,350
8 Capital Grants/Loans	1,592,702	250,000	1,153,285	125,000
Total Water Utility Fund	33,383,550	33,394,770	35,032,252	34,902,599
C SEWER UTILITY				
1 Interest Income	54,234	128,921	137,121	101,168
2 Facility Fees	1,055,842	200,000	602,000	200,000
3 Sewer Connection Fees	1,650			
4 Sewer Service Charges	22,010,368	25,160,000	25,560,000	26,818,420
5 Fair Oaks District	3,383,934	3,323,000	3,332,101	3,407,300
6 Emerald Lakes Area	1,075,561	1,100,000	1,100,000	1,155,000
7 Woodside Sewer Service	31,325	60,000	73,000	61,680
8 Miscellaneous Revenues	68,318	80,000	144,494	130,000
Total Sewer Utility Fund	27,681,232	30,051,921	30,948,716	31,873,568
D Docktown Marina				
1 Rent	251,381	597,734	642,800	597,734
Total Docktown Marina Fund	251,381	597,734	642,800	597,734
Total Enterprise Funds	62,723,734	65,293,351	82,258,571	69,067,901

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Revenue Estimates

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATE	2014-15 BUDGET
INTERNAL SERVICE FUNDS				
A EQUIPMENT SERVICES FUND				
1 Internal Service Charges	3,975,596	4,000,647	4,000,647	4,215,778
2 Interest Income	56,583	100,474	119,906	114,701
3 Miscellaneous	249,583	345,500	471,692	177,000
Total Equipment Services Fund	4,281,762	4,446,621	4,592,245	4,507,479
B INTERNAL SERVICES FUND				
1 Facility Maintenance Services	1,645,062	1,661,825	1,661,825	1,757,326
2 Facility Custodial Services	1,593,017	1,601,996	1,604,396	1,717,964
3 Central Services	31,657			
4 Information Technology (IT) Services	1,654,845	1,678,763	1,678,763	1,696,012
5 IT Services - Other Agencies	1,033,045	970,459	1,003,559	999,649
6 Telephone Services	415,766	383,031	383,031	395,578
7 Communication Services	2,188,403	2,258,209	2,258,209	2,383,575
8 Fire Equipment Replacement	90,997	88,771	88,771	88,771
9 Miscellaneous	244,870	1,200	1,200	1,200
10 Interest Income	14,116	11,000	14,768	10,500
Total Internal Services Fund	8,911,778	8,655,254	8,694,522	9,050,575
C WORKERS' COMPENSATION INSURANCE FUND				
1 Workers' Comp. Insurance Charges	2,327,165	3,278,245	3,285,923	4,029,518
2 Charges to Port	26,392	26,453	26,552	26,500
3 Interest Income	57,154	91,893	110,222	48,125
Total Worker's Compensation Ins. Fund	2,410,711	3,396,591	3,422,697	4,104,143
D GENERAL LIABILITY INSURANCE FUND				
1 General Liability Insurance Charges	1,410,549	1,651,947	1,651,947	1,757,083
2 Insurance Pool Dividends	123			
3 Interest Income	14,325	13,310	19,334	10,000
Total General Liability Insurance Fund	1,424,997	1,665,257	1,671,281	1,767,083
E EMPLOYEE BENEFITS FUND				
1 Charges and Interest	7,312,037	5,889,552	5,901,489	6,059,453
Total Employee Benefits Fund	7,312,037	5,889,552	5,901,489	6,059,453
Total Internal Services Funds	24,341,285	24,053,275	24,282,234	25,488,733
TOTAL REVENUES ALL FUNDS	214,929,734	205,990,583	235,586,262	221,759,981

In 1978 Proposition 13 was approved by the voters in California to amend the State Constitution limiting the property tax to 1% of the market value of property as of July 1, 1975. The value was allowed to increase with inflation but not more than 2% a year. Properties resold after July 1, 1975 are assessed at the price paid by buyer. New construction was to be assessed at the cost of construction (if self occupied) or market sale value if sold.

The tax is collected by the County Tax Collector and apportioned to the various agencies including cities, school districts, college districts, hospital districts, etc., on a formula basis adopted by the State legislature under Assembly Bill 8. This is contained in the California Government Code Section 26912.

Secured taxes are due and payable to the County in two equal installments each fiscal year by December 10th and April 10th. The secured roll consists of taxes that become a lien against the property. The unsecured roll consists of property that is of a moveable nature such as personal property or stock in trade where a lien cannot be secured.

In 1993 and in 1994 the State Legislature changed the basis in which property taxes are allocated between local agencies and school districts. The cumulative effect of these changes is a 20% reduction in property taxes received by local agencies.

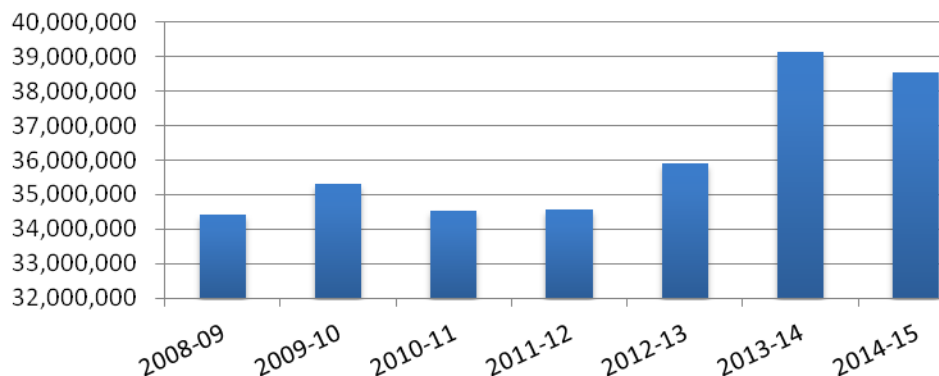
In FY 2005/06 State law was changed to provide cities with property tax revenue that was formerly received as vehicle license fees. As a result Redwood City's property taxes increased about \$4.5 million at that time although there was no net increase in the City's overall revenues due to this change.

The amounts presented below do not include the property taxes the City expects to receive that were formerly received by the Redevelopment Agency.

The County remits the property tax to the cities on a regular basis as they have been collected. Redwood City's share of the general fund property taxes for the last six years and this current budgeted year is as follows:

Year	\$ Amount
2008-09	34,410,116
2009-10	35,321,346
2010-11	34,513,576
2011-12	34,551,486
2012-13	35,921,207
2013-14	39,113,187
2014-15	38,538,566

Property Tax Revenues



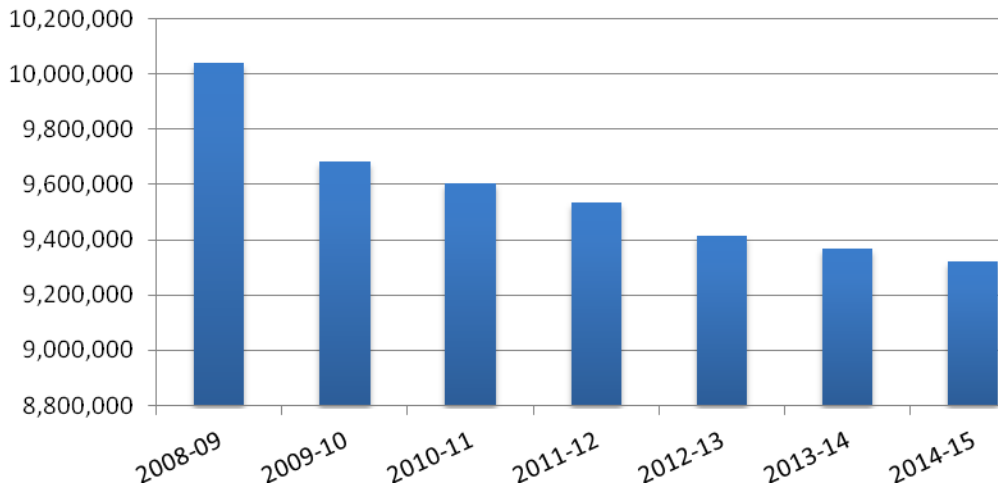
A utility users' tax of 5% was imposed by Redwood City in 1983 to be collected on telecommunications charges, gas and electric charges, and cable TV charges. In November 2007 the voters approved a change to utility tax ordinance which reduced the tax rate on telecommunications and cable TV charges to 4% and also updated the telecommunications section to more accurately reflect current technology and changes in federal and state laws.

Utility users' tax is a general tax and can be used for any governmental purpose. It is the policy of the current City Council, however, to use the revenues generated from this source for capital improvements.

Over the years the City has issued debt to finance construction of City facilities, the debt service for which has been paid from the proceeds of the utility users' tax. The only debt service being paid from the utility users' tax is that for the 2013 BBVA Compass Bank private placement which will be paid off in July 2018. This debt refunded the 2003 Public Finance Authority Bonds.

Year	\$ Amount	% Increase/ Decrease
2008-09	10,041,673	3.42%
2009-10	9,681,668	-3.59%
2010-11	9,602,211	-0.82%
2011-12	9,535,096	-0.70%
2012-13	9,416,498	-1.24%
2013-14	9,369,679	-0.50%
2014-15	9,329,372	-0.49%

Utility Users' Tax Revenue



The City imposes a 1% tax on all sales originating within the City limits of Redwood City. This tax is collected by the businesses along with the County and State sales tax. The total amount collected is remitted by the retailers to the State Board of Equalization. The total sales tax rate in San Mateo County (including State, County and City) is 9%.

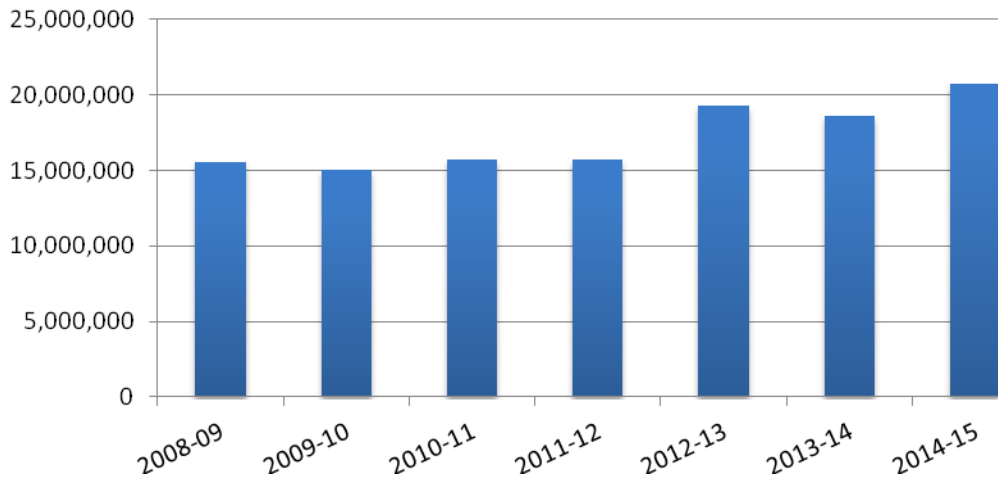
Under an agreement with San Mateo County, Redwood City contributes 5% of its collection to the County. Thus, Redwood City's portion of the total sales tax collected within the City limits is 0.95%.

Funds are received from the State on a monthly basis. Each month an advance is made based on estimates. An adjustment is made each quarter to reflect the actual taxable sales activity. The funds may be used for any governmental purpose.

Redwood City's share of the sales tax during the last six years and the current budgeted year is as follows:

Year	\$ Amount	% Increase/ Decrease
2008-09	15,552,681	-14.25%
2009-10	15,023,882	-3.40%
2010-11	15,671,238	4.31%
2011-12	15,695,942	0.16%
2012-13	19,240,290	22.58%
2013-14	18,573,722	-3.46%
2014-15	20,718,781	11.55%

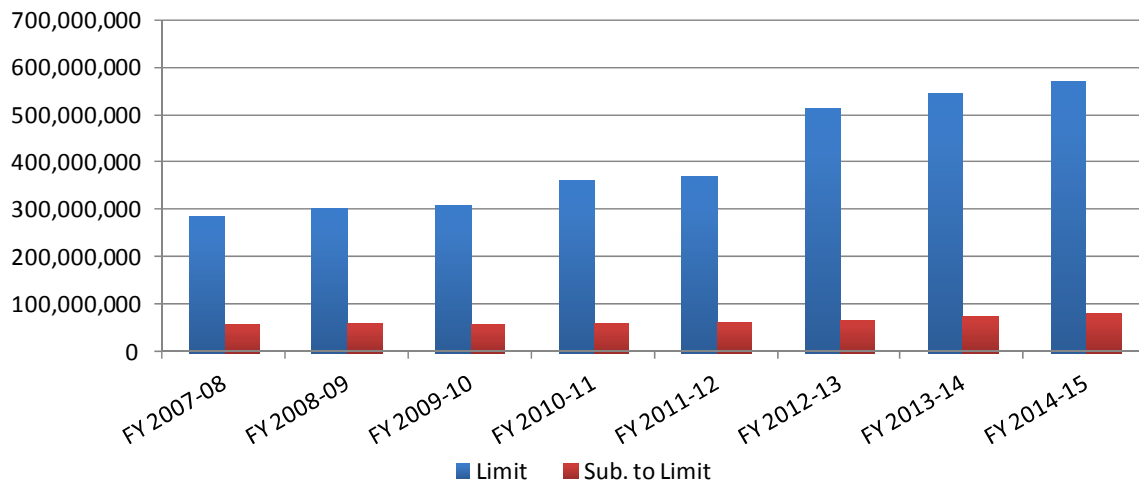
Sales tax



Article XIII B of the California State Constitution, which became effective in the 1979/80 fiscal year, and which was modified (by Proposition 111) in November 1989, sets an appropriation limit for governmental agencies. Using the appropriations of fiscal year 1978/79 as the base year, the limit is modified by the change in the composite consumer price index, population, and the value of commercial property development within the City limits during each fiscal year. Article XIII B also sets the guidelines as to what can be included in the appropriation limits.

The appropriation limit for Redwood City is \$548,000,000 for fiscal year 2013-14 and \$573,000,000 for FY 2014-15, while the actual appropriations subject to the limit amount to \$77,000,000 in FY 2013-14 and \$85,000,000 in FY 2014-15. The following indicates the trend in appropriations subject to limitation:

Appropriation Limit
All Funds Subject to Appropriation
Excluding General Improvement and Proprietary Funds



City of Redwood City Adopted Budget 2014-2015

Budget Summary

Personnel Allocations by Department*

Department/Title	Monthly Salary Ranges (\$)	Budget 2013-14	Recommended 2014-15	Adopted 2014-15
City Council				
Mayor	750 - 750	1.00	1.00	1.00
Vice Mayor	750 - 750	1.00	1.00	1.00
City Council Member	750 - 750	5.00	5.00	5.00
Total		7.00	7.00	7.00
City Manager				
Account Clerk II	4,169 - 5,069	0.23	0.23	0.23
Administrative Assistant	5,458 - 6,554	1.00	1.00	1.00
Administrative Clerk III	4,198 - 5,103	1.00	1.00	1.00
Administrative Secty	5,219 - 6,262	1.00	1.00	1.00
Assistant City Manager	15,018 - 17,789	0.90	1.60	1.60
City Manager	19,182 - 19,182	0.65	0.68	0.68
Public Communications & Engagement Manager	7,873 - 9,447		1.00	1.00
Economic Development Manager	11,067 - 14,050	1.00	1.00	1.00
Finance Director	13,723 - 16,768	0.20		
Human Resources Manager	9,329 - 12,065		1.00	1.00
Human Resources Analyst	6,402 - 7,689		1.00	1.00
Human Resources Technician	5,458 - 6,554	1.00	1.00	1.00
Information Tech Analyst I	6,344 - 7,615	1.00	1.00	1.00
Information Tech Analyst II	6,981 - 8,378	1.00	1.00	1.00
Information Technology Manager	10,761 - 12,913	1.00	1.00	1.00
Management Analyst I	6,553 - 7,862	0.85	0.90	0.90
Management Analyst II	7,209 - 8,649	1.80		
Principal Human Resources Analyst - Risk Manager	7,930 - 9,514		1.00	1.00
Senior Human Resources Analyst	7,209 - 8,649	3.00	2.00	2.00
Senior Information Technology Analyst	7,679 - 9,214	8.00	8.00	8.00
Supervising Information Tech Analyst	8,968 - 10,761	2.00	2.00	2.00
Webmaster	7,679 - 9,214	1.00	1.00	1.00
Total		26.63	28.41	28.41
City Attorney				
Administrative Secty	5,219 - 6,262		1.00	1.00
Assistant City Attorney	11,569 - 14,050	1.75	1.75	1.75
City Attorney	18,484 - 18,484	0.80	0.80	0.80
Managerial / Professional Level II	6,067 - 8,667		0.50	0.50
Official / Executive / Professional Level III	12,133 - 29,466		0.47	0.47
Secretary	4,638 - 5,638	1.00		
Total		3.55	4.52	4.52
City Clerk				
Administrative Clerk I	3,471 - 4,219	0.63	0.63	0.63
Administrative Clerk III	4,198 - 5,103	0.75	1.00	1.00
City Clerk	9,290 - 9,290	0.85	0.85	0.85
Deputy City Clerk	5,458 - 6,554	0.90	0.90	0.90
Secretary	4,638 - 5,638	0.90	0.90	0.90
Total		4.03	4.28	4.28
Community Development				
Account Clerk II	4,169 - 5,069	0.04	0.13	0.13
Accountant	5,961 - 7,153	0.25	0.25	0.25
Accounting Technician II	4,794 - 5,826	0.10	0.10	0.10
Administrative Assistant	5,458 - 6,554	0.10		
Assistant City Attorney	11,569 - 14,050	0.25	0.25	0.25
Assistant City Manager	15,018 - 17,789	0.10	0.40	0.40
Assistant Engineer II	6,734 - 8,185	6.00	6.00	6.00
Assistant Planner	6,051 - 7,356	1.00	1.00	1.00
Associate Engineer	7,411 - 9,008	2.00	2.00	2.00
Associate Planner	6,657 - 8,093	2.00	2.00	2.00
Bldg Maint Worker	5,040 - 6,127	0.22	0.22	0.22
Building Inspector	6,227 - 7,569	5.00	5.00	5.00
Building Official	10,135 - 12,162	1.00	1.00	1.00
CDBG/HOME Administrator	7,609 - 9,131	1.00	1.00	1.00
City Attorney	18,484 - 18,484	0.20	0.20	0.20
City Clerk	9,290 - 9,290	0.15	0.15	0.15
City Manager	19,182 - 19,182	0.35	0.32	0.32
Code Enforcement Officer II	6,227 - 7,569	1.00	1.00	1.00

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Personnel Allocations by Department*

Department/Title	Monthly Salary Ranges (\$)	Budget 2013-14	Recommended 2014-15	Adopted 2014-15
Community Development Continued				
Comm Dev Services Manager	10,679 - 14,017	2.00	2.00	2.00
Community Development Director	14,461 - 16,768	1.00	1.00	1.00
Community Development Specialist	6,126 - 7,448	1.00	1.00	1.00
Contract Fire Plan Checker	5,547 - 5,547	0.40	0.40	0.40
Deputy City Clerk	5,458 - 6,554	0.10	0.10	0.10
Field Supervisor**	6,587 - 8,003	0.56	0.56	0.56
Finance Director	13,723 - 16,768	0.15	0.15	0.15
Financial Services Manager	10,846 - 12,773	0.10	0.10	0.10
GIS Coordinator	6,851 - 8,327	0.75	0.75	0.75
GIS Technician**	4,998 - 6,078	1.48	1.48	1.48
Housing & Econ Dev Specialist II	6,227 - 7,569	1.00	1.00	1.00
Landscape Architect	8,112 - 9,735	1.00	1.00	1.00
Landscape Gardener	4,586 - 5,570	1.00	1.00	1.00
Management Analyst I	6,553 - 7,862	0.15	0.20	0.20
Management Analyst II	7,209 - 8,649	2.00	2.00	2.00
Managerial / Professional Level II	6,067 - 8,667	1.00	1.00	1.00
Parks, Recreation & Community Svcs Manager	7,339 - 8,805	0.50	0.50	0.50
Permits Technician	5,186 - 6,304	3.00	3.00	3.00
Plan Checker	6,852 - 8,330	2.00	2.00	2.00
Principal Planner	8,465 - 10,158		2.00	2.00
Public Works Services Director	13,323 - 16,768		0.20	0.20
Recreation & Community Svcs Program Coord II	5,366 - 6,521	1.00	1.00	1.00
Redevelopment Project Manager	7,609 - 9,131	2.00	1.00	1.00
Secretary	4,638 - 5,638	5.80	5.80	5.80
Senior Accountant	7,189 - 8,625	0.85	0.85	0.85
Senior Building Coordinator	6,852 - 8,330	1.00	1.00	1.00
Senior Building Inspector	7,205 - 8,760	2.46	1.00	1.00
Senior Civil Engineer	8,971 - 10,765	3.00	3.00	3.00
Senior Construction Technician	6,977 - 8,481	1.00	1.00	1.00
Senior Engineering Technician	6,227 - 7,569	3.00	2.00	2.00
Senior Planner	7,695 - 9,234	2.00		
Senior Transportation Coordinator	8,971 - 10,765	1.00	1.00	1.00
Supv Civil Engineer	9,420 - 11,302	1.00	1.00	1.00
Technical Level I	3,467 - 6,065	1.00		
Total		65.06	61.11	61.11
Finance				
Account Clerk II	4,169 - 5,069	7.41	7.40	7.40
Accountant	5,961 - 7,153	0.75	0.75	0.75
Accounting Technician II	4,794 - 5,826	2.74	2.74	2.74
Administrative Assistant	5,458 - 6,554	0.84		
Finance Director	13,723 - 16,768	0.65	0.85	0.85
Financial Services Manager	10,846 - 12,773	0.90	0.90	0.90
Funded Executive Director C/cag	12,281 - 12,281	1.00	1.00	1.00
Management Analyst I	6,553 - 7,862		0.84	0.84
Managerial / Professional Level II	6,067 - 8,667	1.00	1.00	1.00
Parking Meter Collector	3,605 - 4,382	0.90	0.50	0.50
Senior Accountant	7,189 - 8,625	2.15	2.15	2.15
Total		18.34	18.13	18.13
Fire				
Administrative Secty	5,219 - 6,262	1.00	1.00	1.00
Battalion Chief	10,464 - 12,718	3.00	3.00	3.00
Battalion Chief - 40 Hr	11,353 - 13,799	1.00	1.00	1.00
Deputy Fire Chief	13,262 - 15,512	1.00	1.00	1.00
Deputy Fire Marshal	8,874 - 8,874	2.00	2.00	2.00
Emergency Preparedness & Outreach Coordinator	6,553 - 7,862	1.00	1.00	1.00
Fire Captain	8,419 - 10,231	18.00	24.00	24.00
Fire Chief	14,955 - 18,154	1.00	1.00	1.00
Fire Fighter/Engineer	6,591 - 8,414	38.00	54.00	54.00
Fire Marshal	11,353 - 13,799	1.00	1.00	1.00
Management Analyst II	7,209 - 8,649	1.00	1.00	1.00
Secretary	4,638 - 5,638	1.00	1.00	1.00
Total		69.00	91.00	91.00

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Personnel Allocations by Department*

Department/Title	Monthly Salary Ranges (\$)	Budget 2013-14	Recommended 2014-15	Adopted 2014-15
Library				
Administrative Assistant	5,458 - 6,554	1.00	1.00	1.00
Administrative Clerk II	3,819 - 4,640	1.00	1.00	1.00
Facility Aide	3,474 - 4,221	1.00	1.00	1.00
Librarian II	5,362 - 6,520	7.02	7.02	7.02
Library Asst II	4,042 - 4,910	7.77	5.77	5.77
Library Director	13,193 - 16,256	1.00	1.00	1.00
Library Division Manager	7,906 - 9,484	1.00	1.00	1.00
Library Information Technology Technician	5,258 - 6,391	1.00	1.00	1.00
Library Services Supervisor	6,880 - 8,254	2.00	3.00	3.00
Literacy Tutor - Student Coord	5,362 - 6,520	5.00	6.00	6.00
Recreation Specialist I	2,089 - 2,508		0.50	0.50
Senior Library Asst	4,442 - 5,399	4.13	6.13	6.13
Senior Library Page	1,906 - 2,318	2.58	2.58	2.58
Specialist Librarian	5,631 - 6,847	2.00	1.00	1.00
Total		36.50	38.00	38.00
Parks, Recreation, and Community Services				
Administrative Assistant	5,458 - 6,554	1.00	1.00	1.00
Administrative Clerk I	3,471 - 4,219	0.53	0.53	0.53
Administrative Clerk III	4,198 - 5,103	4.00	4.00	4.00
Building Attendant III	2,459 - 2,986	0.72	0.72	0.72
Facility Aide	3,474 - 4,221	3.00	3.00	3.00
Facility Leader	4,010 - 4,874	4.00	4.00	4.00
Food Service Worker I	1,590 - 1,933	0.30	0.30	0.30
Food Service Worker II	1,751 - 2,128	0.66	0.66	0.66
Human Services Specialist II	3,817 - 4,640	2.00	2.00	2.00
Human Services Specialist III	4,198 - 5,103	1.00	1.00	1.00
Landscape Gardener	4,586 - 5,570	17.00	17.00	17.00
Landscape Supervisor	5,670 - 6,805	1.00	1.00	1.00
Lead Landscape Gardener	5,040 - 6,127	3.00	3.00	3.00
Management Analyst I	6,553 - 7,862	1.00		
Management Analyst II	7,209 - 8,649		1.00	1.00
Office Clerical	1,387 - 3,467	0.50	0.50	0.50
Paraprofessional	2,600 - 5,200	8.67	9.67	9.67
Parks, Recreation & Community Svcs Manager	7,339 - 8,805	5.50	5.50	5.50
Parks, Recreation & Community Svcs Director	13,069 - 16,947	1.00	1.00	1.00
Recreation & Community Svcs Program Coord I	4,879 - 5,930	1.00	2.00	2.00
Recreation & Community Svcs Program Coord II	5,366 - 6,521	1.50	1.50	1.50
Recreation Leader II	1,645 - 1,903	0.55	0.55	0.55
Recreation Leader III	1,890 - 2,188	0.52	0.52	0.52
Recreation Specialist I	2,089 - 2,508	3.21	2.00	2.00
Recreation Specialist II	2,585 - 2,850	4.68	4.18	4.18
Recreation Specialist III	2,933 - 3,233	2.18	1.18	1.18
Recreation Supervisor	6,363 - 7,634	2.00	2.00	2.00
Secretary	4,638 - 5,638	1.00	1.00	1.00
Senior Crafts Specialist	5,040 - 6,127	1.00	1.00	1.00
Total		72.52	71.81	71.81
Police				
Administrative Assistant	5,458 - 6,554	1.00		
Administrative Secty	5,219 - 6,262	2.00	2.00	2.00
Communications Dispatcher	6,026 - 7,326	9.00	9.00	9.00
Communications Supervisor	6,917 - 8,300	1.00	1.00	1.00
Community Service Officer	4,709 - 5,728	3.00	3.00	3.00
Deputy Police Chief	15,600 - 16,068	1.00	1.00	1.00
Juvenile Specialist	5,525 - 6,629	1.00	1.00	1.00
Lead Police Clerk	4,736 - 5,756	1.00	1.00	1.00
Lead Public Safety Dispatcher	6,629 - 8,058	1.00	1.00	1.00
Management Analyst I	6,553 - 7,862		1.00	1.00
Parking Enforcement Officer	3,177 - 3,860	2.00	2.00	2.00
Police Captain	13,247 - 14,607	1.00	2.00	2.00
Police Captain Level 1	12,861 - 16,136	1.00		
Police Chief	15,602 - 18,904	1.00	1.00	1.00
Police Clerk	4,308 - 5,232	6.00	6.00	6.00
Police Lieutenant Level 1	15,498 - 15,498	4.00	4.00	4.00
Police Officer	8,382 - 10,188	72.00	74.00	74.00
Police Sergeant Level 2	9,430 - 11,461	6.00	6.00	6.00
Police Sergeant Level 1	11,118 - 13,511	6.00	6.00	6.00
Records Supervisor	6,302 - 7,651	1.00	1.00	1.00
Total		120.00	122.00	122.00

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Personnel Allocations by Department*

Department/Title	Monthly Salary Ranges (\$)	Budget 2013-14	Recommended 2014-15	Adopted 2014-15
Public Works				
Administrative Clerk I	3,471 - 4,219	1.00	1.00	1.00
Administrative Clerk III	4,198 - 5,103	1.00	1.00	1.00
Assistant Engineer II	6,734 - 8,185	1.00	1.00	1.00
Assistant Public Works Director	11,808 - 14,017	1.00	1.00	1.00
Bldg Maint Worker	5,040 - 6,127	4.00	4.00	4.00
Consumer Serv Tech	4,748 - 5,770	7.00	7.00	7.00
Custodial Services Supervisor	5,670 - 6,805	1.00	1.00	1.00
Equipment Mechanic II	5,333 - 6,482	4.00	4.00	4.00
Equipment Service Worker	4,217 - 5,126	1.00	1.00	1.00
Field Supervisor**	6,587 - 8,003	2.44	2.44	2.44
Fleet Manager	7,730 - 9,693	1.00		
Fleet Supervisor	6,587 - 8,003	1.00	1.00	1.00
GIS Coordinator	6,851 - 8,327	0.25	0.25	0.25
Lead Equipment Mechanic	5,871 - 7,134	1.00	1.00	1.00
Lead Maintenance Custodian	4,199 - 5,105	3.00	3.00	3.00
Lead Public Wks Maint Worker	5,240 - 6,364	5.00	5.00	5.00
Lead Public Wks Maint Worker - Wastewater	5,292 - 6,428	3.00	3.00	3.00
Maintenance Custodian	3,822 - 4,641	10.00	10.00	10.00
Management Analyst I	6,553 - 7,862	2.00	2.00	2.00
Management Analyst II	7,209 - 8,649	1.20	1.00	1.00
Parks, Rec & Community Services Manager	7,339 - 8,805	1.00	1.00	1.00
Public Works Maint Worker I - Wastewater	4,359 - 5,298	2.00	2.00	2.00
Public Works Maint Worker II	4,748 - 5,770	13.00	13.00	13.00
Public Works Maint Worker II - Wastewater	4,797 - 5,828	7.70	7.70	7.70
Public Works Maint Worker III/Equip Oper	4,989 - 6,062	2.00	2.00	2.00
Public Works Services Director	13,323 - 16,768		0.80	0.80
Public Works Superintendent	8,805 - 10,567	2.00	3.00	3.00
Utilities Field Supervisor***	7,333 - 8,798	2.00	2.00	2.00
PWS Maint Worker III/Equip Oper - Wastewater	5,040 - 6,122	1.00	1.00	1.00
Recycled Water Specialist	6,047 - 7,350	1.00	1.00	1.00
Secretary	4,638 - 5,638	1.20	1.20	1.20
Senior Building Maint Worker	5,543 - 6,739	3.00	3.00	3.00
Tree Maint Worker II	4,800 - 5,835	1.00	1.00	1.00
Tree Maintenance Leader	5,277 - 6,415	1.00	1.00	1.00
Utilities Specialist	6,047 - 7,350	1.00	1.00	1.00
Utilities Specialist - Wastewater	6,108 - 7,423	2.00	2.00	2.00
Utilities Worker	5,496 - 6,683	1.00	1.00	1.00
Utilities Worker - Wastewater	5,552 - 6,750	1.00	1.00	1.00
Utility Locator	5,240 - 6,364	1.00	1.00	1.00
Total		94.79	95.39	95.39

City of Redwood City Adopted Budget 2014-2015

Budget Summary

Personnel Allocations by Department*

RECAP	Budget 2013-14	Recommended 2014-15	Adopted 2014-15
City Council	7.00	7.00	7.00
City Manager	26.63	28.41	28.41
City Attorney	3.55	4.52	4.52
City Clerk	4.03	4.28	4.28
Community Development	65.06	61.11	61.11
Finance	18.34	18.13	18.13
Fire	69.00	91.00	91.00
Library	36.50	38.00	38.00
Parks, Recreation, and Community Services	72.52	71.81	71.81
Police	120.00	122.00	122.00
Public Works	94.79	95.39	95.39
Grand Total	517.42	541.65	541.65

**Personnel under the management control of each department. Salary and Benefits (in certain situations) may be distributed to other departments.*

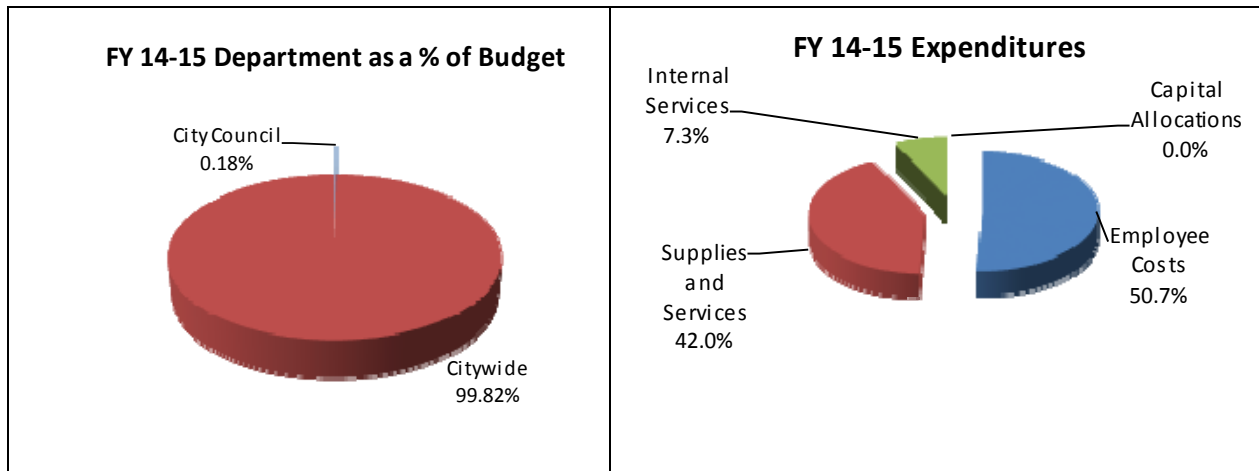
*** Position salary ranges are for projection purposes only. Actual salary will be established by Council action later this year.*

**** Position title was changed from Public Works Supervisor to Utilities Field Supervisor between the printing of the recommended budget and the adopted budget.*

CITY COUNCIL

Legislative and Policy Determination Human Services Assistance

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	230,237	266,357	266,035	266,035
Supplies and Services	97,914	39,158	39,158	39,158
Internal Services	57,719	57,745	60,563	60,563
Capital Allocations				
Total	385,870	363,260	365,756	365,756
PROGRAM FINANCING				
General Fund	385,870	363,260	365,756	365,756

PROGRAM: City Council

SUB-PROGRAM: Legislative/Policy Determination (61110)

PROGRAM PURPOSE OR BUSINESS:

Determine the policy of the City, seeking the most effective use of limited resources to meet community needs.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2014-15	City Council Approved 2014-15
	2012-13	2013-14		
	\$	\$	\$	\$
Employee Costs	230,237	266,357	266,035	266,035
Supplies and Services	4,358	4,358	4,358	4,358
Internal Services	57,719	57,745	60,563	60,563
Capital Allocations				
Total	292,314	328,460	330,956	330,956
PROGRAM FINANCING				
General Fund	292,314	328,460	330,956	330,956
PERSONNEL (FTE)				
City Council Member	7.00	7.00	7.00	7.00

PROGRAM: Human Services
SUB-PROGRAM: Human Services Financial Assistance (64213)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by providing grants to non-profit agencies whose programs respond to the human service needs of Redwood City residents as identified and prioritized by the City’s Housing and Human Concerns Committee.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	93,556	34,800	34,800	34,800
Internal Services				
Capital Allocations				
Total	93,556	34,800	34,800	34,800
PROGRAM FINANCING				
General Fund	93,556	34,800	34,800	34,800

PERSONNEL (FTE)

No personnel involved in this subprogram.

CITY MANAGER

Management/Policy Execution

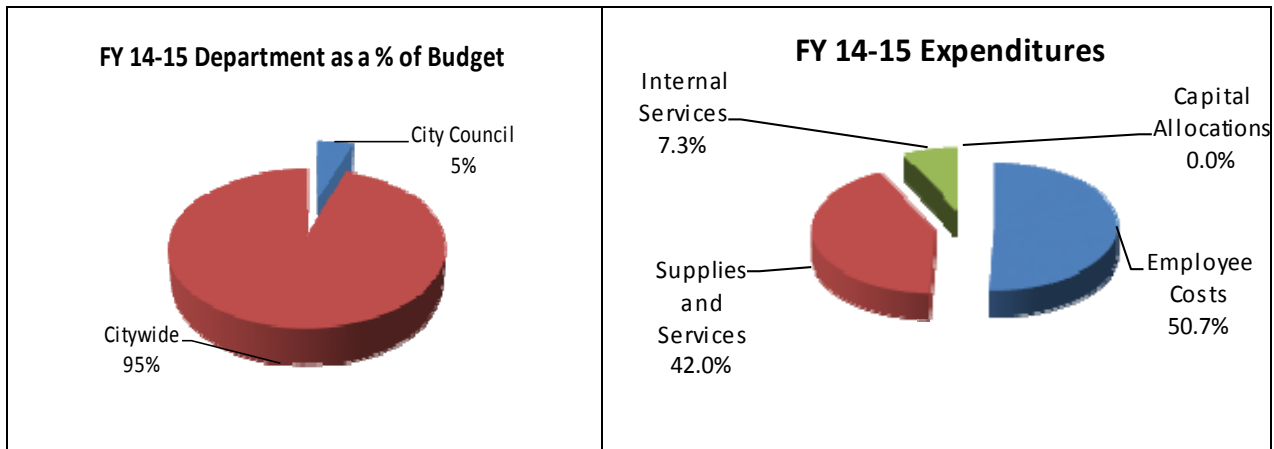
Community Promotions

Economic Development

Human Resources

Information Technology

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	4,640,237	4,913,086	5,542,573	5,542,573
Supplies and Services	2,993,475	4,062,345	4,592,469	4,592,469
Internal Services	609,457	734,303	802,882	802,882
Capital Allocations				
Total	8,243,169	9,709,734	10,937,924	10,937,924
PROGRAM FINANCING				
General Fund	2,877,315	3,155,351	3,532,368	7,274,899
Internal Service Charges	5,365,854	6,554,383	7,405,556	3,663,025
Total	8,243,169	9,709,734	10,937,924	10,937,924

PROGRAM: City Manager
SUB-PROGRAM: Management/Policy Execution (61210)

PROGRAM PURPOSE OR BUSINESS:

Implement and execute City Council public policy decisions and strategic initiatives; provide overall leadership and vision for the City organization; produce and recommend to Council annual budgets and alignment of resources, and assure that programs and services are provided effectively and efficiently.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Reclassified/deleted vacant Management Analyst positions to fund the new position of Assistant City Manager of Development and the Public Communications and Engagement Manager position in 61220. Added funding for organization efficiencies.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	548,136	1,073,389	960,308	960,308
Supplies and Services	299,459	299,459	154,259	154,259
Internal Services	70,706	78,557	118,427	118,427
Capital Allocations				
Total	918,301	1,451,405	1,232,994	1,232,994
PROGRAM FINANCING				
General Fund	918,301	1,451,405	1,232,994	1,232,994
PERSONNEL (FTE)				
City Manager	0.65	0.65	0.50	0.50
Assistant City Manager	0.20	0.80	1.50	1.50
Management Analyst I		0.75	0.80	0.80
Management Analyst II		1.80		
Executive Assistant	0.75			
Administrative Secty	1.00	1.00	1.00	1.00
Total	2.60	5.00	3.80	3.80

PROGRAM: City Manager
SUB-PROGRAM: Community Engagement (61220)

PROGRAM PURPOSE OR BUSINESS:

Promote and facilitate community building and civic engagement outreach and activities; foster public awareness of City actions; and provide effective communications between the City and the community in order to build a great community together.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Reclassified a Management Analyst II position to fund Public Communications and Engagement Manager and increased funding for the Neighborhood Liaison Program and annual report.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	209,009		185,978	185,978
Supplies and Services	246,434	243,204	261,434	261,434
Internal Services	815	905		
Capital Allocations				
Total	456,258	244,109	447,412	447,412
PROGRAM FINANCING				
General Fund	456,258	244,109	447,412	447,412
PERSONNEL (FTE)				
Public Comm & Engagement Mgr	0.90		1.00	1.00
Rec & Comm Svcs Progr Coord I	0.25			
Paraprofessional	0.40			
Total	1.55		1.00	1.00

PROGRAM: City Manager
SUB-PROGRAM: Economic Development (61240)

PROGRAM PURPOSE OR BUSINESS:

Implement a program to invigorate the City’s economic base and enhance its positive business climate. The program will focus on business attraction and retention, utilizing a variety of tools and strategies including data collection, marketing, revitalizing commercial districts, and developing metrics to measure successful accomplishment of key economic development priorities.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Additional funding for the professional development budget.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	213,163	266,164	279,407	279,407
Supplies and Services		72,100	92,100	92,100
Internal Services	1,078	903	1,218	1,218
Capital Allocations				
Total	214,241	339,167	372,725	372,725
PROGRAM FINANCING				
General Fund	214,241	339,167	372,725	372,725
PERSONNEL (FTE)				
Economic Development Manager	1.00	1.00	1.00	1.00

PROGRAM: Human Resources Summary

Formerly its own department, the Human Resources division reports directly to the Assistant City Manager.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,057,402	838,039	1,222,266	1,222,266
Supplies and Services	2,299,352	3,299,352	3,926,446	3,926,446
Internal Services	312,669	415,299	445,781	445,781
Capital Allocations				
Total	3,669,423	4,552,690	5,594,493	5,594,493
PROGRAM FINANCING				
General Fund	1,288,515	1,120,670	1,479,237	1,479,237
Internal Service Charges	2,380,908	3,432,020	4,115,256	4,115,256
Total	3,669,423	4,552,690	5,594,493	5,594,493

PROGRAM: Human Resources
SUB-PROGRAM: Human Resources (61610)

SUB-PROGRAM PURPOSE OR BUSINESS:

Facilitate alignment of organizational resources, initiatives, and programs with the City Council’s strategic initiatives; attract, retain, and develop the workforce that serves the community of Redwood City; promote and foster positive management and labor relations; ensure compliance with local, state and federal employment laws; assist individual employees and work units achieve their objectives through group facilitation and organizational development programs.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Added the Human Resources Analyst position. Deleted the HR Director position and replaced with the HR Manager.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	766,318	559,013	898,019	898,019
Supplies and Services	358,339	358,339	358,339	358,339
Internal Services	163,858	203,318	222,879	222,879
Capital Allocations				
Total	1,288,515	1,120,670	1,479,237	1,479,237
PROGRAM FINANCING				
General Fund	1,288,515	1,120,670	1,479,237	1,479,237
PERSONNEL (FTE)				
Human Resources Director	0.80			
Human Resources Manager			0.80	0.80
Human Resources Analyst			1.00	1.00
Senior HR Analyst	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	1.00	1.00
Human Resources Technician	0.50	0.50	0.50	0.50
Total	4.30	3.50	5.30	5.30

PROGRAM: Human Resources
SUB-PROGRAM: Risk Management- Worker’s Compensation (67713)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure that safe work practices are followed and enforced; oversee effective claims management and ensure that return-to-work programs are implemented and utilized; and manage the processing of worker’s compensation claims and investigations.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Reclassified Senior HR Analyst position to Principal HR Analyst – Workers Comp and deleted the HR Director position and replaced with the HR Manager.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	291,084	279,026	324,247	324,247
Supplies and Services	1,941,013	2,941,013	3,568,107	3,568,107
Internal Services	148,811	211,981	222,902	222,902
Capital Allocations				
Total	2,380,908	3,432,020	4,115,256	4,115,256
PROGRAM FINANCING				
Internal Service Charges	2,380,908	3,432,020	4,115,256	4,115,256
PERSONNEL (FTE)				
Human Resources Director	0.20			
Assistant City Manager		0.10	0.10	0.10
Human Resources Manager			0.20	0.20
Senior HR Analyst	1.00	1.00		
Principal HR Analyst - Wkr Comp			1.00	1.00
Human Resources Technician	0.50	0.50	0.50	0.50
Total	1.70	1.60	1.80	1.80

PROGRAM: Information Technology Summary

Formerly a division of the Finance Department, the Information Technology division reports directly to the City Manager.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	2,612,527	2,735,494	2,894,614	2,894,614
Supplies and Services	148,230	148,230	158,230	158,230
Internal Services	224,189	238,639	237,456	237,456
Capital Allocations				
Total	2,984,946	3,122,363	3,290,300	3,290,300
PROGRAM FINANCING				
Internal Service Charges	2,984,946	3,122,363	3,290,300	3,290,300

PROGRAM: Information Technology
SUB-PROGRAM: Data Services (67110)

SUB-PROGRAM PURPOSE OR BUSINESS:

Assist Redwood City operating departments and other client agencies in the delivery of their services through the application of cost effective data technology.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increased overtime in order to have staff present to support Council meetings and increased funding for supplies and services. As a result of the transfer of the IT division from the Finance department to the City Manager’s department, a portion of the time previously charged by the Finance Director has been shifted to the City Manager.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	2,302,078	2,449,122	2,592,258	2,592,258
Supplies and Services	78,105	78,105	88,105	88,105
Internal Services	189,801	210,648	205,152	205,152
Capital Allocations				
Total	2,569,984	2,737,875	2,885,515	2,885,515
PROGRAM FINANCING				
Internal Services Fund	2,569,984	2,737,875	2,885,515	2,885,515
PERSONNEL (FTE)				
City Manager			0.13	0.13
Finance Director	0.15	0.15		
Info Tech Manager	0.80	0.80	0.80	0.80
Senior Info Tech Analyst	7.60	7.80	7.80	7.80
Suprv Info Tech Analyst	1.80	1.80	1.80	1.80
Information Tech Analyst I	1.00	1.00	1.00	1.00
Information Tech Analyst II	1.00	1.00	1.00	1.00
Webmaster	1.00	1.00	1.00	1.00
Total	13.35	13.55	13.53	13.53

PROGRAM: Information Technology
SUB-PROGRAM: Voice Services (67211)

SUB-PROGRAM PURPOSE OR BUSINESS:

Assist Redwood City operating departments and other client agencies in the delivery of their services through the application of cost effective voice technology.

SUB-PROGRAM CHANGES FROM FY 2013-14:

As a result of the transfer of the IT division from the Finance department to the City Manager’s department, a portion of the time previously charged by the Finance Director has been shifted to the City Manager.

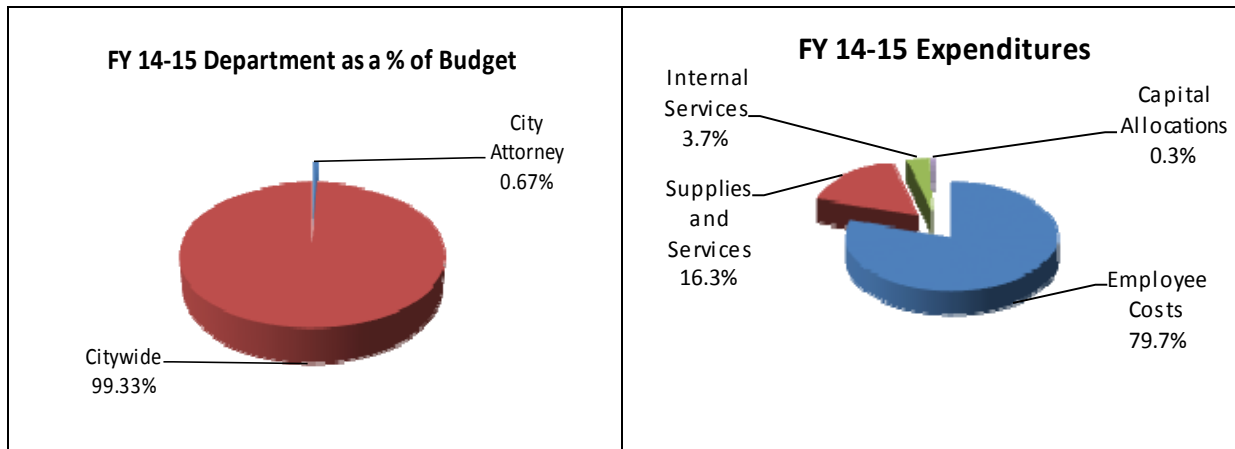
RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	310,449	286,372	302,356	302,356
Supplies and Services	70,125	70,125	70,125	70,125
Internal Services	34,388	27,991	32,304	32,304
Capital Allocations				
Total	414,962	384,488	404,785	404,785
PROGRAM FINANCING				
Internal Services Fund	414,962	384,488	404,785	404,785
PERSONNEL (FTE)				
City Manager			0.05	0.05
Finance Director	0.05	0.05		
Info Tech Manager	0.20	0.20	0.20	0.20
Senior Info Tech Analyst	0.40	0.20	0.20	0.20
Suprv Info Tech Analyst	0.20	0.20	0.20	0.20
Account Clerk II	0.23	0.23	0.23	0.23
Management Analyst I		0.10	0.10	0.10
Executive Assistant	0.10			
Administrative Clerk III	1.00	1.00	1.00	1.00
Total	2.18	1.98	1.98	1.98

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CITY ATTORNEY

Legal Services

BUDGET DATA



PROGRAM: City Attorney
SUB-PROGRAM: Legal Services (61510)

PROGRAM PURPOSE OR BUSINESS:

Advise City officials, officers and employees in matters of law pertaining to their offices, and represent and appear on their behalf in matters to which they are concerned or are parties.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase funding to support additional staff: an assistant City Attorney, contract Attorney, a casual Administrative Clerk, and funds for additional legal consultants.

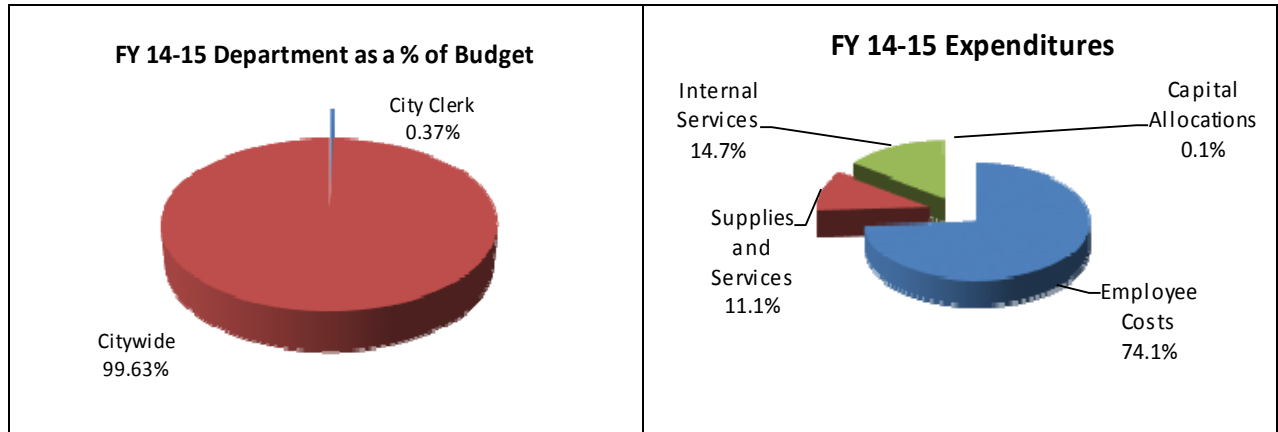
RESOURCES ALLOCATED	Prior Budgets		City Manager	City Council
	2012-13	2013-14	Recommends	Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	787,174	829,133	1,075,504	1,075,504
Supplies and Services	131,203	131,203	219,421	219,421
Internal Services	41,193	44,271	50,196	50,196
Capital Allocations	4,000	4,000	4,000	4,000
Total	963,570	1,008,607	1,349,121	1,349,121
PROGRAM FINANCING				
General Fund	963,570	1,008,607	1,349,121	1,349,121
PERSONNEL (FTE)				
City Attorney	0.80	0.80	0.80	0.80
Deputy City Attorney	1.00			
Assistant City Attorney	0.75	1.75	1.75	1.75
Administrative Secty			1.00	1.00
Administrative Assistant	0.50			
Secretary	1.00	1.00		
Official/Executive/Prof Level III			0.47	0.47
Managerial/Prof Level II			0.50	0.50
Total	4.05	3.55	4.52	4.52

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CITY CLERK

**Legislative Services/
Records Management
Elections
Council Support
Warehouse Services**

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	498,222	496,798	547,204	547,204
Supplies and Services	83,537	161,241	82,241	82,241
Internal Services	118,370	111,192	108,462	108,462
Capital Allocations	1,000	1,000	1,000	1,000
Total	701,129	770,231	738,907	738,907
PROGRAM FINANCING				
General Fund	574,453	770,231	738,907	738,907
Internal Services Fund	126,676			
Total	701,129	770,231	738,907	738,907

PROGRAM: City Clerk
SUB-PROGRAM: Legislative Services/Records Management (61310)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide timely and accurate information and assistance to external and internal customers pertaining to City services, Council actions, and policies in the most efficient and effective manner; prepare, organize, distribute and retain Council legislative documentation; maintain complete records of the Council deliberations; protect and retain vital official City records; provide legislative research and other services to the Council and public as required; respond to public records act requests within legal timelines; oversee local requirements, established by the Fair Political Practices Commission, regarding elected and appointed officials as well as reporting obligations; and serve as official recipient and processor of all claims and appeals against the City.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Add funding to increase Administrative Clerk III to a full time position.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	336,747	440,344	489,013	489,013
Supplies and Services	62,384	62,384	62,384	62,384
Internal Services	99,834	109,980	107,053	107,053
Capital Allocations	1,000	1,000	1,000	1,000
Total	499,965	613,708	659,450	659,450
PROGRAM FINANCING				
General Fund	499,965	613,708	659,450	659,450
PERSONNEL (FTE)				
City Clerk	0.60	0.65	0.65	0.65
Deputy City Clerk	0.82	0.82	0.82	0.82
Secretary	0.82	0.82	0.82	0.82
Administrative Clerk III	0.30	0.75	1.00	1.00
Administrative Clerk I		0.63	0.63	0.63
Total	2.54	3.67	3.92	3.92

PROGRAM: City Clerk

SUB-PROGRAM: Elections (61320)

SUB-PROGRAM PURPOSE OR BUSINESS:

Conduct municipal elections including Charter amendments, Council seats, referenda and recalls; file documents pertaining to election proceedings with the Secretary of State and the San Mateo County; provide information to candidates, Council Members, staff and the community; and comply with all regulations established by the California Elections Code.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	53,599	56,454	58,191	58,191
Supplies and Services	3,272	82,272	3,272	3,272
Internal Services	1,032	1,212	1,409	1,409
Capital Allocations				
Total	57,903	139,938	62,872	62,872
PROGRAM FINANCING				
General Fund	57,903	139,938	62,872	62,872
PERSONNEL (FTE)				
City Clerk	0.20	0.20	0.20	0.20
Deputy City Clerk	0.08	0.08	0.08	0.08
Secretary	0.08	0.08	0.08	0.08
Total	0.36	0.36	0.36	0.36

PROGRAM: City Clerk
SUB-PROGRAM: Council Support (61330)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide Council support and uphold the public process enabling multi-modal public participation; enable televising and streaming (live and archived) of all public Council meetings; and prepare celebratory documents for Council presentation (proclamations and plaques) and an informational brochure about community participation in the public process.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	16,585	16,585	16,585	16,585
Internal Services				
Capital Allocations				
Total	16,585	16,585	16,585	16,585
PROGRAM FINANCING				
General Fund	16,585	16,585	16,585	16,585

PERSONNEL (FTE)

No personnel are involved in this subprogram.

PROGRAM: City Clerk
SUB-PROGRAM: Warehouse Services (67222)

SUB-PROGRAM PURPOSE OR BUSINESS:

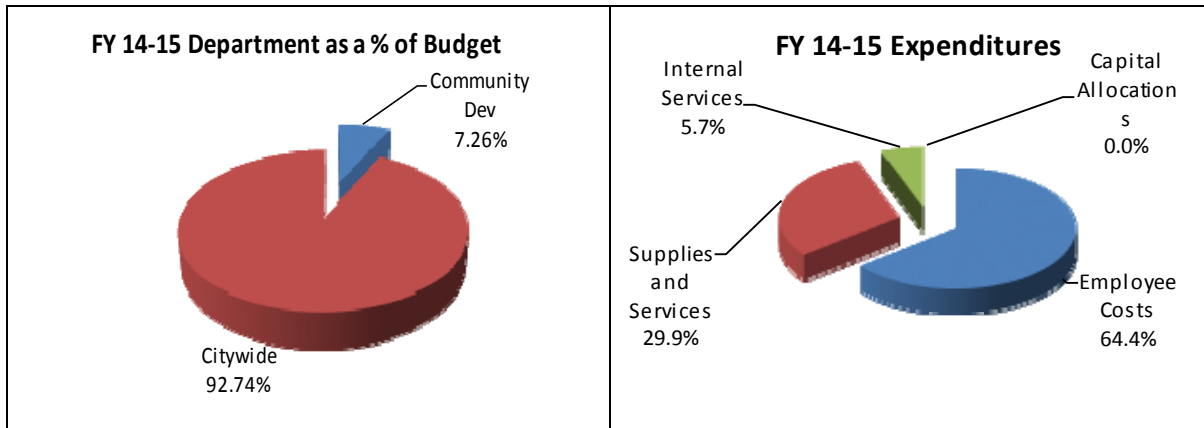
Provide mail delivery and pickup services to all City departments and facilities; delivery of Council and certain Boards, Commissions, and Committees agenda packets; and management of official records (retrieval and storage of records) including annual purging of obsolete records. This internal service program was eliminated in FY 2013-14.

RESOURCES ALLOCATED	Prior Budgets		City Manager	City Council
	2012-13	2013-14	Recommends	Approved
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
Employee Costs	107,876			
Supplies and Services	1,296			
Internal Services	17,504			
Capital Allocations				
Total	<u>126,676</u>			
PROGRAM FINANCING				
Internal Services Fund	126,676			
PERSONNEL (FTE)				
City Clerk	0.10			
Administrative Clerk III	0.20			
Del Driver Stock Clk	0.75			
Total	<u>1.05</u>			

Community Development

**Building and Inspection
Engineering and Construction
Planning
Docktown Marina
Successor Agency
Former Redevelopment
CDBG/HOME**

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	10,287,881	9,907,536	10,099,166	10,099,166
Supplies and Services	3,911,739	4,159,668	4,696,766	4,696,766
Internal Services	974,180	865,696	891,559	891,559
Capital Allocations				
Total	15,173,800	14,932,900	15,687,491	15,687,491
PROGRAM FINANCING				
General Fund	4,659,215	3,967,706	4,387,065	4,387,065
Parking Fund	860,023	862,938	888,090	888,090
Water Fund	626,032	634,585	546,617	546,617
Sewer Fund			102,354	102,354
Docktown Marina Fund		596,903	749,265	749,265
Transportation Fund	149,790	153,825	163,388	163,388
Capital Projects Fund	4,043,000	4,187,957	4,451,675	4,451,675
Seaport Ctr. Mtc. District	3,826	3,890	4,111	4,111
Seaport Landscape Mtc. Distr.	3,826	3,890	4,111	4,111
Planning Cost Recovery Fund	800,000	800,000	800,000	800,000
Former Redevelopment Agency	1,584,014	1,862,321	1,702,540	1,702,540
Successor Agency	1,288,981	702,362	654,672	654,672
CDBG Funds	677,059	643,537	692,372	692,372
CDBG Program Income Funds	253,807	300,000	300,000	300,000
HOME Funds	224,227	212,986	241,231	241,231
Total	15,173,800	14,932,900	15,687,491	15,687,491

PROGRAM: Community Development

SUB-PROGRAM: Administration (63010)

SUB-PROGRAM PURPOSE OR BUSINESS:

Coordinate the application of General Plan programs and policies through the planning of and implementation of physical improvements to the City.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	200,342	205,018	208,137	208,137
Supplies and Services	47,049	47,049	47,049	47,049
Internal Services	34,375	28,578	39,747	39,747
Capital Allocations				
Total	281,766	280,645	294,933	294,933
PROGRAM FINANCING				
General Fund	281,766	280,645	294,933	294,933
PERSONNEL (FTE)				
Comm Development Director	0.65	0.65	0.64	0.64

PROGRAM: Building and Inspection Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	2,006,382	1,901,703	1,724,315	1,724,315
Supplies and Services	216,138	216,138	306,138	306,138
Internal Services	277,129	247,700	271,834	271,834
Capital Allocations				
Total	2,499,649	2,365,541	2,302,287	2,302,287
PROGRAM FINANCING				
General Fund	2,499,649	2,365,541	2,302,287	2,302,287

PROGRAM: Building and Inspection
SUB-PROGRAM: Building Regulation (63110)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure quality development and construction by processing permit applications and enforcing building regulations.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Decreased Senior Building Inspector position to one FTE and added funds for consulting services.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,394,144	1,441,196	1,243,762	1,243,762
Supplies and Services	109,353	109,353	199,353	199,353
Internal Services	160,904	137,666	135,996	135,996
Capital Allocations				
Total	1,664,401	1,688,215	1,579,111	1,579,111
PROGRAM FINANCING				
General Fund	1,664,401	1,688,215	1,579,111	1,579,111
PERSONNEL (FTE)				
Building Official	0.60	0.60	0.60	0.60
Plan Check Engineer	1.00			
Contract Fire Plan Checker	0.40	0.40	0.40	0.40
Permits Technician		1.00	1.00	1.00
Secretary	0.60	0.50	0.50	0.50
Plan Checker	1.00	2.00	2.00	2.00
Senior Building Inspector	2.46	2.46	1.00	1.00
Building Inspector	3.10	3.10	3.10	3.10
Total	9.16	10.06	8.60	8.60

PROGRAM: Building and Inspection
SUB-PROGRAM: Code Enforcement (63310)

SUB-PROGRAM PURPOSE OR BUSINESS:

Improve health and safety conditions and aesthetic qualities of commercial and residential areas through coordinated enforcement of applicable laws.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	612,238	460,507	480,553	480,553
Supplies and Services	106,785	106,785	106,785	106,785
Internal Services	116,225	110,034	135,838	135,838
Capital Allocations				
Total	835,248	677,326	723,176	723,176
PROGRAM FINANCING				
General Fund	835,248	677,326	723,176	723,176
PERSONNEL (FTE)				
Building Official	0.40	0.40	0.40	0.40
Permits Technician	1.00	1.00	1.00	1.00
Secretary	0.40			
Community Service Officer	1.00			
Building Inspector	1.90	1.90	1.90	1.90
Total	4.70	3.30	3.30	3.30

PROGRAM: Engineering and Construction Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2014-15	City Council Approved 2014-15
	2012-13	2013-14		
	\$	\$	\$	\$
Employee Costs	5,242,262	5,058,117	5,258,768	5,258,768
Supplies and Services	885,148	882,022	1,350,525	1,350,525
Internal Services	409,590	321,670	364,006	364,006
Capital Allocations				
Total	6,537,000	6,261,809	6,973,299	6,973,299
PROGRAM FINANCING				
General Fund	850,503	414,724	812,953	812,953
Parking Fund	860,023	862,938	888,090	888,090
Water Fund	626,032	634,585	546,617	546,617
Sewer Fund			102,354	102,354
Transportation Fund	149,790	153,825	163,388	163,388
Capital Projects Fund	4,043,000	4,187,957	4,451,675	4,451,675
Seaport Ctr. Mtc. District	3,826	3,890	4,111	4,111
Seaport Landscape Mtc. Distr.	3,826	3,890	4,111	4,111
Total	6,537,000	6,261,809	6,973,299	6,973,299

PROGRAM: Engineering and Construction
SUB-PROGRAM: General Engineering (65121)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide engineering and construction services for design, permitting, traffic management, and transportation planning including the "Complete Streets" effort.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Reduced Senior Civil Engineer FTE.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	385,177	243,099	170,907	170,907
Supplies and Services	88,881	88,881	88,881	88,881
Internal Services	251,148	199,956	212,365	212,365
Capital Allocations				
Total	725,206	531,936	472,153	472,153
PROGRAM FINANCING				
General Fund	567,764	370,331	300,543	300,543
Transportation Fund	149,790	153,825	163,388	163,388
Seaport Ctr. Mtc. District	3,826	3,890	4,111	4,111
Seaport Landscape Mtc. Distr.	3,826	3,890	4,111	4,111
Total	725,206	531,936	472,153	472,153
PERSONNEL (FTE)				
Senior Civil Engineer	1.44	0.94	0.54	0.54
Secretary	0.50			
Assistant Engineer II	0.40	0.40	0.40	0.40
Total	2.34	1.34	0.94	0.94

PROGRAM: Engineering and Construction
SUB-PROGRAM: Subdivision Engineering (65122)

SUB-PROGRAM PURPOSE OR BUSINESS:

Process subdivision applications, development permits, and perform construction inspections for all new commercial and residential development, redevelopment, and infill projects.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2014-15	City Council Approved 2014-15
	2012-13	2013-14		
	\$	\$	\$	\$
Employee Costs	232,440			
Supplies and Services	43,767	40,641	509,144	509,144
Internal Services	6,532	3,752	3,266	3,266
Capital Allocations				
Total	282,739	44,393	512,410	512,410
PROGRAM FINANCING				
General Fund	282,739	44,393	512,410	512,410
PERSONNEL (FTE)				
Senior Civil Engineer	0.50			
Assistant Engineer II	1.00			
Total	1.50			

PROGRAM: Engineering and Construction

SUB-PROGRAM: Capital Improvement Engineering (70000)

SUB-PROGRAM PURPOSE OR BUSINESS:

Design and build City construction projects (buildings, parks, streets, sewer, water, and storm drains).

SUB-PROGRAM CHANGES FROM FY 2013-14:

Several changes to the following FTEs resulting in a reduction of 1.1 FTE: Technician Level I, Senior Civil Engineer, Senior Engineering Technician, Assistant City Manager, and Public Works Director.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	4,578,411	4,766,948	5,038,188	5,038,188
Supplies and Services				
Internal Services	90,621	55,594	62,458	62,458
Capital Allocations				
Total	4,669,032	4,822,542	5,100,646	5,100,646
PROGRAM FINANCING				
Capital Projects Fund	4,043,000	4,187,957	4,451,675	4,451,675
Water Fund	626,032	634,585	546,617	546,617
Sewer Fund			102,354	102,354
Total	4,669,032	4,822,542	5,100,646	5,100,646

PROGRAM: Engineering and Construction
SUB-PROGRAM: Capital Improvement Engineering (70000) Continued

PERSONNEL (FTE)	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
City Manager	0.05	0.05	0.05	0.05
City Attorney	0.05	0.05	0.05	0.05
City Clerk	0.10	0.10	0.10	0.10
Public Works Services Director			0.20	0.20
Assistant City Manager		0.10	0.40	0.40
Supv Civil Engineer	1.00	1.00	1.00	1.00
Senior Civil Engineer	4.06	2.06	2.46	2.46
Landscape Architect	1.00	1.00	1.00	1.00
Senior Transportation Coord	1.00	1.00	1.00	1.00
Comm Dev Svcs Manager	1.00	1.00	1.00	1.00
Assistant City Attorney	0.05	0.05	0.05	0.05
Accountant	0.25	0.25	0.25	0.25
Senior Accountant	0.25	0.25	0.25	0.25
Management Analyst II	0.70	1.70	1.70	1.70
Utilities Field Supv*	0.50			
Deputy City Clerk	0.10	0.10	0.10	0.10
Redevelopment Project Manager	1.00	1.00	1.00	1.00
Public Works Field Supervisor		0.56	0.56	0.56
Permits Technician	1.00	1.00	1.00	1.00
Secretary	2.30	3.30	3.30	3.30
Associate Engineer	2.00	2.00	2.00	2.00
Assistant Engineer II	4.60	5.60	5.60	5.60
Senior Engineering Technician	4.00	3.00	2.00	2.00
Engineering Tech II	0.75			
Gis Coordinator		0.75	0.75	0.75
Gis Technician		1.48	1.48	1.48
Senior Building Coord	1.00	1.00	1.00	1.00
Bldg Maint Worker	0.22	0.22	0.22	0.22
Senior Construction Technician	1.00	1.00	1.00	1.00
Landscape Gardener	1.00	1.00	1.00	1.00
Managerial/Prof Level II	1.00	1.00	1.00	1.00
Technical Level I	1.00	1.00		
Total	30.98	32.62	31.52	31.52

* Position title was changed from Public Works Supervisor to Utilities Field Supervisor between the printing of the recommended budget and the adopted budget.

PROGRAM: Engineering and Construction
SUB-PROGRAM: Downtown Parking Facilities Operation (65175)

SUB-PROGRAM PURPOSE OR BUSINESS:

Oversee the operation and maintenance of downtown parking facilities and equipment.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	46,234	48,070	49,673	49,673
Supplies and Services	752,500	752,500	752,500	752,500
Internal Services	61,289	62,368	85,917	85,917
Capital Allocations				
Total	860,023	862,938	888,090	888,090
PROGRAM FINANCING				
Parking Fund	860,023	862,938	888,090	888,090
PERSONNEL (FTE)				
Management Analyst II	0.30	0.30	0.30	0.30

PROGRAM: Planning Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	795,929	700,857	768,010	768,010
Supplies and Services	919,179	919,179	919,179	919,179
Internal Services	112,189	86,760	89,703	89,703
Capital Allocations				
Total	1,827,297	1,706,796	1,776,892	1,776,892
PROGRAM FINANCING				
General Fund	1,027,297	906,796	976,892	976,892
Planning Cost Recovery Fund	800,000	800,000	800,000	800,000
Total	1,827,297	1,706,796	1,776,892	1,776,892

PROGRAM: Planning
SUB-PROGRAM: Current Planning (63210)

SUB-PROGRAM PURPOSE OR BUSINESS:

Administer City Council policies contained in the general plan, zoning ordinance, and other plans and ordinances; provide front line customer service, entitlement review, and permit processing to support new development and economic development; and staff and support the work of the Planning Commission and it's appointed advisory bodies.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Reclassified a Senior Planner position to Principal Planner.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	694,414	640,613	700,178	700,178
Supplies and Services	887,814	887,814	887,814	887,814
Internal Services	111,587	86,330	89,441	89,441
Capital Allocations				
Total	1,693,815	1,614,757	1,677,433	1,677,433
PROGRAM FINANCING				
General Fund	893,815	814,757	877,433	877,433
Planning Cost Recovery Fund	800,000	800,000	800,000	800,000
Total	1,693,815	1,614,757	1,677,433	1,677,433
PERSONNEL (FTE)				
Senior Planner	0.90	0.90		
Comm Dev Svcs Supervisor	0.28			
Principal Planner			0.90	0.90
Comm Dev Svcs Manager	0.20	0.20	0.20	0.20
Secretary	0.85	0.85	0.85	0.85
Associate Planner	1.60	1.60	1.60	1.60
Assistant Planner	1.00	1.00	1.00	1.00
Total	4.83	4.55	4.55	4.55

PROGRAM: Planning
SUB-PROGRAM: Strategic Planning (63220)

SUB-PROGRAM PURPOSE OR BUSINESS:

Oversee the development of the General Plan and other plans and also establish new and amended rules governing land use and urban design for adoption by City Council from the platform of the General Plan.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Reclassified a Senior Planner position to Principal Planner.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	101,515	60,244	67,832	67,832
Supplies and Services	31,365	31,365	31,365	31,365
Internal Services	602	430	262	262
Capital Allocations				
Total	133,482	92,039	99,459	99,459
PROGRAM FINANCING				
General Fund	133,482	92,039	99,459	99,459
PERSONNEL (FTE)				
Senior Planner	0.25	0.25		
Comm Dev Svcs Supervisor	0.22			
Principal Planner			0.25	0.25
Comm Dev Svcs Manager	0.10	0.10	0.10	0.10
Total	0.57	0.35	0.35	0.35

PROGRAM: Docktown Marina
SUB-PROGRAM: Administration (66433)

SUB-PROGRAM PURPOSE OR BUSINESS:

Oversee the management of Docktown Marina.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Additional funds provided to cover the costs of maintenance at Docktown Marina.

RESOURCES ALLOCATED	Prior Budgets		City Manager	City Council
	2012-13	2013-14	Recommends	Approved
	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2014-15</u>
	\$	\$	\$	\$
Employee Costs		6,369	130,300	130,300
Supplies and Services		590,534	590,534	590,534
Internal Services			28,431	28,431
Capital Allocations				
	<hr/>	<hr/>	<hr/>	<hr/>
Total		596,903	749,265	749,265
PROGRAM FINANCING				
Docktown Marina		596,903	749,265	749,265
PERSONNEL (FTE)				
Account Clerk II		0.04	0.13	0.13

PROGRAM: Former Redevelopment Agency – Successor Agency Summary

As part of the fiscal year 2011-12 State budget package, the California Legislature enacted and the Governor signed two companion bills addressing redevelopment, AB x 126 (“Dissolution Act”) and AB x 127 (“Voluntary Program Act”), which took effect on June 29, 2011. On July 18, 2011, the California Redevelopment Association, The League of California Cities, and others filed a Petition for Writ of Mandate in the Supreme Court of the State of California (California Redevelopment Association, et al. v. Ana Matosantos, et al., Case No. 5194861), challenging the constitutionality of the companion bills, the Dissolution Act and the Voluntary Program Act, on behalf of cities, counties and redevelopment agencies, and requesting a stay of their enforcement. A partial stay of enforcement of the companion bills was granted by the California Supreme Court, which prohibited Redevelopment Agencies from taking on any new obligations or engaging in any redevelopment activities (other than meeting prior enforceable obligations) on or after the effective date of the companion bills.

On December 29, 2011, The California Supreme Court issued its decision in California Redevelopment Association, et al. v. Ana Matosantos, et al. in which AB x 126 was upheld, and AB x 127 was struck down. This action resulted in the dissolution of redevelopment agencies effective February 1, 2012.

On January 23, 2012 the City Council adopted Resolution No. 15141, which determined the City would serve as the Successor Agency to the Redevelopment Agency of Redwood City and elect to retain the housing assets and functions previously held and performed by the Redevelopment Agency of Redwood City.

PROGRAM: Successor Agency to the City of Redwood City Redevelopment Agency

SUB-PROGRAM: Successor Agency Fund (293)

SUB-PROGRAM PURPOSE OR BUSINESS:

Account for the activities of the Oversight Board which governs the winding down activities of the former Redevelopment Agency.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	249,569	228,891	216,295	216,295
Supplies and Services	1,039,412	472,362	437,362	437,362
Internal Services		1,109	1,015	1,015
Capital Allocations				
Total	1,288,981	702,362	654,672	654,672
PROGRAM FINANCING				
Successor Agency	1,288,981	702,362	654,672	654,672
PERSONNEL (FTE)				
City Manager	0.10	0.05	0.02	0.02
City Attorney	0.10	0.05	0.05	0.05
City Clerk		0.05	0.05	0.05
Comm Development Director	0.18	0.15	0.16	0.16
Finance Director	0.15	0.15	0.15	0.15
Financial Services Manager	0.05	0.10	0.10	0.10
Assistant City Attorney	0.10	0.10	0.10	0.10
Senior Accountant	0.10	0.15	0.15	0.15
Management Analyst I		0.05	0.10	0.10
Executive Assistant	0.10			
Administrative Assistant		0.10		
Secretary	0.24	0.06	0.09	0.09
Total	1.12	1.01	0.97	0.97

PROGRAM: Former Redevelopment Agency
SUB-PROGRAM: Housing - Redevelopment Agency Housing Fund (158-66410)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide staff, professional service, and administrative support relating to the development, improvement, and preservation of affordable housing opportunities previously funded in whole or in part with former housing set-aside funds. Due to the Dissolution Act, this program was discontinued effective February 1, 2012. Currently this program reflects budgeted items transferred from the Former Redevelopment Agency Housing Fund to the City’s General Fund.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Reclassified a Senior Planner position to Principal Planner and deleted the Redevelopment Project Manager.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	263,635	249,782	239,846	239,846
Supplies and Services				
Internal Services	67,376	60,145	45,479	45,479
Capital Allocations				
Total	331,011	309,927	285,325	285,325
PROGRAM FINANCING				
Former Redevelopment Agency	331,011	309,927	285,325	285,325
PERSONNEL (FTE)				
City Manager	0.05	0.05	0.05	0.05
City Attorney	0.05	0.05	0.05	0.05
Comm Development Director	0.15	0.15	0.15	0.15
Senior Planner	0.05	0.05		
Comm Dev Svcs Supervisor	0.10			
Principal Planner			0.05	0.05
Comm Dev Svcs Manager	0.20	0.20	0.20	0.20
Assistant City Attorney	0.10	0.10	0.10	0.10
Senior Accountant	0.05	0.05	0.05	0.05
Management Analyst I		0.05	0.05	0.05
Executive Assistant	0.05			
Redevelopment Project Manager	0.14	0.14		
Secretary	0.45	0.45	0.45	0.45
Accounting Technician II	0.10	0.10	0.10	0.10
Total	1.49	1.39	1.25	1.25

PROGRAM: Former Redevelopment Agency

SUB-PROGRAM: Economic Development - Redevelopment Agency General Fund (159-66410)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide staff, professional services, and administrative support related to the statutory redevelopment objectives of blight removal and subsequent beneficial development or redevelopment of areas including economic development efforts targeting business attraction, retention, and expansion, previously funded by the Agency’s annual tax increment revenues. Due to the Dissolution Act, this program was discontinued effective February 1, 2012. Currently this program reflects budgeted items transferred from the Former Redevelopment Agency General Fund to the City’s General Fund.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Reclassified a Senior Planner position to Principal Planner and deleted the Redevelopment Project Manager.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,180,733	1,189,146	1,122,462	1,122,462
Supplies and Services		245,000	245,000	245,000
Internal Services	72,270	118,248	49,753	49,753
Capital Allocations				
Total	1,253,003	1,552,394	1,417,215	1,417,215
PROGRAM FINANCING				
Former Redevelopment Agency	1,253,003	1,552,394	1,417,215	1,417,215
PERSONNEL (FTE)				
City Manager	0.15	0.20	0.20	0.20
City Attorney		0.05	0.05	0.05
Comm Development Director	0.02	0.05	0.05	0.05
Senior Planner	0.80	0.80		
Comm Dev Svcs Supervisor	0.40			
Principal Planner			0.80	0.80
Parks, Rec & Comm Svcs Manager	0.50	0.50	0.50	0.50
Comm Dev Svcs Manager	0.50	0.50	0.50	0.50
Management Analyst I		0.05	0.05	0.05
Redevelopment Project Manager	0.86	0.86		
Secretary	0.46	0.64	0.61	0.61
Rec & Comm Svcs Progr Coord II	1.00	1.00	1.00	1.00
Associate Planner	0.40	0.40	0.40	0.40
Community Dev Specialist	1.00	1.00	1.00	1.00
Code Enforcement Officer I	1.00			
Code Enforcement Officer II		1.00	1.00	1.00
Total	7.09	7.05	6.16	6.16

Community Development

Sub-Programs

PROGRAM: CDBG/HOME
SUB-PROGRAM: Community Development Block Grant and HOME Investment Partnership Program

Community Development Block Grant (CDBG)
 HOME Investment Partnership Program (HOME)
 Annual Action Plan for FY 2014-15

	<u>Amount</u>
	\$
CDBG	
CDBG Entitlement Grant	692,372
TOTAL	692,372
CDBG REVOLVING LOAN FUND – PROGRAM INCOME	
Estimated Single Family Rehab Income – (new program income)	200,000
Estimated Multifamily Income (new program income)	100,000
TOTAL	300,000
HOME	
HOME Investment Partnership Grant	241,324
TOTAL	241,324
TOTAL REVENUE ALL FUND SOURCES	<u>1,233,696</u>

Community Development Block Grant (CDBG)
HOME Investment Partnership Program (HOME)
Revenues and Expenditures for FY 2014-15

	<u>Amount</u>
	\$
CDBG ENTITLEMENT	
<u>Administration, Planning & Fair Housing</u>	
Planning & Administration	170,950
Project Sentinel Fair Housing Services	27,524
Subtotal	198,474
<u>Homeless Programs</u>	
Mental Health Association - Spring Street Shelter	15,000
Samaritan House - Safe Harbor Shelter	15,000
InnVision Shelter Network - Maple Street Shelter	17,000
InnVision Shelter Network - Redwood Family House	22,750
Star Vista - Daybreak Shelter for Homeless Youth	15,000
Subtotal	84,750
<u>Human Services</u>	
CORA - Emergency Shelter for Domestic Violence Survivors	15,000
HIP Housing (Human Investment Project) - Home Sharing Program	15,000
Ombudsman of SMC Co. – Ombudsman Services	15,000
Rape Trauma Services – Sexual Abuse Services for Children	15,000
Subtotal	60,000
<u>Non-Housing Community Development</u>	
Fair Oaks Comm. Center – Senior Center Floor Replacement	16,500
Renaissance – Entrepreneurship Program	50,000
Subtotal	66,500
<u>Housing – Capital Projects</u>	
Habitat for Humanity Greater SF – Site Acquisition (612 Jefferson)	82,648
Mental Health Association – Waverly Place (Site Clearance)	200,000
Subtotal	282,648
TOTAL CDBG ENTITLEMENT	692,372
CDBG REVOLVING LOAN FUND	
<u>Housing - Rehab</u>	
Home Improvement Program Support	150,000
Single Family Rehab Loan Program	150,000
TOTAL CDBG REVOLVING LOAN FUND	300,000
HOME ENTITLEMENT	
HOME Administration	24,132
CHDO Set-aside	36,199
MidPen Mezes/City Center MF Rehab – Exterior Improvements	90,497
Casa de Redwood -Senior MF Rehab – Safety Improvements	90,496
TOTAL HOME ENTITLEMENT	241,324
TOTAL BUDGET ALL FUND SOURCES	1,233,696

PROGRAM: CDBG/HOME

SUB-PROGRAM: Community Development Block Grant General Administration (258-66310)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide direct funding for staff and program costs related to administering the CDBG and other federal funds. The total budget is supported by two federal funding sources: 1) CDBG Entitlement funds; and 2) HOME Entitlement funds. Both budgets are limited by statute and both are required not to exceed 20% and 10% respectively of the annual entitlement amounts. This budget represents CDBG grant funds.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	150,689	167,930	210,252	210,252
Supplies and Services	425,731	374,821	448,524	448,524
Internal Services	528	651	729	729
Capital Allocations				
Total	576,948	543,402	659,505	659,505
PROGRAM FINANCING				
CDBG Funds	576,948	543,402	659,505	659,505
PERSONNEL (FTE)				
CDBG/HOME Administrator	0.60	0.60	0.70	0.70
Senior Accountant	0.30	0.37	0.37	0.37
Total	0.90	0.97	1.07	1.07

PROGRAM: CDBG/HOME
SUB-PROGRAM: Home Improvement Program Support (258-66320)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide direct funding for staff and program costs related to administering the Home Improvement Loan Program. The total budget is supported by two federal funding sources. 1) CDBG entitlement funds; and 2) Program income received from CDBG assisted activities. This budget represents CDBG grant funds.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Shifted a portion of the Housing and Economic Development Specialist II FTE to Home Improvement Program Administration 257-66380.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	91,315	97,492	30,322	30,322
Supplies and Services	8,353	2,124	2,124	2,124
Internal Services	443	519	421	421
Capital Allocations				
Total	100,111	100,135	32,867	32,867
PROGRAM FINANCING				
CDBG Funds	100,111	100,135	32,867	32,867
PERSONNEL (FTE)				
CDBG/HOME Administrator	0.20	0.20	0.10	0.10
Housing & Econ Dev Spec II	0.50	0.50		
Total	0.70	0.70	0.10	0.10

PROGRAM: CDBG/HOME

SUB-PROGRAM: Home Improvement Program Administration (257-66380)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide direct funding for staff and program costs related to administering the Home Improvement Loan Program. The total budget is supported by two federal funding sources. 1) CDBG entitlement funds; and 2) Program income received from CDBG assisted activities. This budget represents program income revenue earned from principal and interest on loans made.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Shifted a portion of the Housing and Economic Development Specialist II FTE from Home Improvement Program Support 258-66320.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	75,149	80,391	167,054	167,054
Supplies and Services	178,378	219,293	132,598	132,598
Internal Services	280	316	348	348
Capital Allocations				
Total	253,807	300,000	300,000	300,000
PROGRAM FINANCING				
CDBG Program Income Funds	253,807	300,000	300,000	300,000
PERSONNEL (FTE)				
CDBG/HOME Administrator	0.10	0.10	0.10	0.10
Housing & Econ Dev Spec II	0.50	0.50	1.00	1.00
Total	0.60	0.60	1.10	1.10

PROGRAM: CDBG/HOME
SUB-PROGRAM: HOME Administration (258-66354)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide direct funding for staff and program costs related to administering the HOME Investment Partnership programs and projects as a companion budget to the CDBG General Administration budget. The total budget is supported by two federal funding sources: 1) CDBG entitlement funds; and 2) HOME entitlement funds. Both budgets are limited by statute and both are required not to exceed 20% and 10% respectively of the annual entitlement amounts. This budget represents HOME grant funds.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	31,876	21,840	23,405	23,405
Supplies and Services	192,351	191,146	217,733	217,733
Internal Services			93	93
Capital Allocations				
Total	224,227	212,986	241,231	241,231
PROGRAM FINANCING				
HOME Funds	224,227	212,986	241,231	241,231
PERSONNEL (FTE)				
CDBG/HOME Administrator	0.10	0.10	0.10	0.10
Senior Accountant	0.10	0.03	0.03	0.03
Total	0.20	0.13	0.13	0.13

FINANCE

Revenue Services

Financial Management Services

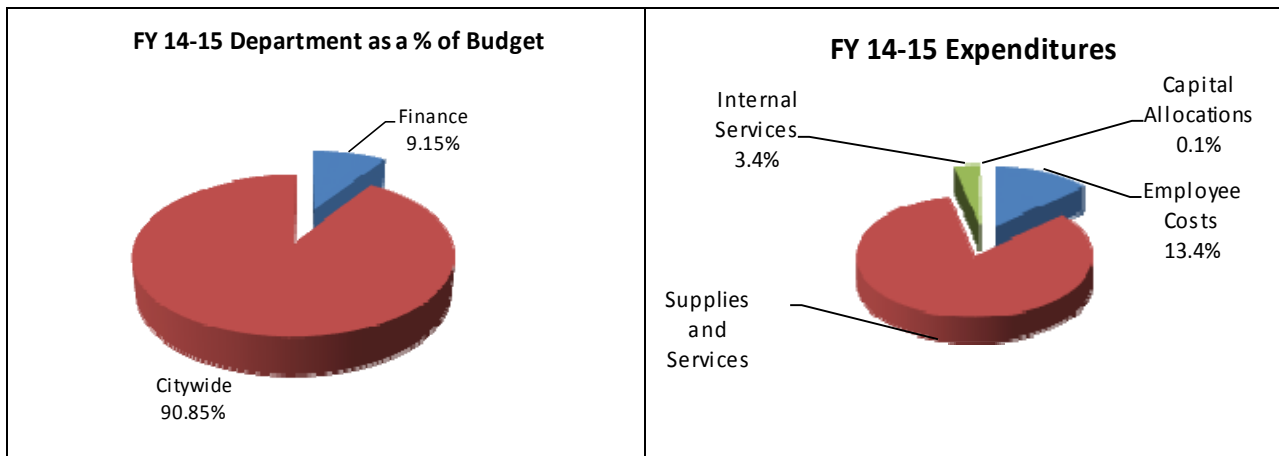
Administrative Support

Employee Benefits

Risk Management and Insurance

Debt Service

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	2,527,978	2,502,835	2,709,693	2,709,693
Supplies and Services	17,337,097	16,984,914	16,762,798	16,762,798
Internal Services	622,063	639,988	691,731	691,731
Capital Allocations	20,000	20,000	20,000	20,000
Total	20,507,138	20,147,737	20,184,222	20,184,222
PROGRAM FINANCING				
General Fund	2,796,656	2,690,257	2,921,750	2,921,750
Water Fund	861,674	852,995	1,183,681	1,183,681
Sewer Fund	482,906	483,480	497,932	497,932
Parking Fund	85,140	84,925	88,491	88,491
Utility Users Fund	1,015,702	1,015,300	745,429	745,429
Transportation Fund	280,579	280,579	280,579	280,579
Internal Services Fund	7,649,486	7,573,368	7,801,725	7,801,725
Special Assessments	3,367,322	2,908,411	2,684,009	2,684,009
Public Financing Authority	971,498	970,841	700,970	700,970
Former Property Tax Increment	2,996,175	3,287,581	3,279,656	3,279,656
Total	20,507,138	20,147,737	20,184,222	20,184,222

PROGRAM: Financial Management
SUB-PROGRAM: Revenue Services (61410)

SUB-PROGRAM PURPOSE OR BUSINESS:

Oversee the collection and deposit of all City revenues and generate utility bills.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	951,103	961,212	990,800	990,800
Supplies and Services	272,651	272,651	272,651	272,651
Internal Services	341,398	323,161	342,113	342,113
Capital Allocations				
Total	1,565,152	1,557,024	1,605,564	1,605,564
PROGRAM FINANCING				
General Fund*	158,881	159,073	163,909	163,909
Water Fund	853,577	844,898	870,584	870,584.00
Sewer Fund*	474,809	475,383	489,835	489,835
Parking Fund	77,885	77,670	81,236	81,236
Total	1,565,152	1,557,024	1,605,564	1,605,564
PERSONNEL (FTE)				
Finance Director	0.14	0.14	0.14	0.14
Financial Services Manager	0.25	0.25	0.25	0.25
Senior Accountant	1.06	1.06	1.06	1.06
Account Clerk II	5.02	5.02	5.02	5.02
Accounting Technician II	1.00	1.00	1.00	1.00
Parking Meter Collector	0.90	0.90	0.50	0.50
Total	8.37	8.37	7.97	7.97

*Transfer from the General Fund and the Sewer Fund into the Water Fund.

PROGRAM: Financial Management
SUB-PROGRAM: Financial Management Services (61430)

SUB-PROGRAM PURPOSE OR BUSINESS:

Manage a financial system pursuant to federal, state, and city statutes in accordance with generally accepted accounting principles; maximize earnings on cash resources within the framework of the City Investment Policy.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase funds to provide additional labor to support the increase in service demands. A portion of the time previously charged by the Finance Director to the IT division has been shifted back into this sub-program as a result of the transfer of the IT division from the Finance department to the City Manager’s department.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	971,603	963,303	1,121,008	1,121,008
Supplies and Services	56,748	56,748	56,748	56,748
Internal Services	187,035	202,883	241,310	241,310
Capital Allocations				
Total	1,215,386	1,222,934	1,419,066	1,419,066
PROGRAM FINANCING				
General Fund	1,215,386	1,222,934	1,419,066	1,419,066
PERSONNEL (FTE)				
Finance Director	0.26	0.26	0.46	0.46
Financial Services Manager	0.60	0.55	0.55	0.55
Accountant	0.75	0.75	0.75	0.75
Senior Accountant	1.14	1.09	1.09	1.09
Management Analyst I			0.34	0.34
Administrative Assistant	0.44	0.34		
Account Clerk II	2.39	2.39	2.38	2.38
Accounting Technician II	1.74	1.74	1.74	1.74
Total	7.32	7.12	7.31	7.31

PROGRAM: Administrative Support Services (61710)

PROGRAM PURPOSE OR BUSINESS:

Support policy formation and administrative programs not directly assigned to any one department, such as the external audit of the City’s financial affairs, animal control services, lease payments related to Public Financing Authority bonds, City membership in various organizations, and payroll and benefit services for City/County Association of Governments employees that are reimbursed on a cost plus basis.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	434,582	405,811	414,093	414,093
Supplies and Services	2,292,212	2,205,410	1,954,183	1,954,183
Internal Services	10,125	11,157	14,756	14,756
Capital Allocations				
Total	2,736,919	2,622,378	2,383,032	2,383,032
PROGRAM FINANCING				
General Fund	1,422,389	1,308,250	1,338,775	1,338,775
Utility Users Tax	1,015,702	1,015,300	745,429	745,429
Parking Fund	2,055	2,055	2,055	2,055
Transportation Fund	280,579	280,579	280,579	280,579
Water Fund	8,097	8,097	8,097	8,097
Sewer Fund	8,097	8,097	8,097	8,097
Total	2,736,919	2,622,378	2,383,032	2,383,032
PERSONNEL (FTE)				
Funded Executive Director C/CAG	1.00	1.00	1.00	1.00
Managerial/Prof Level II		1.00	1.00	1.00
Managerial / Professional Level I	1.00			
Total	2.00	2.00	2.00	2.00

PROGRAM: Employee Benefits (67810-10)

PROGRAM PURPOSE OR BUSINESS:

Account for payments made for employee benefits, including health insurance coverage for retirees, and dental, vision, and unemployment insurance for active employees.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	6,229,287	5,889,552	6,059,453	6,059,453
Internal Services				
Capital Allocations				
Total	6,229,287	5,889,552	6,059,453	6,059,453
PROGRAM FINANCING				
Internal Services Fund	6,229,287	5,889,552	6,059,453	6,059,453

PERSONNEL (FTE)

No personnel involved in this subprogram.

PROGRAM: Risk Management and Insurance (67711-14)

PROGRAM PURPOSE OR BUSINESS:

Manage risk situations and provide insurance protection and self-insurance levels to adequately protect the City against loss.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	170,690	172,509	183,792	183,792
Supplies and Services	1,146,004	1,388,520	1,444,928	1,444,928
Internal Services	83,505	102,787	93,552	93,552
Capital Allocations	20,000	20,000	20,000	20,000
Total	1,420,199	1,683,816	1,742,272	1,742,272
PROGRAM FINANCING				
Internal Services Fund	1,420,199	1,683,816	1,742,272	1,742,272
PERSONNEL (FTE)				
Finance Director	0.25	0.25	0.25	0.25
Financial Services Manager	0.10	0.10	0.10	0.10
Management Analyst I			0.50	0.50
Administrative Assistant	0.50	0.50		
Total	0.85	0.85	0.85	0.85

PROGRAM: Debt Service Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	7,340,195	7,172,033	6,974,835	6,974,835
Internal Services				
Capital Allocations				
Total	7,340,195	7,172,033	6,974,835	6,974,835
PROGRAM FINANCING				
Special Assessments	3,367,322	2,908,411	2,684,009	2,684,009
Public Financing Authority	971,498	970,841	700,970	700,970
Former Property Tax Increment	2,996,175	3,287,581	3,279,656	3,279,656
Parking Fund	5,200	5,200	5,200	5,200
Water Fund			305,000	305,000
Total	7,340,195	7,172,033	6,974,835	6,974,835

PROGRAM: Debt Service
SUB-PROGRAM: 2001, 2003, and 2012 Redwood Shores Traffic Improvement District Bonds (409-61421 and 415-61423)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	950,026	991,215	757,912	757,912
Internal Services				
Capital Allocations				
Total	950,026	991,215	757,912	757,912
PROGRAM FINANCING				
Special Assessments	950,026	991,215	757,912	757,912

PROGRAM: Debt Service
SUB-PROGRAM: 2000 and 2012 Pacific Shores Infrastructure Bonds (423-61423 and 425-61421)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	1,964,330	1,463,710	1,472,080	1,472,080
Internal Services				
Capital Allocations				
Total	1,964,330	1,463,710	1,472,080	1,472,080
PROGRAM FINANCING				
Special Assessments	1,964,330	1,463,710	1,472,080	1,472,080

PROGRAM: Debt Service
SUB-PROGRAM: 2003 Public Financing Authority Refunding Bonds and
 2013 Public Financing Authority Private Placement Bonds
 (432-61423 and 428-61423)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2014-15	City Council Approved 2014-15
	2012-13	2013-14		
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	971,498	970,841	700,970	700,970
Internal Services				
Capital Allocations				
Total	971,498	970,841	700,970	700,970
PROGRAM FINANCING				
Public Financing Authority	971,498	970,841	700,970	700,970

PROGRAM: Debt Service
SUB-PROGRAM: 2003 Redevelopment Agency Tax Allocation Bonds (294-61423)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2014-15	City Council Approved 2014-15
	2012-13	2013-14		
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	2,996,175	3,287,581	3,279,656	3,279,656
Internal Services				
Capital Allocations				
Total	2,996,175	3,287,581	3,279,656	3,279,656
PROGRAM FINANCING				
Former Property Tax Increment	2,996,175	3,287,581	3,279,656	3,279,656

PROGRAM: Debt Service
SUB-PROGRAM: 2010 One Marina Community Facilities District Bonds
 (439-61423 and 441-61421)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	452,966	453,486	454,017	454,017
Internal Services				
Capital Allocations				
Total	452,966	453,486	454,017	454,017
PROGRAM FINANCING				
Special Assessments	452,966	453,486	454,017	454,017

PROGRAM: Debt Service
SUB-PROGRAM: Parking (681-61423)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	5,200	5,200	5,200	5,200
Internal Services				
Capital Allocations				
Total	5,200	5,200	5,200	5,200
PROGRAM FINANCING				
Parking Fund	5,200	5,200	5,200	5,200

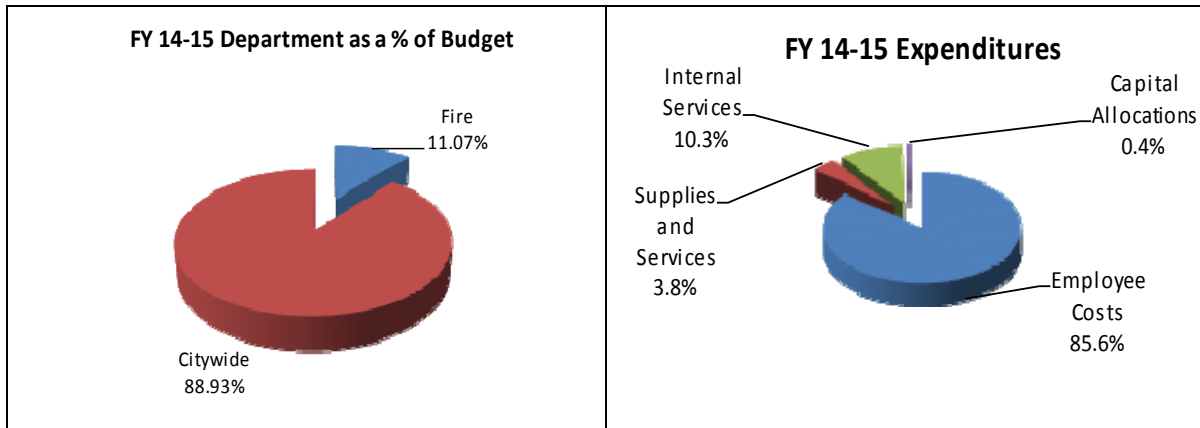
PROGRAM: Debt Service
SUB-PROGRAM: Water (687-61423)

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services			305,000	305,000
Internal Services				
Capital Allocations				
Total			305,000	305,000
PROGRAM FINANCING				
Water Fund			305,000	305,000

FIRE

Fire Safety San Carlos Fire Emergency Operation Center

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	14,243,036	19,493,644	21,345,296	21,345,296
Supplies and Services	612,838	894,746	941,799	941,799
Internal Services	1,850,655	2,194,409	2,561,717	2,561,717
Capital Allocations	92,771	92,771	92,771	92,771
Total	16,799,300	22,675,570	24,941,583	24,941,583
PROGRAM FINANCING				
General Fund	16,710,529	17,835,901	24,852,812	24,852,812
Internal Services Fund	88,771	88,771	88,771	88,771
Total	16,799,300	17,924,672	24,941,583	24,941,583

PROGRAM: Fire Safety
SUB-PROGRAM: Administration (62210)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide leadership and support for delivering of a high level of safety and protection from fires and natural or man-made emergencies to the community through education, prevention, and enforcement.

SUB-PROGRAM CHANGES FROM FY 2013-14:

With the San Carlos fire department full service contract, several positions in administration had a portion of their time shifted to San Carlos Fire (62225).

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	892,753	958,854	451,570	451,570
Supplies and Services	213,065	219,165	219,165	219,165
Internal Services	235,901	241,688	259,558	259,558
Capital Allocations	4,000	4,000	4,000	4,000
Total	1,345,719	1,423,707	934,293	934,293
PROGRAM FINANCING				
General Fund	1,345,719	1,423,707	934,293	934,293
PERSONNEL (FTE)				
Fire Chief	1.00	1.00	0.67	0.67
Deputy Fire Chief	1.00	1.00		
Management Analyst II	1.00	1.00	0.67	0.67
Administrative Secty	0.34	1.00	0.67	0.67
Administrative Assistant	0.50			
Total	3.84	4.00	2.01	2.01

PROGRAM: Fire Safety
SUB-PROGRAM: Fire Operations (62220)

SUB-PROGRAM PURPOSE OR BUSINESS:

Protect life and property from fire, hazards, and other types of emergencies and provide professional emergency response, mitigation, and hazard prevention. Respond to medical emergencies with advanced life support intervention.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increased funds for overtime and an additional Firefighter Engineer required for the reinstatement of Engine 9. Increase in funding to supplies and services for miscellaneous fire operations. With the San Carlos fire department full service contract, one Battalion Chief was shifted to San Carlos Fire (62225).

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	12,401,978	12,953,634	13,908,593	13,908,593
Supplies and Services	241,457	235,357	275,692	275,692
Internal Services	1,597,858	1,932,561	1,932,266	1,932,266
Capital Allocations	88,771	88,771	88,771	88,771
Total	14,330,064	15,210,323	16,205,322	16,205,322
PROGRAM FINANCING				
General Fund	14,241,293	15,121,552	16,116,551	16,116,551
Internal Services Fund	88,771	88,771	88,771	88,771
Total	14,330,064	15,210,323	16,205,322	16,205,322
PERSONNEL (FTE)				
Battalion Chief	3.00	3.00	2.00	2.00
Fire Captain	18.00	18.00	18.00	18.00
Fire Fighter/engineer	38.00	38.00	39.00	39.00
Total	59.00	59.00	59.00	59.00

PROGRAM: Fire Safety
SUB-PROGRAM: San Carlos Fire (62225)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide to the City of San Carlos fire and emergency services, such as fire suppression, prevention, investigation, training, and emergency medical services.

SUB-PROGRAM CHANGES FROM FY 2013-14:

With the San Carlos fire department full service contract, several positions were shifted from various sub-programs to San Carlos Fire (62225).

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs		4,414,990	6,024,940	6,024,940
Supplies and Services		335,908	342,626	342,626
Internal Services			342,731	342,731
Capital Allocations				
Total		4,750,898	6,710,297	6,710,297
PROGRAM FINANCING				
General Fund		4,750,898	6,710,297	6,710,297
PERSONNEL (FTE)				
Fire Chief			0.33	0.33
Battalion Chief			1.00	1.00
Battalion Chief - 40 Hr			0.33	0.33
Fire Marshal			0.33	0.33
Deputy Fire Chief			1.00	1.00
Management Analyst II			0.33	0.33
Administrative Secty			0.33	0.33
Secretary			0.33	0.33
Fire Captain		6.00	6.00	6.00
Fire Fighter/engineer		15.00	15.00	15.00
Deputy Fire Marshal			0.33	0.33
Total		21.00	25.31	25.31

PROGRAM: Fire Safety
SUB-PROGRAM: Fire Prevention (62230)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide education, planning, and training required to ensure significant focus on prevention and reduction of the consequences of fire and other disasters; sustain a team approach with other City operations, the community, and outside agencies to promote public safety, fire/emergency prevention, code enforcement, hazard abatement, and community involvement.

SUB-PROGRAM CHANGES FROM FY 2013-14:

With the San Carlos fire department full service contract, several positions in Fire Prevention had a portion of their time shifted to San Carlos Fire (62225).

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	676,313	808,597	657,270	657,270
Supplies and Services	18,389	18,389	18,389	18,389
Internal Services	15,345	18,112	24,492	24,492
Capital Allocations				
Total	710,047	845,098	700,151	700,151
PROGRAM FINANCING				
General Fund	710,047	845,098	700,151	700,151
PERSONNEL (FTE)				
Fire Marshal	1.00	1.00	0.67	0.67
Emerg Prep & Outreach Coord		0.40	0.40	0.40
Secretary	1.00	1.00	0.67	0.67
Deputy Fire Marshal	2.00	2.00	1.67	1.67
Total	4.00	4.40	3.41	3.41

PROGRAM: Fire Safety
SUB-PROGRAM: Fire Training (62240)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide high quality fire and life safety service delivery through practice, education, and skill development.

SUB-PROGRAM CHANGES FROM FY 2013-14:

With the San Carlos fire department full service contract, the Battalion Chief position has a portion of FTE shifted to San Carlos Fire (62225).

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	271,992	279,964	212,396	212,396
Supplies and Services	30,701	30,701	30,701	30,701
Internal Services	1,551	2,048	2,355	2,355
Capital Allocations				
Total	304,244	312,713	245,452	245,452
PROGRAM FINANCING				
General Fund	304,244	312,713	245,452	245,452
PERSONNEL (FTE)				
Battalion Chief - 40 Hr	1.00	1.00	0.67	0.67
Total	1.00	1.00	0.67	0.67

PROGRAM: Fire Safety
SUB-PROGRAM: Emergency Medical Services (62245)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide safe and efficient deployment of a comprehensive, fire-based paramedic service to our community; improve Advance Life Support service through continual education and training in the region.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	27,079	27,079	27,079	27,079
Internal Services				
Capital Allocations				
Total	27,079	27,079	27,079	27,079
PROGRAM FINANCING				
General Fund	27,079	27,079	27,079	27,079

PERSONNEL (FTE)

No FTE personnel costs in this subprogram. Employee costs represent overtime hours only.

PROGRAM: Fire Safety
SUB-PROGRAM: Emergency Operations Center (62260)

SUB-PROGRAM PURPOSE OR BUSINESS:

Utilize the Standardized Incident Management System (SIMS) to manage disaster incidents; provide and support well-trained City staff to assess and evaluate the situation, facilitate communications, and plan response from operationally efficient Emergency Operations Center (EOC); provide accurate information to the City Council and to the residents of Redwood City and surrounding areas.

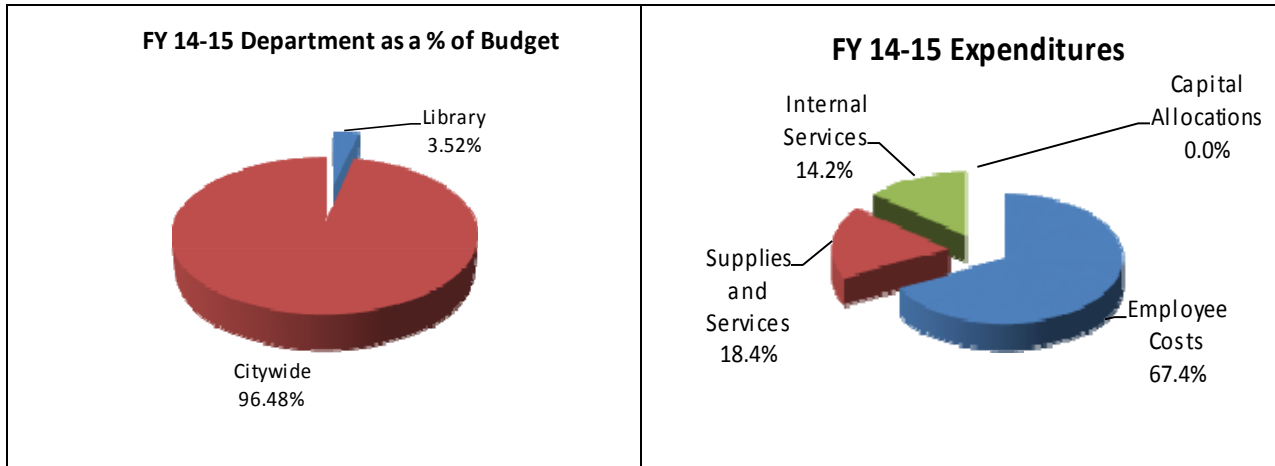
RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs		77,605	90,527	90,527
Supplies and Services	82,147	28,147	28,147	28,147
Internal Services			315	315
Capital Allocations				
Total	82,147	105,752	118,989	118,989
PROGRAM FINANCING				
General Fund	82,147	105,752	118,989	118,989
PERSONNEL (FTE)				
Emerg Prep & Outreach Coord		0.60	0.60	0.60
Total		0.60	0.60	0.60

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LIBRARY

Library Services

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends 2014-15	City Council Approved 2014-15
	2012-13	2013-14		
	\$	\$	\$	\$
Employee Costs	4,431,433	4,493,348	4,920,847	4,920,847
Supplies and Services	1,286,950	1,286,950	1,341,756	1,341,756
Internal Services	918,162	976,466	1,039,761	1,039,761
Capital Allocations				
Total	6,636,545	6,756,764	7,302,364	7,302,364
PROGRAM FINANCING				
General Fund	6,636,545	6,756,764	7,302,364	7,302,364

PROGRAM: Library Services
SUB-PROGRAM: Administrative Services Unit (66251)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support staff provides leadership, planning, administration and business office functions to insure that the library delivers effective and efficient services.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase funding for supplies and services.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	633,557	653,891	692,927	692,927
Supplies and Services	499,431	499,431	554,237	554,237
Internal Services	151,462	172,722	190,838	190,838
Capital Allocations				
Total	1,284,450	1,326,044	1,438,002	1,438,002
PROGRAM FINANCING				
General Fund	1,284,450	1,326,044	1,438,002	1,438,002
PERSONNEL (FTE)				
Library Director	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Clerk II	1.00	1.00	1.00	1.00
Facility Aide	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00

PROGRAM: Library Services
SUB-PROGRAM: Downtown Library (66261)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provides a wide range of library services including educational support, safe spaces for all ages and uses, IT support, and a large number of books, computers and accessible hours; provides spaces for all library support services, Project Read, the Foundation, and Friends of the Library.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,906,277	1,938,064	2,066,187	2,066,187
Supplies and Services	715,361	715,361	715,361	715,361
Internal Services	527,162	546,468	575,908	575,908
Capital Allocations				
Total	3,148,800	3,199,893	3,357,456	3,357,456
PROGRAM FINANCING				
General Fund	3,148,800	3,199,893	3,357,456	3,357,456
PERSONNEL (FTE)				
Library Division Manager	1.00	1.00	1.00	1.00
Library Svcs Supervisor			1.00	1.00
Library Page	0.50			
Senior Library Page	2.58	2.58	2.58	2.58
Specialist Librarian	1.00	1.00		
Librarian II	3.12	3.12	3.12	3.12
Senior Library Asst	2.13	2.13	4.13	4.13
Library Asst II	5.61	5.61	3.61	3.61
Library Info Technician	1.00	1.00	1.00	1.00
Recreation Specialist I			0.50	0.50
Total	16.94	16.44	16.94	16.94

PROGRAM: Library Services
SUB-PROGRAM: Literacy Services Unit – Project Read (66281)

SUB-PROGRAM PURPOSE OR BUSINESS:

Promote literacy, the lifelong love of reading and learning to all adults, families, and youth by leveraging community partnerships and fostering meaningful community participation.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Literacy Tutor Student Coordinator was added to the budget; this position is partially grant funded.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	742,880	748,014	920,171	920,171
Supplies and Services	5,023	5,023	5,023	5,023
Internal Services	39,711	47,202	49,912	49,912
Capital Allocations				
Total	787,614	800,239	975,106	975,106
PROGRAM FINANCING				
General Fund	787,614	800,239	975,106	975,106
PERSONNEL (FTE)				
Library Svcs Supervisor	1.00	1.00	1.00	1.00
Administrative Clerk III	1.00			
Literacy Tutor - Student Coord	4.00	5.00	6.00	6.00
Total	6.00	6.00	7.00	7.00

PROGRAM: Library Services
SUB-PROGRAM: Neighborhood Libraries (66290)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide safe and welcoming spaces for youth, literacy services, programs, and a place for the community to engage; promote youth development, school success and the joy of reading by providing learning activities for children and teens with the use of partnerships, youth engagement and community participation to deliver services where needed.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,148,719	1,153,379	1,241,562	1,241,562
Supplies and Services	67,135	67,135	67,135	67,135
Internal Services	199,827	210,074	223,103	223,103
Capital Allocations				
Total	1,415,681	1,430,588	1,531,800	1,531,800
PROGRAM FINANCING				
General Fund	1,415,681	1,430,588	1,531,800	1,531,800
PERSONNEL (FTE)				
Library Svcs Supervisor	1.00	1.00	1.00	1.00
Specialist Librarian		1.00	1.00	1.00
Librarian II	4.90	3.90	3.90	3.90
Senior Library Asst	2.00	2.00	2.00	2.00
Library Asst II	2.16	2.16	2.16	2.16
Managerial/Prof Level II	0.11			
Total	10.17	10.06	10.06	10.06

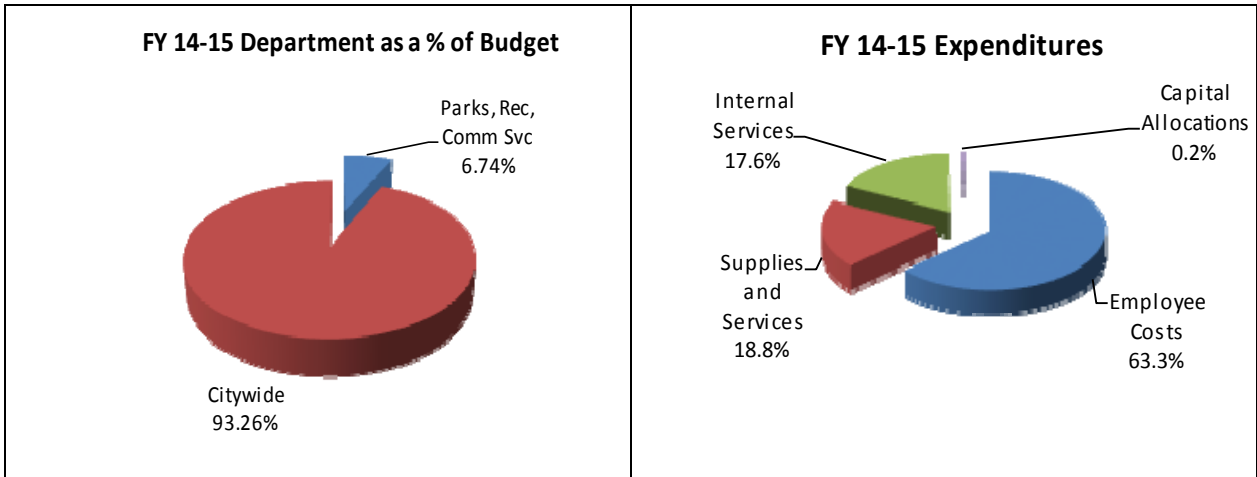
Parks, Recreation, and Community Services

Administration

Parks

Recreation and Community Services

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	7,761,689	8,192,844	9,170,027	9,170,027
Supplies and Services	2,471,125	2,509,487	2,728,541	2,728,541
Internal Services	2,422,014	2,417,668	2,549,594	2,549,594
Capital Allocations	27,200	27,200	27,200	27,200
Total	12,682,028	13,147,199	14,475,362	14,475,362
PROGRAM FINANCING				
General Fund	12,272,902	12,726,623	14,037,898	14,037,898
Lido Landscape District	241,017	249,546	258,280	258,280
Seaport Assessment District	168,109	171,030	179,184	179,184
Total	12,682,028	13,147,199	14,475,362	14,475,362

PROGRAM: Administration Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	406,452	573,449	612,699	612,699
Supplies and Services	110,818	110,818	110,818	110,818
Internal Services	78,985	73,792	79,952	79,952
Capital Allocations	2,000	2,000	2,000	2,000
Total	598,255	760,059	805,469	805,469
PROGRAM FINANCING				
General Fund	598,255	760,059	805,469	805,469

PROGRAM: Parks, Recreation, and Community Services Administration
SUB-PROGRAM: Administration (66110)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide leadership and administrative support for delivery of service that creates a positive impact on community image and sense of place; increase safety and security; provide economic development opportunities; protect environmental resources; enhance cultural understanding; improve health and wellness; foster human development; assist in community problem solving; and provide a wide range of recreation experiences.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Reclassify a Management Analyst I position to a Management Analyst II.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	406,452	573,449	612,699	612,699
Supplies and Services	51,922	51,922	51,922	51,922
Internal Services	78,985	73,792	79,952	79,952
Capital Allocations	2,000	2,000	2,000	2,000
Total	539,359	701,163	746,573	746,573
PROGRAM FINANCING				
General Fund	539,359	701,163	746,573	746,573
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Director	0.90	0.90	0.90	0.90
Management Analyst I		1.00		
Management Analyst II			1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Rec & Comm Svcs Progr Coord II	0.50	0.50	0.50	0.50
Total	2.40	3.40	3.40	3.40

PROGRAM: Parks, Recreation, and Community Services Administration

SUB-PROGRAM: Civic Cultural Commission (66111)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support community building by advocating, brokering, funding and directly providing top quality art, in all its forms be it visual, dramatic, music, dance, film, literature or other artistic expression, that celebrates the diversity of the Redwood City community.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	58,896	58,896	58,896	58,896
Internal Services				
Capital Allocations				
Total	58,896	58,896	58,896	58,896
PROGRAM FINANCING				
General Fund	58,896	58,896	58,896	58,896

PERSONNEL (FTE)

No personnel involved in this subprogram.

PROGRAM: Parks

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	2,458,348	2,495,457	2,675,721	2,675,721
Supplies and Services	922,057	926,196	1,078,250	1,078,250
Internal Services	906,051	941,533	992,499	992,499
Capital Allocations				
Total	4,286,456	4,363,186	4,746,470	4,746,470
PROGRAM FINANCING				
General Fund	3,877,330	3,942,610	4,309,006	4,309,006
Lido Landscape District	241,017	249,546	258,280	258,280
Seaport Assessment District	168,109	171,030	179,184	179,184
Total	4,286,456	4,363,186	4,746,470	4,746,470

City of Redwood City Budget 2014-2015
Parks, Recreation, and Community Services

Sub-Programs

PROGRAM: Parks
SUB-PROGRAM: Landscape Maintenance (66121, 66122, 66124)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by providing safe, clean and attractive parks and recreation spaces in adequate numbers throughout the community.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Additional funding to cover the increased costs of water and sewer.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	2,175,337	2,207,837	2,367,726	2,367,726
Supplies and Services	833,872	833,872	988,872	988,872
Internal Services	868,121	900,901	952,408	952,408
Capital Allocations				
Total	3,877,330	3,942,610	4,309,006	4,309,006
PROGRAM FINANCING				
General Fund	3,877,330	3,942,610	4,309,006	4,309,006
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	0.80	0.80	0.80	0.80
Landscape Supervisor	1.00	1.00	1.00	1.00
Senior Crafts Specialist	1.00	1.00	1.00	1.00
Lead Landscape Gardener	2.60	2.60	2.60	2.60
Landscape Gardener	15.00	15.00	15.00	15.00
Total	20.40	20.40	20.40	20.40

PROGRAM: Parks
SUB-PROGRAM: Lido Landscape District (214-66123)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by maintaining the Lido Landscape area in a safe, clean, and attractive manner.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	164,181	166,706	178,760	178,760
Supplies and Services	59,185	63,324	60,378	60,378
Internal Services	17,651	19,516	19,142	19,142
Capital Allocations				
Total	241,017	249,546	258,280	258,280
PROGRAM FINANCING				
Lido Landscape District	241,017	249,546	258,280	258,280
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	0.10	0.10	0.10	0.10
Lead Landscape Gardener	0.40	0.40	0.40	0.40
Landscape Gardener	1.00	1.00	1.00	1.00
Total	1.50	1.50	1.50	1.50

PROGRAM: Parks
SUB-PROGRAM: Seaport Blvd. Landscape District (215-65184)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by maintaining the Seaport Blvd. Landscape corridor as a safe, clean, and attractive buffer between the traveled roadway and the adjacent industrial zone.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	118,830	120,914	129,235	129,235
Supplies and Services	29,000	29,000	29,000	29,000
Internal Services	20,279	21,116	20,949	20,949
Capital Allocations				
Total	168,109	171,030	179,184	179,184
PROGRAM FINANCING				
Seaport Assessment District	168,109	171,030	179,184	179,184
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	0.10	0.10	0.10	0.10
Landscape Gardener	1.00	1.00	1.00	1.00
Total	1.10	1.10	1.10	1.10

PROGRAM: Recreation and Community Services Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	4,896,889	5,123,938	5,881,607	5,881,607
Supplies and Services	1,438,250	1,472,473	1,539,473	1,539,473
Internal Services	1,436,978	1,402,343	1,477,143	1,477,143
Capital Allocations	25,200	25,200	25,200	25,200
Total	7,797,317	8,023,954	8,923,423	8,923,423
PROGRAM FINANCING				
General Fund	7,797,317	8,023,954	8,923,423	8,923,423

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Human Services (64211, 64212, 64218)

SUB-PROGRAM PURPOSE OR BUSINESS:

Utilize partnerships and leverage external funding to support building a strong community by providing the facilities, personnel, and programs necessary to coordinate human services for “at risk” populations within Redwood City and North Fair Oaks. Directly support, educate, empower, and serve as a bridge to resources for families and individuals in Redwood City, North Fair Oaks, Woodside, Atherton, and Portola Valley.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	779,062	786,720	846,309	846,309
Supplies and Services	90,013	74,236	74,236	74,236
Internal Services	375,160	323,185	337,158	337,158
Capital Allocations	3,500	3,500	3,500	3,500
Total	1,247,735	1,187,641	1,261,203	1,261,203
PROGRAM FINANCING				
General Fund	1,247,735	1,187,641	1,261,203	1,261,203
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Director	0.10	0.10	0.10	0.10
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Human Services Specialist II	2.00	2.00	2.00	2.00
Administrative Clerk III	1.00	1.00	1.00	1.00
Facility Leader	1.00	1.00	1.00	1.00
Facility Aide	1.00	1.00	1.00	1.00
Building Attendant III	0.72	0.72	0.72	0.72
Human Services Specialist III	1.00	1.00	1.00	1.00
Total	7.82	7.82	7.82	7.82

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Youth and Teen Services (66130)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by strengthening safety and security; strengthening community image and sense of place; promoting health and wellness; fostering human development; providing recreation experiences; increasing cultural unity; and facilitating community problem solving. Provide positive programming, services, and facilities for Redwood City youth from pre-school to teens in collaboration with other community partners.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase funds for supplies and services, reclassify a Recreation Specialist III position to a Recreation and Community Services Program Coordinator, and add Casual hours to replace the decrease in Recreation Specialist I and II FTEs.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	2,154,366	2,105,392	2,289,411	2,289,411
Supplies and Services	192,262	192,262	202,262	202,262
Internal Services	124,689	117,852	124,978	124,978
Capital Allocations	4,000	4,000	4,000	4,000
Total	2,475,317	2,419,506	2,620,651	2,620,651
PROGRAM FINANCING				
General Fund	2,475,317	2,419,506	2,620,651	2,620,651
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Recreation Supervisor	2.00	2.00	2.00	2.00
Rec & Comm Svcs Progr Coord I			1.00	1.00
Recreation Leader II	0.55	0.55	0.55	0.55
Recreation Leader III	0.52	0.52	0.52	0.52
Recreation Specialist I	1.89	1.89	0.68	0.68
Recreation Specialist II	4.68	4.68	4.18	4.18
Recreation Specialist III	2.18	2.18	1.18	1.18
Paraprofessional	7.00	7.00	7.00	7.00
Total	19.82	19.82	18.11	18.11

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Sports and Aquatics (66140)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by promoting health and wellness; strengthening community image and sense of place; fostering human development; providing recreation experiences; supporting economic development; coordinating the use of local sports fields for youth and adult teams and tournaments; programming a variety of sports and aquatics activities at various levels of competition for youth and adults aimed at supporting family and community interaction.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase supplies and services budget and add staffing for the PE Plus Program; these changes are partially grant funded.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	833,215	1,067,672	1,397,967	1,397,967
Supplies and Services	305,829	355,829	412,829	412,829
Internal Services	449,498	458,289	489,907	489,907
Capital Allocations	3,000	3,000	3,000	3,000
Total	1,591,542	1,884,790	2,303,703	2,303,703
PROGRAM FINANCING				
General Fund	1,591,542	1,884,790	2,303,703	2,303,703
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Administrative Clerk III	1.00	1.00	1.00	1.00
Rec & Comm Svcs Progr Coord II	1.00	1.00	1.00	1.00
Facility Leader	1.00	1.00	1.00	1.00
Facility Aide	1.00	1.00	1.00	1.00
Paraprofessional		0.67	1.67	1.67
Total	6.00	6.67	7.67	7.67

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Special Interest Programming/Marketing (66160)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by providing a wide variety of fee-based recreation offerings for all that: strengthen community image and sense of place; strengthen safety and security; promote health and wellness; and fosters human development. Provide management, programming, and coordination of all Courthouse Square events to support local businesses and to brand Redwood City as the “cultural destination” of the Peninsula.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase casual staffing for the Sandpiper Youth Club.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	433,052	427,996	510,142	510,142
Supplies and Services	732,882	732,882	732,882	732,882
Internal Services	156,426	162,767	176,986	176,986
Capital Allocations	2,000	2,000	2,000	2,000
Total	1,324,360	1,325,645	1,422,010	1,422,010
PROGRAM FINANCING				
General Fund	1,324,360	1,325,645	1,422,010	1,422,010
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	0.50	0.50	0.50	0.50
Administrative Clerk III	1.00	1.00	1.00	1.00
Facility Leader	1.00	1.00	1.00	1.00
Recreation Specialist I	1.32	1.32	1.32	1.32
Paraprofessional	1.00	1.00	1.00	1.00
Total	4.82	4.82	4.82	4.82

PROGRAM: Recreation and Community Services
SUB-PROGRAM: Community Services (66172, 66173)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support building a strong community by promoting health and wellness; fostering human development; strengthening community image and sense of place; increasing cultural unity; providing recreational experiences; facilitating community problem solving; providing social events, expressive arts, nutrition, fitness, inclusive educational and recreational classes for seniors and people with disabilities, as well as social service support; and providing an abundance of volunteer opportunities for all ages and abilities.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase casual staffing for the AFAR Special Needs program; this program is grant funded.

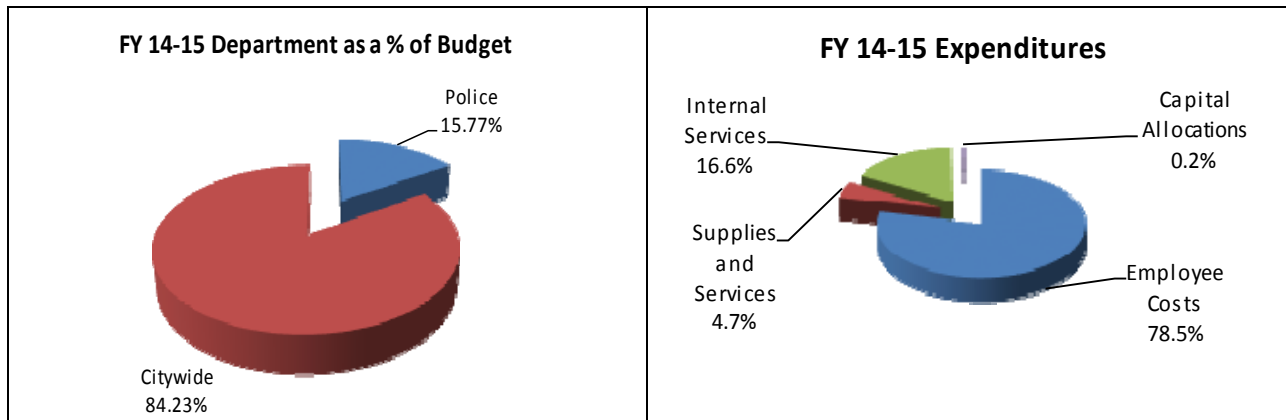
RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	697,194	736,158	837,778	837,778
Supplies and Services	117,264	117,264	117,264	117,264
Internal Services	331,205	340,250	348,114	348,114
Capital Allocations	12,700	12,700	12,700	12,700
Total	1,158,363	1,206,372	1,315,856	1,315,856
PROGRAM FINANCING				
General Fund	1,158,363	1,206,372	1,315,856	1,315,856
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Administrative Clerk III	1.00	1.00	1.00	1.00
Rec & Comm Svcs Progr Coord I	1.00	1.00	1.00	1.00
Administrative Clerk I	0.53	0.53	0.53	0.53
Facility Leader	1.00	1.00	1.00	1.00
Facility Aide	1.00	1.00	1.00	1.00
Food Service Worker I	0.30	0.30	0.30	0.30
Food Service Worker II	0.66	0.66	0.66	0.66
Office Clerical	0.50	0.50	0.50	0.50
Total	6.99	6.99	6.99	6.99

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POLICE

Law Enforcement

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	25,494,685	27,259,001	29,450,883	29,450,883
Supplies and Services	1,814,418	1,755,572	1,757,801	1,757,801
Internal Services	5,357,599	5,563,827	6,246,229	6,246,229
Capital Allocations	34,954	34,954	69,954	69,954
Total	32,701,656	34,613,354	37,524,867	37,524,867
PROGRAM FINANCING				
General Fund	29,796,266	31,459,354	34,173,385	34,173,385
Parking Fund	716,988	760,892	842,907	842,907
Internal Services Fund	2,188,402	2,267,337	2,383,575	2,383,575
C.O.P.S. Grant		125,771	125,000	125,000
Total	32,701,656	34,613,354	37,524,867	37,524,867

PROGRAM: Law Enforcement
SUB-PROGRAM: Administrative Services (62111)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide for the overall leadership and administration of the Police Department and ensure effective interaction within the City organization and with regional civilian and law enforcement agencies as functionally required.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	678,579	738,511	780,156	780,156
Supplies and Services	821,482	821,482	821,482	821,482
Internal Services	3,680,436	4,245,855	4,680,163	4,680,163
Capital Allocations	14,250	14,250	14,250	14,250
Total	5,194,747	5,820,098	6,296,051	6,296,051
PROGRAM FINANCING				
General Fund	5,194,747	5,820,098	6,296,051	6,296,051
PERSONNEL (FTE)				
Police Chief	0.15	0.15	0.15	0.15
Deputy Police Chief		0.15	0.15	0.15
Police Captain Level 1	0.50			
Police Captain		0.50	0.50	0.50
Management Analyst I			1.00	1.00
Administrative Assistant	1.00	1.00		
Police Sergeant Level1	1.00			
Police Sergeant Level 2		1.00	1.00	1.00
Total	2.65	2.80	2.80	2.80

PROGRAM: Law Enforcement
SUB-PROGRAM: Records (62112)

SUB-PROGRAM PURPOSE OR BUSINESS:

Process crime reports, subpoenas, arrest warrants, restraining orders and all other court related documents according to established norms; report to the State all statistical data within five business days after the end of each month; ensure that all operational needs for police records are met; and interact with citizens at the front counter of the Police Department and on the telephone to assist as needed.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	926,904	959,868	1,019,501	1,019,501
Supplies and Services	55,491	55,491	55,491	55,491
Internal Services	11,435	16,082	18,940	18,940
Capital Allocations				
Total	993,830	1,031,441	1,093,932	1,093,932
PROGRAM FINANCING				
General Fund	993,830	1,031,441	1,093,932	1,093,932
PERSONNEL (FTE)				
Police Chief	0.05	0.05	0.05	0.05
Deputy Police Chief		0.05	0.05	0.05
Police Captain Level 1	0.10			
Police Captain		0.10	0.10	0.10
Records Supervisor	1.00	1.00	1.00	1.00
Lead Police Clerk	1.00	1.00	1.00	1.00
Police Clerk	6.00	6.00	6.00	6.00
Total	8.15	8.20	8.20	8.20

PROGRAM: Law Enforcement

SUB-PROGRAM: Training (62113)

SUB-PROGRAM PURPOSE OR BUSINESS:

Plan, organize, and implement training for all police personnel; ensure compliance with state-mandated training; and maintain all training records according to State standards.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	325,778	366,325	387,818	387,818
Supplies and Services	185,591	149,774	149,774	149,774
Internal Services	2,790	3,789	4,463	4,463
Capital Allocations				
Total	514,159	519,888	542,055	542,055
PROGRAM FINANCING				
General Fund	514,159	519,888	542,055	542,055
PERSONNEL (FTE)				
Police Chief	0.05	0.05	0.05	0.05
Deputy Police Chief		0.05	0.05	0.05
Police Captain Level 1	0.10			
Police Captain		0.10	0.10	0.10
Police Lieutenant Level 1		1.00	1.00	1.00
Police Sergeant Level1	1.00			
Total	1.15	1.20	1.20	1.20

PROGRAM: Law Enforcement
SUB-PROGRAM: Property and Evidence (62114)

SUB-PROGRAM PURPOSE OR BUSINESS:

Receive and maintain property and evidence collected by department personnel, and minimize the amount of property and evidence stored to the minimum required by law.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	162,386	263,955	281,555	281,555
Supplies and Services	19,583	19,583	19,583	19,583
Internal Services	10,136	11,256	12,494	12,494
Capital Allocations				
Total	192,105	294,794	313,632	313,632
PROGRAM FINANCING				
General Fund	192,105	294,794	313,632	313,632
PERSONNEL (FTE)				
Police Chief	0.05	0.05	0.05	0.05
Deputy Police Chief		0.05	0.05	0.05
Police Captain Level 1	0.10			
Community Service Officer	1.00	2.00	2.00	2.00
Total	1.15	2.10	2.10	2.10

PROGRAM: Law Enforcement
SUB-PROGRAM: Police Activities League - PAL (62115)

SUB-PROGRAM PURPOSE OR BUSINESS:

Build partnerships between youth, police, and the community through educational, cultural, recreational, and outreach programs to help youth reach their full potential.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	22,359	22,959	23,165	23,165
Supplies and Services	103,273	103,273	103,273	103,273
Internal Services	119	135	139	139
Capital Allocations				
Total	125,751	126,367	126,577	126,577
PROGRAM FINANCING				
General Fund	125,751	126,367	126,577	126,577
PERSONNEL (FTE)				
No personnel involved in this subprogram.				

PROGRAM: Law Enforcement
SUB-PROGRAM: Patrol Services (62131)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide adequate resources to meet the demand for uniformed police services. Under a community policing philosophy, enforce laws, provide emergency response, initiate preliminary investigations and respond to community complaints on quality of life issues.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Add two Police Officers and increase funds to support vehicle and equipment costs for these officers.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	17,641,554	18,824,598	20,484,999	20,484,999
Supplies and Services	352,280	329,251	331,480	331,480
Internal Services	1,316,634	952,776	1,172,285	1,172,285
Capital Allocations	9,304	9,304	44,304	44,304
Total	19,319,772	20,115,929	22,033,068	22,033,068
PROGRAM FINANCING				
General Fund	18,602,784	19,229,266	21,065,161	21,065,161
Parking Fund	716,988	760,892	842,907	842,907
C.O.P.S. Grant		125,771	125,000	125,000
Total	19,319,772	20,115,929	22,033,068	22,033,068
PERSONNEL (FTE)				
Police Chief	0.40	0.40	0.40	0.40
Deputy Police Chief		0.40	0.40	0.40
Police Captain Level 1	1.00	1.00		
Police Captain			1.00	1.00
Police Lieutenant Level 1		2.00	2.00	2.00
Administrative Secty	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00
Parking Enforcement Officer	2.00	2.00	2.00	2.00
Police Sergeant Level1	10.00	5.00	5.00	5.00
Police Sergeant Level 2		4.00	4.00	4.00
Police Officer	60.00	60.00	62.00	62.00
Total	75.40	76.80	78.80	78.80

PROGRAM: Law Enforcement
SUB-PROGRAM: Investigative Services (62134)

SUB-PROGRAM PURPOSE OR BUSINESS:

Investigate criminal violations in a manner that will best ensure suspect apprehension and prosecution or resolution; refer juveniles to diversion programs when appropriate; and identify emerging crime patterns and criminal methods of operation through partnerships within the law enforcement community.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	3,917,090	4,196,280	4,464,400	4,464,400
Supplies and Services	56,459	56,459	56,459	56,459
Internal Services	187,941	173,361	203,718	203,718
Capital Allocations	11,400	11,400	11,400	11,400
Total	4,172,890	4,437,500	4,735,977	4,735,977
PROGRAM FINANCING				
General Fund	4,172,890	4,437,500	4,735,977	4,735,977
PERSONNEL (FTE)				
Police Chief	0.20	0.20	0.20	0.20
Deputy Police Chief		0.20	0.20	0.20
Police Captain Level 1	0.90			
Police Lieutenant Level 1		1.00	1.00	1.00
Administrative Secty	1.00	1.00	1.00	1.00
Juvenile Specialist	1.00	1.00	1.00	1.00
Police Sergeant Level1	2.00	1.00	1.00	1.00
Police Sergeant Level 2		1.00	1.00	1.00
Police Officer	12.00	12.00	12.00	12.00
Total	17.10	17.40	17.40	17.40

PROGRAM: Law Enforcement
SUB-PROGRAM: Dispatching Services (67310)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide 24-hour emergency contact for police, public works, citizens and allied law enforcement agencies, and dispatch units within prescribed guidelines.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,820,035	1,886,505	2,009,289	2,009,289
Supplies and Services	220,259	220,259	220,259	220,259
Internal Services	148,108	160,573	154,027	154,027
Capital Allocations				
Total	2,188,402	2,267,337	2,383,575	2,383,575
PROGRAM FINANCING				
Internal Service Fund	2,188,402	2,267,337	2,383,575	2,383,575
PERSONNEL (FTE)				
Police Chief	0.10	0.10	0.10	0.10
Deputy Police Chief		0.10	0.10	0.10
Police Captain Level 1	0.30			
Police Captain		0.30	0.30	0.30
Communications Supervisor	1.00	1.00	1.00	1.00
Communications Dispatcher	9.00	9.00	9.00	9.00
Lead Public Safety Dispatcher	1.00	1.00	1.00	1.00
Total	11.40	11.50	11.50	11.50

Public Works

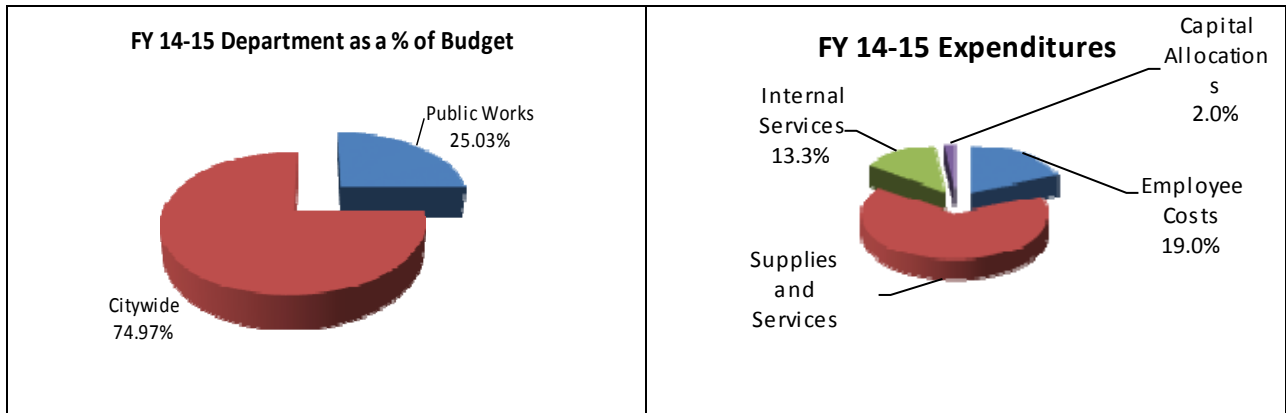
Fleet, Facilities, & Custodial Maintenance

Right-of-Way Maintenance

Wastewater Management Services

Water Utility Services

BUDGET DATA



RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	11,558,069	11,729,368	12,734,364	12,734,364
Supplies and Services	36,532,849	39,857,943	43,951,861	43,951,861
Internal Services	8,128,431	8,891,092	8,917,720	8,917,720
Capital Allocations	1,307,100	1,307,100	1,307,100	1,307,100
Total	57,526,449	61,785,503	66,911,045	66,911,045
PROGRAM FINANCING				
General Fund	1,352,685	1,242,319	1,283,847	1,283,847
Internal Service Charges	6,689,118	6,847,457	7,005,624	7,005,624
Gas Tax Fund	1,465,319	1,686,726	1,638,611	1,638,611
Water Fund	26,156,818	26,670,162	31,104,174	31,104,174
Parking Fund	354,914	358,894	367,301	367,301
Sewer Fund	19,031,468	22,571,230	23,031,964	23,031,964
Special Assessments	570,701	573,883	614,701	614,701
Traffic Safety Fund	1,558,871	1,562,633	1,592,624	1,592,624
AB 1546 MVLF	65,808			
Measure M VLF	280,747	272,199	272,199	272,199
Total	57,526,449	61,785,503	66,911,045	66,911,045

PROGRAM: Fleet, Facilities and Custodial Maintenance Services

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	3,429,521	3,562,915	3,730,512	3,730,512
Supplies and Services	1,439,401	1,439,401	1,439,401	1,439,401
Internal Services	574,771	599,716	590,286	590,286
Capital Allocations	1,245,425	1,245,425	1,245,425	1,245,425
Total	6,689,118	6,847,457	7,005,624	7,005,624
PROGRAM FINANCING				
Internal Services Fund	6,689,118	6,847,457	7,005,624	7,005,624

PROGRAM: Fleet, Facilities and Custodial Maintenance Services

SUB-PROGRAM: Equipment Services (67230)

SUB-PROGRAM PURPOSE OR BUSINESS:

Manage the City’s fleet operations for maximum safety and efficiency; incorporate emerging technologies; and focus on reducing greenhouse gas emissions from government operations.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,079,933	1,073,142	1,152,900	1,152,900
Supplies and Services	936,995	936,995	936,995	936,995
Internal Services	206,740	210,596	202,015	202,015
Capital Allocations	1,245,425	1,245,425	1,245,425	1,245,425
Total	3,469,093	3,466,158	3,537,335	3,537,335
PROGRAM FINANCING				
Internal Services Fund	3,469,093	3,466,158	3,537,335	3,537,335
PERSONNEL (FTE)				
Assistant Public Works Director	0.10	0.10	0.10	0.10
Public Works Superintendent			1.00	1.00
Fleet Supervisor	1.00	1.00	1.00	1.00
Fleet Manager	1.00	1.00		
Secretary	0.30	0.30	0.30	0.30
Lead Equipment Mechanic	1.00	1.00	1.00	1.00
Equipment Mechanic II	4.00	4.00	4.00	4.00
Equipment Service Worker	1.00	1.00	1.00	1.00
Total	8.40	8.40	8.40	8.40

PROGRAM: Fleet, Facilities and Custodial Maintenance Services

SUB-PROGRAM: Custodial Services (780-67241)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide great places for community activities by cleaning and maintaining City facilities and buildings so they are safe, clean, and attractive to the community.

This program was formerly under the Parks, Recreation, and Community Services Department.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,365,886	1,377,080	1,485,219	1,485,219
Supplies and Services	100,904	100,904	100,904	100,904
Internal Services	115,802	125,466	124,842	124,842
Capital Allocations				
Total	1,582,592	1,603,450	1,710,965	1,710,965
PROGRAM FINANCING				
Internal Services Fund	1,582,592	1,603,450	1,710,965	1,710,965
PERSONNEL (FTE)				
Custodial Services Supervisor	1.00	1.00	1.00	1.00
Maintenance Custodian	10.00	10.00	10.00	10.00
Lead Maintenance Custodian	3.00	3.00	3.00	3.00
Total	14.00	14.00	14.00	14.00

PROGRAM: Fleet, Facilities and Custodial Maintenance Services

SUB-PROGRAM: Building Maintenance Services (780-67242)

SUB-PROGRAM PURPOSE OR BUSINESS:

Provide great places for community activities by maintaining or enhancing the physical condition of City facilities so that they are safe, comfortable, and available for use.

This program was formerly under the Parks, Recreation, and Community Services Department.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	983,702	1,004,554	1,092,393	1,092,393
Supplies and Services	401,502	401,502	401,502	401,502
Internal Services	252,229	263,654	263,429	263,429
Capital Allocations				
Total	1,637,433	1,669,710	1,757,324	1,757,324
PROGRAM FINANCING				
Internal Services Fund	1,637,433	1,669,710	1,757,324	1,757,324
PERSONNEL (FTE)				
Parks, Rec & Comm Svcs Manager	1.00	1.00	1.00	1.00
Senior Building Maint Worker	3.00	3.00	3.00	3.00
Bldg Maint Worker	4.00	4.00	4.00	4.00
Total	8.00	8.00	8.00	8.00

PROGRAM: Right-Of-Way Maintenance Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,441,441	1,449,240	1,560,584	1,560,584
Supplies and Services	1,713,117	1,713,117	1,713,117	1,713,117
Internal Services	900,367	1,117,239	942,684	942,684
Capital Allocations	23,175	23,175	23,175	23,175
Total	4,078,100	4,302,771	4,239,560	4,239,560
PROGRAM FINANCING				
General Fund	1,007,400	1,086,427	1,104,538	1,104,538
Gas Tax Fund	1,091,107	1,294,817	1,175,097	1,175,097
Parking Fund	354,914	358,894	367,301	367,301
Traffic Safety Fund	1,558,871	1,562,633	1,592,624	1,592,624
AB 1546 MVLF	32,904			
Measure M VLF	32,904			
Total	4,078,100	4,302,771	4,239,560	4,239,560

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Electrical Maintenance (65131)

SUB-PROGRAM PURPOSE OR BUSINESS:

Maintain the safe movement of vehicles, bicycles, and pedestrians within the City's public right-of-ways through the operation of traffic signals and street lighting.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	93,939	93,285	98,643	98,643
Supplies and Services	1,053,153	1,053,153	1,053,153	1,053,153
Internal Services	37,810	40,580	42,997	42,997
Capital Allocations				
Total	1,184,902	1,187,018	1,194,793	1,194,793
PROGRAM FINANCING				
Traffic Safety Fund	1,184,902	1,187,018	1,194,793	1,194,793
PERSONNEL (FTE)				
Management Analyst I		0.10	0.10	0.10
Utilities Field Supv*	0.10			
Public Works Superintendent	0.20	0.20	0.20	0.20
Administrative Clerk III	0.10	0.10	0.10	0.10
Engineering Tech II	0.25			
GIS Coordinator		0.25	0.25	0.25
Total	0.65	0.65	0.65	0.65

* Position title was changed from Public Works Supervisor to Utilities Field Supervisor between the printing of the recommended budget and the adopted budget.

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Street System Maintenance (65132)

SUB-PROGRAM PURPOSE OR BUSINESS:

Maintain all streets, sidewalks, City parking lots, and parking meters in a safe condition for the movement of pedestrians and vehicles.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	658,057	665,291	719,664	719,664
Supplies and Services	304,745	304,745	304,745	304,745
Internal Services	480,385	643,987	509,949	509,949
Capital Allocations	16,800	16,800	16,800	16,800
Total	1,459,987	1,630,823	1,551,158	1,551,158
PROGRAM FINANCING				
General Fund	183,326	250,929	264,873	264,873
Gas Tax Fund	855,939	1,021,000	918,984	918,984
AB 1546 MVLF	32,904			
Measure M VLF	32,904			
Parking Fund	354,914	358,894	367,301	367,301
Total	1,459,987	1,630,823	1,551,158	1,551,158
PERSONNEL (FTE)				
Utilities Field Supv*	0.20			
Public Works Superintendent	0.20	0.20	0.20	0.20
Public Works Field Supervisor		0.22	0.22	0.22
Administrative Clerk III	0.30	0.30	0.30	0.30
Lead PW Maint Worker	2.00	2.00	2.00	2.00
Public Works Maint Worker II	3.00	3.00	3.00	3.00
Total	5.70	5.72	5.72	5.72

* Position title was changed from Public Works Supervisor to Utilities Field Supervisor between the printing of the recommended budget and the adopted budget.

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Sidewalk Maintenance and Replacement (65134)

SUB-PROGRAM PURPOSE OR BUSINESS:

Identify areas needing sidewalk repairs and wheelchair ramps for barrier-free access and schedule appropriate construction or maintenance, and preserve existing street and private trees when practical during sidewalk repairs.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	121,449	121,078	128,947	128,947
Supplies and Services	6,033	6,033	6,033	6,033
Internal Services	120,786	159,806	134,529	134,529
Capital Allocations	1,800	1,800	1,800	1,800
Total	250,068	288,717	271,309	271,309
PROGRAM FINANCING				
General Fund	14,900	14,900	15,196	15,196
Gas Tax Fund	235,168	273,817	256,113	256,113
Total	250,068	288,717	271,309	271,309
PERSONNEL (FTE)				
Assistant Public Works Director	0.20	0.20	0.20	0.20
Public Works Superintendent	0.30	0.30	0.30	0.30
Administrative Clerk III	0.20	0.20	0.20	0.20
Total	0.70	0.70	0.70	0.70

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Street Tree Maintenance (65135)

SUB-PROGRAM PURPOSE OR BUSINESS:

Protect the City's investment in street trees and enhance the overall tree population within the City, and administer the Tree Preservation Ordinance protecting trees on private property.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	305,398	305,511	329,196	329,196
Supplies and Services	261,106	261,106	261,106	261,106
Internal Services	206,206	217,517	197,703	197,703
Capital Allocations	4,575	4,575	4,575	4,575
Total	777,285	788,709	792,580	792,580
PROGRAM FINANCING				
General Fund	777,285	788,709	792,580	792,580
PERSONNEL (FTE)				
Public Works Superintendent	0.30	0.30	0.30	0.30
Administrative Clerk III	0.30	0.30	0.30	0.30
Tree Maintenance Leader	1.00	1.00	1.00	1.00
Tree Maint Worker II	1.00	1.00	1.00	1.00
Total	2.60	2.60	2.60	2.60

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Downtown Entry Features Maintenance (65136)

SUB-PROGRAM PURPOSE OR BUSINESS:

Maintain downtown right-of-way improvements and entry features in a safe and aesthetically pleasing manner.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	31,889	31,889	31,889	31,889
Internal Services				
Capital Allocations				
Total	31,889	31,889	31,889	31,889

PROGRAM FINANCING

General Fund	31,889	31,889	31,889	31,889
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PERSONNEL (FTE)

No personnel charged to this subprogram.

PROGRAM: Right-Of-Way Maintenance
SUB-PROGRAM: Paint and Sign Maintenance (65137)

SUB-PROGRAM PURPOSE OR BUSINESS:

Maintain the safe movement of vehicles, bicycles, and pedestrians within the City's public right-of-ways through the maintenance of traffic control apparatus – signs, curb painting, and pavement markings.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	262,598	264,075	284,134	284,134
Supplies and Services	56,191	56,191	56,191	56,191
Internal Services	55,180	55,349	57,506	57,506
Capital Allocations				
Total	373,969	375,615	397,831	397,831
PROGRAM FINANCING				
Traffic Safety Fund	373,969	375,615	397,831	397,831
PERSONNEL (FTE)				
Utilities Field Supv*	0.20			
Public Works Field Supervisor		0.22	0.22	0.22
Administrative Clerk III	0.10	0.10	0.10	0.10
Lead PW Maint Worker	1.00	1.00	1.00	1.00
Public Works Maint Worker II	1.00	1.00	1.00	1.00
Total	2.30	2.32	2.32	2.32

* Position title was changed from Public Works Supervisor to Utilities Field Supervisor between the printing of the recommended budget and the adopted budget.

PROGRAM: Wastewater Management Services Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	2,889,221	2,826,924	3,087,789	3,087,789
Supplies and Services	14,522,253	17,845,060	17,985,060	17,985,060
Internal Services	3,179,126	3,281,316	3,477,080	3,477,080
Capital Allocations	5,000	5,000	5,000	5,000
Total	20,595,600	23,958,300	24,554,929	24,554,929
PROGRAM FINANCING				
General Fund	593,128	155,892	179,309	179,309
Gas Tax Fund	374,212	391,909	463,514	463,514
Sewer Fund	19,031,468	22,571,230	23,031,964	23,031,964
Special Assessments	563,888	567,070	607,943	607,943
AB 1546 MVLF	32,904			
Measure M VLF	247,843	272,199	272,199	272,199
Total	20,843,443	23,958,300	24,554,929	24,554,929

PROGRAM: Wastewater Management Services

SUB-PROGRAM: Street Cleaning (65133)

SUB-PROGRAM PURPOSE OR BUSINESS:

Sustain the City as clean, inviting, and aesthetically pleasing throughout all segments of the community by maintaining all roadway rights-of-way and parking facilities free from dirt, refuse, and litter as a component of street and road repair and maintenance in compliance local, state, and federal laws and regulations

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	143,744	144,304	158,411	158,411
Supplies and Services	3,049	3,049	3,049	3,049
Internal Services	139,895	149,268	152,167	152,167
Capital Allocations				
Total	286,688	296,621	313,627	313,627
PROGRAM FINANCING				
General Fund	104,772	147,394	150,033	150,033
Gas Tax Fund	149,012	149,227	163,594	163,594
AB 1546 MVLF	32,904			
Total	286,688	296,621	313,627	313,627
PERSONNEL (FTE)				
Public Works Superintendent	0.10	0.10	0.10	0.10
Secretary	0.05	0.05	0.05	0.05
PW Maint Wkr III/EqOp	1.00	1.00	1.00	1.00
Total	1.15	1.15	1.15	1.15

PROGRAM: Wastewater Management Services
SUB-PROGRAM: Sanitary Sewer Maintenance (65152)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure public health and safety through heightening public awareness and understanding of the sanitary sewer collection system, and through effective and efficient maintenance, repair, and operation the wastewater collection system to eliminate sanitary sewer overflows in compliance with county, state and federal regulations.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Add a portion of a Public Works Director FTE and increase funds for supplies and services.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	2,023,821	2,050,672	2,252,678	2,252,678
Supplies and Services	792,488	792,488	901,488	901,488
Internal Services	2,655,720	2,716,692	2,849,633	2,849,633
Capital Allocations	3,000	3,000	3,000	3,000
Total	5,475,029	5,562,852	6,006,799	6,006,799
PROGRAM FINANCING				
Sewer Fund	5,425,946	5,513,498	5,953,973	5,953,973
Special Assessments	49,083	49,354	52,826	52,826
Total	5,475,029	5,562,852	6,006,799	6,006,799
PERSONNEL (FTE)				
Public Works Services Director			0.40	0.40
Assistant Public Works Director	0.30	0.30	0.30	0.30
Management Analyst II	0.25	0.25	0.25	0.25
Utilities Field Supv*	1.00	1.83	1.83	1.83
Public Works Superintendent	0.75	0.25	0.25	0.25
Secretary	0.60	0.60	0.60	0.60
Maint Electrician	0.40			
Lead PW Maint Wkr-Wastewater	2.00	2.00	2.00	2.00
Utilities Worker - Wastewater	1.00	1.00	1.00	1.00
Utilities Specialist - Wastewater	1.00	1.00	1.00	1.00
PW Maint Wkr III/EqOp-Wastewater	1.00	1.00	1.00	1.00
PW Maint Wkr II-Wastewater	5.40	5.40	5.40	5.40
PW Maint Wkr I-Wastewater	2.00	2.00	2.00	2.00
Total	15.70	15.63	16.03	16.03

* Position title was changed from Public Works Supervisor to Utilities Field Supervisor between the printing of the recommended budget and the adopted budget.

PROGRAM: Wastewater Management Services
SUB-PROGRAM: Wastewater Treatment and Disposal (65154)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure public health and safety through the proper and effective treatment of domestic and industrial wastewater collected by the City and County sewage systems according to the standards set by the San Francisco Bay Regional Water Quality Control Board, and to pump to the wastewater treatment and outfall facilities operated and maintained by Silicon Valley Clean Water (formerly the South Bayside System Authority).

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	12,817,108	16,259,000	16,259,000	16,259,000
Internal Services				
Capital Allocations				
Total	12,817,108	16,259,000	16,259,000	16,259,000
PROGRAM FINANCING				
Sewer Fund	12,817,108	16,259,000	16,259,000	16,259,000

PERSONNEL (FTE)

No personnel involved in this subprogram.

PROGRAM: Wastewater Management Services
SUB-PROGRAM: Storm Drains Maintenance (65161)

SUB-PROGRAM PURPOSE OR BUSINESS:

Ensure public health and safety through efficient and effective maintenance, repair, and operation of storm drainage system in compliance with local, state, and federal regulations, including the newly adopted five-year Municipal Regional Stormwater NPDES Permit (MRP) – Final Order No. R2-2009-0074, issued by the San Francisco Bay Regional Water Quality Control Board.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase funds for supplies and services.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	721,656	631,948	676,700	676,700
Supplies and Services	909,608	790,523	821,523	821,523
Internal Services	383,511	415,356	475,280	475,280
Capital Allocations	2,000	2,000	2,000	2,000
Total	2,016,775	1,839,827	1,975,503	1,975,503
PROGRAM FINANCING				
General Fund	488,356	8,498	29,276	29,276
Gas Tax Fund	225,200	242,682	299,920	299,920
Sewer Fund	788,414	798,732	818,991	818,991
Special Assessment	514,805	517,716	555,117	555,117
AB 1546 MVLF				
Measure M VLF	247,843	272,199	272,199	272,199
Total	2,264,618	1,839,827	1,975,503	1,975,503
PERSONNEL (FTE)				
Utilities Field Supv*		0.17	0.17	0.17
Public Works Superintendent	0.15	0.13	0.13	0.13
Secretary	0.05	0.05	0.05	0.05
Maint Electrician	0.20			
Lead PW Maint Wkr-Wastewater	1.00	1.00	1.00	1.00
Utilities Specialist - Wastewater	1.00	1.00	1.00	1.00
PW Maint Wkr II-Wastewater	2.30	2.30	2.30	2.30
Total	4.70	4.65	4.65	4.65

* Position title was changed from Public Works Supervisor to Utilities Field Supervisor between the printing of the recommended budget and the adopted budget.

PROGRAM: Water Utility Services Summary

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	3,797,886	3,890,289	4,355,479	4,355,479
Supplies and Services	18,858,078	18,860,365	22,814,283	22,814,283
Internal Services	3,474,167	3,892,821	3,907,670	3,907,670
Capital Allocations	33,500	33,500	33,500	33,500
Total	26,163,631	26,676,975	31,110,932	31,110,932
PROGRAM FINANCING				
Water Fund	26,156,818	26,670,162	31,104,174	31,104,174
Special Assessments	6,813	6,813	6,758	6,758
Total	26,163,631	26,676,975	31,110,932	31,110,932

PROGRAM: Water Utility Services
SUB-PROGRAM: Customer & Support Services (65142)

SUB-PROGRAM PURPOSE OR BUSINESS:

Support and sustain a business environment by providing key services for the City’s Water Enterprise that include the collection of Water Enterprise revenues and the delivery of high-quality service.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase funds for supplies and services, including funds for the Smart Meter Replacement Project and Water Rate Analysis Study.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,102,157	1,083,520	1,163,043	1,163,043
Supplies and Services	273,812	273,812	1,075,772	1,075,772
Internal Services	274,696	287,268	327,903	327,903
Capital Allocations	10,300	10,300	10,300	10,300
Total	1,660,965	1,654,900	2,577,018	2,577,018
PROGRAM FINANCING				
Water Fund	1,660,965	1,654,900	2,577,018	2,577,018
PERSONNEL (FTE)				
Assistant Public Works Director	0.10	0.10	0.10	0.10
Management Analyst II	0.20	0.20	0.20	0.20
Utilities Field Supv*	1.00			
Public Works Superintendent	0.25	0.25	0.25	0.25
Public Works Field Supervisor		2.00	2.00	2.00
Secretary	0.10	0.10	0.10	0.10
Utility Locator	1.00	1.00	1.00	1.00
Customer Support Svc Specialist	1.00			
Consumer Serv Tech	5.00	5.00	5.00	5.00
Total	8.65	8.65	8.65	8.65

* Position title was changed from Public Works Supervisor to Utilities Field Supervisor between the printing of the recommended budget and the adopted budget.

PROGRAM: Water Utility Services
SUB-PROGRAM: Water System Maintenance (65144)

SUB-PROGRAM PURPOSE OR BUSINESS:

Operate, maintain, and repair the City’s water distribution system consistent with county, state, and federal regulations, and maintain a high level of readiness and disaster preparedness 24 hours a day, seven days a week.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Add a portion of a Public Works Director FTE, increase funds for overtime hours, and increase funds for supplies and services including funds to develop a Water System Management Plan.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	1,814,351	1,887,317	2,234,754	2,234,754
Supplies and Services	884,192	884,192	1,270,392	1,270,392
Internal Services	3,056,016	3,430,558	3,311,344	3,311,344
Capital Allocations	15,700	15,700	15,700	15,700
Total	5,770,259	6,217,767	6,832,190	6,832,190
PROGRAM FINANCING				
Water Fund	5,763,446	6,210,954	6,825,432	6,825,432
Special Assessments	6,813	6,813	6,758	6,758
Total	5,770,259	6,217,767	6,832,190	6,832,190
PERSONNEL (FTE)				
Public Works Services Director			0.40	0.40
Assistant Public Works Director	0.10	0.10	0.10	0.10
Management Analyst I		0.17	0.17	0.17
Management Analyst II	0.15	0.15	0.15	0.15
Public Works Superintendent	0.25	0.27	0.27	0.27
Secretary	0.10	0.10	0.10	0.10
Assistant Engineer II	0.90	0.90	0.90	0.90
Maint Electrician	0.20			
Lead PW Maint Worker	2.00	2.00	2.00	2.00
Utilities Worker	0.75	0.75	0.75	0.75
Utilities Specialist	0.75	0.75	0.75	0.75
PW Maint Wkr III/EqOp	1.00	1.00	1.00	1.00
Public Works Maint Worker II	9.00	9.00	9.00	9.00
Total	15.20	15.19	15.59	15.59

PROGRAM: Water Utility Services
SUB-PROGRAM: SFWD Water Purchases (65145)

SUB-PROGRAM PURPOSE OR BUSINESS:

Procure 100% of Redwood City’s drinking water supply from the San Francisco Public Utilities Commission (SFPUC) regional water system.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase funding for Water Purchase costs due to a 20% increase in wholesale water rates.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs				
Supplies and Services	12,478,000	12,478,000	15,036,000	15,036,000
Internal Services			737	737
Capital Allocations				
Total	12,478,000	12,478,000	15,036,737	15,036,737
PROGRAM FINANCING				
Water Fund	12,478,000	12,478,000	15,036,737	15,036,737

PERSONNEL (FTE)

No personnel involved in this subprogram.

PROGRAM: Water Utility Services
SUB-PROGRAM: Water Resources Management (65146)

SUB-PROGRAM PURPOSE OR BUSINESS:

Implement and support the City Council’s water conservation and sustainability programs, lead by example and educate customer’s wise use of water.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase funds in supplies and services budget and delete a portion of the Management Analyst position.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	554,836	583,619	582,110	582,110
Supplies and Services	158,133	158,133	392,679	392,679
Internal Services	108,153	132,216	187,528	187,528
Capital Allocations				
Total	821,122	873,968	1,162,317	1,162,317
PROGRAM FINANCING				
Water Fund	821,122	873,968	1,162,317	1,162,317
PERSONNEL (FTE)				
Assistant Public Works Director	0.10	0.10	0.10	0.10
Public Comm & Engagement Mgr*	0.10			
Management Analyst I		1.23	1.23	1.23
Management Analyst II	0.20	0.40	0.20	0.20
Public Works Superintendent	0.25			
Administrative Clerk I	1.00	1.00	1.00	1.00
Consumer Serv Tech	2.00	2.00	2.00	2.00
Water Conservation Specialist	1.00			
Total	4.65	4.73	4.53	4.53

* Position title was incorrectly referenced as Community Communications Specialist in the Recommended Budget.

PROGRAM: Water Utility Services
SUB-PROGRAM: Recycled Water (65147)

SUB-PROGRAM PURPOSE OR BUSINESS:

Manage, operate, and maintain the City’s recycled water system; administer the City’s Cross Connection Control Program pursuant to state regulations which protects public health by preventing possible contamination of the City’s drinking water system.

SUB-PROGRAM CHANGES FROM FY 2013-14:

Increase overtime budget and funds for supplies and services.

RESOURCES ALLOCATED	Prior Budgets		City Manager Recommends	City Council Approved
	2012-13	2013-14	2014-15	2014-15
	\$	\$	\$	\$
Employee Costs	326,542	335,833	375,572	375,572
Supplies and Services	5,063,941	5,066,228	5,039,440	5,039,440
Internal Services	35,302	42,779	80,158	80,158
Capital Allocations	7,500	7,500	7,500	7,500
Total	5,433,285	5,452,340	5,502,670	5,502,670
PROGRAM FINANCING				
Water Fund	5,433,285	5,452,340	5,502,670	5,502,670
PERSONNEL (FTE)				
Assistant Public Works Director	0.10	0.10	0.10	0.10
Management Analyst I		0.50	0.50	0.50
Management Analyst II	0.20	0.20	0.20	0.20
Public Works Superintendent	0.25			
Assistant Engineer II	0.10	0.10	0.10	0.10
Maint Electrician	0.20			
Utilities Worker	0.25	0.25	0.25	0.25
Utilities Specialist	0.25	0.25	0.25	0.25
Recycled Water Specialist	1.00	1.00	1.00	1.00
Total	2.35	2.40	2.40	2.40

GENERAL BUDGET INFORMATION

EXPLANATION OF THE BUDGET PROCESS

This budget contains the appropriations and financing for all City operating and capital budgets.

Department budget requests are submitted by department managers to the City Manager for review. The City Manager, the Director of Finance, and department heads meet to review the requests and establish program objectives. The City Manager then prepares his recommendations for submission to the City Council.

The City Council receives the proposed budget in May and schedules the necessary public study sessions to review the recommendations. Following these study sessions, a public hearing is held and the budget is adopted in June.

At study sessions held in February, the Council, the City Manager, and Department Heads meet to establish the objectives for the next two years.

Appropriations Transfer Policy – During the fiscal year, it may become necessary to transfer funds between appropriations due to emergencies or changes in circumstances. Department Heads may approve transfers within major object categories. The City Manager approves transfers between major object categories (Employee Costs, Supplies and Services, or Capital Outlay) within a single subprogram. The City Council approves transfers between subprograms and requests to establish new appropriations from unappropriated fund balance.

This budget includes all of the municipal activities and funds that are considered to be part of or controlled by the City (with the exception of the Port of Redwood City) as defined by Governmental Accounting Standards Board Statement No. 14.

FUND DESCRIPTIONS

GENERAL OPERATING FUNDS

General operating funds are used to carry on the general operations of the City in accordance with the City Charter.

General Fund – This fund accounts for all revenues collected for the general operation of the City. Appropriations can be made for any governmental purpose, including maintenance and capital improvements that are authorized under the City Charter.

Library Fund – This fund accounts for the revenues and expenditures of the Library Department.

Recreation Fund – This fund is utilized to account for revenues and expenditures of self-supporting recreational programs. The general fund subsidizes any expenditures which are not covered by revenues collected from recreation programs. The funds are expended only for recreation-related activities.

Shores Childcare Reserve – This reserve accounts for repayment of the principal each year by the borrower of the shores childcare loan.

Former Redevelopment Agency – This fund accounts for staff previously allocated to the former Redevelopment Agency.

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for revenue derived from specific taxes or other dedicated revenue sources (other than for major capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

Traffic Safety Fund - Traffic fines remitted to the City through the San Mateo County Court System may only be used for traffic system activities. The revenue collected through fines is less than the amount expended, and the resulting deficit in the fund is financed by the General Fund. The funds are used for the operations and maintenance of the City's traffic control system.

Special Gas Tax Street Fund – This fund accounts for revenue received from the State of California derived from gasoline taxes. These funds may only be used for street purposes as specified in the State of California Streets and Highway Code.

General Improvement District 1-64 Maintenance Fund – This fund accounts for property taxes from the Redwood Shores area designated for the maintenance of water channels and infrastructure in the area.

Seaport Centre Maintenance Fund – This fund accounts for money provided by property owners in the Seaport Centre area for the maintenance and repair of drains and sewer lines connecting the Centre facilities to the City's systems.

Seaport Boulevard Landscape Maintenance Fund – This fund accounts for money provided by property owners in the Seaport Boulevard area for landscaping maintenance on Seaport Boulevard.

Lido Landscaping Maintenance District – This fund accounts for money provided by property owners in the Lido Landscape Maintenance area for landscaping.

Grants – These funds account for categorical grants from the State and Federal government such as federal Community Development Block Grants, and Measure M Vehicle License Fees.

Successor Agency – This fund accounts for the activities of the Oversight Board which governs the winding down activities of the former Redevelopment Agency.

City Housing Fund – This fund accounts for the activities of the encumbered balances of the former Redevelopment Low and Moderate Income Housing Fund.

Planning Cost Recovery Fund – This fund accounts for fees charged for reimbursement of the expenditures associated with processing planning applications related to major projects.

S.L.E.S.F Grant – This fund accounts for the California Supplemental Law Enforcement Services Fund grant.

CAPITAL PROJECTS FUNDS

Capital projects funds are established to account for resources used for the acquisition and construction of capital facilities by the City. The source for funding these projects is the general fund, enterprise funds, special revenue funds, and special assessment districts. Currently, Redwood City has the following funds:

Utility Users' Tax Fund – This fund was created for accounting purposes only. The 5% utility users' tax (UUT) imposed on gas and electric services and the 4% UUT for telecommunications are accounted for in this fund. This is General Fund revenue, but by Council direction, the revenues are to be spent only on capital improvement projects.

Gas Tax Construction Fund – This fund is created to account for street-related capital improvement projects that are eligible to be funded either by gas tax, Federal Aid Urban, or fund transfers from the Utility Users’ Tax fund.

Transportation Fund – This fund accounts for the City’s share of the Countywide Measure A ½ cent sales tax for transportation system expenditures. Revenues from this source may only be used for transportation-related activities.

Capital Outlay Fund – This fund accounts for all miscellaneous capital improvement projects that are financed by the General Fund or Special Revenue Funds.

Parks Impact Fees Fund – This fund accounts for fees collected from developers for park improvements and land acquisitions.

GID 1-64 Facilities Fees Construction Fund – This fund derived its revenues from fees previously collected from developers in the Redwood Shores area for improvements to roads, drainage, water, traffic lights, canals, etc., in that area.

Water Capital Projects Fund – This fund accounts for expenditures incurred for improvements to the water pumping and distribution system. The resources are derived from transfers from Water Enterprise Fund.

Sewer Capital Projects Fund – This fund accounts for expenditures incurred for improvements to the sewer transport lines and pumping stations. The resources are derived from transfers from Sewer Enterprise Fund.

Transportation Grants Fund – This fund accounts for grants received for specific transportation projects.

Traffic Impact Fees Fund – This fund accounts for fees collected from property owners pursuant to a citywide ordinance that levies a fee on new development to finance citywide transportation projects.

Traffic Mitigation Fees Fund – These funds are collected from property owners via development agreements to finance transportation projects that mitigate the effect that certain new developments will have on the City's transportation system. Often the fees collected under these agreements may only be used for projects within specified geographical areas within the City.

Parking In-Lieu Fees Fund – This fund accounts for fees collected from developers for off-street parking requirements.

DEBT SERVICE FUNDS

Debt service funds are used to account for the payment of interest and principal on debt of the City and related entities.

Assessment Districts

Shores Transportation Improvement District - This fund was established to account for transactions related to bonds issued to finance the construction of transportation system improvements in the Redwood Shores area. The source of funds to pay the debt service is assessments on the commercial properties within the district.

Pacific Shores Improvement District - This fund was established to account for transactions related to bonds issued to finance the construction of transportation system improvements required as a result of the Pacific

Shores development. The source of funds to pay the debt service is assessments on the commercial properties within the district.

One Marina Community Facilities District - This fund was established to account for transactions related to Mello-Roos special tax bonds issued for certain public infrastructure improvements within the One Marina district. The source of funds to pay for the debt services is assessments on the properties within the district.

Public Financing Authority

Public Financing Authority Bonds Fund - Bonds were issued in 1991 as a financing mechanism to provide for the defeasance of the Facilities and Infrastructure Authority Bonds (issued in 1986) and for funds to construct a new Police facility. Bonds were issued in 1998 to advance refund a portion (the new money portion) of the Public Financing Authority bonds issued in 1991. In 2003, additional bonds were issued as a financing mechanism to provide for the retirement of the remaining 1991 Local Agency Revenue Bonds, Series A, and to make a loan to the City's former Redevelopment Agency for the purpose of assisting in the financing of programs, projects, and activities in the downtown area of the City. In 2013, a lease was entered into to refund the 2003 Public Financing Authority bonds.

Tax Allocation Bonds, Series 2003A - These bonds were issued in 2003 to provide funds for the Downtown Parking Garage and related Downtown improvements including restoration of the historic courthouse and creation of a public plaza.

ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods or services to the public on a continuing basis primarily through user charges.

Water and Sewer Funds - These funds are used to account for the provision of water and sewer services to the residents of Redwood City and some residents of areas adjacent to the City. All activities necessary to provide such services are accounted for in these funds, including, but not limited to, administration, operations, maintenance, capital improvements, financing, and billing/collections.

Parking Fund - This fund is used to account for on-street and off-street parking operations within the boundaries of the central business district of the City. All activities necessary to provide metered parking within the district are accounted for in these funds, including, but not limited to, administration, operations and maintenance, capital improvements, meter collection, and financing including related debt service. The authority for the formation of the district and the issuance of revenue bonds are contained in the Streets and Highway Code, State of California.

Docktown Marina – This fund is used to account for the operation of the Docktown Marina including administration, operations, maintenance and billing/collections.

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods and services provided by one City department to others on a cost reimbursement basis.

Equipment Services Fund – This fund accounts for the costs of operation, maintenance, and replacement of automotive equipment used by City departments. Such costs are billed to the user departments at a rate that

includes operation and maintenance, plus an amount necessary to provide replacement of the equipment at a future date. Additional new equipment, other than replacement, is budgeted by the user department and is then transferred to the Equipment Services Fund after purchase.

Internal Services Fund – This fund accounts for the costs of operation of the City’s telephone/communications service, maintenance and repair of buildings, custodial services, mail delivery service, and information technology services. The costs are billed to the user department based on a generally accepted cost allocation system.

Workers’ Compensation Fund – This fund accounts for the City’s workers’ compensation insurance program. Included are administrative costs, the premiums for the purchase of excess insurance, settlements, and legal costs. Workers’ compensation insurance premiums are charged to the user departments based on loss experience and on departmental employee services budgets.

General Liability Insurance Fund – This fund accounts for general liability and property insurance. Included are administrative costs, premiums for the purchase of excess insurance, settlements, and legal costs. Property insurance is charged to departments based upon the amount of space occupied. Liability insurance premiums are charged to the user departments based on loss experience.

Employee Benefits Fund – This fund accounts for the costs associated with dental and vision benefits for active employees and unemployment insurance costs, and for costs associated with retiree health insurance.

City of Redwood City Adopted Budget 2014-2015

General Budget Information

Inter-fund Transfers

	Recommended FY 2014-15	
	Transfer	
	In	Out
	\$	\$
CAPITAL OUTLAY FUND		
Utility Users Tax Fund	8,583,943	
Gas Tax Capital Fund		(424,154)
General Fund		(87,000)
	<u>8,583,943</u>	<u>(511,154)</u>
DOCKTOWN MARINA FUND		
General Fund	90,614	
GAS TAX CONSTRUCTION FUND		
Gas Tax Operations Fund		(491,332)
Capital Outlay Fund	424,154	
	<u>424,154</u>	<u>(491,332)</u>
GAS TAX OPERATIONS FUND		
Gas Tax Construction Fund	491,332	
GENERAL FUND		
Docktown Marina		(90,614)
GID 1-64 Maintenance Fund	300,000	
LIDO		(30,994)
Parking Fund		(492,789)
Water Fund		(163,909)
Capital Outlay Fund	87,000	
Internal Services Fund	10,500	
Traffic Safety Fund		(1,325,624)
	<u>397,500</u>	<u>(2,103,930)</u>
GID 1-64 MAINTENANCE FUND		
General Fund		(300,000)
LIDO		
General Fund	30,994	
INTERNAL SERVICE FUND		
General Fund		(10,500)
PARKING FUND		
General Fund	492,789	
PUBLIC FINANCING AUTHORITY		
Successor Agency	3,279,656	
SUCCESSOR AGENCY		
Public Finance Authority		(3,279,656)
SEWER FUND		
Sewer Capital Projects Fund		(6,250,000)
Water Fund		(489,835)
		<u>(6,739,835)</u>
SEWER CAPITAL PROJECTS FUND		
Sewer Fund	6,250,000	
TRAFFIC SAFETY FUND		
General Fund	1,325,624	
UTILITY USERS TAX FUND		
Capital Outlay Fund		(8,583,943)
WATER FUND		
General Fund	163,909	
Water Capital Projects Fund		(2,000,000)
Sewer Fund	489,835	
	<u>653,744</u>	<u>(2,000,000)</u>
WATER CAPITAL PROJECTS FUND		
Water Fund	2,000,000	
TOTAL	<u>24,020,350</u>	<u>(24,020,350)</u>

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CAPITAL IMPROVEMENT PROJECTS

Capital Improvement Projects

By Funding Source

CAPITAL OUTLAY FUND

2014-2015

\$

On Going Programs

1. City Facilities Pavement Resurfacing Program	50,000
2. Geographic Information System (GIS) Development	100,000
3. Information Technology (IT) Server Replacement Program	185,000
4. Park Playground Equipment Replacement Program	125,000
5. Sidewalk Repair Program 50/50	150,000
6. Tenant Improvement Program	550,000
7. Restroom Replacement Program	150,000
8. Library Facilities Upgrade	50,000

Building/Facilities/Systems

1. Library Materials Handling Upgrade	162,500
2. Station consolidation (Fire Stations #12 and #16)	160,000
3. Evidence freezer (Police)	50,000
4. Storage closet construction (Police)	20,000
5. Secure Finance and IT work areas	50,000
6. Facility plan for new Fair Oaks Library and Community Center	100,000
7. Staff kitchen upgrade at downtown library	25,000
8. Toilet replacement (Parks, Recreation, and Community Services)	10,000
9. Fair Oaks Community Center (FOCC)	350,000
10. Red Morton Little Learners kitchen remodel	50,000

Parks, Play Fields and Public Spaces

1. Red Morton synthetic turf replacement	1,500,000
2. Athletic field light replacement	360,000
3. Historic Union Cemetery restoration	25,000
4. Shannon Park renovation - scoping and planning	25,000
5. Dolphin Park renovation - scoping and planning	25,000
6. Stulsaft Road retaining wall project	300,000
7. Stulsaft Park creek bank improvement	500,000
8. Broadway sidewalk planning & design	200,000

Storm Drainage System

1. Redwood Shores Lagoon circulation	300,000
2. Levee Predator Management Regulatory Mitigations	50,000
3. Bayfront Watershed Management & Habitat Restoration	2,000,000

System Automation/Software

1. Library Public Computers conversion to VMWare	75,000
2. Station alerting (Fire)	100,000
3. Mobile technology (Fire)	175,000
4. Upgrade police vehicle software	55,000
5. Telephone system replacement	850,000

City of Redwood City Adopted Budget 2014-2015

Capital Improvement Projects

By Funding Source

	<u>2014-2015</u>
	\$
Other Appropriations	
1. Capital Program Administration	1,331,625
2. Capital Program Fund Contingency (10%)	887,750
Total Capital Outlay Fund	11,096,875

GAS TAX CONSTRUCTION FUND

1. Transportation Planning	200,000
2. Neighborhood Traffic Calming Program	150,000
3. Pedestrian Crosswalk Warning Lights Program	100,000
4. Pedestrian Time-Display Signal Program	25,000
5. Roadway Management Program	75,000
6. Bridge Rehabilitation Program	100,000
7. Traffic Signal Replacement/Upgrade Program	75,000
8. Redwood Shores Parkway Asphalt repair	70,000
Other Appropriations	
1. Gas Tax Construction Fund Contingency (10%)	79,500
Total Gas Tax Construction Fund	874,500

TRANSPORTATION FUND - MEASURE A

1. Street Pavement Management Program	1,600,000
Total Transportation Fund - Measure A	1,600,000

GRANTS AND FEES FUND

Traffic Impact Fees

1. Program Administration	10,000
2. Shuttle Bus Services	40,000

Park Impact Fees

1. Lights for 49er/Mitchell Field at Red Morton Park	275,000
2. City-YMCA EIR and Red Morton master plan	500,000
3. RWS Library playground - scoping and planning	30,000
4. Roselli Garden playground - scoping and planning	25,000

Assessment District Fund-217

1. Replacement of discharge pipe at Seaport Storm Pump Station	150,000
Total Grants and Fees	1,030,000

City of Redwood City Adopted Budget 2014-2015

Capital Improvement Projects

By Funding Source

WATER CAPITAL PROJECTS FUND	<u>2014-2015</u>
	<u>\$</u>
System Replacement	
1. Distribution System Replacement Program	1,600,000
2. Supervisory Control and Data Acquisition (SCADA) System Rehabilitation	250,000
System Upgrade Projects	
1. Cathodic Protection Program	100,000
Support Facilities/Equipment	
1. Water GIS Development/Update Program	50,000
Total Water Capital Projects Fund	<u>2,000,000</u>
 SEWER CAPITAL PROJECTS FUND	
Sanitary Sewer System Replacement	
1. Collection System Replacement Program	3,000,000
2. Sewer Rehabilitation Program	1,500,000
3. Pumps & Control Replacement Program	50,000
4. Marina Pump Station Rehabilitation Project	300,000
5. Pump Stations #17 Rehabilitation Project	535,000
6. Pump Stations #19 Rehabilitation Project	530,000
Sanitary Sewer System Upgrade Projects	
1. Sewer Inflow and Infiltration Program	50,000
Support Facilities/Equipment	
1. SCADA Rehabilitation	250,000
2. Sewer GIS System Development/Update	25,000
3. Sewer Block Book Update	10,000
Total Sewer Capital Projects Fund	<u>6,250,000</u>
 PARKING FUND	
1. Upgrade Parking Signage	100,000
2. Update Equipment for Rate Increase	10,000
3. Multi-space Meter Replacement Program	770,000
4. Single-space Meter Replacement Program	525,000
5. Upgrade Wireless Communication System	60,000
Total Parking Fund	<u>1,465,000</u>
 GID 1-64	
1. Shores Lagoon System Dredging	300,000
Total GID-164	<u>300,000</u>
TOTAL CAPITAL IMPROVEMENT FOR 2014-15	<u>\$24,616,375</u>

SUMMARY 2014-15

PROJECTS	2014-2015
	\$
Capital Outlay Fund	11,096,875
Gas Tax Construction Fund	874,500
Transportation Fund - Measure A	1,600,000
Grants and Fees Funds	1,030,000
Water Capital Projects Fund	2,000,000
Sewer Capital Projects Fund	6,250,000
Parking Fund	1,465,000
GID 1-64	300,000
	<hr/>
TOTAL	24,616,375

NOTE: For purposes of transferring existing appropriations throughout the fiscal year, all projects within a fund are considered to be a single sub-program.

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May 19, 2014

The Honorable Jeffrey Gee
Mayor, City of Redwood City, and
City Council Members
1017 Middlefield Road
Redwood City, CA 94063

Subject: Preliminary Port Budget Data for Fiscal Year 2014-15

Dear Mayor Gee and City Council Members:

The Port of Redwood City annually prepares a budget for the upcoming fiscal year, which spans July 1 – June 30. The Port Budget is reviewed by the Port Commission and the Budget Ordinance is introduced to the Commission at its first meeting in June; a public hearing is also held at that time. After final approval of the Budget and Budget Ordinance by the Port Commission, typically at its second meeting in June, copies of the Executive Summary of the Budget are provided to the members of the City Council, City Manager, City Clerk and City Finance Director.

The attached Port of Redwood City budget data for Fiscal Year 2014-15 is preliminary; it will be introduced to the Port Commission at its June 11, 2014 meeting.

The preliminary Port budget data reflects \$6.6 million in operating revenue, of which \$4.9 million, or 74%, is generated by maritime operations. It includes 1,713,000 metric tons of cargo, composed primarily of imported construction aggregates and exported scrap metal. Regional demand for construction aggregates imported from Canada has been growing due its exceptional quality, as well as increased building activity. However, demand for imported cement has not yet reached a level that exceeds domestic sources of supply, therefore, it is not expected to ship through the Port next year. Tonnage for recycled scrap iron is expected to remain stable after declining over the last two years due to a weaker demand in Asia.

A General Rate Increase of 2 percent will be applied next year to all rates and charges, other than those set by contracts, in the Port's shipping tariff. There also will be a new administrative fee of 10 percent added to the cost of providing security guard service while vessels are in the Port.

Recreational boating revenue of \$535,000 is based on a 10 percent vacancy factor at the Marina and is the same as last year. Commercial rental revenue is expected to increase slightly to just over \$1 million due to rent increases.

(cont. Pg. 2)

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Port Commissioners
Richard S. Claire
Tom Cronin
Richard "Dick" Dodge
Ralph A. Garcia, Jr.
Lorianna Kastrop



May 19, 2014

The Honorable Jeffrey Gee
Mayor, City of Redwood City, and
City Council Members

Subject: Preliminary Port budget data for Fiscal Year 2014-15

Page 2

The budget data includes \$4.3 million in operating expenses; two-thirds is attributable to operations and one-third to administration. Although depreciation expense is included for the newly completed \$17 million Wharves 1&2 project, the depreciation of other Port assets has declined resulting in a slightly lower overall depreciation expense.

Operating income of \$2.3 million is offset by \$660,000 in net non-operating expenses, primarily due to interest expense on the Port's Series 1999 and 2012 revenue bonds. Subvention of \$398,000 to the City of Redwood City is included in the budget, resulting in anticipated net income after subvention of \$1.7 million.

The FY 2014-15 Budget includes \$2.9 million for capital outlay. The major projects are Marina and guest dock maintenance dredging at an estimated cost of \$900,000 and the Port's cost share of \$800,000 for the US Army Corps of Engineers Channel Deepening and Improvement Study. As projected, FY 2014-15 budgeted cash flow is negative at \$1.1 million.

Respectfully,

Lorianna Kastrop, Chair
Port Commission

Enclosures: Port FY2014-15 Budget Statement of Activities; Statement of Cash Flows; and Supplemental Data

CC: City Manager, City Finance Director, City Clerk
Port Commissioners, Port Executive Director

**Port of Redwood City
FY 2014-15 Budget
Statement of Activities**

OPERATING REVENUES:

Marine Terminal	\$4,905,700
Recreational Boating	534,960
Commercial Rentals	1,085,300
Other Operating Revenue	101,760
Total Operating Revenues	<u>6,627,720</u>

OPERATING EXPENSES:

Operations

Labor	665,060
Utilities	205,200
Security	398,040
Maintenance	154,220
Insurance	217,680
Management Fees	48,000
Miscellaneous Operations Expense	51,330
Depreciation	1,179,340
Subtotal - Operations Expense	<u>2,918,870</u>

Administration

Employment	741,720
Miscellaneous Office Expense	42,540
Professional Fees	268,410
Insurance	43,560
Promotion & Marketing	212,590
Utilities	29,040
Maintenance	18,170
Depreciation	6,990
Subtotal - Administration Expense	<u>1,363,020</u>

Total Operating Expenses 4,281,890

OPERATING INCOME 2,345,830

NON-OPERATING REVENUES (EXPENSES):

Interest Income	45,500
Interest Expense	(816,130)
Other Non-Operating Income & (Expense)	110,600
Total Non-Operating Expenses, net	<u>(660,030)</u>

Net Income before Subvention 1,685,800

Subvention to the City of Redwood City (397,670)

Net Income after Subvention \$1,288,130

**Port of Redwood City
FY 2014-15 Budget
Statement of Cash Flows**

CASH FLOWS FROM OPERATING ACTIVITIES:

Cash received from customers	\$ 6,627,720
Cash payments to vendors	(1,688,780)
Cash payments to employees	(1,406,780)
Net cash provided by operating activities	<u>3,532,160</u>

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:

Cash payments to the City of Redwood City for Subvention	(397,670)
Nonoperating revenues	110,610
Net cash used by noncapital financing activities	<u>(287,060)</u>

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:

Principal payment on long-term debt	(710,340)
Interest paid on long-term debt	(816,130)
Acquisition of capital assets	(2,890,000)
Net cash used by capital and related financing activities	<u>(4,416,470)</u>

CASH FLOWS FROM INVESTING ACTIVITIES:

Interest income received	<u>45,500</u>
Net cash provided by investing activities	<u>45,500</u>

Net decrease in cash and cash equivalents	<u><u>\$(1,125,870)</u></u>
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RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:

Operating income	\$ 2,345,830
Depreciation	1,186,330
Net cash provided by operating activities	<u><u>\$ 3,532,160</u></u>

**Port of Redwood City
FY 2014-15 Budget
Supplemental Data**

Capital Expenditures	Amount	Cargos	Metric Tons
Marina Dredging (including "F" Dock)	900,000	Scrap Metal	240,000
WIP-Wharf Fender Systems (3,4,5)	600,000	Cement	-
Public Access Improvements	200,000	Sand - dredged	25,600
Maintenance Vehicles/Equipment	20,000	Sand - Imported	1,300,000
WIP-Channel Deepening Feasibility Study	800,000	Gypsum	48,000
WIP-Berth Maintenance Dredging (1-4)	200,000	Bauxite	68,000
E-Dock Restroom - Roof	50,000	Slag	32,000
Sewer Lift Station Replacements	40,000	Total Metric Tons	<u>1,713,600</u>
Repaving/Slurry Seal	60,000	Total Pounds	<u>3,777,836,832</u>
Computers/Office Equipment	20,000	Vessels	Count
	<u>\$ 2,890,000</u>	Cargo vessels	57
		Barges	12
		Passenger vessels	0
		Total Vessels	<u>69</u>

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