Do you want to add a tent, heating element, or light source to your outdoor business?

Follow these steps:

1. Select **one** of the available options (review options below)

2. If you have a permit through the Temporary Outdoor Business Program, simply send your updated site plans to encroachment@redwoodcity.org and city staff will assist you further. Some options require additional permits; permit fees are due at the time the permit application submission.

3. If you **do not** have a permit through the Temporary Outdoor Business Program, you will need to apply for one in order to operate outside, either on private property or in the public right-of-way. There is no fee for the initial permit. You can access the permit application **here**. The completed application and any questions should be emailed to encroachment@redwoodcity.org. Please do not mail the application.

Businesses must adhere to all manufacturer recommendations for safe installation and maintenance and are advised to consult licensed professionals when installing winter comfort elements permitted under this program. You are strongly advised to contact the city to obtain necessary permits prior to purchasing any outdoor winter comfort elements for your business.

Access Redwood City Tent Permit Information **here**

Access Redwood City Building Permit information **here**

Review California guidelines for use of temporary structures for outdoor business operations, including visual examples of acceptable structure configurations, **here**
Option A: Tents

**Tents**

*Limited to 50% of non-adjacent walls*

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**Electric Radiant Heat** *(with or without lighting)*

-OR-

**No Heat with lighting**

**Building permit required**

**Tent permit required**

**professionally installed electrical performed by a California Licensed Electrician required**

**No Heat without lighting**

**Tent permit required**

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Option B: Umbrellas

- Electric Radiant Heat
  - with or without lighting
  - Building permit required
  - Professionally installed electrical performed by a California Licensed Electrician required

- Propane Heat
  - with lighting
  - Building permit required

- Propane Heat
  - without lighting
  - No additional permit required

- No Heat without lighting
  - No additional permit required
Option C: No Tents; No Umbrellas

- **No Tents No Umbrellas**
  - Electric Radiant Heat
    - *with or without lighting*
    - Building permit required
  - Propane Heat
    - *with lighting*
    - Building permit required
  - Propane Heat
    - *without lighting*
    - No additional permit required
  - No Heat
    - *without lighting*
    - No additional permit required

Professionally installed electrical performed by a California Licensed Electrician required