Library Cards

Library cards are issued without charge to any California resident. You must show picture ID and proof of current home address. Acceptable I.D. may be any one of the following:

- California driver license
- California identification card
- Identification issued by the Consulate in California
- Check imprinted with name and address
- Official mail (postmarked within 30 days)
- Current bill imprinted with name and address (i.e. P.G. & E., water)

Children aged 14 years old and under are issued a library card with the additional requirement of the parent's signature on the application.

Reserved Material

Loan periods may vary for library materials belonging to other public libraries in San Mateo County.

Renewal Policy

Renewable materials may be renewed 5 times if no holds are placed on the materials. Materials may be renewed by telephone by calling (650) 638-0399, online at www.redwoodcity.org/library, by text (visit www.plsinfo.org/texturlib to register) or by using the Redwood City Public Library App (search for Redwood City Library in your app store).

Returning Materials

Library materials may be returned to any public library in San Mateo County. Interlibrary loans must be returned to the library where they were borrowed.

Lost Materials

Replacement charges are assessed for lost or damaged materials. All payments are non-refundable.

Loan Periods, Fines & Renewals

<table>
<thead>
<tr>
<th>MATERIAL</th>
<th>LOAN PERIOD</th>
<th>DAILY FINES*</th>
<th>RENEWABLE (MAX. 5 TIMES)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Items</td>
<td>3 Weeks</td>
<td>$0.00</td>
<td>Yes</td>
</tr>
<tr>
<td>Adult DVDs</td>
<td>1 Week</td>
<td>$0.00</td>
<td>Yes</td>
</tr>
<tr>
<td>Juvenile/Young Adult Items</td>
<td>3 Weeks</td>
<td>$0.00</td>
<td>Yes</td>
</tr>
<tr>
<td>Juvenile/Young Adult DVDs</td>
<td>1 Week</td>
<td>$0.00</td>
<td>Yes</td>
</tr>
</tbody>
</table>

*As of July 2020, overdue fines are not accrued on Redwood City Library Items. Fines policies vary from library to library throughout the Peninsula Library System.

Overdue Notice/Accounts Payable

Courtesy Renewal notification is made by phone or e-mail 2 days before the item(s) is due. Overdue notification is made by telephone, mail or e-mail. For an item that is checked out for three weeks, an overdue notice is sent 14 days after the item is due. For an item that is checked out for one week, an overdue notice is sent 7 days after the item is due. A bill is sent 30 days after an item is due. Please note that unresolved accounts of $40.00 or more may be referred to a library materials recovery agency and an additional $10.00 nonrefundable fee will be assessed. Please visit us at the Library or call (650) 780-7018 to quickly resolve any accounts payable.

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